



## ADMINISTRATION & FINANCE COMMITTEE MEETING

### Teleconference Meeting

Tuesday, May 12, 2020, 3:00 p.m.

### MEETING AGENDA

*Due to COVID-19, Public access is limited to teleconference. Please see details below.*

	Page
1. Call to Order and Roll Call: Committee members: Bob Culbertson (Chair), Don Bussey (Vice-Chair), Amy Newell	
2. Director Comments	
3. Public Comments	
4. Consider Approval of April 14, 2020 Administration & Finance Committee Meeting Minutes	2
5. Review and Consider Proposed Budget Amendments for Fiscal Year 2019-2020	3
6. Review and Consider Accepting Financial Reports	
a. Preliminary Budget to Actual	9
b. Activity Report	11
c. Investment Report	12
7. Review and Consider Accepting Cash Flow Reports	
a. A/R Aging Update	13
b. A/P Reports	14
8. Discuss future agenda items and next meeting date Tuesday, June 9, 2020, 3:00 p.m.	
9. Adjourn	

### **PUBLIC ACCESS TO ADMINISTRATION & FINANCE COMMITTEE MEETING**

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**ADMINISTRATION & FINANCE COMMITTEE  
MEETING MINUTES of  
Tuesday, April 14, 2020, 3:00 p.m.  
Teleconference Meeting due to COVID-19**

The teleconference meeting was called to order at 3:00 p.m.

**1. Roll Call of Committee Members:**

Committee Members Present: Amy Newell, Bob Culbertson, Don Bussey

Committee Members Absent: none

Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino, Financial Analyst (FA)

Others Present: None

**2. Director Comments:** None

**3. Public Comments:** None

**4. Consider Approval of March 10, 2020 Meeting Minutes:** Director Newell moved to approve the March 10, 2020 minutes, noting Item 5 was tabled until further notice due to COVID-19; Director Bussey seconded. The motion carried following voice vote.

**5. Consider Engagement of Fedak and Brown, LLC for Annual Audit Services for Fiscal Year ending June 30, 2020:** Director Bussey moved to approve the Engagement with Fedak and Brown, LLC for Annual Audit Services for Fiscal Year ending June 30, 2020; Director Newell seconded. The motion carried following voice vote.

**6. Consider Preliminary Budget for Fiscal Year Ending June 30, 2021:** Director Newell moved to make a recommendation to the Board for approval of the Preliminary Budget for Fiscal Year Ending June 30, 2021; Director Bussey second. The motion carried following voice vote.

**7. Review and Consider Accepting Quarterly Reports:** The Committee reviewed the Quarterly Reports and accepted them by consensus.

**8. Review and Consider Accepting Financial Reports:** The Committee reviewed the Financial Reports and accepted them by consensus.

**9. Review and Consider Accepting Cash Flow Reports:** The Committee reviewed the Cash Flow Reports and accepted them by consensus.

**10. Discuss Future Agenda Items:** The Employee Handbook and proposed budget amendments.

**11. Next Meeting Date:** Next meeting date set for Tuesday, May 12, 2020, 3:00 p.m.

Adjournment at 4:17 p.m.

# MEMORANDUM

**DATE:** May 8, 2020  
**MEETING OF:** May 12, 2020  
**TO:** Administration & Finance Committee  
**FROM:** General Manager  
**RE:** **ITEM 5:** Review and Consider Proposed Budget Amendments for Fiscal Year 2019-2020

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## INTRODUCTION

The proposed Budget Amendments for Fiscal Year 2019-2020 (“FY19-20”) provide a revised forecast of the budget adopted by the Board of Directors on June 19, 2019. Included in the discussion that follows is a summary of proposed amendments including revisions to important assumptions taken into account when developing the FY19-20 budget.

## DISCUSSION

The adopted budget for FY19-20 included an anticipated deficit of \$1,357,230. The net change to the proposed, amended budget is a deficit of \$2,924,840. The adopted budget assumed revenue of \$17,807,000. The amended budget projects revenue closer to \$15,037,000, a reduction of \$2,770,000. The adopted budget assumed expenditures in the amount of \$19,164,230. The amended budget projects expenditures closer to \$17,961,840, a reduction of \$1,202,390. Impacts to the FY19-20 budget will also affect the FY20-21 budget. For example, reduced grant revenue in the current fiscal year is anticipated to be received in the next fiscal year, and increased expenditures associated with construction of the CDS F-Pipeline Expansion Project in the current fiscal year will result in reduced expenditures during FY20-21. These impacts will be evaluated in the approved preliminary budget and reported to the Administration & Finance Committee in June, in advance of the Board’s consideration of adopting the final budget. A summary of significant, proposed amendments is below.

### Revenue

- Grant Revenue and SRF Financial Agreement funds are reduced by \$2,330,000 due to the timing of the anticipated receipt these funds being pushed into the next fiscal year.
- Augmentation Charge Revenue is projected to be \$500,000 less than assumed, while Delivered Water Revenue is projected to be \$75,000 greater than assumed.
- Interest Income is reduced by \$15,000 based on earnings to-date.

### Expenditures

- Salaries and wages are reduced by \$500,000 due to the vacancy of the Financial & Administrative Services Manager position, the proposed Engineering position, and the Field Technician position being filled for 6 of 12 months of the fiscal year.
- City of Watsonville Blend Water expenditures are expected to increase by \$175,000 due to increased use of this source in the first half of the fiscal year to meet customer demand.
- Professional Service expenditures are reduced by \$1,815,000 in part due to the conditional Proposition 1, Sustainable Groundwater Planning Grant funds of \$1,500,000

being rescinded shortly after the Department of Water Resources approved PV Water’s Groundwater Sustainability Plan Alternative (\$800,000 was budgeted to fund services in support of updating the Basin Management Plan and siting, designing, and drilling new monitoring wells). Funding for professional services in other departments has also been reduced due to efficiencies in work and/or the lack of a need for certain services).

- Licensed Contractors expenditures are expected to increase by \$1,816,710. The net change is a result of greater than anticipated expenditures on the CDS F-Pipeline Expansion Project, \$2,200,000 (which will result in a less than anticipated cost in the Fiscal Year ending June 30, 2021), and the Recycled Water Facility Disk Filter Project, \$670,310, which is anticipated to achieve final completion prior to the end of FY19-20. The impact of the Prop. 1 grant noted above on this department is a reduction of \$1,000,000 for well drillers.
- Recycled Water Facility Operations and Maintenance Expenditures are projected to increase by approximately \$300,000 due in part to the UV project the Board approved on April 22, 2020.
- Land Acquisition projected expenditures is being reduced by \$1,000,000 to \$0 because the acquisition of property rights for the College Lake Integrated Resources Management Project is anticipated to begin during the next fiscal year.

Summary

The table below summarizes the proposed budget amendments. Detailed tables are attached.

<b>Pajaro Valley Water Management Agency Proposed Budget Amendments FYE June 30, 2020</b>	
<b>REVENUE</b>	<b>As Amended</b>
Total Proposed Revenue Amendments	\$ (2,770,000)
Adopted 2019-2020 Revenue	\$ 17,807,000
<b>Proposed Budget Revenue 6/20/2020 as Amended</b>	<b>\$ 15,037,000</b>
<b>EXPENDITURES</b>	
Adopted 2019-2020 Expenditures	\$ 19,164,230
Proposed Amendments	\$ (1,202,390)
<b>Proposed Budget Expenditures 6/30/20 as Amended</b>	<b>\$ 17,961,840</b>
<b>EXPENDITURES BY FUND</b>	
Fund 10 - General Fund	\$ (81,350)
Fund 20 - Special Revenue Funds	\$ (424,150)
Fund 30 - Capital Projects Fund	\$ (196,890)
Total Proposed Expenditure Amendments	\$ (702,390)
<b>NET ADOPTED BUDGET IMPACT</b>	<b>\$ (2,924,840)</b>

### **FISCAL IMPACT**

The proposed budget amendments result in a budget deficit of \$2,924,840. PV Water has \$9,082,780 of unrestricted funds, as of the March 31 Investment Report (provided in this agenda packet), that can be utilized to offset the anticipated budget deficit.

### **RECOMMENDATION**

That the Committee review the proposed Budget Amendments for FY19-20 and consider providing a recommendation of approval to the Board of Directors.

