



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, August 9, 2011, 12:30 p.m.
MINUTES

Meeting called to Order at 12:45 p.m.

1. Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez (absent)
Staff: Mary Bannister, General Manager, Mark Harvey, Administrative Services Manager, Nancy Trevino, Financial Analyst, Brian Lockwood, Hydrologist
Public: Joe Pendry
2. Director Comments: No comments.
3. Public Comments: No comments.
4. Approval of Minutes: The committee approved the July 12, 2011 meeting minutes by consensus.
5. Review and Accept Financial Reports for July, 2011: The committee reviewed the financial reports, and approved by consensus.
6. Review and Accept Budget to Actual Report for June, 2011: The committee reviewed the Budget to Actual Report, and approved by consensus.
7. Review Hydrometrics Proposal: Hydrologist gave presentation of Hydrometrics proposal, the committee recommended approval to the Board.
8. Receive update on final refund payments: GM stated sixth and final Augmentation Refund payment was disbursed on 7/27/11 in the amount of \$1,224,548.09.
9. Receive update on Springbrook migration: ADM stated the scheduled migration for October, 2011 is on track.
10. Discuss future agenda items and next meeting date: Next meeting to be held on Tuesday, September 13, 2011 at 12:30.
11. Adjourned at: 1:45 p.m.