



# ***PAJARO VALLEY WATER MANAGEMENT AGENCY***

36 BRENNAN STREET • WATSONVILLE, CA 95076  
TEL: (831) 722-9292 • FAX: (831) 722-3139  
email: [info@pvwater.org](mailto:info@pvwater.org) • <https://www.pvwater.org>

**Board of Directors Meeting**  
**November 19, 2018 7:00 p.m.**

**City Council Chambers**  
**275 Main Street, 4<sup>th</sup> Floor**  
**Watsonville, CA 95076**

## **BOARD MEETING MINUTES**

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**1. Call to Order:** The Regular Board Meeting of Pajaro Valley Water Management Agency was called to order at 7:04 p.m. by Chair Imazio, in the City Council Chambers, 275 Main Street, 4<sup>th</sup> Floor, Watsonville, CA.

**2. Roll call of the PV Water Directors:**

Board Members Present: Imazio, Newell, Lynn, Zamora, Bussey

Board Members Absent: Culbertson

Staff Members Present: Brian Lockwood, General Manager (GM)  
Laura R. Taay, Board Secretary  
Teresa Delfino, Finance and Administrative Services Manager (FASM)

Others Present: Tony Condotti, Agency Counsel (AC)  
Mary Bannister, Public  
Warren Koenig, Public  
Tom Rider, Public  
Steve Stagnaro, Consultant

**3. Pledge of Allegiance**

**4. Oral Communications:** None

**5. Director Comments:** None

**6. Counsel Report:** AC Condotti reported that he had attended the Tiered Rates Study Group meeting this morning.

**7. General Manager Report:** GM Lockwood reported:

- The first Tiered Rates Study Group meeting was this morning and the next meeting will be held on Monday, December 3, 2018, 9 a.m., Water Resources Center.
- Will attempt to meet with Fox Canyon Groundwater Management Agency staff at ACWA to discuss their tiered rates pricing, billing software, etc.
- Discussed the Bureau of Reclamation WaterSMART Grant: Small-Scale Water Efficiency Project, awarded to the PV Water in the amount of \$75,000. It will fund retrofitting 53 of our

Water Specialties flow meters to have telemetry capabilities. A representative from McCrometer was in today to discuss this program.

- Possibility of having a Special Board Meeting on either Wednesday, December 5 or Thursday, December 6, to swear in new (Tom Broz and Mary Bannister) and continuing (Bob Culbertson, Amy Newell and Javier Zamora) Board members and to make Committee appointments for 2019. Due to Directors Imazio and Lynn leaving the board, there would be no quorum at the December 11, 2018 Admin/Finance Committee meeting without appointing other Directors to the committee.

## 8. Consent Agenda

- Approved October 17, 2018 Minutes
- Approved Financial Reports
- Approved 2017 Annual Report

**Action:** Director Newell moved to approve the Consent Agenda; seconded by Director Lynn.

Motion carried by the following voice vote:

**AYES:** Imazio, Newell, Lynn, Zamora, Bussey  
**NOES:** None  
**ABSENT:** Culbertson  
**ABSTAIN:** None

## 9. Informational Items

- Received Basin Management Plan Implementation Program Update from GM Lockwood
- Received Update on Blend Well 2 Emergency Repair Work from GM Lockwood

## 10. Discussion and/or Action Items

- Consider Staff Recommendations Regarding the Recycled Water Facility, Disk Filter Upgrade Project:
  - Consider motion authorizing and directing the General Manager to call for public Competitive sealed bids for the Disk Filter Upgrade Project No. 30-63, and to give notice inviting or advertising for such sealed bids in the time, form, and manner provided by law.
  - Consider Resolution 2018-12 Approving Agreement By and Between Pajaro Valley Water Management Agency and the City of Watsonville Regarding Construction, Ownership, Operation, Repair, and Maintenance of the Disk Filter Upgrade Project Component of the Watsonville Area Water Recycling Project.
  - Consider Resolution 2018-13 Approving Agreement By and Between Pajaro Valley Water Management Agency and City of Watsonville Regarding State Revolving Fund Financing of the Disk Filter Improvement Project Component of the Watsonville Area Water Recycling Project.

