



**ADMINISTRATION & FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, July 10, 2018, 4:00 p.m.
PV Water “Koenig” Conference Room**

Director Imazio called the meeting to order at 4:11 p.m.

1. Welcome and Introductions:

Committee members: Rosemarie Imazio (Chair), Robert Culbertson III, Dwight Lynn (absent)
Staff: Brian Lockwood, General Manager (GM), Teresa Delfino, Finance & Administrative Services
Manager (FASM), Nancy Trevino, Financial Analyst (FA)

Public: None

2. Director Comments: None

3. Public Comments: None

4. Consider Approving Minutes of previous (June 12, 2018) Committee Meeting: The Committee reviewed and approved the Minutes from the prior meeting.

5. Review and consider Erin McCarthy Scope of Work for Agricultural Water Conservation Program Services in an amount not to exceed \$200,000: The Committee reviewed the Scope of Work, and after a lengthy discussion, agreed they would make a recommendation for approval to the Board at next meeting.

6. Review and Consider Accepting Quarterly Reports: The Committee reviewed and accepted the Quarterly Reports.

7. Review and Consider Accepting Financial Reports: The Committee reviewed and accepted the Financial Reports.

8. Review and Consider Accepting Cash Flow Reports: The Committee reviewed and accepted the Cash Flow Reports.

9. Discuss future agenda items and next meeting date: Procurement Policy; next meeting date set for Tuesday, August 14, 2018, 4:00 p.m.

10. Meeting adjourned at 6:04 p.m.