



ADMINISTRATION & FINANCE COMMITTEE MEETING
PV Water “Koenig” Conference Room
Tuesday, December 10, 2019, 3:00 p.m.
MEETING AGENDA

1. Welcome and Introductions

Committee members: Bob Culbertson (Chair), Don Bussey (Vice-Chair), Amy Newell
Staff: Brian Lockwood, General Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approval of November 10, 2019 Administration & Finance Committee Meeting Minutes

5. Review and Consider Scopes of Services and Cost Estimates related to the Coastal Distribution System F-Pipeline Expansion Project No. 30-65:

- A. Specialty Construction Inc., Construction Services, not to exceed \$3,214,295
- B. PSOMAS, Construction Management Services, not to exceed \$455,350
- C. Jacobs Engineering Group, Inc., Services During Construction, not to exceed \$124,252
- D. SWCA, Environmental Services During Construction, not to exceed \$68,198
- E. CCMI, Labor Compliance Services, not to exceed \$18,600

6. Review and Consider Agreement with cbec, inc., eco engineering for College Lake Watershed Hydrologic Monitoring Professional Services Water Year 2020, in an Amount Not to Exceed \$88,024

7. Review and Consider Agreement with Balance Hydrologics, Inc. for Watsonville Slough Watershed Hydrologic Monitoring Professional Services for Water Year 2020, in an Amount Not to Exceed \$68,311

8. Review Water Meter Telemetry Installation Project for the Coastal Distribution System Project Bid Results

9. Review and Consider Accepting Financial Reports

- a. Activity Report
- b. Investment Report

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10. Review and Consider Accepting Cash Flow Reports

- a. A/R Aging Update
- b. A/P Reports

11. Discuss future agenda items and next meeting date – Tuesday, January 14, 2020, 3:00 p.m.

12. Adjourn