GM Lockwood reported on the upcoming project, Disk Filter Upgrade, for the Recycled Water Facility. Regarding Item i, the proposed schedule is as follows:

- November 28, 2018 Advertise for bids
- December 12, 2018 Host pre-bid meeting
- January 22, 2019 Bid opening
- February 20, 2019 Consider award of contract

Item ii and iii, City of Watsonville Public Works will be taking to City Council on Tuesday, December 11 for approval.

**Action:** Director Newell moved that the Board:

- i. Authorize and direct the General Manager to call for public competitive sealed bids for the Disk Filter Upgrade Project, and to give notice inviting or advertising for such sealed bids in the time, form and manner provided by law.
- ii. Adopt Resolution 2018-12 Approving Agreement By and Between Pajaro Valley Water Management Agency and the City of Watsonville Regarding Construction, Ownership, Operation, Repair, and Maintenance of the disk Filter Upgrade Project Component of the Watsonville Area Recycling Project.
- iii. Adopt Resolution 2018-13 Approving Agreement By and Between Pajaro Valley Water Management Agency and City of Watsonville Regarding State Revolving Fund Financing for the Disk Filter improvement Project Component of the Watsonville Area Water Recycling Project.

Seconded by Director Bussey.

Motion carried by the following voice vote:

- AYES:** Imazio, Newell, Lynn, Zamora, Bussey
- NOES:** None
- ABSENT:** Culbertson
- ABSTAIN:** None

**B. Discussion on Director Compensation**

GM Lockwood brought this item for discussion after receiving a request from Sunnyslope Water District requesting PV Water Director compensation. The last discussion regarding this topic was on May 20, 2015 and staff was asked to bring back for a future Board of Director’s meeting. At tonight’s meeting, after discussion, Directors asked for this item to be brought back in 4 – 6 months.

**C. Consider Approval of Resolution 2018-14 Expressing Appreciation to Dwight Lynn for His Service as a Director of the Pajaro Valley Water Management Agency**

GM Lockwood and Directors thanked Director Lynn for the 8 years of dedicated service that he has provided to the Agency.

**Action:** Director Newell moved for the Board to approve Resolution 2018-14 Expressing Appreciation to Dwight Lynn for his service as Director of the Pajaro Valley Water Management Agency; Seconded by Director Bussey.

Motion carried by the following voice vote:

- AYES:** Imazio, Newell, Zamora, Bussey

**NOES:** None  
**ABSENT:** Culbertson  
**ABSTAIN:** None

- D. Consider Approval of Resolution 2018-15 Expressing Appreciation to Rosemarie Imazio for Her Service as a Director of the Pajaro Valley Water Management Agency  
 GM Lockwood and Director’s thanked Chair Imazio for her 20 years of dedicated service that she has provided to the Agency.

**Action:** Director Zamora moved for the Board to approve Resolution 2018-15 Expressing Appreciation to Rosemarie Imazio for her service as Director of the Pajaro Valley Water.

Motion carried by the following voice vote:

**AYES:** Newell, Lynn, Zamora, Bussey  
**NOES:** None  
**ABSENT:** Culbertson  
**ABSTAIN:** None

**11. Monthly Reports/Presentations**


- A. Facility Operations Report
  - 1. Received 2018 Supplemental Water Production Monthly Summary Report
- B. Board Committee Reports available at [www.pvwater.org](http://www.pvwater.org)
- C. Public Outreach Update

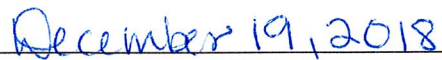
**12. Correspondence**

**13. Future Meetings**

- A. Project & Facility Operations Committee, Wednesday, November 28, 2018, 3:00 p.m., Water Resources Center, 500 Clearwater Lane, Watsonville **CANCELLED**
- B. Administrative/Finance Committee, Tuesday, December 11, 2018, 4:00 p.m., Warren Koenig Conference Room, 36 Brennan Street, Watsonville
- C. Project & Facility Operations Committee, Wednesday, December 12, 2018, 3:00 p.m., Water Resources Center, 500 Clearwater Lane, Watsonville **DATE CHANGE**
- D. Board of Directors, Wednesday, December 19, 2018, 7:00 p.m., City Council Chambers, 275 Main Street, 4<sup>th</sup> Floor, Watsonville

**Adjourned at 8:02 p.m.**

  
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 Teresa Delfino, Alternate Board Secretary

  
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 Date Approved