



PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA 95076

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<https://www.pvwater.org>

ADMINISTRATION & FINANCE COMMITTEE MEETING

**PV Water “Koenig” Conference Room
Tuesday, March 12, 2019, 3:00 p.m.**

AGENDA

- | | |
|--|-------------|
| 1. Welcome and Introductions | |
| 2. Director Comments | |
| 3. Public Comments | Page |
| 4. Consider Approval of Prior Administration & Finance Committee Meeting Minutes | 2 |
| 5. Review and Consider Accepting Financial Reports | |
| a. Preliminary Budget vs Actual | 4 |
| b. Bank Account Activity | 6 |
| c. Investment | 7 |
| 6. Review and Consider Accepting Cash Flow Reports | |
| a. Accounts Receivable Aging | 8 |
| b. Accounts Payable | 9 |
| 7. Discuss Future Agenda Items | |
| 8. Next Regular Meeting: Tuesday, April 9, 2019, 3:00 p.m. | |
| Adjournment | |



ADMINISTRATION & FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, February 12, 2019, 4:00 p.m.
PV Water “Koenig” Conference Room

The meeting was called to order at 4:03 p.m.

1. Welcome and Introductions:

Committee members: Bob Culbertson (Chair), Don Bussey (Vice-Chair), Amy Newell
Staff: Brian Lockwood, General Manager (GM), Teresa Delfino, Finance & Administrative Services Manager (FASM), Nancy Trevino, Financial Analyst (FA); Marcus Mendiola, Water Conservation and Outreach Specialist (WSOS) for Item 11.

Public: None

2. Director Comments: Director Culbertson attended a meeting with the Army Corps of Engineers at Shell Rd. Pump Station to learn of proposed enhancements they are considering. Director Newell attended Water 101, a wonderful workshop with the Water Education Foundation.

3. Public Comments: None

4. Consider Approving Minutes of Previous (January 15, 2019) Committee Meeting: Director Newell noted the misuse of the word “council” instead of “counsel.” Director Culbertson moved to approve the January 15, 2019 minutes with the noted changes; Director Bussey seconded. The motion carried following voice vote.

5. Review and Consider Administration and Finance Committee Bylaws: The Committee reviewed the Bylaws as revised from the January meeting. Director Newell moved to approve the revised Bylaws with the following, additional amendments: Article III, Paragraph 2. Replace “February” with “January,” and Article III, Paragraph 4 as, “If a vacancy of the Chair or Vice-Chair occurs, it shall be filled by election at the next regularly scheduled committee meeting;” Director Bussey seconded. The motion carried following voice vote.

6. Review and Consider Proposed Budget Amendments for Fiscal Year 2018-19: The Committee reviewed the Proposed Budget Amendments for Fiscal Year 2018-19. Director Newell moved to approve the amendments and place this item on the consent agenda of the February 20, 2019 Board meeting; Director Bussey seconded. The motion carried following voice vote.

7. Review and Consider Award of Contract to Pacific Infrastructure, Corp., for the Recycled Water Facility, Disk Filter Upgrade Project No. 30-63, in an Amount Not to Exceed \$2,570,310: The Committee reviewed the contract. Director Newell moved to recommend approval to the Board; Director Bussey seconded the motion, and asked for staff to follow-up with counsel that the insurance coverage is adequate. The motion carried following voice vote.

8. Review and Consider Scope of Work and Budget with Covello, A Psomas Company, for the Recycled Water Facility, Disk Filter Upgrade Project No. 30-63, Construction Management Services, in an Amount Not to Exceed \$382,200: The Committee reviewed the Scope of Work and Budget. Director Newell moved to recommend approval to the Board; Director Bussey seconded. The motion carried following voice vote.
9. Review and Consider Scope of Work and Budget with SWCA, for the Recycled Water Facility, Disk Filter Upgrade Project No. 30-63, Environmental Services, in an Amount Not to Exceed \$59,585: The Committee reviewed the Scope of Work and Budget. Director Newell moved to recommend approval to the Board; Director Culbertson seconded. The motion carried following voice vote.
10. Receive Update on Proposition 84 Drought Emergency Grant Funding and Potential Coastal Distribution System Project: The Committee received an update on Proposition 84 Drought Emergency Grant funding from the GM.
11. Review and Consider Scope of Work and Budget with the Resource Conservation District of Santa Cruz County for Basin Management Plan Agricultural Water Conservation Program Technical Assistance in an Amount Not to Exceed \$410,741: GM provided an updated Scope of Work and Budget to the Committee. The Committee discussed the updated Scope of Work and Budget. Director Newell moved to recommend approval of an agreement in an amount not to exceed \$399,465 to the Board; Director Bussey seconded. The motion was carried following voice vote.
12. Discuss Board and Committee Start Times: The Committee discussed meeting start times and agreed to a 3:00 start time beginning in March. The Committee recommended a similar item be placed on agenda of the February 20, 2019 Board meeting.
13. Review and Consider Accepting Financial Reports: The Committee reviewed the Financial Reports. Director Newell made a motion to accept the Financial Reports; Director Culbertson seconded. The motion carried following voice vote.
14. Review and Consider Accepting Cash Flow Reports: The Committee reviewed the Cash Flow Reports. Director Newell made a motion to accept the Cash Flow Reports; Director Bussey seconded. The motion carried following voice vote.
15. Discuss Future Agenda Items and Next Meeting Date: Next meeting date set for Tuesday, March 12, 2019, *at 3:00 p.m.*
16. Meeting Adjourned at 6:15 p.m.

