



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, January 17, 2012, 12:30 p.m.

Meeting called to Order at 12:44 p.m.

1. Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez

Staff: Mary Bannister, General Manager, Mark Harvey, Administrative Services Manager, Brian Lockwood, Hydrologist

Public: None
2. Director Comments: No comments.
3. Public Comments: No comments.
4. Approval of Minutes: The committee approved the December 13, 2011, meeting minutes by consensus.
5. Review and Accept Financial Reports for December, 2011: The committee reviewed the financial reports, and approved by consensus.
6. Receive Presentation of Annual Audit: Danna D. McGrew of Bartlett, Pringle & Wolf presented the annual audit to the committee.
7. Receive update on COW debt service reconciliation: GM & ASM provided the committee with an update of the COW debt service reconciliation.
8. Review contract with Hydrometrics: Hydrometrics contract was reviewed & committee recommended approval by consensus.
9. Grants Update: Time extension of contract with Gutierrez Consultants was reviewed & committee recommended approval by consensus.
10. Discuss future agenda items and next meeting date: Next meeting to be held on Tuesday, February 14, 2012 at 12:30.
11. Adjourned at: 1:47 p.m.