### **ATTACHMENTS**

- Proposed Budget Amendments for FY19-20
- The Fiscal Year 2019-2020 adopted budget is available here:  
[https://www.pvwater.org/images/about-pvwma/assets/budget\\_assets/FY19-20\\_Budget\\_Adopted.pdf](https://www.pvwater.org/images/about-pvwma/assets/budget_assets/FY19-20_Budget_Adopted.pdf)

<b>Summary by Service July 1, 2019 to June 30, 2020</b>		
<b>FY 19-20 Adopted Budget</b>	<b>Proposed Amendments</b>	<b>Proposed FY19-20 Amended Budget</b>
387,000	-	387,000
1,900,000	75,000	1,975,000
12,000,000	(500,000)	11,500,000
2,800,000	(2,280,000)	520,000
435,000	(50,000)	385,000
250,000	(15,000)	235,000
35,000	-	35,000
<b>\$ 17,807,000</b>	<b>\$ (2,770,000)</b>	<b>\$ 15,037,000</b>
<b>FY 19-20 Adopted Budget</b>	<b>Proposed Amendments</b>	<b>Proposed FY19-20 Amended Budget</b>
2,333,231	(500,000)	1,833,231
20,250	(12,000)	8,250
34,250	(26,000)	8,250
63,500	9,000	72,500
33,500	-	33,500
50,700	(18,500)	32,200
10,750	(8,000)	2,750
50,650	7,950	58,600
44,000	(29,500)	14,500
22,000	(8,500)	13,500
39,500	(16,250)	23,250
450,000	175,000	625,000
197,200	84,500	281,700
26,200	(9,300)	16,900
19,300	(1,800)	17,500
90,000	-	90,000
100,000	(28,500)	71,500
-	-	-
17,000	(1,000)	16,000
73,500	(47,500)	26,000
4,792,000	(1,815,000)	2,977,000
30,000	3,500	33,500
19,950	-	19,950
60,000	55,000	115,000
30,000	(17,000)	13,000
87,000	(16,000)	71,000
-	-	-
376,500	(100,000)	276,500
64,500	(28,500)	36,000
100,270	43,000	143,270
3,595,000	1,816,710	5,411,710
1,900,000	300,000	2,200,000
25,000	(20,000)	5,000
50,000	(2,500)	47,500
1,000,000	(1,000,000)	-
-	1,300	1,300
-	7,500	7,500
251,416	-	251,416
1,685,000	-	1,685,000
620,100	-	620,100
425,000	-	425,000
376,963	-	376,963
<b>\$ 19,164,230</b>	<b>\$ (1,202,390)</b>	<b>17,961,840</b>
<b>17,807,000</b>	<b>(2,770,000)</b>	<b>15,037,000</b>
<b>(1,357,230)</b>		<b>(2,924,840)</b>

**Summary by Service  
July 1, 2019 to June 30, 2020**

	General Fund Fund 10	Special Revenue Fund (20)						Capital Projects Fund 30	Debt Service Fund 40
<b>Revenues and Sources of Funds</b>									
Management Fees	\$ 387,000								
Delivered Water (4,800 A/F)				\$ 1,900,000					
Augmentation Charges (49,000 A/F)				\$ 12,000,000					
Grant Revenue				\$ 2,800,000					
SRF Financial Agreement				\$ 435,000					
Interest Income	\$ 50,000			\$ 200,000					
Other Revenue				\$ 35,000					
<b>Total Revenue</b>	<b>\$ 437,000</b>			<b>\$ 17,370,000</b>			<b>\$ -</b>	<b>\$ -</b>	
	General Fund Agency Admin	Facility Operations	Basin Management	Special Revenue Fund General Admin	Grant Admin	Conservation	Special Revenue Fund Public Outreach & Education	Capital Projects Fund 30	Debt Service Fund 40
<b>Expenditures</b>									
Salaries and Wages	34,002	858,996	249,550	764,124	48,656	50,949	71,765	255,187	-
Conferences/Training	7,500	3,000	4,500	4,000	-	1,250	-	-	-
Travel - Mileage - Meals - Lodging	14,000	1,000	8,500	7,500	2,000	1,250	-	-	-
Bank Charges/Bond Fees	-	32,000	-	31,500	-	-	-	-	-
Insurance	4,400	26,000	-	3,100	-	-	-	-	-
Taxes/Fees	-	300	-	19,700	-	-	-	30,700	-
Legal Notices & Ads	750	-	3,000	1,000	-	-	-	6,000	-
Dues & Subscription	23,150	24,500	1,000	2,000	-	-	-	-	-
Office Expense/Supplies	6,000	7,000	-	15,000	1,000	10,000	5,000	-	-
Postage	2,000	7,000	2,500	2,000	8,500	-	-	-	-
Printing	2,000	1,000	2,000	8,500	-	-	15,000	11,000	-
City Connection Water Charges	-	450,000	-	-	-	-	-	-	-
Utilities	2,000	187,000	-	8,200	-	-	-	-	-
Telephone/Communications	3,200	12,000	-	5,000	-	3,000	3,000	-	-
Office Equipment	1,000	6,000	-	12,300	-	-	-	-	-
Well Leases	-	90,000	-	-	-	-	-	-	-
Field Supplies/Equipment	-	30,000	20,000	-	-	-	-	50,000	-
Elections	-	-	-	-	-	-	-	-	-
LAFCO District Fees	17,000	-	-	-	-	-	-	-	-
Collection Fee/Bad Debt	3,500	-	-	70,000	-	-	-	-	-
Professional Services	55,000	82,000	1,085,000	25,000	100,000	250,000	45,000	3,150,000	-
Vehicle Purchase	-	20,300	9,700	-	-	-	-	-	-
Vehicle Maintenance	-	11,400	2,850	-	-	2,850	2,850	-	-
Meters	-	60,000	-	-	-	-	-	-	-
Meter Contractor	-	30,000	-	-	-	-	-	-	-
Water Sampling	-	47,000	40,000	-	-	-	-	-	-
Other Fixed Assets	-	-	-	-	-	-	-	-	-
Legal Services	50,000	-	75,000	50,000	1,500	-	-	200,000	-
Facilities Maintenance	53,000	8,000	-	3,500	-	-	-	-	-
Information Technology	10,450	32,680	23,560	18,900	-	7,340	7,340	-	-
Licensed Contractors	-	85,000	10,000	-	-	-	-	3,500,000	-
COW Reimb O&M	-	1,900,000	-	-	-	-	-	-	-
Special Projects Outreach	25,000	-	-	-	-	-	-	-	-
Rebates	-	-	-	-	-	50,000	-	-	-
Land Acquisition	-	-	-	-	-	-	-	1,000,000	-
Uniforms	-	-	-	-	-	-	-	-	-
Misc (X-Band Radar Pledge)	-	-	-	-	-	-	-	-	-
DWR Note Payable	-	-	-	-	-	-	-	-	251,416
2015 Bond Payment Principal	-	-	-	-	-	-	-	-	1,685,000
2015 Bond Payment Interest	-	-	-	-	-	-	-	-	620,100
2016 Bond Payment Principal	-	-	-	-	-	-	-	-	425,000
2016 Bond Payment Interest	-	-	-	-	-	-	-	-	376,963
<b>Total Expenditures</b>	<b>\$ 313,952</b>	<b>\$ 4,012,176</b>	<b>\$ 1,537,160</b>	<b>\$ 1,051,324</b>	<b>\$ 161,656</b>	<b>\$ 376,639</b>	<b>\$ 149,955</b>	<b>\$ 8,202,887</b>	<b>\$ 3,358,479</b>
<b>Total Revenue</b>									
<b>Excess of Revenues or (Deficit)</b>									