PAJARO VALLEY WATER MANAGEMENT AGENCY

PRELIMINARY BUDGET vs. ACTUAL

BY DEPARTMENT

2018-19FY as of 01/31/19

#	Description	2018 One Year Prior Actual	2019 Budget	2019 YTD End Bal	Remaining YTD Budget (Over) Under	
					Variance	% Var
Revenue						
1	Management Fees	\$ 375,592	\$ 384,000	\$ 386,986	\$ (2,986)	-0.78%
2	Augmentation Charges	\$ 6,689,472	\$ 11,578,410	\$ 7,077,133	\$ 4,501,277	38.88%
3	Delivered Water Sales	\$ 1,135,270	\$ 1,828,800	\$ 1,332,592	\$ 496,208	27.13%
4	Grants & Loans	\$ 907,380	\$ 1,100,000	\$ 85,070	\$ 1,014,930	92.27%
5	Interest Income	\$ 41,749	\$ 50,000	\$ 81,409	\$ (31,409)	-62.82%
6	Other Revenue	\$ 5,030	\$ 35,000	\$ 15,147	\$ 19,853	56.72%
	Revenue Total:	\$ 9,154,492	\$ 14,976,210	\$ 8,978,338	\$ 5,997,872	40.05%
Expenditures						
7	Office Administration	\$ 556,404	\$ 1,197,942	\$ 584,441	\$ 613,501	51.21%
8	Board Support	\$ 13,667	\$ 88,112	\$ 15,002	\$ 73,110	82.97%
9	Education & Outreach	\$ 47,490	\$ 153,175	\$ 41,101	\$ 112,074	73.17%
10	Grant Administration	\$ 60,206	\$ 218,240	\$ 56,104	\$ 162,136	74.29%
11	Conservation	\$ 117,288	\$ 311,735	\$ 48,736	\$ 262,999	84.37%
12	BMP Network Improvements	\$ 4,623	\$ 1,236,816	\$ 16,183	\$ 1,220,633	98.69%
13	HS Recharge Facilities Optimization	\$ 281,429	\$ 228,669	\$ 242,022	\$ (13,353)	-5.84%
14	College Lake Project	\$ 788,569	\$ 1,551,858	\$ 571,350	\$ 980,508	63.18%
15	Loans & Bonds	\$ 3,234,170	\$ 3,355,528	\$ 3,229,820	\$ 125,708	3.75%
16	Harkins Slough Facility	\$ 121,440	\$ 222,251	\$ 86,608	\$ 135,643	61.03%
17	Coastal Distribution System	\$ 562,607	\$ 993,976	\$ 598,785	\$ 395,191	39.76%
18	Supplemental Water (In-Basin)	\$ 132,030	\$ 347,223	\$ 303,803	\$ 43,420	12.50%
19	Recycled Water Facility	\$ 746,022	\$ 1,932,205	\$ 877,799	\$ 1,054,406	54.57%
20	Metering Program	\$ 123,345	\$ 275,793	\$ 129,743	\$ 146,050	52.96%
21	Wats Slough & North Dunes Recharge	\$ 332,244	\$ 313,767	\$ 148,295	\$ 165,472	52.74%
22	RWF Disk Filter Upgrade	\$ -	\$ 1,079,163	\$ 290,369	\$ 788,794	73.09%
23	Recycled Water Storage Project	\$ -	\$ 411,168	\$ 2,700	\$ 408,468	99.34%
24	Basin Modeling	\$ 31,972	\$ 293,026	\$ 61,170	\$ 231,856	79.12%
25	Basin Monitoring	\$ 88,535	\$ 241,011	\$ 93,757	\$ 147,254	61.10%
26	In-Basin Management Plan	\$ 36,887	\$ 720,170	\$ 21,188	\$ 698,982	97.06%
27	Regional Water Management Plan	\$ 5,698	\$ 117,190	\$ 5,364	\$ 111,826	95.42%
28	Out-of-Basin Funding	\$ 19,006	\$ 45,297	\$ 7,843	\$ 37,454	82.69%
29	In-Basin Funding	\$ 7,677	\$ 37,190	\$ 6,523	\$ 30,667	82.46%
	Expenditures Total:	\$ 7,323,816	\$ 15,371,505	\$ 7,438,706	\$ 7,932,800	51.61%

REVENUES LESS EXPENDITURES \$ 1,830,676 (\$395,295) \$ 1,539,632

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 General Ledger-Budget vs Actual PE: 01-12 FY2017 Prepared by: NTrevino 3/1/2019:25 PM

