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**ADMINISTRATION & FINANCE COMMITTEE MEETING**  
**PV Water “Koenig” Conference Room**  
**Tuesday, April 10, 2018, 4:00 p.m.**  
**MEETING AGENDA**

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1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Bob Culbertson (Vice-Chair), Dwight Lynn (Treasurer)

Staff: Brian Lockwood, General Manager, Teresa Delfino, Finance & Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approval of March 13, 2018 Administration & Finance Committee Meeting Minutes

5. Review and Consider Fedak & Brown Scope of Work for Title XVI Single Audit Reports

6. Review and Consider FY 2018-2019 Draft Preliminary Budget

7. Review and Consider Resolution 2018-03 Modifying the Agency’s Water Rate Zones

8. Receive Report on May 3, 2018 RWF Improvements Ribbon Cutting Event

9. Review and Consider Accepting Financial Reports for February 2018:

- a. Preliminary Budget to Actual
- b. Activity Report (Reviewed last month)
- c. Investment report (Reviewed last month)

10. Review and Consider Accepting Cash Flow Reports for March 2018

- a. A/R Aging update
- b. A/P Reports

11. Review and Consider Accepting Quarterly Reports for March 2018

- a. Contract Commitments
- b. Billing Summary
- c. Account Adjustments
- d. Collections Summary

12. Discuss future agenda items and next meeting date – Tuesday, May 8, 2018, 4:00 p.m.

13. Adjourn