



**ADMINISTRATIVE/FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, September 13, 2016, 4:00 p.m.
PVWMA Conference Room**

Meeting called to Order at 4:00 p.m.

1. Committee members: Rosemarie Imazio (Chair), Paul Faurot, Javier Zamora
Staff: Mary Bannister, General Manager (GM) (Absent), Brian Lockwood, Senior Water Resources Hydrologist (SWRH) (Absent), Teresa Delfino, Finance & Administrative Services Manager (FASM) Nancy Trevino, Financial Analyst (FA)

Public: Warren Koenig
2. Director Comments: Director Faurot shared with the committee of the passing of Director Persoff
3. Public Comments: None
4. Consider Approving Minutes of previous (August 9, 2016) Committee Meeting: The committee reviewed and approved minutes of the September 13, 2016 meeting by consensus.
5. Review and Consider Accepting Financial Reports for August 2016: The committee reviewed and accepted Financial Reports for August 2016 by consensus.
6. Review and Consider Accepting A/R Aging Update for August 2016: The committee reviewed and accepted A/R Aging Report for August 2016.
7. Review and Consider Accepting Preliminary Budget to Actual Report through June 2016: The committee reviewed and accepted the Preliminary Budget to Actual Report through June 2016.
8. Discuss future agenda items and next meeting date: Next meeting date set for Tuesday, October 11, 2016, 4:00 p.m.
9. Meeting adjourned @ 4:40 p.m.