PAJARO VALLEY WATER MANAGEMENT AGENCY

PRELIMINARY BUDGET vs. ACTUAL

BY EXPENSE TYPE

2018-19FY as of 01/31/19

#	Description	2018	2019	2019 YTD	Remaining YTD Budget	
		One Year Prior Actual	Budget	End Bal	(Over) Under Variance	% Var
Revenue						
1	Management Fees	\$ 375,592	\$ 384,000	\$ 386,986	\$ (2,986)	-0.78%
2	Augmentation Charges	\$ 6,689,472	\$ 11,578,410	\$ 7,077,133	\$ 4,501,277	38.88%
3	Delivered Water Sales	\$ 1,135,270	\$ 1,828,800	\$ 1,332,592	\$ 496,208	27.13%
4	Grants & Loans	\$ 907,380	\$ 1,100,000	\$ 85,070	\$ 1,014,930	92.27%
5	Interest Income	\$ 41,749	\$ 50,000	\$ 81,409	\$ (31,409)	-62.82%
6	Other Revenue	\$ 5,030	\$ 35,000	\$ 15,147	\$ 19,853	56.72%
	Revenue Total:	\$ 9,154,492	\$ 14,976,210	\$ 8,978,338	\$ 5,997,872	40.05%
Expenditures						
7	Salaries, Wages and Benefits	\$ 966,332	\$ 2,028,011	\$ 991,107	\$ 1,036,904	51.13%
8	Conferences and Training	\$ 6,892	\$ 20,250	\$ 6,547	\$ 13,703	67.67%
9	Travel/Meals	\$ 7,857	\$ 35,250	\$ 4,189	\$ 31,061	88.12%
10	Bank Charges	\$ 42,151	\$ 63,500	\$ 44,454	\$ 19,046	29.99%
11	Insurance	\$ 22,740	\$ 33,500	\$ 21,479	\$ 12,021	35.88%
12	Taxes & Fees	\$ 18,548	\$ 55,000	\$ 13,148	\$ 41,852	76.09%
13	Legal Notices & Ads	\$ 622	\$ 4,250	\$ -	\$ 4,250	100.00%
14	Dues & Subscription	\$ 33,515	\$ 50,650	\$ 29,231	\$ 21,419	42.29%
15	Office Expense	\$ 15,467	\$ 44,000	\$ 9,930	\$ 34,070	77.43%
16	Postage	\$ 5,578	\$ 19,500	\$ 5,238	\$ 14,262	73.14%
17	Printing	\$ 13,926	\$ 27,500	\$ 4,606	\$ 22,894	83.25%
18	Utilities	\$ 99,161	\$ 193,200	\$ 130,323	\$ 62,877	32.54%
19	Telephone	\$ 10,016	\$ 26,200	\$ 9,032	\$ 17,168	65.53%
20	Office Equipment Leases	\$ 6,556	\$ 14,300	\$ 12,422	\$ 1,878	13.13%
21	Project Well Lease	\$ 8,774	\$ 90,000	\$ 104,413	\$ (14,413)	-16.01%
22	Field Supplies-Equipment	\$ 19,152	\$ 90,000	\$ 34,887	\$ 55,113	61.24%
23	Elections	\$ -	\$ 50,000	\$ -	\$ 50,000	100.00%
24	Legal Services	\$ 178,669	\$ 345,500	\$ 116,385	\$ 229,115	66.31%
25	Professional Services	\$ 1,434,065	\$ 3,930,001	\$ 1,242,106	\$ 2,687,895	68.39%
26	LAFCO District Fees	\$ 16,798	\$ 17,000	\$ 16,482	\$ 518	3.05%
27	Bad Debt	\$ 7,050	\$ 69,215	\$ -	\$ 69,215	100.00%
28	Collection Fee	\$ 3,317	\$ 3,500	\$ 3,431	\$ 69	1.97%
29	Special Projects Outreach	\$ 9	\$ 10,000	\$ -	\$ 10,000	100.00%
30	Building Maintenance	\$ 6,370	\$ 64,500	\$ 40,212	\$ 24,288	37.66%
31	Information Technology	\$ 49,756	\$ 117,200	\$ 72,528	\$ 44,672	38.12%
32	Licensed Contractors	\$ 67,138	\$ 2,105,000	\$ 68,780	\$ 2,036,220	96.73%
33	Vehicle Maintenance	\$ 6,998	\$ 19,950	\$ 6,249	\$ 13,701	68.68%
34	Meters	\$ -	\$ 15,000	\$ 3,445	\$ 11,555	77.04%
35	COW Reimb RWF O&M	\$ 721,519	\$ 1,920,000	\$ 862,145	\$ 1,057,855	55.10%
36	Rebates-ReNeM	\$ -	\$ 12,000	\$ -	\$ 12,000	100.00%
37	City Connection Water Charges	\$ 284,868	\$ 450,000	\$ 325,069	\$ 124,931	27.76%
38	Water Sampling	\$ 35,802	\$ 92,000	\$ 31,049	\$ 60,951	66.25%
39	DWR Loan Pmt-CDSPop13	\$ 125,708	\$ 251,416	\$ 125,708	\$ 125,708	50.00%
40	2015 Water Bond	\$ 2,301,900	\$ 2,299,700	\$ 2,299,700	\$ -	0.00%
41	2016 Water Bond	\$ 806,563	\$ 804,412	\$ 804,413	\$ (1)	0.00%
	Expenditures Total:	\$ 7,323,816	\$ 15,371,505	\$ 7,438,706	\$ 7,932,800	51.61%

REVENUES LESS EXPENDITURES \$1,830,676 (\$395,295) \$1,539,632

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 General Ledger-Budget vs Actual PE: 01-12 FY2017 Prepared by: NTrevino 3/1/20194:27 PM

PAJARO VALLEY WATER MANAGEMENT AGENCY
Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance
<u>CLEARING ACCOUNT - Rabobank</u>				
Beginning Balance	1/1/2019			\$177,687
Cash Receipts				
Disbursements			605,739	
Transfers		439,389		
Bank Fees				
Ending Balance	1/31/2019			<u>\$11,338</u>
<u>GENERAL FUND10-MMA RABOBANK</u>				
Beginning Balance	1/1/2019			\$1,487,948
Cash Receipts		160,849		
Transfers			10,802	
Interest Earned		260		
Ending Balance	1/31/2019			<u>\$1,638,254</u>
<u>GENERAL FUND 10 - LAIF</u>				
Beginning Balance	1/1/2019			\$1,101,769
Transfers				
Interest Earned		6,658		
Ending Balance	1/31/2019			<u>\$1,108,427</u>
<u>GENERAL FUND 20 - LAIF</u>				
Beginning Balance	1/1/2019			\$5,138,258
Transfers				
Interest Earned		31,049		
Ending Balance	1/31/2019			<u>\$5,169,307</u>
<u>SPECIAL REVENUE FUND 20-Operating RABOBANK</u>				
Beginning Balance	1/1/2019			\$26,084
Cash Receipts		2,228,080		
Transfers			2,103,587	
Bank Fees			3,642	
Interest Earned				
Ending Balance	1/31/2019			<u>\$146,935</u>
<u>SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN RABOBANK</u>				
Beginning Balance	1/1/2019			\$7,635,356
Transfers		1,675,000		
Bank Fees		1,373		
Interest Earned				
Ending Balance	1/31/2019			<u>\$9,311,730</u>
<u>Certificate of Deposit - DWR Loan Reserve Rabobank Fund 40</u>				
Beginning Balance	1/1/2019			\$253,746
Interest Earned				
Ending Balance	1/31/2019			<u>\$253,746</u>

Prior Month Ending Cash Balance: Total Deposits: Total Withdrawals: Month End Cash Balance:

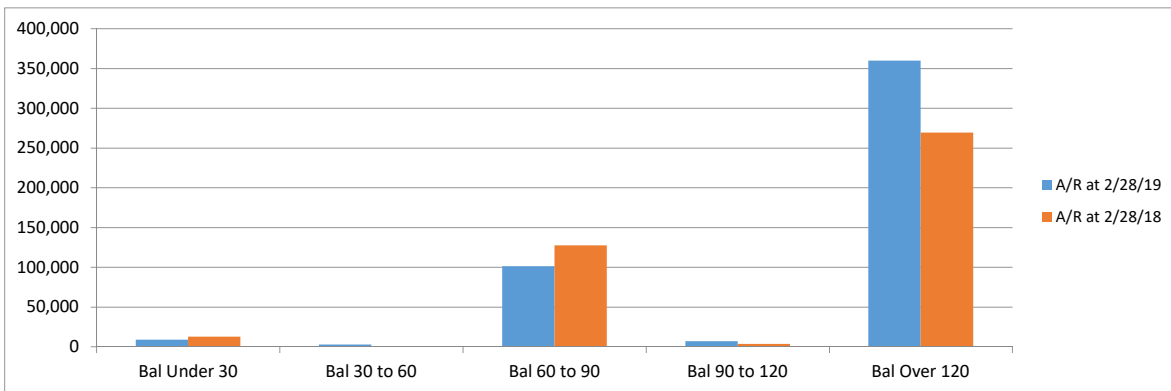
	\$15,820,848	\$4,542,658	\$2,723,770	\$17,639,737
Cash Transfers		2,114,389	2,114,389	-
Actual Cash Receipts/Disbursements		2,428,269	609,380	