**Summary by Service**  
**July 1, 2019 to June 30, 2020**

	General Fund Fund 10	Special Revenue Fund (20)					Capital Projects Fund 30	Debt Service Fund 40	FY 19-20 Adopted Budget	Proposed Amendments	Proposed FY19-20 Amended Budget	
<b>Revenues and Sources of Funds</b>												
Management Fees	\$ 387,000							387,000	-	387,000		
Delivered Water (4,800 A/F)				\$ 1,900,000				1,900,000	75,000	1,975,000		
Augmentation Charges (49,000 A/F)				\$ 12,000,000				12,000,000	(500,000)	11,500,000		
Grant Revenue				\$ 2,800,000				2,800,000	(2,280,000)	520,000		
SRF Financial Agreement				\$ 435,000				435,000	(50,000)	385,000		
Interest Income	\$ 50,000			\$ 200,000				250,000	(15,000)	235,000		
Other Revenue				\$ 35,000				35,000	-	35,000		
<b>Total Revenue</b>	<b>\$ 437,000</b>			<b>\$ 17,370,000</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,807,000</b>	<b>\$ (2,770,000)</b>	<b>\$ 15,037,000</b>
	General Fund Agency Admin	Facility Operations	Basin Management	Special Revenue Fund General Admin	Grant Admin	Conservation	Special Revenue Fund Public Outreach & Education	Capital Projects Fund 30	Debt Service Fund 40	FY 19-20 Adopted Budget	Proposed Amendments	Proposed FY19-20 Amended Budget
<b>Expenditures</b>												
Salaries and Wages	34,002	858,996	249,550	764,124	48,656	50,949	71,765	255,187	-	2,333,231	(500,000)	1,833,231
Conferences/Training	7,500	3,000	4,500	4,000	-	1,250	-	-	-	20,250	(12,000)	8,250
Travel - Mileage - Meals - Lodging	14,000	1,000	8,500	7,500	2,000	1,250	-	-	-	34,250	(26,000)	8,250
Bank Charges/Bond Fees	-	32,000	-	31,500	-	-	-	-	-	63,500	9,000	72,500
Insurance	4,400	26,000	-	3,100	-	-	-	-	-	33,500	-	33,500
Taxes/Fees	-	300	-	19,700	-	-	-	30,700	-	50,700	(18,500)	32,200
Legal Notices & Ads	750	-	3,000	1,000	-	-	-	6,000	-	10,750	(8,000)	2,750
Dues & Subscription	23,150	24,500	1,000	2,000	-	-	-	-	-	50,650	7,950	58,600
Office Expense/Supplies	6,000	7,000	-	15,000	1,000	10,000	5,000	-	-	44,000	(29,500)	14,500
Postage	2,000	7,000	2,500	2,000	8,500	-	-	-	-	22,000	(8,500)	13,500
Printing	2,000	1,000	2,000	8,500	-	-	15,000	11,000	-	39,500	(16,250)	23,250
City Connection Water Charges	-	450,000	-	-	-	-	-	-	-	450,000	175,000	625,000
Utilities	2,000	187,000	-	8,200	-	-	-	-	-	197,200	84,500	281,700
Telephone/Communications	3,200	12,000	-	5,000	-	3,000	3,000	-	-	26,200	(9,300)	16,900
Office Equipment	1,000	6,000	-	12,300	-	-	-	-	-	19,300	(1,800)	17,500
Well Leases	-	90,000	-	-	-	-	-	-	-	90,000	-	90,000
Field Supplies/Equipment	-	30,000	20,000	-	-	-	-	50,000	-	100,000	(28,500)	71,500
Elections	-	-	-	-	-	-	-	-	-	-	-	-
LAFCO District Fees	17,000	-	-	-	-	-	-	-	-	17,000	(1,000)	16,000
Collection Fee/Bad Debt	3,500	-	-	70,000	-	-	-	-	-	73,500	(47,500)	26,000
Professional Services	55,000	82,000	1,085,000	25,000	100,000	250,000	45,000	3,150,000	-	4,792,000	(1,815,000)	2,977,000
Vehicle Purchase	-	20,300	9,700	-	-	-	-	-	-	30,000	3,500	33,500
Vehicle Maintenance	-	11,400	2,850	-	-	2,850	2,850	-	-	19,950	-	19,950
Meters	-	60,000	-	-	-	-	-	-	-	60,000	55,000	115,000
Meter Contractor	-	30,000	-	-	-	-	-	-	-	30,000	(17,000)	13,000
Water Sampling	-	47,000	40,000	-	-	-	-	-	-	87,000	(16,000)	71,000
Other Fixed Assets	-	-	-	-	-	-	-	-	-	-	-	-
Legal Services	50,000	-	75,000	50,000	1,500	-	-	200,000	-	376,500	(100,000)	276,500
Facilities Maintenance	53,000	8,000	-	3,500	-	-	-	-	-	64,500	(28,500)	36,000
Information Technology	10,450	32,680	23,560	18,900	-	7,340	7,340	-	-	100,270	43,000	143,270
Licensed Contractors	-	85,000	10,000	-	-	-	-	3,500,000	-	3,595,000	1,816,710	5,411,710
COW Reimb O&M	-	1,900,000	-	-	-	-	-	-	-	1,900,000	300,000	2,200,000
Special Projects Outreach	25,000	-	-	-	-	-	-	-	-	25,000	(20,000)	5,000
Rebates	-	-	-	-	-	50,000	-	-	-	50,000	(2,500)	47,500
Land Acquisition	-	-	-	-	-	-	-	1,000,000	-	1,000,000	(1,000,000)	-
Uniforms	-	-	-	-	-	-	-	-	-	-	1,300	1,300
Misc (X-Band Radar Pledge)	-	-	-	-	-	-	-	-	-	-	7,500	7,500
DWR Note Payable	-	-	-	-	-	-	-	-	251,416	251,416	-	251,416
2015 Bond Payment Principal	-	-	-	-	-	-	-	-	1,685,000	1,685,000	-	1,685,000
2015 Bond Payment Interest	-	-	-	-	-	-	-	-	620,100	620,100	-	620,100
2016 Bond Payment Principal	-	-	-	-	-	-	-	-	425,000	425,000	-	425,000
2016 Bond Payment Interest	-	-	-	-	-	-	-	-	376,963	376,963	-	376,963
<b>Total Expenditures</b>	<b>\$ 313,952</b>	<b>\$ 4,012,176</b>	<b>\$ 1,537,160</b>	<b>\$ 1,051,324</b>	<b>\$ 161,656</b>	<b>\$ 376,639</b>	<b>\$ 149,955</b>	<b>\$ 8,202,887</b>	<b>\$ 3,358,479</b>	<b>\$ 19,164,230</b>	<b>\$ (1,202,390)</b>	<b>17,961,840</b>
<b>Total Revenue</b>										<b>17,807,000</b>	<b>(2,770,000)</b>	<b>15,037,000</b>
<b>Excess of Revenues or (Deficit)</b>										<b>(1,357,230)</b>		<b>(2,924,840)</b>



