



***PAJARO VALLEY WATER MANAGEMENT AGENCY***

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**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**

**PVWMA Conference Room  
Tuesday, July 9, 2013, 11:00 a.m.**

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Amy Newell

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager,  
Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Approve Minutes of previous (June 13, 2013) Committee Meeting

5. Review and Accept Financial Reports for June 2013

- Account Activity Report
- Investment Report
- Accounts Payable Report

6. Review and Accept A/R Aging and Collections update

7. Review and Accept Budget to Actual Report through May 2013

8. Receive Quarterly Contract Commitments

9. Receive Quarterly Billing Summary

10. Discuss Investment Policy

11. Consider addition of Water Resources Manager position

12. Consider Professional Services Agreement between PVWMA and the Central Coast Agricultural Water Quality Coalition in the amount of \$75,000

13. Review Draft Responses to 2012-2013 Santa Cruz Grand Jury Findings and Recommendations

14. Discuss review of Admin/Finance Committee policies

15. Discuss future agenda items and next meeting date – August 13, 2013, 12:30 a.m.

16. Adjourn

PVWMA is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PVWMA offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PVWMA at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.