PAJARO VALLEY WATER MANAGEMENT AGENCY
 INVESTMENT REPORT
 ALL FUNDS
 January 31, 2019

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Rabobank Clearing Account	0.00%	<u>\$11,338</u>	0.06%	0.00%
<u>General Fund 10</u>				
Rabobank General Fund 10 Money Market Account	0.20%	1,638,254.00	9.29%	0.02%
Local Agency Investment Fund	2.40%	1,108,427.00	6.28%	0.15%
		<u>\$2,746,681</u>		
<u>Special Revenue Fund 20</u>				
Rabobank Special Revenue Fund 20 Operating Account	0.00%	146,935.00	0.83%	0.00%
Rabobank Special Revenue Fund 20 Money Market Account	0.20%	9,311,730.00	52.79%	0.11%
Local Agency Investment Fund	2.40%	5,169,307	29.30%	0.70%
		<u>\$14,627,972</u>		
<u>Long Term Debt Fund 40</u>				
Rabobank Certificate of Deposit DWR Loan Reserve	0.50%	<u>\$253,746</u>	1.44%	0.01%
		<u>\$17,639,737</u>	100.0%	
Total:				
Total Funds Reserved (DWR Fund 40)		253,746		
Total Funds Invested		17,227,718		
Total Funds Non-interest Bearing		158,273		
Total Funds		<u>\$17,639,737</u>		
Total Available Funds		17,385,991		
Cash Reserve Policy Requirements (PVWMA)		5,350,000		
Surplus (Deficit) of Funds		<u>\$12,035,991</u>		

PV Water
Accounts Receivable Aging 3 Month Trend
As of 2/28/2019

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	479,917	8,929	2,890	101,483	6,825	359,792
Credits	<u>(24,701)</u>					
Total Accounts Receivable at 2/28/19	455,216					
Accounts Receivable before credits	413,265	12,545	0	127,705	3,616	269,399
Credits	<u>(18,536)</u>					
Total Accounts Receivable at 2/28/18	394,729					
Accounts Receivable before credits	948,041	2,951	526,591	7,639	939	409,921
Credits	<u>(12,810)</u>					
Total Accounts Receivable at 1/31/19	935,231					
Accounts Receivable before credits	3,299,929	2,836,418	14,895	125,907	4,026	318,684
Credits	<u>(2,754)</u>					
Total Accounts Receivable at 12/21/18	3,297,175					



Accounts Payable

Checks by Date - Detail By Check Date

User: nancy
 Printed: 3/1/2019 - 1:49 PM



				Check Amount
Check No:	0	Check Date:	02/01/2019	
Vendor:	A1250	AFLAC- FLEX ONE		
EE Deferrals				541.81
				541.81
Check No:	0	Check Date:	02/01/2019	
Vendor:	E830	DEPT. OF CHILD SUPORT SERVICES		
EE Deferrals				174.46
				174.46
Check No:	0	Check Date:	02/01/2019	
Vendor:	N125	NATIONWIDE RETIREMENT SOLUTION		
EE Deferrals				2,730.00
				2,730.00
Check No:	0	Check Date:	02/01/2019	
Vendor:	P1300	PERS-Fiscal Services Division Cashier Unit		
EE Deferrals				1,517.44
EE Deferrals				7,283.06
				8,800.50
Check No:	0	Check Date:	02/01/2019	
Vendor:	P555	PVWMA-Cafeteria Account		
EE Deferrals				1,454.98
				1,454.98
Check No:	0	Check Date:	02/01/2019	
Vendor:	s2460	STATE OF CALIFORNIA		
Tax Levy	Tax Levy		Tax Levy	652.41
				652.41
Check No:	35105	Check Date:	02/01/2019	
Vendor:	A1230	ADP-AUTOMATIC DATA PROCESSING		
528158359	ADP Agency Payroll			78.53
528158359	ADP Agency Payroll			78.52
				157.05
Check No:	35106	Check Date:	02/01/2019	
Vendor:	A460	AGRI CULTURE		
Tuition	Class 30 Tuition for Casey M.			500.00
				500.00
Check No:	35107	Check Date:	02/01/2019	
Vendor:	A909	AT&T WIRELES & MOBILITY CIMIS		
287019856199X01172019	Cimis Station Internet			43.73
				43.73
Check No:	35108	Check Date:	02/01/2019	
Vendor:	B195	BALANCE HYDROLOGICS, INC		
217177-1218	Data Post-processing and Archiving			14,342.50
219177-1218	Data Post Processing			2,602.50
				16,945.00
Check No:	35109	Check Date:	02/01/2019	
Vendor:	W400	CITY OF WATSONVILLE UTILITIES		
02389	Monthly Office Utilities			34.40
02389	Monthly Office Utilities			103.18
				137.58

