PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATION & FINANCE COMMITTEE MEETING
Teleconference
Tuesday, February 9, 2021, 3:00 p.m.
MEETING AGENDA

Due to COVID-19, Public access is limited to teleconference. Please find the details below.

1. Call to Order and Roll Call: **Page**

   Committee members: Bob Culbertson (Chair), Amy Newell, Stephen Rider

2. Director Comments

3. Public Comments

4. Consider Approval of January 12, 2021 Administration & Finance Committee Meeting Minutes **3**

5. Review and Consider 2021 Cost of Service Rate Study and Resolution No. 2021-05 Adopting Procedures for Public Hearing, Notice, and Protest Concerning Proposed Revisions to Augmentation Charge and Delivered Water Charge **6**

6. Review and Consider Accepting Financial Reports
   a. Budget Versus Actual
      i. By Expense **18**
      ii. By Department **19**
   b. Activity Report **20**
   c. Investment Report **21**

7. Review and Consider Accepting Cash Flow Reports
   a. A/R Aging Update **22**
   b. A/P Checks by Date **23**

8. Discuss future agenda items and next meeting date – Tuesday, March 9, 2021, 3:00 p.m.

9. Adjourn

PV Water is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PV Water offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PV Water at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

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ADMINISTRATION & FINANCE COMMITTEE MEETING

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Access Code: 392-853-285

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ADMINISTRATION & FINANCE COMMITTEE
DRAFT MEETING MINUTES of
Tuesday, January 12, 2021, 3:00 p.m.
PV Water "Koenig" Conference Room

The teleconference meeting was called to order at 3:00 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Amy Newell, Bob Culbertson, Stephen Rider
   Committee Members Absent: None
   Staff Present: Brian Lockwood, General Manager (GM), Helen Rodriguez, Finance & Administrative Services Manager (FASM), Nancy Trevino, Financial Analyst (FA),
   Others Present: Andy Beck, Fedak and Brown

2. **Director Comments:** None

3. **Public Comments:** None

4. **Election of Officers for 2021: Chair, Vice Chair:**
   Action: Director Newell nominated Culbertson as Chair; Seconded by Director Rider.
   Action: Director Culbertson nominated Director Rider as Vice Chair, Seconded by Director Newell.

   The motion carried following roll call vote:

   Ayes: **Culbertson, Newell, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **None**

5. **Review Administration & Finance Committee Bylaws:**
   Action: Director Newell moved to revise Article 3 Paragraph 2 of the Administration and Finance Committee Bylaws as follows "Election of the officers shall take place annually at the first meeting following the annual appointment of Directors to serve on the ~~January meeting of the~~ Committee (where double underlined text is an addition and strikethrough is a deletion); Seconded by Director Rider.

   The motion carried following roll call vote:

   Ayes: **Culbertson Newell, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **None**

6. **Consider Approving Minutes of December 8, 2020 Committee Meeting:**
   Action: Director Newell moved to approve the December 8, 2020 minutes; Seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

7. **Review Annual Financial Report for Fiscal Year ended June 30, 2020:**
Action: Following a presentation by Andy Beck, Fedak & Brown, Director Culbertson moved to approve the Annual Financial Report, and place on the consent agenda for Board approval; Seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

8. **Review and Consider Accepting Quarterly Reports:**
Action: Director Newell moved to accept the Quarterly Reports, and place on the consent agenda for Board approval; Seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

9. **Review and Consider Accepting Financial Reports:**
Action: Director Newell moved to accept the Financial Reports, and place on the consent agenda for Board approval; Seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

10. **Review and Consider Accepting Cash Flow Reports:**
Action: Director Newell moved to accept the Cash Flow Reports, and place on the consent agenda for Board approval; seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**

Abstain: **None**
Absent: **None**

11. **Discuss Future Agenda Items and Next Meeting Date**: Next meeting date set for Tuesday, February 9, 2021, 3:00 p.m.

Adjournment: 3:56 p.m.

MEMORANDUM

DATE: February 5, 2021
MEETING OF: February 9, 2021
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 5:** Review and Consider 2021 Cost of Service Rate Study and Resolution No. 2021-05 Adopting Procedures for Public Hearing, Notice, and Protest Concerning Proposed Revisions to Augmentation Charge and Delivered Water Charge

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BACKGROUND

Pajaro Valley Water Management Agency (PV Water or Agency) proposes to revise and increase the Agency augmentation charge and delivered water charge. Agency staff and consultants completed the 2021 Cost of Service Rate Study (Rate Study) as directed by the Board in June 2019. The purpose of the Rate Study is to evaluate, explain, and substantiate the Agency's revenue needs and proposed new augmentation and delivered water charges planned to go into effect July 2021. The Rate Study also serves to provide the documentation necessary to meet Proposition 26, Proposition 218, and other legal requirements.

California Constitution Article XIII C (amended by Proposition 26) and Article XIII D (added by Proposition 218) regulate local agency taxes, fees, and charges. Proposition 218 imposes procedural and substantive limitations and requirements on property-related service charges. Proposition 26 imposes substantive limitations and requirements on other fees and charges.

The Agency delivered water charge is a property-related service charge subject to Proposition 218. In 2017, the California Supreme Court ruled in *City of San Buenaventura v. United Water Conservation District* that groundwater pumping charges (such as the Agency augmentation charge) are not property-related fees subject to Proposition 218. Therefore, the augmentation charge is subject to Proposition 26 and other requirements of state law.

Proposition 218 requires that existing, new, or increased property-related fees and charges meet certain requirements, summarized below (Cal. Const., Article XIII D, Sec. 6):

1. Revenues derived from the fee or charge shall not exceed the funds required to provide the property related service.
2. Revenues derived from the fee or charge shall not be used for any purpose other than that for which the fee or charge was imposed.
3. The amount of a fee or charge imposed upon any parcel or person as an incident of property ownership shall not exceed the proportional cost of the service attributable to the parcel.
4. No fee or charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question.
5. No fee or charge may be imposed for general governmental services.

Proposition 26 requires that a charge meet certain requirements, summarized below (Cal. Const., Article XIII C, Sec. 1(e)):

1. A charge imposed for a specific benefit conferred to the payor must not exceed the reasonable costs to the local government agency of conferring the benefit.
2. A charge imposed for a specific government service provided to the payor must not exceed the reasonable costs to the local government agency of providing the service.
3. The local government agency bears the burden of proving that the charge is no more than necessary to cover the reasonable costs of the governmental activity and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the activity.

