



**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**  
**PVWMA Conference Room**  
**Thursday, March 7, 2013, 12:30 p.m.**

Meeting called to Order at 12:45 p.m.

1. Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Salvador Vasquez (absent)

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager, Nancy Trevino, Financial Analyst

Public: Joe Pendry

2. Director Comments: None
3. Public Comments: None
4. Approval of Minutes: The committee reviewed and approved minutes of the February 15, 2013, meeting by consensus.
5. Review and Accept Financial Reports for February 2013: The committee reviewed and accepted Financial Report for January 2013 by consensus.
6. Receive A/R Aging & Collections Update: The committee received and accepted A/R Aging & Collections Report.
7. Receive Budget to Actual Report through January, 2013: The committee received and accepted Budget to Actual Report through January, 2013.
8. Discuss future agenda items and next meeting date: Next meeting is scheduled for April 9, 2013, at 12:30p.m.
9. Adjourned at: 1:15 p.m.