



ADMINISTRATION & FINANCE COMMITTEE MEETING

PVWMA Conference Room

Tuesday, April 11, 2017, 4:00 p.m.

MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Don Bussey

Staff: Brian Lockwood, Interim General Manager, Teresa Delfino, Finance & Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (March 15, 2017) Committee Meeting

5. Review and Consider Accepting Financial Reports for March 2017:

a. Activity Report

b. Investment Report

c. Accounts Payable Report

6. Review and Consider Accepting A/R Aging update for March 2017

7. Review and Consider Accepting Preliminary Budget to Actual Report through February 2017

8. Receive Quarterly Contract Commitments through March 2017

9. Receive Quarterly Billing Summary through March 2017

10. Receive Quarterly Account Adjustments through March 2017

11. Receive Quarterly Collections Update through March 2017

12. Review and Consider FY 2017-2018 Draft Preliminary Budget

13. Review and Consider Auditing Services Proposal

14. Discuss future agenda items and next meeting date – Tuesday, May 9, 2017, 4:00 p.m.

15. Adjourn