



***PAJARO VALLEY WATER MANAGEMENT AGENCY***

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**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**

**PVWMA Conference Room**

**Tuesday, August 11, 2015, 4:00 p.m.**

**MEETING AGENDA**

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn (Treasurer), Paul Faurot

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (July 14, 2015) Committee Meeting

5. Review and Consider Accepting Financial Reports for July 2015

- Account Activity Report
- Investment Report
- Accounts Payable Report

6. Review and Consider Accepting A/R Aging and Collections update for July 2015

7. Review and Consider Accepting Preliminary Budget to Actual Report through June 2015

8. Receive Quarterly Account Adjustment/Write offs

9. Review and Consider the City of Watsonville Agreement for the Construction Costs of the Recycled Water Storage and Distribution Pump Improvement Project

10. Review and Consider Scope of Services with Erin McCarthy for Conservation Services in the amount of \$65,595

11. Consider Expansion of Rebate Program to include Rain Water Collection Systems in addition to Graywater Laundry to Landscape Systems

12. Review and Consider Agreement with Contractor Compliance and Monitoring, Inc. for Labor and Compliance Services

13. Review and Consider 2<sup>nd</sup> Nature Salt and Nutrient Management Plan Budget Augmentation in the amount of \$56,873
14. Discuss future agenda items and next meeting date – Tuesday, September 15, 2015, 4:00 p.m.
15. Adjourn