**PAJARO VALLEY WATER MANAGEMENT AGENCY**

**PRELIMINARY BUDGET vs. ACTUAL**

**BY DEPARTMENT**

2019-20FY as of 3/31/2020

#	Description	2019	2020	2020	Remaining YTD Budget	
		One Year Prior Actual	Budget	Year To Date End Balance	(Over) Under Variance	% Var
<b>Revenue</b>						
1	Management Fees	\$ 386,986	\$ 387,000	\$ 386,988	\$ 12	0.00%
2	Augmentation Charges	\$ 7,724,352	\$ 12,000,000	\$ 8,633,592	\$ 3,366,408	28.05%
3	Delivered Water Sales	\$ 1,415,693	\$ 1,900,000	\$ 1,641,732	\$ 258,268	13.59%
4	Grants & Loans	\$ 85,070	\$ 3,235,000	\$ -	\$ 3,235,000	100.00%
5	Interest Income	\$ 82,327	\$ 250,000	\$ 80,898	\$ 169,102	67.64%
6	Other Revenue	\$ 13,963	\$ 35,000	\$ 26,758	\$ 8,242	23.55%
	<b>Revenue Total:</b>	<b>\$ 9,708,391</b>	<b>\$ 17,807,000</b>	<b>\$ 10,769,968</b>	<b>\$ 7,037,032</b>	<b>39.52%</b>
<b>Expenditures</b>						
7	Office Administration	\$ 861,246	\$ 1,289,843	\$ 677,922	\$ 611,921	47.44%
8	Board Support	\$ 21,451	\$ 38,743	\$ 18,405	\$ 20,338	52.49%
9	Education & Outreach	\$ 57,771	\$ 186,647	\$ 72,353	\$ 114,294	61.24%
10	Grant Administration	\$ 71,769	\$ 161,656	\$ 48,320	\$ 113,336	70.11%
11	Conservation	\$ 64,338	\$ 376,639	\$ 127,833	\$ 248,806	66.06%
12	BMP Network Improvements	\$ 22,054	\$ 1,235,502	\$ 17,521	\$ 1,217,981	98.58%
13	HS Recharge Facilities Optimization	\$ 333,569	\$ 514,322	\$ 194,205	\$ 320,117	62.24%
14	College Lake Project	\$ 863,486	\$ 2,186,344	\$ 541,680	\$ 1,644,664	75.22%
15	Loans & Bonds	\$ 3,355,528	\$ 3,358,479	\$ 3,358,341	\$ 138	0.00%
16	Harkins Slough Facility	\$ 106,447	\$ 229,834	\$ 170,060	\$ 59,774	26.01%
17	Coastal Distribution System	\$ 689,408	\$ 1,019,053	\$ 817,225	\$ 201,828	19.81%
18	Supplemental Water (In-Basin)	\$ 310,511	\$ 376,830	\$ 259,264	\$ 117,566	31.20%
19	Recycled Water Facility	\$ 1,099,126	\$ 1,934,900	\$ 1,133,771	\$ 801,129	41.40%
20	Metering Program	\$ 181,380	\$ 451,560	\$ 349,466	\$ 102,094	22.61%
21	Wats Slough & North Dunes Recharge	\$ 209,784	\$ 515,395	\$ 278,460	\$ 236,935	45.97%
22	RWF Disk Filter Upgrade	\$ 301,101	\$ 2,630,878	\$ 2,608,858	\$ 22,020	0.84%
23	Recycled Water Storage Project	\$ 3,791	\$ 104,775	\$ 2,191	\$ 102,584	97.91%
24	CDS F-Line Expansion	\$ -	\$ 1,015,670	\$ 320,596	\$ 695,074	68.44%
25	Basin Modeling	\$ 145,876	\$ 293,916	\$ 92,884	\$ 201,032	68.40%
26	Basin Monitoring	\$ 123,419	\$ 222,796	\$ 140,655	\$ 82,141	36.87%
27	In-Basin Management Plan	\$ 28,703	\$ 733,063	\$ 33,572	\$ 699,491	95.42%
28	Regional Water Management Plan	\$ 7,281	\$ 63,733	\$ 5,764	\$ 57,969	90.96%
29	Out-of-Basin Funding	\$ 10,684	\$ 43,723	\$ 9,605	\$ 34,118	78.03%
30	In-Basin Funding	\$ 8,440	\$ 179,929	\$ 88,557	\$ 91,372	50.78%
	<b>Expenditures Total:</b>	<b>\$ 8,877,166</b>	<b>\$ 19,164,230</b>	<b>\$ 11,367,510</b>	<b>\$ 7,796,720</b>	<b>40.68%</b>

REVENUES LESS EXPENDITURES                    \$        831,224        **(\$1,357,230)**        \$        (597,543)

**PAJARO VALLEY WATER MANAGEMENT AGENCY**

**PRELIMINARY BUDGET vs. ACTUAL**

**BY EXPENSE TYPE**

2019-20FY as of 3/31/2020

#	Description	2019	2020	2020	Remaining YTD Budget	
		One Year Prior Actual	Budget	Year to Date End Balance	(Over) Under Variance	% Var
<b>Revenue</b>						
1	Management Fees	\$ 386,986	\$ 387,000	\$ 386,988	\$ 12	0.00%
2	Augmentation Charges	\$ 7,724,352	\$ 12,000,000	\$ 8,633,592	\$ 3,366,408	28.05%
3	Delivered Water Sales	\$ 1,415,693	\$ 1,900,000	\$ 1,641,732	\$ 258,268	13.59%
4	Grants & Loans	\$ 85,070	\$ 3,235,000	\$ -	\$ 3,235,000	100.00%
5	Interest Income	\$ 82,327	\$ 250,000	\$ 80,898	\$ 169,102	67.64%
6	Other Revenue	\$ 13,963	\$ 35,000	\$ 26,758	\$ 8,242	23.55%
	<b>Revenue Total:</b>	<b>\$ 9,708,391</b>	<b>\$ 17,807,000</b>	<b>\$ 10,769,968</b>	<b>\$ 7,037,032</b>	<b>39.52%</b>
<b>Expenditures</b>						
7	Salaries, Wages and Benefits	\$ 1,404,352	\$ 2,333,231	\$ 1,333,128	\$ 1,000,103	42.86%
8	Conferences and Training	\$ 10,303	\$ 20,250	\$ 4,674	\$ 15,576	76.92%
9	Travel/Meals	\$ 5,859	\$ 34,250	\$ 5,594	\$ 28,656	83.67%
10	Bank Charges	\$ 54,101	\$ 63,500	\$ 58,690	\$ 4,810	7.58%
11	Insurance	\$ 27,020	\$ 33,500	\$ 28,149	\$ 5,351	15.97%
12	Taxes & Fees	\$ 13,148	\$ 50,700	\$ 24,711	\$ 25,989	51.26%
13	Legal Notices & Ads	\$ -	\$ 10,750	\$ 311	\$ 10,439	97.11%
14	Dues & Subscription	\$ 38,176	\$ 50,650	\$ 52,295	\$ (1,645)	-3.25%
15	Office Expense	\$ 13,596	\$ 44,000	\$ 8,504	\$ 35,496	80.67%
16	Postage	\$ 5,349	\$ 22,000	\$ 10,174	\$ 11,826	53.75%
17	Printing	\$ 8,046	\$ 39,500	\$ 11,153	\$ 28,347	71.76%
18	Utilities	\$ 133,678	\$ 197,200	\$ 184,104	\$ 13,096	6.64%
19	Telephone	\$ 11,445	\$ 26,200	\$ 13,246	\$ 12,954	49.44%
20	Office Equipment Leases	\$ 14,538	\$ 19,300	\$ 7,717	\$ 11,584	60.02%
21	Project Well Lease	\$ 104,413	\$ 90,000	\$ 91,879	\$ (1,879)	-2.09%
22	Field Supplies-Equipment	\$ 29,278	\$ 100,000	\$ 43,634	\$ 56,366	56.37%
23	Uniforms	\$ -	\$ -	\$ 1,257	\$ (1,257)	
24	Legal Services	\$ 140,460	\$ 376,500	\$ 140,603	\$ 235,897	62.66%
25	Professional Services	\$ 1,761,348	\$ 4,822,000	\$ 1,732,378	\$ 3,089,622	64.07%
26	LAFCO District Fees	\$ 16,482	\$ 17,000	\$ 11,661	\$ 5,339	31.41%
27	Bad Debt	\$ 44,952	\$ 70,000	\$ 5,597	\$ 64,403	92.00%
28	Collection Fee	\$ 3,443	\$ 3,500	\$ 4,663	\$ (1,163)	-33.23%
29	Special Projects Outreach	\$ 300	\$ 25,000	\$ 2,715	\$ 22,285	89.14%
30	Facilities Maintenance	\$ 44,604	\$ 64,500	\$ 21,708	\$ 42,792	66.34%
31	Land	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	100.00%
32	Information Technology	\$ 92,350	\$ 100,270	\$ 115,934	\$ (15,664)	-15.62%
33	Licensed Contractors	\$ 76,950	\$ 3,595,000	\$ 2,299,048	\$ 1,295,952	36.05%
34	Vehicle Purchase	\$ -	\$ 30,000	\$ 35,221	\$ (5,221)	-17.40%
35	Vehicle Maintenance	\$ 9,340	\$ 19,950	\$ 9,247	\$ 10,703	53.65%
36	Meters	\$ 13,197	\$ 60,000	\$ 125,169	\$ (65,169)	-108.61%
37	COW Reimb RWF O&M	\$ 1,078,685	\$ 1,920,000	\$ 1,100,318	\$ 819,682	42.69%
38	Rebates-ReNeM	\$ -	\$ 30,000	\$ 20,279	\$ 9,721	32.40%
39	City Connection Water Charges	\$ 325,082	\$ 450,000	\$ 452,842	\$ (2,842)	-0.63%
40	Misc. (X-Band Radar Pledge)	\$ -	\$ -	\$ 7,500	\$ (7,500)	
41	Water Sampling	\$ 41,145	\$ 87,000	\$ 41,069	\$ 45,931	52.79%
42	DWR Loan Pmt-CDSProp13	\$ 251,416	\$ 251,416	\$ 251,416	\$ 0	0.00%
43	Bond Administrative Fee	\$ -	\$ -	\$ 4,000	\$ (4,000)	
44	2015 Water Bond	\$ 2,299,700	\$ 2,305,100	\$ 2,304,963	\$ 137	0.01%
45	2016 Water Bond	\$ 804,413	\$ 801,963	\$ 801,963	\$ 1	0.00%
	<b>Expenditures Total:</b>	<b>\$ 8,877,166</b>	<b>\$ 19,164,230</b>	<b>\$ 11,367,510</b>	<b>\$ 7,796,720</b>	<b>40.68%</b>