This Rate Study was conducted following the principles established by Propositions 26 and 218 and the American Water Works Association. The Rate Study builds on the work completed for the 2015 Service Charge Report and includes updated cost estimates for the implementation of key Basin Management Plan Update (BMP) projects such as the College Lake Integrated Resources Management Project and the Watsonville Slough System Managed Aquifer Recharge & Recovery Projects.

DISCUSSION

As next steps in the process of adjusting the augmentation and delivered water charges, PV Water staff recommend that the Board adopt the Rate Study and adopt a related resolution approving certain public hearing, notice, and protest procedures.

Rate Study

The Rate Study is the culmination of an effort that began in June 2019 when the Board approved an agreement with Carollo Engineers to conduct a new cost of service study. The Board direction was to prepare an update to the 2015 cost of service study retaining the rate setting methodology adopted in 2015 but updating anticipated revenue needs and associated rates needed to support those revenue needs to continue with the implementation of the projects and programs described in the BMP to reduce groundwater overdraft and retard seawater intrusion. The Rate Study proposes new augmentation and delivered water service charges in compliance with the requirements of Proposition 26 and Proposition 218, respectively.

As in the 2015 effort, the Board formed an Ad Hoc Funding Committee to serve as an advisory committee in the rate setting process. Similar to 2015, the proposal includes two separate tiers of groundwater pumping charges for metered wells, with a slightly higher rate for well users in the delivered water zone. The proposed charge for rural residential wells is based on average estimated usage per residence served. Details of the fees and cost allocations to each user category are presented in the report.

After receiving comments and input from the Ad Hoc Funding Committee, the Rate Study was prepared for Board consideration and adoption. Upon approval, staff will conduct public outreach in advance of public hearings that will be held in the spring. The new rate structure implementation would be timed to go into effect starting the beginning of the next fiscal year – July 1, 2021.

Resolution No. 2021-05

Some of the notice, hearing, and majority protest procedures and requirements in Propositions 26 and 218 and other applicable laws are unclear and lacking in detail. Consequently, consistent with the Agency's past practices in 2015 and 2010, Agency staff recommend that the Board adopt a resolution establishing procedures to implement and supplement the notice, hearing, and protest proceedings for the augmentation charge and delivered water charge increases. Staff have prepared a proposed

resolution, which is attached. The intention is to aid the Agency Board and staff and affected property owners, tenants, and ratepayers with regard to the procedures governing the proposed charge increases.

The following are some of the key provisions of the proposed resolution:

- The resolution specifies the notice and hearing procedures that will apply to the delivered water and augmentation charges.
- The public hearing notice for the augmentation charge will be published in a local newspaper, posted at the Agency and on the Agency website, and mailed to those persons who have requested notice.
- The public hearing notice for the delivered water charge will be mailed to the owners of parcels and tenants that received delivered water service in the 2020 irrigation season plus any parcels that have applied for delivered water service for the 2021 irrigation season. The resolution specifies how the Agency will determine the name and mailing address of the recipients of the public hearing notice.
- The resolution confirms the contents of the public hearing notices and explains how the Board will conduct the public hearings.
- For the delivered water charge, a written protest may be filed by an owner or a tenant of a parcel. The resolution clarifies who is entitled to protest in situations involving entities and organizations. One protest per parcel will be counted. In determining a majority protest, the numerator will be the number of protests and the denominator will be the total number of parcels subject to the charge.

Next Steps

The next steps and schedule are:

- February 17, 2021 Board Meeting
  - Adopt the Rate Study
  - Adopt Resolution 2021-05 Adopting Procedures for Public Hearing, Notice, and Protest Concerning Proposed Revisions to Augmentation Charge and Delivered Water
  - Direct staff to initiate Service Charge Increase Public Outreach Program
- March 17, 2021 Board Meeting
  - Receive update on Service Charge Increase Outreach efforts
- By March 5, 2021
  - Mail delivered water charge public hearing/Proposition 218 notices
  - Greater than 45 days' notice ahead of April 21, 2021 Board meeting
- By April 11, 2021
  - Publish, post, and mail augmentation charge public hearing notices
- April 21, 2021 Board Meeting
  - Hold public hearing; receive and consider comments and (for delivered water charge) protests
  - Determine if a majority protest exists to Delivered Water rate increase
  - If no majority protest, adopt the Delivered Water Rate Ordinance
  - Adopt the Augmentation Charge Rate Ordinance
- July 1, 2021
  - New rates become effective

RATE STUDY OUTREACH PLAN

An outreach effort will be conducted to provide information to the rate payers on the proposed rates adjustments. These include regular board and committee meetings, which will be advertised in local media, and special workshop sessions. Tentative informational meetings are as follows:

Date	Event	Location	Time
February 9	Administration & Finance Committee	Teleconference	3:00 p.m.
February 17	Board of Directors Meeting	Teleconference	7:00 p.m.
March 9	Administration & Finance Committee	Teleconference	3:00 p.m.
March 17	Board of Directors Meeting	Teleconference	7:00 p.m.
April 13	Administration & Finance Committee	Teleconference	3:00 p.m.
April 21	Board of Directors Meeting – HEARING	Teleconference	7:00 p.m.
TBD	Morning Meeting	Teleconference	10:00 a.m.
TBD	Afternoon Meeting	Teleconference	2:00 p.m.
TBD	Evening Meeting	Teleconference	7:00 p.m.

At each meeting, PV Water staff will deliver a brief presentation, which will be followed by a questions and answers session. At our regular meetings (Administration & Finance and Board of Directors) we can agendize the item but then pull it if we have no public attendees. Although this is a focused outreach related to the rates setting effort, we will continue with our ongoing Basin Management Plan educational outreach.

FISCAL IMPACT

No fiscal impact at this time. The new rates structure to be implemented in July 1, 2021 will increase revenues to fund BMP projects and programs. The Public Outreach Program to support the new fee structure is within the Agency's current budget.

STAFF RECOMMENDATION

The Administration & Finance Committee review the 2021 Cost of Service Rate Study and Resolution 2015-04 Adopting Procedures for Public Hearing, Notice, and Protest Concerning Proposed Revisions to Augmentation Charge and Delivered Water Charge.

