



PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATIVE/FINANCE COMMITTEE MEETING

PVWMA Conference Room

Tuesday, December 9, 2014, 12:30 p.m.

MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Amy Newell

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager,
Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (October 9, 2014) Committee Meeting

5. Review and Consider Accepting Financial Reports for November 2014

- Account Activity Report
- Investment Report
- Accounts Payable Report

6. Review and Consider Accepting A/R Aging and Collections update for November 2014

7. Review and Consider Accepting Preliminary Budget to Actual Report through October 2014

8. Receive Annual Audit Draft

9. Receive update on Personnel Policy Manual

10. Review and Consider SWCA Consultants for project funding and construction related
environmental services in the amount \$156,392

11. Review and Consider draft agreement with ZAG Technical Services, Inc.

12. Discuss future agenda items and next meeting date – Wednesday, January 13, 2015, 12:30 p.m.

13. Adjourn