REVENUES LESS EXPENDITURES

\$831,224    (\$1,357,230)    (\$597,543)

\$

PAJARO VALLEY WATER MANAGEMENT AGENCY  
Account Activity Report per Bank Statement

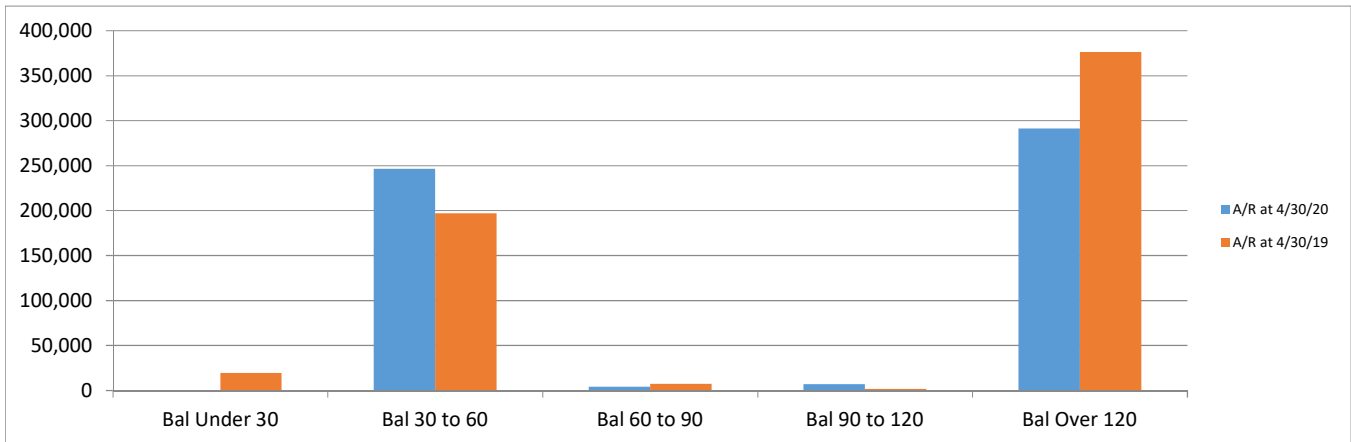
	Date	Deposits	Withdrawals	Balance
<u>CLEARING ACCOUNT - Rabobank</u>				
Beginning Balance	3/1/2020			\$171,772
Cash Receipts				
Disbursements			1,679,614	
Transfers		1,778,143		
Bank Fees				
Ending Balance	3/31/2020			<u>\$270,302</u>
<u>GENERAL FUND10-MMA RABOBANK</u>				
Beginning Balance	3/1/2020			\$818,493
Cash Receipts				
Transfers			5,057	
Interest Earned		143		
Ending Balance	3/31/2020			<u>\$813,579</u>
<u>GENERAL FUND 10 - LAIF</u>				
Beginning Balance	3/1/2020			\$2,155,445
Transfers				
Interest Earned				
Ending Balance	3/31/2020			<u>\$2,155,445</u>
<u>GENERAL FUND 20 - LAIF</u>				
Beginning Balance	3/1/2020			\$10,396,082
Transfers				
Interest Earned				
Ending Balance	3/31/2020			<u>\$10,396,082</u>
<u>SPECIAL REVENUE FUND 20-Operating RABOBANK</u>				
Beginning Balance	3/1/2020			\$7,082
Cash Receipts		60,521		
Transfers			43,087	
Bank Fees			8,434	
Interest Earned				
Ending Balance	3/31/2020			<u>\$16,083</u>
<u>SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN RABOBANK</u>				
Beginning Balance	3/1/2020			\$2,581,000
Transfers			1,730,000	
Bank Fees				
Interest Earned		289		
Ending Balance	3/31/2020			<u>\$851,289</u>
<u>Certificate of Deposit - DWR Loan Reserve Rabobank Fund 40</u>				
Beginning Balance	3/1/2020			\$253,853
Interest Earned				
Ending Balance	3/31/2020			<u>\$253,853</u>
Prior Month Ending Cash Balance: Total Deposits: Total Withdrawals: Month End Cash Balance:				
	\$16,383,727	\$1,839,097	\$3,466,192	\$14,756,633
	Cash Transfers	1,778,143	1,778,143	-
Actual Cash Receipts/Disbursements	<u>60,953</u>	<u>1,688,048</u>		

**PAJARO VALLEY WATER MANAGEMENT AGENCY**  
**INVESTMENT REPORT**  
**ALL FUNDS**  
**March 31, 2020**

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Rabobank Clearing Account	0.00%	<u>\$270,302</u>	1.83%	0.00%
<b><u>General Fund 10</u></b>				
Rabobank General Fund 10 Money Market Account	0.20%	813,579	5.51%	0.01%
Local Agency Investment Fund	2.29%	2,155,445	14.61%	0.33%
		<u>\$2,969,024</u>		
<b><u>Special Revenue Fund 20</u></b>				
Rabobank Special Revenue Fund 20 Operating Account	0.00%	16,083	0.11%	0.00%
Rabobank Special Revenue Fund 20 Money Market Account	0.20%	851,289	5.77%	0.01%
Local Agency Investment Fund	2.29%	10,396,082	70.45%	1.61%
		<u>\$11,263,454</u>		
<b><u>Long Term Debt Fund 40</u></b>				
Rabobank Certificate of Deposit DWR Loan Reserve	0.50%	<u>\$253,853</u>	1.72%	0.01%
		<b>Total: <u>\$14,756,633</u></b>	<b>100.0%</b>	
Total Funds Reserved (DWR Fund 40)		253,853		
Total Funds Invested		14,216,395		
Total Funds Non-interest Bearing		286,385		
Total Funds		<u>\$14,756,633</u>		
Total Available Funds		14,502,780		
Cash Reserve Policy Requirements (PV Water)		5,420,000		
Surplus (Deficit) of Funds		<u>\$9,082,780</u>		

**PV Water**  
**Accounts Receivable Aging 3 Month Trend**  
**As of 4/30/2020**

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	547,589	-1,394	246,414	4,249	7,121	291,200
Credits	<u>(15,556)</u>					
Total Accounts Receivable at 4/30/20	532,033					
Accounts Receivable before credits	601,950	19,574	197,083	7,531	1,642	376,119
Credits	<u>(4,558)</u>					
Total Accounts Receivable at 4/30/19	597,392					
Accounts Receivable before credits	1,511,738	1,184,094	8,122	0	97,345	222,177
Credits	<u>(1,387)</u>					
Total Accounts Receivable at 3/31/20	1,510,351					
Accounts Receivable before credits	375,634	13,909	0	127,314	5,803	228,609
Credits	<u>(7,804)</u>					
Total Accounts Receivable at 2/28/20	367,830					
Accounts Receivable before credits	878,604	0	598,133	6,647	266	273,558
Credits	<u>(5,518)</u>					
Total Accounts Receivable at 1/31/20	873,086					



# Accounts Payable

## Checks by Date - Detail By Check Date

User: nancy  
 Printed: 4/30/2020 - 1:40 PM



			<b>Check Amount</b>
Check No:	0	Check Date:	04/10/2020
Vendor:	A1250	AFLAC- FLEX ONE	
EE Deferrals	EE PR Defferals		579.16
			579.16
Check No:	0	Check Date:	04/10/2020
Vendor:	N125	NATIONWIDE RETIREMENT SOLUTION	
EE Deferrals	EE PR Defferals		2,350.00
			2,350.00
Check No:	0	Check Date:	04/10/2020
Vendor:	P1300	PERS-Fiscal Services Division Cashier Unit	
EE Deferrals	EE PR Defferals		500.77
EE Deferrals			7,057.24
			7,558.01
Check No:	0	Check Date:	04/10/2020
Vendor:	P555	PVWMA-Cafeteria Account	
EE Deferrals	EE PR Defferals		1,193.82
			1,193.82
Check No:	36113	Check Date:	04/10/2020
Vendor:	A300	ACWA/JPIA	
EE Deferrals	EE PR Defferals		28,240.30
			28,240.30
		Date Totals:	39,921.29
Check No:	36084	Check Date:	04/13/2020
Vendor:	L563	BRIAN LOCKWOOD	
CELL REIMB	GM. Cell reimb. For 2/23-3/22/20		40.00
CELL REIMB	GM. Cell reimb. For 2/23-3/22/20		40.00
REIMB-LAPTOP	Reimb-Lenovo Yoga Laptop/Best buy for 3/20		1,203.99
			1,283.99
Check No:	36085	Check Date:	04/13/2020
Vendor:	C103	CBEC, INC	
19-1024-10	CL Fish Passage Design 3/1-3/31/20		5,038.75
			5,038.75
Check No:	36086	Check Date:	04/13/2020
Vendor:	C1720	CONTRACTOR COMPLIANCE & MONITORING INC.	
12691	Labor Compliance Services Disk Filter for 3/20		800.00
			800.00
Check No:	36087	Check Date:	04/13/2020
Vendor:	F309	FERGUSON WATERWORKS #1423	
1535226	Valve repair kits for RP devices recovery BW for 3/20		518.99