ATTACHMENTS

- The 2021 Cost of Service Rate Study will posted on the Administration & Finance Committee's webpage by close of business Monday, February 8 at the following location: https://www.pvwater.org/administration-finance.
- Resolution No. 2021-05 Adopting Procedures for Public Hearing, Notice, and Protest Concerning Proposed Revisions to Augmentation Charge and Delivered Water Charge.

Resolution 2021-05

A Resolution of the Board of Directors of the Pajaro Valley Water Management Agency

Adopting Procedures for Public Hearing, Notice, and Protest Concerning Proposed Revisions to Augmentation Charge and Delivered Water Charge

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The Board of Directors of the Pajaro Valley Water Management Agency does resolve as follows:

WHEREAS, Pajaro Valley Water Management Agency ("Agency") proposes to revise and increase the Agency augmentation charge and delivered water charge. The Agency has prepared a service charge report (the "Report") to evaluate the proposed changes to the augmentation charge and delivered water charge. The Report determines and calculates the proposed revised charges and explains the basis and reasons for increasing the charges.

WHEREAS, California Constitution article XIII D, section 6 ("Section 6"), added by Proposition 218, contains certain procedural and substantive requirements relating to the adoption and increase of property-related fees and charges. The delivered water charge is a property-related charge subject to the requirements and limitations of Section 6. The delivered water charge is a water service charge and therefore exempt from the Section 6 voter approval requirement under Section 6, subsection (c).

WHEREAS, The augmentation charge is not a property-related charge subject to the procedural and substantive requirements of Section 6. The augmentation charge is subject to the substantive requirements and limitations of California Constitution article XIII C, section 1. (See *City of San Buenaventura v. United Water Conservation District* (2017) 3 Cal.5th 1191.)

WHEREAS, Some of the notice, hearing, and majority protest procedures and requirements in Section 6 are unclear and lacking in detail. Pajaro Valley Water Management Agency Act ("Agency Act") section 1002 requires a notice and hearing in connection with the adoption or increase of the augmentation charge, but the Agency Act does not specify the notice and hearing procedures.

WHEREAS, Agency Act sections 410 and 501-502 authorize the Agency Board of Directors ("Board") to adopt a resolution establishing procedures to implement and supplement the notice, hearing, and protest proceedings for the augmentation charge and delivered water charge increases pursuant to the Agency Act and Section 6. The Board desires to adopt this resolution to aid the Agency, its Board and staff, and affected property owners, tenants, and ratepayers with regard to the procedures governing the proposed charge increases.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pajaro Valley Water Management Agency as follows:

1. General. The Board adopts these notice, hearing, and protest procedures to govern the Agency proceedings for the consideration and approval of the revised augmentation charge and delivered water charge. In adopting this resolution, the Board intends to adopt procedures that are consistent with and fairly implement the Agency Act and Section 6 as applied to the unique circumstances of the augmentation charge and delivered water charge. It is not the intention of the Board to vary in any way from the requirements of the California Constitution, Agency Act, or any other federal or state law. If there is any inconsistency between a provision of this resolution and a requirement of federal or state law, the federal or state law shall govern.

2. Notice, Hearing, and Protest Procedures. These notice, hearing, and (for the delivered water charge) protest procedures are adopted for the purposes of assuring compliance with the requirements of the Agency Act and Section 6 as applied to the proposed revision of the augmentation charge and delivered water charge. This resolution provides notice to interested persons as to the procedures the Board intends to follow with respect to the public hearing notice, mailing and distribution of the public hearing notices, filing of written protests, conduct of the public hearing, and the counting of written protests following the close of the public hearing to determine whether or not there is a majority protest.

(a) Identify Parcels Subject to Delivered Water Charge

(1) Section 6, subsection (a)(1) requires the Agency to identify the "parcels upon which a fee or charge is proposed for imposition" (the "Identified Parcels"). (See also Government Code section 53750(g), "Identified parcel" means a "parcel of real property upon which a proposed property-related fee or charge is proposed to be imposed.") This requirement applies to the delivered water charge. The revised delivered water charge will be levied against property owners and tenants of parcels that receive water service through the Agency Coastal Distribution System as described in the Report.

(2) Section 6 is ambiguous in that it is uncertain whether "parcels upon which a fee or charge is proposed for imposition" means all of the parcels within the area to which the charges may be applied to a current or future user of the service, or only those parcels where there is an owner currently using the service. In *Bighorn Desert View Water Agency v. Verjil* (2006) 39 Cal.4th 205, 217, the California Supreme Court stated that "once a property owner or resident has paid the connection charges and has become a customer of a public water agency, all charges for water delivery incurred thereafter are charges for a property-related service…." For purposes of identifying parcels on which a service charge is proposed for imposition, this language indicates that only parcels actually currently using the service should be identified. With respect to a parcel that may use the service in the future, the landowner may voluntarily accept the service charges as they then exist when the customer begins to use the service. Prior to the service being used, charges are not imposed on the parcel.

(3) Additionally, Government Code section 53755 authorizes an agency to provide notice of a proposed increase of an existing charge for a property-related service being provided to a parcel by including the charge in the agency's regular billing statement to the address to which the agency customarily mails the billing statement (i.e., mailed only to current users). Section 53755 therefore supports the conclusion that the persons entitled to notice are the owners and tenants of the parcels that are receiving delivered water service from the Agency.

(4) Therefore, the "parcels upon which" the delivered water charge "is proposed for imposition" shall be (i) the parcels that received Agency water service from the Coastal Distribution System during the 2020 irrigation season, plus (ii) any additional parcels that, at the time of mailing the public hearing notice, have applied for delivered water service from the Coastal Distribution System for the 2021 irrigation season.

(b) Recipients of Delivered Water Charge Public Hearing Notice

(1) Section 6, subsection (a)(1) provides that the Agency "shall provide written notice by mail of the proposed fee or charge to the record owner of each identified parcel upon which the fee or charge is proposed for imposition." Government Code section 53750(i) defines "notice by mail" to mean "any notice required by Article XIII C or XIII D of the California Constitution that is accomplished through a mailing, postage prepaid, deposited in the United States Postal Service and is deemed given when so deposited." Government Code section 53750(j) defines "record owner" to mean "the owner of a parcel whose name and address appears on the last equalized secured property tax assessment roll, or in the case of any public entity, the State of California, or the United States, means the representative of that public entity at the address of that entity known to the agency."

