



PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA. 95076

TEL: 831) 722-9292 FAX: 831) 722-3139

email: info@pvwater.org • http://www.pvwater.org

ADMINISTRATIVE/FINANCE COMMITTEE MEETING

PVWMA Conference Room

Tuesday, May 12, 2015, 4:00 p.m.

MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn (Treasurer), Paul Faurot

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (April 14, 2015) Committee Meeting

5. Receive Salary Survey Presentation from Bryce Consulting

6. Receive Presentation from Rabobank

7. Review Investment Policy

8. Review and Consider Accepting Financial Reports for April 2015

- Account Activity Report
- Investment Report
- Accounts Payable Report

9. Review and Consider Accepting A/R Aging and Collections update for April 2015

10. Review and Consider Accepting Preliminary Budget to Actual Report through March 2015

11. Review & Discuss Preliminary Budget Updates for 2015-2016

12. Review and Consider Cash Reserve Policy Addendum for 2015-2016

13. Review Engagement Letter for 6/30/2015 FYE Audit from Bartlett, Pringle & Wolf

14. Review and Consider Recycled Water Storage and Distribution Pump Station Improvements

Construction Management Contract and Inspection Services from the Covello Group not to exceed \$483,080

15. Review and Consider Blend Well Pipeline Construction Bid from Specialty Construction in the amount of \$841,400
16. Review and Consider Blend Well and K-1 Pipeline Construction Management Contract from Rick Bedoy
17. Receive Update on Proposition 218 Rates Adjustment Effort
18. Receive update on Employee Handbook
19. Discuss future agenda items and next meeting date – Tuesday, June 9, 2015, 4:00 p.m.
20. Adjourn