				Check Amount
Check No:	35110	Check Date:	02/01/2019	
Vendor:	E690	ERIN McCARTHY		
PVWMA2018/20-3	Conservation Outreach			6,957.99
				6,957.99
Check No:	35111	Check Date:	02/01/2019	
Vendor:	F200	FEDERAL EXPRESS, INC.		
643420257	Fed Ex Transportation			66.17
				66.17
Check No:	35112	Check Date:	02/01/2019	
Vendor:	H122	HERNANDEZ, MARINO		
EDREIMBMARINO	Education Reimb. Marino Hernandez			1,500.00
				1,500.00
Check No:	35113	Check Date:	02/01/2019	
Vendor:	I220	IN-SITU INC.		
00124139	Field Supplies			3,759.85
				3,759.85
Check No:	35114	Check Date:	02/01/2019	
Vendor:	K310	KITTLESON ENVIRONMENTAL CONSULTING		
025.18	Waterfowl Surveys-8 Field Days			4,394.35
				4,394.35
Check No:	35115	Check Date:	02/01/2019	
Vendor:	L563	LOCKWOOD, BRIAN		
CELLREIMBDEC	Cell Reimb. from 11/23 thru 12/22/18			40.00
CELLREIMBDEC	Cell Reimb. from 11/23 thru 12/22/18			40.00
				80.00
Check No:	35116	Check Date:	02/01/2019	
Vendor:	P800	PG & E		
1787734656-3	Service at 1859 & 1931 Beach R			2,207.40
9218085363-9	Service at 162 San Andreas Rd			223.30
9968544374-1	Service at Office -36 Brennan			379.28
9968544374-1	Service at Office -36 Brennan			126.42
				2,936.40
Check No:	35117	Check Date:	02/01/2019	
Vendor:	R605	ROTARY CLUB OF FREEDOM		
2575	Dues			225.00
				225.00
Check No:	35118	Check Date:	02/01/2019	
Vendor:	S1405	SC FUELS		
0063034	Vehicles Fuel			118.16
				118.16
Check No:	35119	Check Date:	02/01/2019	
Vendor:	C1580	SPECTRUM BUSINESS COMMUNICATIONS		
0495564011319	Agency Telephone Lines			637.58
				637.58
Check No:	35120	Check Date:	02/01/2019	
Vendor:	S2400	STAPLES CREDIT PLAN		
	Office Supplies			71.07
				71.07
Check No:	35121	Check Date:	02/01/2019	
Vendor:	T359	THE STANDARD INSURANCE COMPANY		
006492990087	Long Term Disability Benefits			446.38
				446.38
Check No:	35122	Check Date:	02/01/2019	
Vendor:	T328	TREE TOP WEB DESIGN		
1864	IT-Web Design			156.25
				156.25
Check No:	35123	Check Date:	02/01/2019	

				Check Amount
Vendor:	Z100	ZAG TECHNICAL SERVICES, INC.		
100429		IT-Professional Support		163.68
				163.68
Check No:	35124	Check Date:	02/01/2019	
Vendor:	Z151	ZOOM IMAGING SOLUTIONS, INC		
2051749		Monthly Maintenance Contract		276.64
				276.64
			Date Totals:	53,927.04
Check No:	35125	Check Date:	02/05/2019	
Vendor:	A300	ACWA/JPIA		
0597105		March Health Prens		29,965.34
0597105		Add'l Life Prens Adj.		6.12
				29,971.46
			Date Totals:	29,971.46
Check No:	35126	Check Date:	02/14/2019	
Vendor:	A190	ACE HARDWARE		
181288/181379		Field Supplies		77.51
181288/181379		Field Supplies		52.35
				129.86
Check No:	35127	Check Date:	02/14/2019	
Vendor:	A1230	ADP-AUTOMATIC DATA PROCESSING		
529577994		ADP Agency Payroll		90.45
529577994		ADP Agency Payroll		90.45
				180.90
Check No:	35128	Check Date:	02/14/2019	
Vendor:	A850	AVAYA FINANCIAL SERVICES.		
33046984		Phone/VM Lease Agreement		388.24
				388.24
Check No:	35129	Check Date:	02/14/2019	
Vendor:	C1099	CAROLLO ENGINEERS		
0173998		BMP Progress Summary Mo. Report Dec. 2018		142,043.12
				142,043.12
Check No:	35130	Check Date:	02/14/2019	
Vendor:	C103	CBEC, INC		
17-1003-3-1R1		College Lake WY 2019 Hydrologic Monitor from 12/1/18 to 1/31/19		15,636.55
				15,636.55
Check No:	35131	Check Date:	02/14/2019	
Vendor:	W506	CITY OF WATSONVILLE CLERK'S		
315		Use of A/V Tech for Jan. 23, 2019		70.00
				70.00
Check No:	35132	Check Date:	02/14/2019	
Vendor:	W400	CITY OF WATSONVILLE UTILITIES		
25586		CDS City Connection Wtr Usage		71,604.26
				71,604.26
Check No:	35133	Check Date:	02/14/2019	
Vendor:	F199	FEDAK & BROWN LLP		
180137		Preparation of State Controller's Report to the State of CA		625.00
				625.00
Check No:	35134	Check Date:	02/14/2019	
Vendor:	I220	IN-SITU INC.		
00124273		Field Supplies		63.16
				63.16
Check No:	35135	Check Date:	02/14/2019	
Vendor:	K89	KARAS TECHNICAL SERVICES		
14532		Printing		409.69

Check Amount

Check No:	35136	Check Date:	02/14/2019	409.69
Vendor:	M900	MERRY MAIDS		
WO-49147440	Office housekeeping			632.00
				632.00
Check No:	35137	Check Date:	02/14/2019	
Vendor:	M1714	MONTEREY COUNTY HEALTH DEPT. LABORATORY		
21948	Water Samples			203.00
				203.00
Check No:	35138	Check Date:	02/14/2019	
Vendor:	O411	O'REILLY AUTO PARTS		
346129454-693	Vehicle Maintanance and Parts			40.68
				40.68
Check No:	35139	Check Date:	02/14/2019	
Vendor:	P180	PENINSULA MESSENGER LLC		
134006	RaboBank Courier			12.50
134006	RaboBank Courier			37.50
				50.00
Check No:	35140	Check Date:	02/14/2019	
Vendor:	P800	PG & E		
2926809320-9	Service at Office -36 Brennan			87.35
2926809320-9	Service at Office -36 Brennan			29.11
3771390038-1	Service at Jensen Rd # 3			22.51
421054495-8	Service at 475 San Andreas Roa			221.52
5290624576-7	Service at 2240 Beach Rd			12.31
5916054391-0	Service at 187 C San Andreas R			869.11
				1,241.91
Check No:	35141	Check Date:	02/14/2019	
Vendor:	P400	PVI PAJARO VALLEY IRRIGATION, INC.		
INV200036507	Field Supplies			44.84
				44.84
Check No:	35142	Check Date:	02/14/2019	
Vendor:	R40	RABOBANK VISA CARDMEMBER SERVICE		
RABOJAN2019	Field Supplies tools			42.01
RABOJAN2019	CD's Field Supplies			199.89
RABOJAN2019	Staff Meeting Lunch			57.98
RABOJAN2019	Admin Mtg			18.95
RABOJAN2019	Office Supplies			257.48
RABOJAN2019	Office Supplies			268.71
RABOJAN2019	Dual Computer Monitor Stand			89.08
RABOJAN2019	EB Water 101 Registration fee			465.00
RABOJAN2019	Bagels for Staff			56.03
RABOJAN2019	IT-Professional Services			85.19
RABOJAN2019	Office Newspaper Sentinel			31.35
RABOJAN2019	IT Professional Support			57.10
				1,628.77
Check No:	35143	Check Date:	02/14/2019	
Vendor:	R775	ROY ALSOP PUMP & DRILLING CO.		
24953	Main Break Replacement (Blend Well-2)			261.36
				261.36
Check No:	35144	Check Date:	02/14/2019	
Vendor:	S876	SANTA CRUZ SENTINEL		
0006258332	Ad for Bids-Project 30-63 acc#2041705			768.00
				768.00
Check No:	35145	Check Date:	02/14/2019	
Vendor:	S1405	SC FUELS		
0068128	Vehicles Fuel			260.67
				260.67
Check No:	35146	Check Date:	02/14/2019	