(2) Therefore, the public hearing notice for the delivered water charge shall be provided through a mailing, postage prepaid, deposited in the United States Postal Service to the owner of the Identified Parcels (determined and identified pursuant to paragraph 3(a)) whose name and address appears on the last equalized secured county property tax assessment roll (the "Assessment Roll") or, in the case of a government owned parcel, to the representative of that government agency at the address of that entity known to the Agency. For groundwater extraction facilities owned by a city or special district, the notice shall be mailed to the city council or governing board of the city or district.

(3) California Constitution article XIII D, section 2(g) defines "property ownership" to "include tenancies of real property where tenants are directly liable to pay the assessment, fee, or charge in question," which raises the question of whether tenants are entitled to receive the public hearing notice. With respect to the delivered water charge involving a parcel with a tenant/farmer, the Agency typically enters into a service agreement with the property owner receiving the service and then coordinates with the tenant concerning water delivery, billing, and payment. In tenant situations, the delivered water charge bill may be, and often is, paid by the tenant (even though the owner remains primarily liable). The Agency intends to continue this practice with the revised delivered water charge ordinance. Therefore, delivered water service tenants may be directly liable to pay the delivered water charge. Accordingly, in addition to mailing the public hearing notice to the record owner of each Identified Parcel, the Agency shall mail the notice to any tenant/customer address to which the Agency customarily mails the delivered water charge billing statement as shown on the Agency billing records.

(c) Notice of Public Hearing for Augmentation Charge. Under the Agency Act, any action to adopt or increase the augmentation charge must be approved by an ordinance adopted by the Agency Board "after notice and hearings." (Agency Act sections 1001-1002.) While the Act requires "notice and hearings," it does not specify any procedures or details concerning the process to notice and conduct the hearing. Government Code section 66018 is a catchall local agency fee notice statute. In the absence of another statute setting forth the augmentation charge hearing procedure, the Agency shall follow section 66018 for the notice and hearing requirements to apply to the augmentation charge (which are incorporated in the provisions below).

(d) Contents of Public Hearing Notice. There will be two separate public hearing notices, one for the augmentation charge and one for the delivered water charge. Each notice shall contain all of the following information:

(1) A reference to the Report and information about where the Report may be reviewed and obtained.

(2) The date, time, and place of a public hearing (the "Public Hearing") before the Board at which the Board will consider the Report, receive and consider public comments and protests, and consider adopting ordinances to approve the revised augmentation charge and revised delivered water charge. There will be two separate Public Hearings, but they will be scheduled for and conducted at the same Board meeting.

(3) The amount of the proposed augmentation charge or delivered water charge rates consistent with the final Report and the proposed ordinances increasing the charges, with the rates presented so as to allow the property owner to determine the expected or estimated amount chargeable to the owner's particular property.

(i) The augmentation charge will be levied based on the actual or estimated quantity of groundwater extracted from the extraction facility. There are both metered and unmetered extraction facilities in the Agency. For the metered extraction facilities, the augmentation charge amount will be based on the extraction facility's actual groundwater extraction amount as measured by the meter. For the unmetered extraction facilities, the augmentation charge amount will be based on the estimate of the extraction facility's groundwater extraction amount as determined by the Agency in accordance with the Report.

(ii) The delivered water charge will be a variable charge based on the actual quantity of water delivered to the Identified Parcel.

(4) An explanation of the basis upon which the augmentation charge or delivered water charge rates were calculated.

(5) An explanation of the reasons for the revised augmentation charge or delivered water charge.

(6) Such other appropriate information as determined by the General Manager.

(e) Mailing of Delivered Water Charge Public Hearing Notice. The General Manager or his or her designee shall mail the delivered water charge public hearing notice to the delivered water charge recipients (in accordance with paragraph 3(b)) at least 45 days prior to the Public Hearing date. A notice also shall be mailed to any interested party who has filed a written request with the Agency for mailed notice of Board hearings on new or increased fees and charges. The General Manager or his or her designee may certify the proper mailing of the notices by a declaration, which shall constitute conclusive proof of mailing in the absence of fraud. Failure of any person to receive notice shall not invalidate the proceedings.

(f) Distribution of Augmentation Charge Public Hearing Notice. The General Manager or his or her designee shall distribute the augmentation charge public hearing notice as follows at least 10 days prior to the Public Hearing date: (i) publish the notice twice in a local newspaper of general circulation, with the first notice at least 10 days prior to the hearing date and with at least

five days intervening between the dates of the first and second publication; (ii) post the public hearing notice on the Agency website and in the location where the Agency posts Board meeting agendas; and (iii) mail the notice to any interested party who has filed a written request with the Agency for mailed notice of Board hearings on new or increased fees and charges.

The General Manager or his or her designee may certify the proper mailing of the notices by a declaration, which shall constitute conclusive proof of mailing in the absence of fraud. Failure of any person to receive notice shall not invalidate the proceedings.

(g) Filing a Written Protest Against Delivered Water Charge. Section 6, subsection (a)(2) provides that: "At the public hearing, the agency shall consider all protests against the proposed fee or charge. If written protests against the proposed fee or charge are presented by a majority of owners of the identified parcels, the agency shall not impose the fee or charge." The following rules shall govern the process of evaluating and accepting written protests against the proposal to increase the delivered water charge:

(1) The Assessment Roll shall be presumptive evidence of ownership of an Identified Parcel for written protest purposes. If a person asserts that it is the owner of an Identified Parcel

(2) but is not shown as the owner on the Assessment Roll, then such person may seek to establish eligibility to file a written protest for such parcel by filing with the General Manager evidence of ownership. If the submitted evidence of ownership is satisfactory to the General Manager, then the protest shall be accepted. Any such evidence must be received by the General Manager prior to the close of the Public Hearing.

(3) When an Identified Parcel is held by a partnership, as community property, in joint tenancy, as a tenancy in common, or by a trust, any partner, spouse, joint tenant, tenant in common, or trustee, as the case may be, may file a written protest for such parcel.

