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**ADMINISTRATION & FINANCE COMMITTEE MEETING**  
**PV Water “Koenig” Conference Room**  
**Tuesday, March 10, 2020, 3:00 p.m.**  
**MEETING AGENDA**

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1. Call to Order and Roll Call:

Committee members: Bob Culbertson (Chair), Don Bussey (Vice-Chair), Amy Newell

2. Director Comments

3. Public Comments

4. Consider Approval of February 11, 2020 Administration & Finance Committee Meeting Minutes

5. Receive Report on Employee Handbook Update

6. Receive Report on Finance & Administrative Services Manager Recruitment

7. Discuss Recycled Water Facility UV Treatment Maintenance Cost Estimate

8. Review and Consider Accepting Financial Reports

- a. Activity Report
- b. Investment Report

9. Review and Consider Accepting Cash Flow Reports

- a. A/R Aging Update
- b. A/P Reports

10. Discuss future agenda items and next meeting date – Tuesday, April 14, 2020, 3:00 p.m.

11. Adjourn