			Check Amount
Vendor:	T333	THE BANK OF NEW YORK MELLON TRUST CO.	
PAJAROVWMA15		2015 Water Bond P&I	1,957,350.00
PAJAROVWMA16		2016 Water Bond P&I	609,706.25
			2,567,056.25
Check No:	35147	Check Date: 02/14/2019	
Vendor:	T345	THE HOME DEPOT CREDIT SERVICES	
2015253/8010141		Field supplies	48.00
2015253/8010141		Field supplies	114.26
			162.26
Check No:	35148	Check Date: 02/14/2019	
Vendor:	T274	TOSHIBA FINANCIAL SERVICES	
376851697		Copier Monthly Fees	636.93
			636.93
Check No:	35149	Check Date: 02/14/2019	
Vendor:	V369	VERIZON WIRELESS	
9823244878		Agency Personnel Cell Phone Se	489.47
			489.47
Check No:	35150	Check Date: 02/14/2019	
Vendor:	W375	WATSONVILLE BLUEPRINT	
82363		Addendum#2	14.16
82583		Disk Filter Upgrade Addendum #3	29.85
			44.01
Check No:	35151	Check Date: 02/14/2019	
Vendor:	Z100	ZAG TECHNICAL SERVICES, INC.	
100579		IT-Professional Support	1,270.00
100597		IT-Professional Support	1,110.00
			2,380.00
Date Totals:			2,807,050.93
Check No:	0	Check Date: 02/15/2019	
Vendor:	A1250	AFLAC- FLEX ONE	
EE Deferrals			541.81
			541.81
Check No:	0	Check Date: 02/15/2019	
Vendor:	E830	DEPT. OF CHILD SUPORT SERVICES	
EE Deferrals			174.46
			174.46
Check No:	0	Check Date: 02/15/2019	
Vendor:	N125	NATIONWIDE RETIREMENT SOLUTION	
EE Deferrals			2,530.00
			2,530.00
Check No:	0	Check Date: 02/15/2019	
Vendor:	P1300	PERS-Fiscal Services Division Cashier Unit	
		Unfunded Accrued Liability	7,153.88
EE Deferrals			1,517.44
EE Deferrals			7,283.06
			15,954.38
Check No:	0	Check Date: 02/15/2019	
Vendor:	P555	PVWMA-Cafeteria Account	
EE Deferrals			1,454.98
			1,454.98
Check No:	0	Check Date: 02/15/2019	
Vendor:	s2460	STATE OF CALIFORNIA	
EE Deferrals		Tax Levy	750.61
		Tax Levy	750.61
			750.61
Date Totals:			21,406.24

Check Amount

Check No:	35169	Check Date:	02/28/2019	
Vendor:	A1230		ADP-AUTOMATIC DATA PROCESSING	
530351286			ADP Agency Payroll	78.53
530351286			ADP Agency Payroll	78.52
				157.05
Check No:	35170	Check Date:	02/28/2019	
Vendor:	A909		AT&T WIRELES & MOBILITY CIMIS	
287019856199x02172019			Cimis Station Internet	43.73
				43.73
Check No:	35171	Check Date:	02/28/2019	
Vendor:	A910		ATCHINSON,BARISONE,CONDOTTI	
33180			Professional Services Mo of Jan. 2019	20,584.76
33182			Professional Services	950.44
				21,535.20
Check No:	35172	Check Date:	02/28/2019	
Vendor:	B195		BALANCE HYDROLOGICS, INC	
219177-0119			Install real time flow and salinity gate, calibrate gages.	8,677.17
				8,677.17
Check No:	35173	Check Date:	02/28/2019	
Vendor:	B102		BARTKIEWICZ, KRONICK & SHANAHAN	
8812.0001			Review New Case Goleta Aq.v. Goleta Water District	86.00
8812.0003			College Lake Project	1,344.40
8812.0003			College Lake Project & Watsonville Slough	500.10
				1,930.50
Check No:	35174	Check Date:	02/28/2019	
Vendor:	S1700		BIGHAM, SHINEHAH	
REIMBRCAC			RCAC Training -Lunch	28.95
				28.95
Check No:	35175	Check Date:	02/28/2019	
Vendor:	C960		CARDIFF PEST CONTROL	
0098027			Pest control Service	110.00
				110.00
Check No:	35176	Check Date:	02/28/2019	
Vendor:	C1099		CAROLLO ENGINEERS	
0174786			Disk Filter Design Modification	40,075.73
				40,075.73
Check No:	35177	Check Date:	02/28/2019	
Vendor:	C103		CBEC, INC	
174-1003-2-9			College Lake WY 2018 Hydrologic Monitor	10,530.00
				10,530.00
Check No:	35178	Check Date:	02/28/2019	
Vendor:	C1849		CCS CREDIT CONSULTING SERVICES, INC	
37802			Collection Agency /PreCollection Letter Service	246.00
				246.00
Check No:	35179	Check Date:	02/28/2019	
Vendor:	W400		CITY OF WATSONVILLE UTILITIES	
4296			Water Treatment Plant	484,505.25
FEB-02389			Monthly Office Utilities	34.40
FEB-02389			Monthly Office Utilities	103.18
				484,642.83
Check No:	35180	Check Date:	02/28/2019	
Vendor:	F200		FEDERAL EXPRESS, INC.	
6-462-54156			Fed Ex Transportation	44.02
				44.02
Check No:	35181	Check Date:	02/28/2019	
Vendor:	G330		GUTIERREZ CONSULTANTS, INC.	
1322			IRWM Drought services	2,352.00
1323			State Water Resources Control	1,610.00

