



ADMINISTRATION & FINANCE COMMITTEE MEETING
PV Water “Koenig” Conference Room
Tuesday, March 13, 2018, 4:00 p.m.
MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Bob Culbertson (Vice-Chair), Dwight Lynn (Treasurer)

Staff: Brian Lockwood, General Manager, Teresa Delfino, Finance & Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approval of February 13, 2018 Administration & Finance Committee Meeting Minutes

5. Discuss Title XVI Single Audit Requirement

6. Review Collection Policy

7. Consider Modified Meeting Calendar for May

8. Receive ADP Transition Update

9. Discuss Monthly Financial Reporting

10. Review and Consider Accepting Financial Reports for February 2018:

- a. Activity Report
- b. Investment Report
- c. Accounts Payable Report

11. Review and Consider Accepting A/R Aging update for February 2018

12. Review and Consider Accepting Preliminary Budget to Actual Reports through January 2018

13. Discuss future agenda items and next meeting date – Tuesday, April 10, 2018, 4:00 p.m.

14. Adjourn