			<b>Check Amount</b>
1535226	Valve repair kits for RP devices/ HS for 3/20		518.99
			1,037.98
Check No:	36088	Check Date: 04/13/2020	
Vendor:	F360	FIRST ALARM, INC	
529345	call Service-Andrew for 3/20		35.00
			35.00
Check No:	36089	Check Date: 04/13/2020	
Vendor:	G190	GREEN RUBBER KENNEDY AG. INC.	
W-547658	Ball Valve Threaded field supplies for 3/20/20		119.39
			119.39
Check No:	36090	Check Date: 04/13/2020	
Vendor:	G330	GUTIERREZ CONSULTANTS, INC.	
1465	IRWM Drought Grant Support Services for 2/1 to 2/29/20		2,962.50
1466	SWRCB SRF/Prop 1 Phase II Support Services for 2/1-2/29/20		711.00
			3,673.50
Check No:	36091	Check Date: 04/13/2020	
Vendor:	198	IRROMETER COMPANY, INC	
QUOTE#4094	AG Conservation Prg. Field Supplies 3/20		985.13
			985.13
Check No:	36092	Check Date: 04/13/2020	
Vendor:	K89	KARAS TECHNICAL SERVICES	
14711	2550 Spring Newsletter for 3/20		1,802.63
			1,802.63
Check No:	36093	Check Date: 04/13/2020	
Vendor:	K310	KITTLESON ENVIRONMENTAL CONSULTING	
051.1	Instrument Installation & Field Surveys for 2/10-3/31/20		3,620.81
051.1	Instrument Installation & Field Surveys for 2/10-3/31/20		3,620.80
			7,241.61
Check No:	36094	Check Date: 04/13/2020	
Vendor:	M303	MARTIN B FEENEY, PG, CHg CONSULTING HYDROLOGIST	
2019-039	Hydrogeologic Consulting for 1/20-2/20		3,656.25
			3,656.25
Check No:	36095	Check Date: 04/13/2020	
Vendor:	M900	MERRY MAIDS	
67063913	Monthly Office housekeeping for 3/7-3/29/20		632.00
			632.00
Check No:	36096	Check Date: 04/13/2020	
Vendor:	P1160	MIKE PODLECH	
2172	CL Fisheries Support Prof. Services for 3/1 to 3/31/20		1,417.50
			1,417.50
Check No:	36097	Check Date: 04/13/2020	
Vendor:	M1086	MILLER MAXFIELD, INC.	
0320PV	Public Outreach Consulting for 3/20		1,775.00
			1,775.00
Check No:	36098	Check Date: 04/13/2020	
Vendor:	O411	O'REILLY AUTO PARTS	
2912274860	Recovery Wells parts for 3/20		25.68
			25.68
Check No:	36099	Check Date: 04/13/2020	

			<b>Check Amount</b>
Vendor:	P210	PACIFIC INFRASTRUCTURE	
1128-06		PV Water Filter Upgrade for 2/1-2/29/20	456,653.35
			456,653.35
Check No:	36100	Check Date: 04/13/2020	
Vendor:	P510	PAJARO VALLEY PRINTING	
40219		Invoice Perforated paper or Envelopes for 3/20	1,315.37
			1,315.37
Check No:	36101	Check Date: 04/13/2020	
Vendor:	P180	PENINSULA MESSENGER LLC	
190625		Monthly RaboBank Courier for 3/20	17.50
190625		Monthly RaboBank Courier for 3/20	52.50
			70.00
Check No:	36102	Check Date: 04/13/2020	
Vendor:	P800	PG & E	
2926809320-9		Service at 36 B Brennan St for 2/24 to 3/23/20	106.94
2926809320-9		Service at 36 B Brennan St for 2/24 to 3/23/20	35.64
4291054495-8		Service at 475 San Andreas Rd for 2/21 to 3/22/20	867.37
5916054391-0		Service at 187C San Andreas Rd for 2/21 to 3/22/20	2,741.29
			3,751.24
Check No:	36103	Check Date: 04/13/2020	
Vendor:	P1000	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	
3103869928		Postage Equipment Leasing Fee for 3/20	65.35
			65.35
Check No:	36104	Check Date: 04/13/2020	
Vendor:	P400	PVI PAJARO VALLEY IRRIGATION, INC.	
INV200044508		Metal drain pipe for CDS valve boxes for 3/20	1,500.00
INV200044605		Irrigation Press. kits for DWZ Customer for irrig. mtg. for 3/20	5,010.78
			6,510.78
Check No:	36105	Check Date: 04/13/2020	
Vendor:	S1405	SC FUELS INC	
0225183		Agency Vehicles Fuel for 3/17-3/31/20	232.46
			232.46
Check No:	36106	Check Date: 04/13/2020	
Vendor:	S1681	SHAMROCK OFFICE SOLUTIONS	
465621		Monthly Office Printer for 3/1-3/31/20	55.02
			55.02
Check No:	36107	Check Date: 04/13/2020	
Vendor:	S1900	SOIL CONTROL LAB, INC.	
0030467		Soil Monitoring for 3/20	1,350.00
			1,350.00
Check No:	36108	Check Date: 04/13/2020	
Vendor:	S1911	SOILMOISTURE EQUIP. CORP	
20Q0199A		AG Conservation Prg. Field Supplies for 4/20	551.25
			551.25
Check No:	36109	Check Date: 04/13/2020	
Vendor:	C1580	SPECTRUM BUSINESS COMMUNICATIONS	
0495564032320		LandLine services for 3/23 to 4/22/20	647.92
			647.92
Check No:	36110	Check Date: 04/13/2020	



				<b>Check Amount</b>
Vendor:	S2205	SPRINGBROOK SOFTWARE LLC		
INV-ACC51180		IT/T&M Professional Services for 3/20		993.75
				993.75
Check No:	36111	Check Date:	04/13/2020	
Vendor:	U422	UNITED BUSINESS BANK		
1128-06R		PV Water Filter Upgrade Retention Fee for 2/1-2/29/20		24,034.39
				24,034.39
Check No:	36112	Check Date:	04/13/2020	
Vendor:	Z100	ZAG TECHNICAL SERVICES, INC.		
107926		IT-Modernization/Supplie/Parts for 3/20		297.00
107926		IT-Agreement Support 8x5 for 3/20		2,291.25
108011		IT-Agreement RMM, Patching & AV Manage for 4/20		1,511.00
108026		IT-Agreement Support 8x5 for 4/20		390.00
108059		IT-Agreement Support 8x5 for 3/20		1,023.75
				5,513.00
				Date Totals:
				531,268.29
Check No:	36114	Check Date:	04/23/2020	
Vendor:	A1255	ARENAS TOWING		
1670		Vehicle # 2 Maint/Repair for 4/20		90.00
				90.00
Check No:	36115	Check Date:	04/23/2020	
Vendor:	A909	AT&T WIRELES & MOBILITY CIMIS		
287019856199x04172020		Cimis Station Inter. for 3/10 to 4/9/20		44.13
				44.13
Check No:	36116	Check Date:	04/23/2020	
Vendor:	A910	ATCHINSON,BARISONE,CONDOTTI		
33476		Professional Services General Matters for 3/1-3/31/20		16,200.61
33477		Professional Services General Matters for 3/1-3/31/20		84.40
				16,285.01
Check No:	36117	Check Date:	04/23/2020	
Vendor:	A850	AVAYA FINANCIAL SERVICES.		
35256866		Phone/VM Lease Agreement for 4/28-5/28/20		388.24
				388.24
Check No:	36118	Check Date:	04/23/2020	
Vendor:	B195	BALANCE HYDROLOGICS, INC		
220177-0320		Special Study, Gaging Network maint.Project Admin. for 3/20		7,754.16
				7,754.16
Check No:	36119	Check Date:	04/23/2020	
Vendor:	B102	BARTKIEWICZ, KRONICK & SHANAHAN INC		
8812.0001		Legal Professional Services for 3/20		2,062.50
8812-0006		Legal Professional Services CL.Project for 3/20		814.65
				2,877.15
Check No:	36120	Check Date:	04/23/2020	
Vendor:	R40	CARDMEMBER SERVICE		
MAR2020		Vehicle# 9 Maint. & Repairs for 3/9/20		67.02
MAR2020		Annually Amazon Membership for 3/20 to 3/21		130.01
MAR2020		Office supplies for 3/20		163.49
MAR2020		Amazon Refund for 3/20		-14.19
MAR2020		Staff Uniforms for 3/20		46.88
MAR2020		Lunch Committee Meeting for 3/20		19.98