Check Amount

Check No:	35182	Check Date:	02/28/2019	3,962.00
Vendor:	I220	IN-SITU INC.		
00124724	Rugged Baro Troll			748.66
				748.66
Check No:	35183	Check Date:	02/28/2019	
Vendor:	L563	LOCKWOOD, BRIAN		
CELLREIMB	Cell Reimb from 12/23/18 thru 1/22/19			40.00
CELLREIMB	Cell Reimb from 12/23/18 thru 1/22/19			40.00
				80.00
Check No:	35184	Check Date:	02/28/2019	
Vendor:	M2300	McCROMETER, INC.		
521149RI	Meters			3,217.79
				3,217.79
Check No:	35185	Check Date:	02/28/2019	
Vendor:	M1175	MONTEREY BAY ANALYTICAL SERVIC		
190123-36	Water Samples			155.00
190128-24	Water Samples			1,250.00
190128-25	Water Samples			145.00
190128-26	Water Samples			155.00
190213-12	Water Samples			240.00
				1,945.00
Check No:	35186	Check Date:	02/28/2019	
Vendor:	N245	NEWELL, AMY		
REIMBFEB2019	Mileage Water Workshop 2/5 to 2/8/19			191.60
				191.60
Check No:	35187	Check Date:	02/28/2019	
Vendor:	N255	NHA ADVISORS		
00164	2015 & 2016 Bond Disclosure Compliance			4,000.00
				4,000.00
Check No:	35188	Check Date:	02/28/2019	
Vendor:	P629	PASILLAS TIRE SERVICES, INC		
1002	Vehicle Service			1,082.53
				1,082.53
Check No:	35189	Check Date:	02/28/2019	
Vendor:	P800	PG & E		
9218085363-9	Service at 162 San Andreas Rd			1,673.87
9968544374-1	Service at Office -36 Brennan			431.15
9968544374-1	Service at Office -36 Brennan			143.72
				2,248.74
Check No:	35190	Check Date:	02/28/2019	
Vendor:	P899	PRAXIAR DISTRIBUTION, INC.		
87625196	Carbon Dioxide 20Lbs			39.82
				39.82
Check No:	35191	Check Date:	02/28/2019	
Vendor:	R775	ROY ALSOP PUMP & DRILLING CO.		
24995	Fuzzy Filter Pilot Test Project Connect & Disconnect 480V			593.39
				593.39
Check No:	35192	Check Date:	02/28/2019	
Vendor:	R790	ROYAL OAKS AUTO REPAIR INC		
9505	Vehicle Maintenance			15.00
				15.00
Check No:	35193	Check Date:	02/28/2019	
Vendor:	S1405	SC FUELS		
0073712	Vehicles Fuel			174.09
				174.09
Check No:	35194	Check Date:	02/28/2019	

			Check Amount
Vendor: 0495564021319	C1580 Agency Telephone Lines	SPECTRUM BUSINESS COMMUNICATIONS	637.58
			637.58
Check No: Vendor: 2306	35195 S899 News Letter Edits	Check Date: 02/28/2019 STAGNARO STRATEGIC MARKETING	3,999.00
			3,999.00
Check No: Vendor: 24048/82262 24048/82262	35196 S2400 Office Supplies Office Supplies	Check Date: 02/28/2019 STAPLES CREDIT PLAN	24.38 131.12
			155.50
Check No: Vendor: 6PAJ010100-1493	35197 T335 Professional Services	Check Date: 02/28/2019 THE COVELLO GROUP, INC.	875.00
			875.00
Check No: Vendor: 006492990087	35198 T359 Long Term Disability Benefits	Check Date: 02/28/2019 THE STANDARD INSURANCE COMPANY	446.38
			446.38
Check No: Vendor:	35199 D310 Services from 10-1-2018 thru 12-31-18	Check Date: 02/28/2019 UNITED STATES GEOLOGICAL SURVEY	26,849.68
			26,849.68
Check No: Vendor: INV1222837	35200 W80 Monthly Administration Fee	Check Date: 02/28/2019 WAGEWORKS	116.00
			116.00
Check No: Vendor: 100849	35201 Z100 IT-Professional Support	Check Date: 02/28/2019 ZAG TECHNICAL SERVICES, INC.	815.00
			815.00
		Date Totals:	620,213.94
		Report	3,532,569.61

