



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, March 8, 2011, 12:30 p.m.
MINUTES

Meeting called to Order at 12:50 p.m.

1. Committee members: Rosemarie Imazio, Dwight Lynn, Salvador Vasquez
Staff: Mary Bannister, General Manager, Mark Harvey, Administrative Services Manager, Nancy Trevino, Financial Analyst
Public: none
2. Director Comments: No comments.
3. Public Comments: No comments.
4. Approval of Minutes: The committee approved the February 9, 2011 meeting minutes by consensus.
5. Review and Accept Financial Reports for February, 2011: The committee reviewed the financial reports, and approved by consensus.
6. Review Budget Amendments for 2010-2011 Fiscal Year: The committee reviewed the budget amendments for fiscal year 2010-11, and recommended approval to the Board by consensus.
7. Review Budget to Actual Report for 6 months ended December 31, 2010, formatted to reflect request of Salvador Vasquez: The committee reviewed the report and approved by consensus.
8. Discuss future agenda items and next meeting date: The committee discussed future agenda items to include review of Preliminary Budget for fiscal year 2011-12, review of Personnel Policy Manual, and Springbrook Update. Next meeting to be held on Tuesday, April 12, 2011 at 12:30.
9. Adjourned at: 1:50 p.m.