



**ADMINISTRATIVE/FINANCE COMMITTEE  
MEETING MINUTES of Tuesday, September 9, 2014,  
PVWMA Conference Room**

Meeting called to Order at 12:45 p.m.

1. Committee members: Rosemarie Imazio (Chair), Amy Newell, Dwight Lynn  
Staff: Mary Bannister, General Manager (GM), Teresa Delfino, Administrative Services Manager (ASM), Nancy Trevino, Financial Analyst (FA), Brian Lockwood, Senior Water Resources Hydrologist (SWRH).  
  
Public: None
2. Director Comments: Committee member Newell confirmed if the request for reimbursement of Santa Cruz County Farm Bureau annual membership dues by Board Member R. Persoff had been addressed. GM reported that it had.
3. Public Comments: None
4. Consider Approving Minutes of previous (August 12, 2014) Committee Meeting: The committee reviewed and approved minutes of the August 12, 2014 by consensus.
5. Review and Consider Accepting Financial Reports for August 2014: The committee reviewed and accepted Financial Reports for August 2014 by consensus.
6. Review and Consider Accepting A/R Aging & Collections Update for August 2014: The committee reviewed and accepted A/R Aging & Collections Report for August 2014.
7. Review and Consider Accepting Preliminary Budget to Actual Report through June 2014: The committee reviewed and accepted the Preliminary Budget to Actual Report through June 2014.
8. Review Financial Advisory Services RFP's: Committee reviewed the RFP's from NHA Advisors and JNA Consulting Group, LLC. Committee was in agreement with staff's recommendation to select NHA Advisors, and would make recommendation to full board for approval.
9. Review and Consider Joint Funding Agreement with U.S. Geological Survey for a Continuation of Hydrologic Modeling Services for an Agency Cost of \$150,000 through December 2016: SWRH provided a full overview of the agreement with USGS and the Modeling Services that the committee approved and will make recommendation to full board for approval.
10. Discuss future agenda items and next meeting date: October 14, 2014, 12:30 p.m.
11. Meeting adjourned @ 2:00 p.m.