



PAJARO VALLEY WATER MANAGEMENT AGENCY

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**PROJECTS & FACILITY OPERATIONS
COMMITTEE MEETING MINUTES**

Water Resources Center Conference Room
500 Clearwater Lane, Watsonville, California

Wednesday May 29, 2019, 3:00 p.m.

Committee Members	
Present	Absent
Bob Culbertson, Director	Mary Bannister, Director, Chair
Warren Koenig	Sam Cooley, Vice-Chair
Rosemarie Imazio	Tom Broz, Director
Frank Capurro	
Staff & Other Attendees	
Brian Lockwood, General Manager (GM)	Casey Meusel, Associate Hydrologist (AH)
Shinehah Bigham, Water System Operator (WSO)	Amy Newell, Director
Danielle Greene, City of Watsonville	Aurelio Gonzalez, City of Watsonville
Kathleen Rose	

1. **Welcome and Introductions.** Ms. Imazio called the meeting to order at 3:15 p.m.
2. **Public and Member comments.** None.
3. **Consider Approval of prior Projects and Facility Operations Committee Meeting Minutes.**
Mr. Koenig moved approval of the April 24, 2019 meeting minutes as amended with the addition of Belinda Platts, Consulting Agronomist to the attendee list; Mr. Capurro seconded. The Committee approved the minutes of the April 24, 2019 meeting.
4. **Receive Projects and Programs Update.**
 - a. **Proposed College Lake Integrated Resources Management Project.** GM Lockwood reported PV Water hosted two public meetings for the College Lake Integrated Resources Management Project Draft EIR on May 1 at 3 PM & 7 PM to summarize the key findings of the DEIR and provide stakeholders an opportunity to ask questions and submit written comments. GM Lockwood noted that PV Water received several written comments at the meeting and some received by mail and email.

- b. Proposed Slough Projects with Recharge Basins.** GM Lockwood reported the Basin Management Plan Implementation Team, after significant discussion, is considering and will be analyzing the proposed slough projects as a singular project that contains multiple components that could be implemented in phases. The proposed project is being called the Watsonville Slough System Managed Aquifer Recharge and Recovery Projects (WSS-MARR). GM Lockwood shared that PV Water will issue the Notice of Preparation on May 31 and hold a Scoping Meeting on June 12.
 - c. Recycled Water Facility Improvements Project.** GM Lockwood reported that PV Water hosted the first construction meeting for the Disk Filter Project and due to a long lead-time for American steel valves and other components, the contractor, Pacific Infrastructure, does not anticipate mobilizing equipment until July.
 - d. Coastal Distribution System F-Line Expansion Project.** GM Lockwood reported that PV Water held meetings with five of the six landowners in the project area on May 22. He also reported the Board approved a final design agreement with Jacobs Engineering. A roundtable discussion of the project ensued.
- 5. Receive Facility Operations Report.** WSO Bigham reported that operations are ramping up as the growing season is in full swing and that approximately 1,000 acre-feet of supplemental water has been delivered year-to-date. GM Lockwood added that staff from PV Water and City of Watsonville met yesterday to discuss coordination of operation and maintenance activities; recycled water quality monitoring and reporting; development of a process control management plan; as well as other items in the interest of maintaining and improving coordinated activities.
 - 6. Discuss Water Users Handbook and Rules & Regulations.** WSO Bigham summarized modifications to the Water Users Handbook that include a new “Authorization for Duly Authorized Representative to Apply for Recycled Water Use Permit” form that gives authority for tenants, sub-tenants, or affiliates to apply for a recycled water use permit individually and grants permission for recycled water use. Staff will inform the landowner when a recycled water use permit application is submitted for their property, and no longer require the landowner signature on every application. Additionally, the “Recycled Water Use Permit Renewal and Demonstration of Demand for Delivered Water” form will be included as an attachment to the handbook. AH Meusel presented figures detailing an analysis of the historical use percentages of turnouts on the Coastal Distribution System. The Committee requested this information as potential revisions to the user priorities in the Water Users Handbook continue to be considered. The Committee recommended staff develop draft priority structures for consideration at a future meeting.
 - 7. Discuss Future Agenda Items.** None.
 - 8. Next Meeting:** Wednesday, June 26, 2019, at 3:00 p.m.
 - 9. Meeting Adjourned at 3:53 p.m.**