(4) An executor, administrator, or guardian may file a written protest for an Identified Parcel on behalf of the estate it represents. If such representative is not shown as the owner on the Assessment Roll, then the representative must file written documentation satisfactory to the General Manager establishing the legal representation. Any such documentation must be filed with the General Manager prior to the close of the Public Hearing.

(5) When an Identified Parcel is held by a corporation, company, unincorporated association, or local government agency, a written protest may be filed by resolution of the board of directors or other governing board, by the chief executive officer of the entity, or by any other person authorized in writing by the board of directors or other governing board to take such actions. If the protest is filed by a person other than the chief executive officer on behalf of the entity, then the corporation, unincorporated association or local government agency must file written authorization satisfactory to the General Manager. Any such written authorization must be filed with the General Manager prior to the close of the Public Hearing.

(6) Government Code section 53755(b) states that "[o]ne written protest per parcel, *filed by an owner or tenant of the parcel*, shall be counted in calculating a majority protest to a proposed new or increased fee or charge subject to the requirements of Section 6 of Article XIII D of the California Constitution." Based on section 53755(b), the Agency shall accept a written protest filed by an owner or a tenant of an Identified Parcel provided, however, that if a tenant desires to protest, then (i) the tenant must file with the General Manager a copy of the lease or rental agreement for the Identified Parcel or other written documentation satisfactory to the

General Counsel establishing the tenancy (any such documentation must be filed with the General Manager prior to the close of the Public Hearing), or (ii) the tenant must be listed as a tenant/customer on the Agency delivered water charge billing records. If the tenant is other than a natural person, then the rules in subparagraphs (g)(1) to (g)(4) shall apply to determine the authority of a person to act on behalf of the tenant.

(7) Each written protest must identify the Identified Parcel covered by the protest and bear the original signature of the property owner or tenant or authorized representative (as provided above in subparagraphs (g)(1) to (g)(5)). A written protest may be mailed or sent by other courier or delivery service to the General Manager (Pajaro Valley Water Management Agency, 36 Brennan Street, Watsonville, CA 95076), hand-delivered to the same address, or hand-delivered at the Public Hearing. A protest delivered via e-mail will not be counted as a written protest for purposes of determining whether a majority protest exists.

(8) No written protest received by the Agency after the close of the Public Hearing shall be counted in determining the existence of a majority protest.

(9) A written protest may be withdrawn in writing at any time prior the close of the Public Hearing by the person who submitted the written protest.

(10) All written protests received by the Agency and not withdrawn prior to the close of the Public Hearing shall be considered public records for at least two years following the Public Hearing date.

(11) A written protest respecting multiple Identified Parcels that are combined into a single instrument shall be accepted and all Identified Parcels listed in the combined protest shall be counted if the combined protest otherwise satisfies the requirements of this subparagraph (g).

(h) Counting of Written Protests and Determining Majority Protest

(1) Written protests against the proposal to increase the delivered water charge shall be reviewed and tabulated by the General Manager or his or her designee. The review and tabulation shall be in an open and public setting. Any interested member of the public may observe the tabulation process.

(2) The Agency will not count a protest that (i) does not clearly identify the protestant's Identified Parcel, (ii) is not signed by the property owner, tenant, or authorized representative, (iii) is not from a property owner or tenant of an Identified Parcel, or (iv) does not clearly indicate a protest against or objection to the proposed charge. The cause of the rejection shall be written on the face of the protest.

(3) For purposes of determining whether a majority protest exists, only one protest per Identified Parcel will be counted. (Government Code section 53755(b).) In order to be counted in determining whether a majority protest exists, a protest must be a proper written protest timely received by the Agency in accordance with subparagraph (g).

(4) A written protest from any person having an ownership or tenancy interest or representing a person having such an interest in an Identified Parcel will result in having that

Identified Parcel counted as an Identified Parcel with a written protest, irrespective of the possibility that one or more other persons having an ownership or tenancy interest or representing a person having such an interest in the same Identified Parcel do not join in the written protest.

(5) In calculating the majority protest, the numerator shall be the number of proper timely written protests and the denominator shall be the total number of Identified Parcels (determined pursuant to subparagraph (a)). If the calculated percentage is greater than 50%, then there shall be a majority protest. If the calculated percentage is 50% or less, then there shall not be a majority protest.

(i) Conduct of the Public Hearing

(1) At the time, date, and place fixed for the Public Hearings, the Board shall hear staff presentations pertaining to the Report and proposed ordinances, hear all persons interested in the matter or any aspect of the Report or proposed ordinances, and receive public comments and (for the delivered water charge) written protests regarding the Report and proposed ordinances. A Public Hearing may be continued from time to time as determined by the Board of Directors. If it is not possible to tabulate all of the protests on the day of the Public Hearing, then the Public Hearing may be closed but action on the delivered water charge increase ordinance may be continued until after finishing tabulation of the protests.

(2) If the Board determines after the close of the Public Hearing on the delivered water charge that written protests against the charge have been presented, and not withdrawn, by owners, tenants, or authorized representatives of a majority of the Identified Parcels (i.e., there is a majority protest as determined pursuant to paragraph (h)), the delivered water charge increase ordinance shall not be adopted and the revised charges will not be imposed.

(3) If the Board determines after the close of the Public Hearing on the delivered water charge that there is not a majority protest against the charge, the Board may (i) approve the Report as originally filed or as amended (provided that any such amendment shall not result in an increase in the charge above the amount shown in the public hearing notice), and (ii) adopt the ordinance increasing the delivered water charge.

(4) At the close of the Public Hearing on the augmentation charge, the Board may (i) approve the Report as originally filed or as amended (provided that any such amendment shall not result in an increase in the charge above the amount shown in the public hearing notice), and (ii) adopt the ordinance increasing the augmentation charge.

3. Effective Date of Resolution; Amendment. This resolution shall take effect immediately upon its adoption. These procedures may be amended from time to time by subsequent resolution of the Board.

