



**ADMINISTRATION & FINANCE COMMITTEE  
MEETING MINUTES of  
Tuesday, June 12, 2018, 4:00 p.m.  
PV Water “Koenig” Conference Room**

Director Imazio called the meeting to order at 4:15 p.m.

1. Welcome and Introductions:

Committee members: Rosemarie Imazio (Chair), Robert Culbertson III, Dwight Lynn (absent)  
Staff: Brian Lockwood, General Manager (GM), Teresa Delfino, Finance & Administrative Services Manager (FASM), Nancy Trevino, Financial Analyst (FA)

Public: None

2. Director Comments: None

3. Public Comments: None

4. Consider Approving Minutes of previous (May 8, 2018) Committee Meeting: The Committee reviewed and approved the Minutes from the prior meeting.

5. Review and consider a proposed Scope of Work with the U.S. Geological Survey for a Continuation of Hydrologic Modeling Services, Land Subsidence Analyses, and Streamflow Data collection: The GM and Dr. Wesley Henson (via phone) of the USGS provided an overview of the proposed Scope of Work. After a lengthy discussion, the Committee agreed to make a recommendation to the Board for approval at the upcoming meeting.

6. Review and Consider Cash Reserve Policy: The Committee reviewed and accepted the Cash Reserve Policy.

7. Review and Consider Accepting Financial Reports for April 2018: The Committee reviewed and accepted Financial Reports for April 2018.

8. Review and Consider Accepting Cash Flow Reports for May 2018: The Committee reviewed and accepted Cash Flow Reports for May 2018.

9. Discuss future agenda items and next meeting date: The Committee would like to discuss forming a Conservation Committee, and will review quarterly reports. Next meeting date set for Tuesday, July 10, 2018, 4:00 p.m.

10. Meeting adjourned at 5:45 p.m.