



ADMINISTRATIVE/FINANCE COMMITTEE MEETING

PVWMA Conference Room

Tuesday, January 10, 2017, 4:00 p.m.

MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Paul Faurot, Javier Zamora
Staff: Brian Lockwood, Interim General Manager, Teresa Delfino, Finance &
Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (December 13, 2016) Committee Meeting

5. Review and Consider Accepting Financial Reports for December 2016:

- a. Activity Report
- b. Investment Report
- c. Accounts Payable Report

6. Review and Consider Accepting A/R Aging update for December 2016

7. Review and Consider Accepting Preliminary Budget to Actual Report through November 2016

8. Review and Consider no-cost time extension of the agreement with Gutierrez Consultants, Inc. for Proposition 50 Program Administration

9. Review and Consider no-cost time extension of the agreement with Gutierrez Consultants, Inc. for Grant and Loan Support Services

10. Receive FY 2015-2016 Annual Draft Audit

11. Review Basin Management Plan Program Management Scope of Services and Cost Estimate

12. Receive ADP Payroll Services Memo

13. Discuss future agenda items and next meeting date – Tuesday, February 14, 2017, 4:00 p.m.

14. Adjourn