4. Supersedes 2015 Resolution. This resolution supersedes Agency Resolution No. 2015-04.

PASSED AND ADOPTED by the Board of Directors of the Pajaro Valley Water Management Agency on the day of **2021**, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Amy Newell, Chair

Attest:

_____
Laura R. Taay, Secretary

PAJARO VALLEY WATER MANAGEMENT AGENCY

BUDGET vs. ACTUAL

BY EXPENSE TYPE

2020-21FY as of 12/31/2020

#	Description	2020 One Year Prior Actual	2021 Budget	2021 Year to Date End Balance	Remaining YTD Budget (Over) Under Variance	% Var
	Revenue					
1	Management Fees	$ 386,988	$ 387,000	$ 387,222	$ (222)	-0.06%
2	Augmentation Charges	$ 7,522,762	$ 12,000,000	$ 7,550,235	$ 4,449,765	37.08%
3	Delivered Water Sales	$ 1,516,728	$ 1,900,000	$ 1,251,206	$ 648,794	34.15%
4	Grants & Loans	$ -	$ 6,600,000	$ 274,016	$ 6,325,984	95.85%
5	Interest Income	$ 79,357	$ 250,000	$ 27,516	$ 222,484	88.99%
6	Other Revenue	$ 12,033	$ 35,000	$ 5,426	$ 29,574	84.50%
	Revenue Total:	**$ 9,517,869**	**$ 21,172,000**	**$ 9,495,621**	**$ 11,676,379**	**55.15%**
	Expenditures					
7	Salaries, Wages and Benefits	$ 851,986	$ 2,361,671	$ 1,109,746	$ 1,251,925	53.01%
8	Conferences and Training	$ 1,935	$ 22,000	$ 2,230	$ 19,770	89.86%
9	Travel/Meals	$ 5,249	$ 35,500	$ 382	$ 35,118	98.92%
10	Bank Charges	$ 41,915	$ 80,000	$ 46,505	$ 33,495	41.87%
11	Insurance	$ 19,195	$ 33,500	$ 20,968	$ 12,532	37.41%
12	Taxes & Fees	$ 16,567	$ 51,200	$ 32,835	$ 18,365	35.87%
13	Legal Notices & Ads	$ 311	$ 11,750	$ 573	$ 11,177	95.13%
14	Dues & Subscription	$ 45,200	$ 59,500	$ 15,307	$ 44,193	74.27%
15	Office Expense	$ 7,093	$ 23,500	$ 4,706	$ 18,794	79.97%
16	Postage	$ 5,050	$ 15,450	$ 12	$ 15,438	99.92%
17	Printing	$ 6,688	$ 42,750	$ 7,900	$ 34,850	81.52%
18	Utilities	$ 132,230	$ 237,200	$ 145,413	$ 91,787	38.70%
19	Telephone	$ 9,379	$ 28,000	$ 8,845	$ 19,155	68.41%
20	Office Equipment Leases	$ 5,631	$ 20,300	$ 3,331	$ 16,969	83.59%
21	Project Well Lease	$ 7,500	$ 90,000	$ 101,918	$ (11,918)	-13.24%
22	Field Supplies-Equipment	$ 18,203	$ 140,000	$ 27,904	$ 112,096	80.07%
23	Elections	$ -	$ 65,000	$ 284	$ 64,716	99.56%
24	Uniforms	$ -	$ 3,000	$ 1,345	$ 1,655	55.18%
25	Legal Services	$ 107,300	$ 412,000	$ 211,609	$ 200,391	48.64%
26	Professional Services	$ 1,240,151	$ 6,049,000	$ 1,405,387	$ 4,643,613	76.77%
27	LAFCO District Fees	$ 7,774	$ 17,000	$ 8,151	$ 8,849	52.05%
28	Bad Debt	$ (2,201)	$ 50,000	$ (1,061)	$ 51,061	102.12%
29	Collection Fee	$ 3,976	$ 5,000	$ 3,858	$ 1,142	22.84%
30	Special Projects Outreach	$ 2,715	$ 25,000	$ 65	$ 24,935	99.74%
31	Facilities Maintenance	$ 18,301	$ 63,000	$ 8,177	$ 54,824	87.02%
	Land	$ -	$ 2,500,000	$ -	$ 2,500,000	100.00%
32	Information Technology	$ 69,915	$ 134,000	$ 56,005	$ 77,995	58.21%
33	Licensed Contractors	$ 894,232	$ 2,140,000	$ 929,368	$ 1,210,632	56.57%
34	Vehicle Purchase	$ 35,211	$ 26,000	$ -	$ 26,000	100.00%
35	Vehicle Maintenance	$ 5,137	$ 24,700	$ 4,767	$ 19,933	80.70%
36	Meters	$ 39,931	$ 50,000	$ 7,797	$ 42,203	84.41%
37	COW Reimb RWF O&M	$ 1,100,318	$ 2,175,000	$ 551,553	$ 1,623,447	74.64%
38	Rebates	$ -	$ -	$ 18,573	$ (18,573)	#DIV/0!
39	Right of Way	$ -	$ 250,000	$ 27,643	$ 222,357	88.94%
40	City Connection Water Charges	$ 408,035	$ 475,000	$ 310,933	$ 164,067	34.54%
41	Misc. (X-Band Radar Pledge)	$ -	$ 7,500	$ -	$ 7,500	100.00%
42	Water Sampling	$ 30,931	$ 87,000	$ 27,256	$ 59,744	68.67%
43	DWR Loan Pmt-CDSProp13	$ 125,708	$ 251,416	$ 125,708	$ 125,708	50.00%
44	2015 Water Bond	$ 310,050	$ 2,305,850	$ 267,925	$ 2,037,925	88.38%
45	2016 Water Bond	$ 188,481	$ 804,213	$ 182,106	$ 622,107	77.36%
	Expenditures Total:	**$ 5,760,095**	**$ 21,172,000**	**$ 5,676,026**	**$ 15,495,974**	**73.19%**
	REVENUES LESS EXPENDITURES	**$3,757,773**	**$0**	**$3,819,595**		