Bank Reconciliation

Checks by Date

User: nancv
 Printed: 03/07/2019 - 4:36PM



Cleared and Not Cleared Checks

Check No	Check Date	Name	Module	Clear	Amount
0	02/01/2019	AFLAC- FLEX ONE	AP	1/31/2019	541.81
0	02/01/2019	DEPT. OF CHILD SUPORT SERVICES	AP	1/31/2019	174.46
0	02/01/2019	NATIONWIDE RETIREMENT SOLUTION	AP	1/31/2019	2,730.00
0	02/01/2019	PERS-Fiscal Services Division Cashier Unit	AP	1/31/2019	8,800.50
0	02/01/2019	PVWMA-Cafeteria Account	AP	1/31/2019	1,454.98
0	02/01/2019	STATE OF CALIFORNIA	AP	1/31/2019	652.41
35105	02/01/2019	ADP-AUTOMATIC DATA PROCESSING	AP		157.05
35106	02/01/2019	AGRI CULTURE	AP		500.00
35107	02/01/2019	AT&T WIRELES & MOBILITY CIMIS	AP		43.73
35108	02/01/2019	BALANCE HYDROLOGICS, INC	AP		16,945.00
35109	02/01/2019	CITY OF WATSONVILLE UTILITIES	AP		137.58
35110	02/01/2019	ERIN McCARTHY	AP		6,957.99
35111	02/01/2019	FEDERAL EXPRESS, INC.	AP		66.17
35112	02/01/2019	HERNANDEZ, MARINO	AP		1,500.00
35113	02/01/2019	IN-SITU INC.	AP		3,759.85
35114	02/01/2019	KITTLESON ENVIRONMENTAL CONSULTING	AP		4,394.35
35115	02/01/2019	LOCKWOOD, BRIAN	AP		80.00
35116	02/01/2019	PG & E	AP		2,936.40
35117	02/01/2019	ROTARY CLUB OF FREEDOM	AP		225.00
35118	02/01/2019	SC FUELS	AP		118.16
35119	02/01/2019	SPECTRUM BUSINESS COMMUNICATIONS	AP		637.58
35120	02/01/2019	STAPLES CREDIT PLAN	AP		71.07
35121	02/01/2019	THE STANDARD INSURANCE COMPANY	AP		446.38
35122	02/01/2019	TREE TOP WEB DESIGN	AP		156.25
35123	02/01/2019	ZAG TECHNICAL SERVICES, INC.	AP		163.68
35124	02/01/2019	ZOOM IMAGING SOLUTIONS, INC	AP		276.64
35125	02/05/2019	ACWA/JPIA	AP		29,971.46
35126	02/14/2019	ACE HARDWARE	AP		129.86
35127	02/14/2019	ADP-AUTOMATIC DATA PROCESSING	AP		180.90
35128	02/14/2019	AVAYA FINANCIAL SERVICES.	AP		388.24
35129	02/14/2019	CAROLLO ENGINEERS	AP		142,043.12
35130	02/14/2019	CBEC, INC	AP		15,636.55
35131	02/14/2019	CITY OF WATSONVILLE CLERK'S	AP		70.00
35132	02/14/2019	CITY OF WATSONVILLE UTILITIES	AP		71,604.26
35133	02/14/2019	FEDAK & BROWN LLP	AP		625.00
35134	02/14/2019	IN-SITU INC.	AP		63.16
35135	02/14/2019	KARAS TECHNICAL SERVICES	AP		409.69
35136	02/14/2019	MERRY MAIDS	AP		632.00
35137	02/14/2019	MONTEREY COUNTY HEALTH DEPT. LABORATORY	AP		203.00
35138	02/14/2019	O'REILLY AUTO PARTS	AP		40.68
35139	02/14/2019	PENINSULA MESSENGER LLC	AP		50.00
35140	02/14/2019	PG & E	AP		1,241.91
35141	02/14/2019	PVI PAJARO VALLEY IRRIGATION, INC.	AP		44.84
35142	02/14/2019	RABOBANK VISA CARDMEMBER SERVICE	AP		1,628.77
35143	02/14/2019	ROY ALSOP PUMP & DRILLING CO.	AP		261.36
35144	02/14/2019	SANTA CRUZ SENTINEL	AP		768.00
35145	02/14/2019	SC FUELS	AP		260.67

35146	02/14/2019	THE BANK OF NEW YORK MELLON TRUST CO.	AP		2,567,056.25
35147	02/14/2019	THE HOME DEPOT CREDIT SERVICES	AP		162.26
35148	02/14/2019	TOSHIBA FINANCIAL SERVICES	AP		636.93
35149	02/14/2019	VERIZON WIRELESS	AP		489.47
35150	02/14/2019	WATSONVILLE BLUEPRINT	AP		44.01
35151	02/14/2019	ZAG TECHNICAL SERVICES, INC.	AP		2,380.00
0	02/15/2019	AFLAC- FLEX ONE	AP	2/13/2019	541.81
0	02/15/2019	DEPT. OF CHILD SUPORT SERVICES	AP	2/13/2019	174.46
0	02/15/2019	NATIONWIDE RETIREMENT SOLUTION	AP	2/13/2019	2,530.00
0	02/15/2019	PERS-Fiscal Services Division Cashier Unit	AP	2/13/2019	8,800.50
0	02/15/2019	PVWMA-Cafeteria Account	AP	2/13/2019	1,454.98
0	02/15/2019	STATE OF CALIFORNIA	AP	2/13/2019	750.61
0	02/15/2019	PERS-Fiscal Services Division Cashier Unit	AP	2/13/2019	7,153.88
35169	02/28/2019	ADP-AUTOMATIC DATA PROCESSING	AP		157.05
35170	02/28/2019	AT&T WIRELES & MOBILITY CIMIS	AP		43.73
35171	02/28/2019	ATCHINSON,BARISONE,CONDOTTI	AP		21,535.20
35172	02/28/2019	BALANCE HYDROLOGICS, INC	AP		8,677.17
35173	02/28/2019	BARTKIEWICZ, KRONICK & SHANAHAN	AP		1,930.50
35174	02/28/2019	BIGHAM, SHINEHAH	AP		28.95
35175	02/28/2019	CARDIFF PEST CONTROL	AP		110.00
35176	02/28/2019	CAROLLO ENGINEERS	AP		40,075.73
35177	02/28/2019	CBEC, INC	AP		10,530.00
35178	02/28/2019	CCS CREDIT CONSULTING SERVICES, INC	AP		246.00
35179	02/28/2019	CITY OF WATSONVILLE UTILITIES	AP		484,642.83
35180	02/28/2019	FEDERAL EXPRESS, INC.	AP		44.02
35181	02/28/2019	GUTIERREZ CONSULTANTS, INC.	AP		3,962.00
35182	02/28/2019	IN-SITU INC.	AP		748.66
35183	02/28/2019	LOCKWOOD, BRIAN	AP		80.00
35184	02/28/2019	McCROMETER, INC.	AP		3,217.79
35185	02/28/2019	MONTEREY BAY ANALYTICAL SERVIC	AP		1,945.00
35186	02/28/2019	NEWELL, AMY	AP		191.60
35187	02/28/2019	NHA ADVISORS	AP		4,000.00
35188	02/28/2019	PASILLAS TIRE SERVICES, INC	AP		1,082.53
35189	02/28/2019	PG & E	AP		2,248.74
35190	02/28/2019	PRAXIAR DISTRIBUTION, INC.	AP		39.82
35191	02/28/2019	ROY ALSOP PUMP & DRILLING CO.	AP		593.39
35192	02/28/2019	ROYAL OAKS AUTO REPAIR INC	AP		15.00
35193	02/28/2019	SC FUELS	AP		174.09
35194	02/28/2019	SPECTRUM BUSINESS COMMUNICATIONS	AP		637.58
35195	02/28/2019	STAGNARO STRATEGIC MARKETING	AP		3,999.00
35196	02/28/2019	STAPLES CREDIT PLAN	AP		155.50
35197	02/28/2019	THE COVELLO GROUP, INC.	AP		875.00
35198	02/28/2019	THE STANDARD INSURANCE COMPANY	AP		446.38
35199	02/28/2019	UNITED STATES GEOLOGICAL SURVEY	AP		26,849.68
35200	02/28/2019	WAGEWORKS	AP		116.00
35201	02/28/2019	ZAG TECHNICAL SERVICES, INC.	AP		815.00

Total 3,532,569.61

Total 93