



ADMINISTRATION & FINANCE COMMITTEE MEETING
PV Water “Koenig” Conference Room
Tuesday, September 11, 2018, 4:00 p.m.
MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Bob Culbertson (Vice-Chair), Dwight Lynn (Treasurer)

Staff: Brian Lockwood, General Manager, Teresa Delfino, Finance & Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approval of July 10, 2018 Administration & Finance Committee Meeting Minutes

5. Review and Consider Information Technology Modernization Initiative

6. Review and Consider Updates to Employee Handbook Appendix B, Request for Educational Assistance

7. Review and Consider Accepting Financial Reports

- a. Preliminary Budget to Actual
- b. Activity Report
- c. Investment report

8. Review and Consider Accepting Cash Flow Reports

- a. A/R Aging update
- b. A/P Reports

9. Discuss future agenda items and next meeting date – Tuesday, October 9, 2018, 4:00 p.m.

10. Adjourn