			<b>Check Amount</b>
MAR2020		Board Members Conference Meeting for 3/20	24.28
MAR2020		Business EXPO Cancelled for 3/20	-200.00
			237.47
Check No:	36121	Check Date: 04/23/2020	
Vendor:	C1099	CAROLLO ENGINEERS	
0185620		BMP Program Mngmnt CL Services for 2/20	25,841.00
0185620		BMP Program Mngmnt HSR Services for 2/20	25,185.00
0185620		BMP Program Mngmnt WSR Services for 2/20	38,547.00
0185620		BMP Program Cost Services Study for 2/20	11,805.10
			101,378.10
Check No:	36122	Check Date: 04/23/2020	
Vendor:	C103	CBEC, INC	
17-1003-3-12		Water yr. 2019 CL Hydrologic Monitor for 3/ 1/ to 3/31/20	7,657.50
17-1003-4-2R		Water yr 2020 CL Hydrologic Monitor for 3/ 1/ to 3/31/20	1,394.50
			9,052.00
Check No:	36123	Check Date: 04/23/2020	
Vendor:	W400	CITY OF WATSONVILLE UTILITIES	
ACC# 02389		Office Monthly Utilities for 3/9 to 4/13/20	148.30
PORTABLE ACC#25586		CD's Portable City Connection Usage for 1/20 to 3/20	44,806.49
			44,954.79
Check No:	36124	Check Date: 04/23/2020	
Vendor:	T335	COVELLO A PSOMAS COMPANY	
160971		Prof. Services Disk/Filter Upgrade for 1/31 to 2/27/20	25,462.51
			25,462.51
Check No:	36125	Check Date: 04/23/2020	
Vendor:	F199	FEDAK & BROWN LLP	
200233		Billing on Audit & Financial Statements for FYE 6/30/20	2,180.00
			2,180.00
Check No:	36126	Check Date: 04/23/2020	
Vendor:	J301	JACOBS ENGINEERING GROUP INC.	
W8Y03700		PVWater F-Line Design Prof. Services for 2/29-4/3/20	13,367.48
			13,367.48
Check No:	36127	Check Date: 04/23/2020	
Vendor:	M1872	MICROSOFT	
E0400AQWTP		IT-Online Hydrology 365 Support for 3/17-4/16/20	12.50
			12.50
Check No:	36128	Check Date: 04/23/2020	
Vendor:	M1875	MICROSOFT AZURE	
E0600ASQGL		IT-Support Pay as You go for 2/12/20-3/11/20	18.67
			18.67
Check No:	36129	Check Date: 04/23/2020	
Vendor:	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	
200331-05		Water Samples CDS for 3/31/20	844.00
200331-06		Groundwater Samples for 3/31/20	520.00
200402-20		SurfaceWater Samples for 4/2/20	310.00
200402-21		Groundwater Samples for 4/2/20	520.00
			2,194.00
Check No:	36130	Check Date: 04/23/2020	
Vendor:	M1425	MONTEREY BAY PROFESSIONAL LANDSCAPE INC	
34902		Building Mo. Landscape Maint. For 4/20	190.00

**Check Amount**

Check No:	36131	Check Date:	04/23/2020	190.00
Vendor:	M1650	MONTEREY COUNTY ASSESSOR		
224	Disclaimer Assessor Parcel/PVWMA Data Report for 4/20			200.00
Check No:	36132	Check Date:	04/23/2020	200.00
Vendor:	M1800	MONTEREY COUNTY FARM BUREAU		
110397427-B	Membership# 1103974-27-B Fee for 5/20 to 5/21			750.00
Check No:	36133	Check Date:	04/23/2020	750.00
Vendor:	N260	NGWA THE GROUNDWATER ASSOC.		
MEMBERSHIP20-21	Annualy Membership for 2020-2021			115.00
Check No:	36134	Check Date:	04/23/2020	115.00
Vendor:	P300	PAJARO VALLEY CHAMBER OF COMMERCE		
10452	Annually Membership Rnwal Dues for 4/20			158.55
Check No:	36135	Check Date:	04/23/2020	158.55
Vendor:	P629	PASILLAS TIRE SERVICES, INC		
36855	Veh. Maint. For Veh #1 for 4/21/20			493.38
Check No:	36136	Check Date:	04/23/2020	493.38
Vendor:	P800	PG & E		
1787734656-3	Service at 1859 Beach rd for 3/11 to 4/9/20			1,440.30
9214983032-2	Service at 1931 Beach rd for 3/11 to 4/9/20			430.46
9218085363-9	Service at 162 San Andreas Rd for 3/11 to 4/9/20			7,627.00
9968544374-1	Service at 36 Brennan St for 3/11 to 4/9/20			416.63
9968544374-1	Service at 36 Brennan St for 3/11 to 4/9/20			138.87
Check No:	36137	Check Date:	04/23/2020	10,053.26
Vendor:	R320	RDO EQUIPMENT COMPANY INC		
P3591438	3 Meters Netafim 2" Acre Nobin for 4/13/20			1,230.70
Check No:	36138	Check Date:	04/23/2020	1,230.70
Vendor:	R412	RGS-REGIONAL GOVERNMENT SERVICES		
10844	Contract Professional Services for 3/20			2,313.75
Check No:	36139	Check Date:	04/23/2020	2,313.75
Vendor:	R605	ROTARY CLUB OF FREEDOM		
2689	Qterly Dues Apr. May. & Jun. For 4/20			95.00
Check No:	36140	Check Date:	04/23/2020	95.00
Vendor:	S1405	SC FUELS INC		
0231102	Agency Vehicles Fuel for 4/1-4/3/20			171.84
Check No:	36141	Check Date:	04/23/2020	171.84
Vendor:	S2400	STAPLES CREDIT PLAN		
2465738431	Scada UPS Back up replacement for 3/20			193.38

				<b>Check Amount</b>
Check No:	36142	Check Date:	04/23/2020	
Vendor:	S2615	STORDOK		
53543215	Office/Shredding docs for 4/20			180.00
				180.00
Check No:	36143	Check Date:	04/23/2020	
Vendor:	S2865	SWCA ENVIRONMENTAL CONSULTANTS		
108675	Recycled W. Facility Compliance Supp for 3/1-3/31/20			275.50
				275.50
Check No:	36144	Check Date:	04/23/2020	
Vendor:	T345	THE HOME DEPOT CREDIT SERVICES		
1020357/4213244	Office supplies for 3/20			774.04
				774.04
Check No:	36145	Check Date:	04/23/2020	
Vendor:	T359	THE STANDARD INSURANCE COMPANY		
00-649299-0087	Long Term Disability Benefits			486.91
				486.91
Check No:	36146	Check Date:	04/23/2020	
Vendor:	T328	TREE TOP WEB DESIGN		
2278	IT-Website Suppor Services for 4/3/20			187.50
				187.50
Check No:	36147	Check Date:	04/23/2020	
Vendor:	U185	U.S. BANK EQUIPMENT FINANCE		
412118762	RICOH Office Copier for			207.61
				207.61
Check No:	36148	Check Date:	04/23/2020	
Vendor:	V369	VERIZON WIRELESS		
9851557152	Agency Personnel Cell Phones & equipt. for 3/2 -4/1/20			517.09
				517.09
Check No:	36149	Check Date:	04/23/2020	
Vendor:	W80	WAGeworks		
INV2048448	Mo. Admin & Compliance fee for 3/20			116.00
				116.00
Check No:	36150	Check Date:	04/23/2020	
Vendor:	Z100	ZAG TECHNICAL SERVICES, INC.		
108156	IT-Monthly Subscription Agreement-Datto for 4/20			815.00
108286	IT-Monthly Subscription MS-CSP for 4/20			176.00
				991.00
				Date Totals: 245,996.72
Check No:	0	Check Date:	04/24/2020	
Vendor:	A1250	AFLAC- FLEX ONE		
EE Deferrals	EE PR Defferals			579.16
				579.16
Check No:	0	Check Date:	04/24/2020	
Vendor:	N125	NATIONWIDE RETIREMENT SOLUTION		
EE Deferrals	EE PR Defferals			2,750.00
				2,750.00
Check No:	0	Check Date:	04/24/2020	
Vendor:	P1300	PERS-Fiscal Services Division Cashier Unit		