PAJARO VALLEY WATER MANAGEMENT AGENCY
BUDGET vs. ACTUAL
BY DEPARTMENT
2020-21FY as of 12/31/2020

#	Description	2020 One Year Prior Actual	2021 Budget	2021 Year To Date End Balance	Remaining YTD Budget (Over) Under Variance	% Var
	Revenue					
1	Management Fees	$ 386,988	$ 387,000	$ 387,222	$ (222)	-0.06%
2	Augmentation Charges	$ 7,522,762	$ 12,000,000	$ 7,550,235	$ 4,449,765	37.08%
3	Delivered Water Sales	$ 1,516,728	$ 1,900,000	$ 1,251,206	$ 648,794	34.15%
4	Grants & Loans	$ -	$ 6,600,000	$ 274,016	$ 6,325,984	95.85%
5	Interest Income	$ 79,357	$ 250,000	$ 27,516	$ 222,484	88.99%
6	Other Revenue	$ 12,033	$ 35,000	$ 5,426	$ 29,574	84.50%
	Revenue Total:	**$ 9,517,869**	**$ 21,172,000**	**$ 9,495,621**	**$ 11,676,379**	**55.15%**
	Expenditures					
7	Office Administration	$ 454,677	$ 1,301,786	$ 594,379	$ 707,407	54.34%
8	Board Support	$ 12,302	$ 105,826	$ 13,606	$ 92,220	87.14%
9	Education & Outreach	$ 44,639	$ 217,757	$ 56,235	$ 161,522	74.18%
10	Grant Administration	$ 34,593	$ 137,823	$ 57,929	$ 79,894	57.97%
11	Conservation	$ 82,090	$ 384,357	$ 149,806	$ 234,551	61.02%
12	HS Recharge Facilities Optimization	$ 131,650	$ 1,093,886	$ 116,759	$ 977,127	89.33%
13	College Lake Project	$ 403,003	$ 5,674,406	$ 819,375	$ 4,855,031	85.56%
14	Loans & Bonds	$ 624,239	$ 3,361,479	$ 575,739	$ 2,785,740	82.87%
15	Harkins Slough Facility	$ 96,127	$ 248,617	$ 125,869	$ 122,748	49.37%
16	Coastal Distribution System	$ 633,226	$ 992,068	$ 545,987	$ 446,081	44.96%
17	Supplemental Water (In-Basin)	$ 139,947	$ 431,469	$ 236,642	$ 194,827	45.15%
18	Recycled Water Facility	$ 1,125,080	$ 2,141,028	$ 566,097	$ 1,574,931	73.56%
19	Metering Program	$ 180,311	$ 452,074	$ 171,842	$ 280,232	61.99%
20	Wats Slough & North Dunes Recharge	$ 152,548	$ 721,886	$ 205,868	$ 516,018	71.48%
21	RWF Disk Filter Upgrade	$ 1,090,379	$ 100,000	$ 47,950	$ 52,050	52.05%
22	Recycled Water Storage Project	$ 1,450	$ 226,573	$ 7,053	$ 219,520	96.89%
23	CDS F-Line Expansion	$ 277,728	$ 2,246,967	$ 1,060,596	$ 1,186,371	52.80%
24	Basin Modeling	$ 81,853	$ 282,835	$ 33,985	$ 248,850	87.98%
25	Basin Monitoring	$ 99,560	$ 256,180	$ 87,506	$ 168,674	65.84%
26	In-Basin Management Plan	$ 24,966	$ 561,729	$ 162,815	$ 398,914	71.02%
27	Regional Water Management Plan	$ 3,871	$ 34,468	$ 3,385	$ 31,083	90.18%
28	Out-of-Basin Funding	$ 6,328	$ 48,143	$ 8,751	$ 39,392	81.82%
29	In-Basin Funding	$ 59,480	$ 150,643	$ 28,612	$ 122,031	81.01%
	Expenditures Total:	**$ 5,760,095**	**$ 21,172,000**	**$ 5,676,026**	**$ 15,495,974**	**73.19%**
	REVENUES LESS EXPENDITURES	**$ 3,757,773**	**$0**	**$ 3,819,595**		

PAJARO VALLEY WATER MANAGEMENT AGENCY
Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance
CLEARING ACCOUNT - Rabobank				
Beginning Balance	12/1/2020			$103,761
Cash Receipts				
Disbursements			1,216,007	
Transfers		1,444,786		
Bank Fees				
Ending Balance	12/31/2020			$332,541
GENERAL FUND10-MMA RABOBANK				
Beginning Balance	12/1/2020			$880,699
Cash Receipts		38,307		
Transfers			11,863	
Interest Earned		44		
Bank Fees				
Ending Balance	12/31/2020			$907,186
GENERAL FUND 10 - LAIF				
Beginning Balance	12/1/2020			$2,179,355
Transfers				
Interest Earned				
Ending Balance	12/31/2020			$2,179,355
GENERAL FUND 20 - LAIF				
Beginning Balance	12/1/2020			$8,002,647
Transfers				
Interest Earned				
Ending Balance	12/31/2020			$8,002,647
SPECIAL REVENUE FUND 20-Operating RABOBANK				
Beginning Balance	12/1/2020			$76,992
Cash Receipts		212,052		
Transfers		230,000	472,924	
Bank Fees			14,437	
Interest Earned				
Ending Balance	12/31/2020			$31,684
SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN RABOBANK				
Beginning Balance	12/1/2020			$4,106,696
Transfers			1,190,000	
Bank Fees				
Interest Earned		169		
Ending Balance	12/31/2020			$2,916,865
Certificate of Deposit - DWR Loan Reserve Rabobank Fund 40				
Beginning Balance	12/1/2020			$253,981
Interest Earned				
Ending Balance	12/31/2020			$253,981

Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:
$15,604,132	$1,925,357	$2,905,230	$14,624,258
Cash Transfers	1,674,786	1,674,786	-
Actual Cash Receipts/Disbursements	250,571	1,230,444	

