



ADMINISTRATION & FINANCE COMMITTEE MEETING

Teleconference Meeting

Tuesday, October 13, 2020, 3:00 p.m.

MEETING AGENDA

Due to COVID-19, Public access is limited to teleconference. Please see details on page 2

1. Call to Order and Roll Call:
Committee members: Bob Culbertson (Chair), Don Bussey (Vice-Chair), Amy Newell
2. Director Comments
3. Public Comments
4. Consider Approval of September 8, 2020 Administration & Finance Committee Meeting Minutes
5. Review and Consider Scopes of Work and Cost Estimates for Services in support of the College Lake Integrated Resources Management Project, No. 30-39
 - a. ESA for Environmental Support Services (CEQA/Permitting/Adaptive Management Planning) in an amount not to exceed \$349,758
 - b. Smith & Associates for Appraisal Services in an amount not to exceed \$100,000
 - c. cbec inc., for Fish Passage Design & Modeling Services, in an amount not to exceed \$48,676
6. Review and Consider Amending Check Signing Policy
7. Review and Consider 2019 Annual Report
8. Review and Consider Quarterly Reports
 - a. Contract Commitments
 - b. Billing Summary
 - c. Collections Update
 - d. Account Adjustments
9. Review and Consider Accepting Financial Reports
 - a. Preliminary Budget to Actual
 - b. Activity Report
 - c. Investment Report

10. Review and Consider Accepting Cash Flow Reports

- a. A/R Aging Update
- b. A/P Reports

11. Discuss future agenda items and next meeting date – Tuesday, November 10, 2020, 3:00 p.m.

12. Adjournment

**PUBLIC ACCESS TO
ADMINISTRATION & FINANCE COMMITTEE MEETING**

You can attend the meeting from your computer, tablet or smartphone (may require app).

By Computer:

<https://www.gotomeet.me/PVWater/pv-water-administration-finance-committee>

By phone:

United States (Toll Free): 1 (877) 309 2073 Access Code: 392-853-285#

Please Note: Meeting materials are posted at:

<https://www.pvwater.org/administration-finance>