		<b>Check Amount</b>
15995882&895	Unfunded Accrued Liability	8,870.48
EE Deferrals	EE PR Defferals	500.76
EE Deferrals	EE PR Defferals	7,067.45
		16,438.69
Check No:	0	Check Date: 04/24/2020
Vendor:	P555	PVWMA-Cafeteria Account
EE Deferrals	EE PR Defferals	1,193.82
		1,193.82
		Date Totals: 20,961.67
		Report Total: 838,147.97

# Bank Reconciliation

## Checks by Date

User: nancy  
Printed: 04/30/2020 - 1:40PM



Cleared and Not Cleared Checks

Check No	Check	Name	Module	Clear Date	Amount
0	04/10/2020	AFLAC- FLEX ONE	AP	4/14/2020	579.16
0	04/10/2020	NATIONWIDE RETIREMENT SOLUTION	AP	4/14/2020	2,350.00
0	04/10/2020	PERS-Fiscal Services Division Cashier Unit	AP	4/14/2020	7,558.01
0	04/10/2020	PVWMA-Cafeteria Account	AP	4/14/2020	1,193.82
36113	04/10/2020	ACWA/JPIA	AP		28,240.30
36084	04/13/2020	BRIAN LOCKWOOD	AP		1,283.99
36085	04/13/2020	CBEC, INC	AP		5,038.75
36086	04/13/2020	CONTRACTOR COMPLIANCE & MONITORING INC.	AP		800.00
36087	04/13/2020	FERGUSON WATERWORKS #1423	AP		1,037.98
36088	04/13/2020	FIRST ALARM, INC	AP		35.00
36089	04/13/2020	GREEN RUBBER KENNEDY AG. INC.	AP		119.39
36090	04/13/2020	GUTIERREZ CONSULTANTS, INC.	AP		3,673.50
36091	04/13/2020	IRROMETER COMPANY, INC	AP		985.13
36092	04/13/2020	KARAS TECHNICAL SERVICES	AP		1,802.63
36093	04/13/2020	KITTLESON ENVIRONMENTAL CONSULTING	AP		7,241.61
36094	04/13/2020	MARTIN B FEENEY, PG, CHg CONSULTING HYDROLOGIST	AP		3,656.25
36095	04/13/2020	MERRY MAIDS	AP		632.00
36096	04/13/2020	MIKE PODLECH	AP		1,417.50
36097	04/13/2020	MILLER MAXFIELD, INC.	AP		1,775.00
36098	04/13/2020	O'REILLY AUTO PARTS	AP		25.68
36099	04/13/2020	PACIFIC INFRASTRUCTURE	AP		456,653.35
36100	04/13/2020	PAJARO VALLEY PRINTING	AP		1,315.37
36101	04/13/2020	PENINSULA MESSENGER LLC	AP		70.00
36102	04/13/2020	PG & E	AP		3,751.24
36103	04/13/2020	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	AP		65.35
36104	04/13/2020	PVI PAJARO VALLEY IRRIGATION, INC.	AP		6,510.78
36105	04/13/2020	SC FUELS INC	AP		232.46
36106	04/13/2020	SHAMROCK OFFICE SOLUTIONS	AP		55.02
36107	04/13/2020	SOIL CONTROL LAB, INC.	AP		1,350.00
36108	04/13/2020	SOILMOISTURE EQUIP. CORP	AP		551.25
36109	04/13/2020	SPECTRUM BUSINESS COMMUNICATIONS	AP		647.92
36110	04/13/2020	SPRINGBROOK SOFTWARE LLC	AP		993.75
36111	04/13/2020	UNITED BUSINESS BANK	AP		24,034.39
36112	04/13/2020	ZAG TECHNICAL SERVICES, INC.	AP		5,513.00
36114	04/23/2020	ARENAS TOWING	AP		90.00
36115	04/23/2020	AT&T WIRELES & MOBILITY CIMIS	AP		44.13
36116	04/23/2020	ATCHINSON,BARISONE,CONDOTTI	AP		16,285.01
36117	04/23/2020	AVAYA FINANCIAL SERVICES.	AP		388.24
36118	04/23/2020	BALANCE HYDROLOGICS, INC	AP		7,754.16
36119	04/23/2020	BARTKIEWICZ, KRONICK & SHANAHAN INC	AP		2,877.15
36120	04/23/2020	CARDMEMBER SERVICE	AP		237.47
36121	04/23/2020	CAROLLO ENGINEERS	AP		101,378.10
36122	04/23/2020	CBEC, INC	AP		9,052.00
36123	04/23/2020	CITY OF WATSONVILLE UTILITIES	AP		44,954.79
36124	04/23/2020	COVELLO A PSOMAS COMPANY	AP		25,462.51
36125	04/23/2020	FEDAK & BROWN LLP	AP		2,180.00
36126	04/23/2020	JACOBS ENGINEERING GROUP INC.	AP		13,367.48
36127	04/23/2020	MICROSOFT	AP		12.50
36128	04/23/2020	MICROSOFT AZURE	AP		18.67
36129	04/23/2020	MONTEREY BAY ANALYTICAL SERVICE INC	AP		2,194.00

Check No	Check	Name	Module	Clear Date	Amount
36130	04/23/2020	MONTEREY BAY PROFESSIONAL LANDSCAPE INC	AP		190.00
36131	04/23/2020	MONTEREY COUNTY ASSESSOR	AP		200.00
36132	04/23/2020	MONTEREY COUNTY FARM BUREAU	AP		750.00
36133	04/23/2020	NGWA THE GROUNDWATER ASSOC.	AP		115.00
36134	04/23/2020	PAJARO VALLEY CHAMBER OF COMMERCE	AP		158.55
36135	04/23/2020	PASILLAS TIRE SERVICES, INC	AP		493.38
36136	04/23/2020	PG & E	AP		10,053.26
36137	04/23/2020	RDO EQUIPMENT COMPANY INC	AP		1,230.70
36138	04/23/2020	RGS-REGIONAL GOVERNMENT SERVICES	AP		2,313.75
36139	04/23/2020	ROTARY CLUB OF FREEDOM	AP		95.00
36140	04/23/2020	SC FUELS INC	AP		171.84
36141	04/23/2020	STAPLES CREDIT PLAN	AP		193.38
36142	04/23/2020	STORDOK	AP		180.00
36143	04/23/2020	SWCA ENVIRONMENTAL CONSULTANTS	AP		275.50
36144	04/23/2020	THE HOME DEPOT CREDIT SERVICES	AP		774.04
36145	04/23/2020	THE STANDARD INSURANCE COMPANY	AP		486.91
36146	04/23/2020	TREE TOP WEB DESIGN	AP		187.50
36147	04/23/2020	U.S. BANK EQUIPMENT FINANCE	AP		207.61
36148	04/23/2020	VERIZON WIRELESS	AP		517.09
36149	04/23/2020	WAGeworks	AP		116.00
36150	04/23/2020	ZAG TECHNICAL SERVICES, INC.	AP		991.00
0	04/24/2020	AFLAC- FLEX ONE	AP	4/22/2020	579.16
0	04/24/2020	NATIONWIDE RETIREMENT SOLUTION	AP	4/22/2020	2,750.00
0	04/24/2020	PERS-Fiscal Services Division Cashier Unit	AP	4/22/2020	16,438.69
0	04/24/2020	PVWMA-Cafeteria Account	AP	4/22/2020	1,193.82

Total: 838,147.97