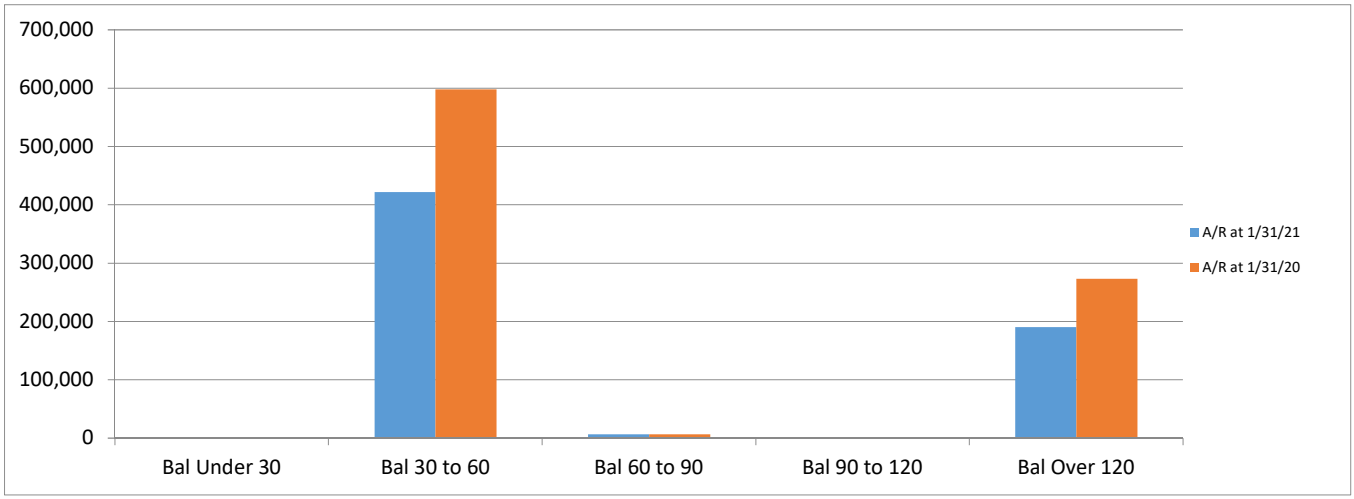
PAJARO VALLEY WATER MANAGEMENT AGENCY
INVESTMENT REPORT
ALL FUNDS
December 31, 2020

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Rabobank Clearing Account	0.00%	**$332,541**	2.27%	0.00%
General Fund 10				
Rabobank General Fund 10 Money Market Account	0.20%	907,186	6.20%	0.01%
Local Agency Investment Fund	0.84%	2,179,355	14.90%	0.13%
		$3,086,541		
Special Revenue Fund 20				
Rabobank Special Revenue Fund 20 Operating Account	0.00%	31,684	0.22%	0.00%
Rabobank Special Revenue Fund 20 Money Market Account	0.20%	2,916,865	19.95%	0.04%
Local Agency Investment Fund	0.84%	8,002,647	54.72%	0.46%
		$10,951,195		
Long Term Debt Fund 40				
Rabobank Certificate of Deposit DWR Loan Reserve	0.50%	**$253,981**	1.74%	0.01%
	Total:	**$14,624,258**	**100.0%**	

Total Funds Reserved (DWR Fund 40)	253,981
Total Funds Invested	14,006,053
Total Funds Non-interest Bearing	364,224
Total Funds	**$14,624,258**
Total Available Funds	14,370,277
Cash Reserve Policy Requirements (PV Water)	5,500,000
Surplus (Deficit) of Funds	**$8,870,277**

PV Water
Accounts Receivable Aging 3 Month Trend
As of 1/31/2021

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	620,011	127	422,090	6,960	217	190,616
Credits	(27,351)					
Total Accounts Receivable at 1/31/21	592,660					
Accounts Receivable before credits	878,604	0	598,133	6,647	266	273,558
Credits	(5,518)					
Total Accounts Receivable at 1/31/20	873,086					
Accounts Receivable before credits	3,608,397	3,344,741	15,510	220	71,542	176,384
Credits	(2,251)					
Total Accounts Receivable at 12/31/20	3,606,147					
Accounts Receivable before credits	309,676	16,845	695	85,065	3,071	204,000
Credits	(4,530)					
Total Accounts Receivable at 11/30/20	305,146					
Accounts Receivable before credits	1,562,497	1,457	1,293,596	3,868	58	263,519
Credits	(3,053)					
Total Accounts Receivable at 10/30/20	1,559,444					



Accounts Payable

Checks by Date - Detail by Check Date

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Check No	Vendor / Invoice	Vendor / Description	Check Date / Reference	Check Amount
36680	A190	ACE HARDWARE	01/07/2021	
	201930/202037	CD's Field Supplies for 12/20		38.37
Total for Check Number 36680:				38.37
36681	a785	ACWA ASSOC. OF CA WATER AGENCIES JPIA	01/07/2021	
	2021AnnualDues	2021 Annual Agency Dues		16,860.00
Total for Check Number 36681:				16,860.00
36682	C1099	CAROLLO ENGINEERS	01/07/2021	
	0193731	CL Project Design and Bid Services for 11/20		166,702.37
	0193738	BMP Program Cost Planning Services Study for 11/20		9,043.35
	0193738	BMP Program Mngmnt HSR Planning Services for 11/20		7,024.88
	0193738	BMP Program Mngmnt CL Planning Services for 11/20		19,102.91
	0193738	BMP Program Mngmnt WSR Planning Services for 11/20		4,204.80
Total for Check Number 36682:				206,078.31
36683	C1720	CONTRACTOR COMPLIANCE & MONITORING INC.	01/07/2021	
	13736	Legal Serv./Labor Compliance F-Line Pipe for 12/20		2,325.00
Total for Check Number 36683:				2,325.00
36684	E355	EKI ENVIRONMENT & WATER	01/07/2021	
	B90103.01-01	HS. Professional Services for 10/31 to 11/27/20		16,221.40
Total for Check Number 36684:				16,221.40
36685	F199	FEDAK & BROWN LLP	01/07/2021	
	20127	Billing on Audit & Financial Statements for 12/20		1,680.00
Total for Check Number 36685:				1,680.00
36686	F309	FERGUSON WATERWORKS #1423	01/07/2021	
	1596867	Backflow prevention devices for 12/20		10,925.00
Total for Check Number 36686:				10,925.00
36687	H166	HELEN RODRIGUEZ	01/07/2021	
	EE CALPERS CO	EE CalPERS & Deferred Comp 457 over limit for 1/21		915.45
Total for Check Number 36687:				915.45
36688	J301	JACOBS ENGINEERING GROUP INC.	01/07/2021	
	W8Y03700	PVWater F-Line Final Design Prof. Serv. for 11/28-1/1/21		10,482.04
Total for Check Number 36688:				10,482.04
36689	K89	KARAS TECHNICAL SERVICES	01/07/2021	
	14770	2550 Winter Newsletter for 12/20		874.00
Total for Check Number 36689:				874.00
36690	H122	MARINO HERNANDEZ	01/07/2021	
	ED. REIMB	ED. Tuition Reimb. for year 2020		1,500.00
Total for Check Number 36690:				1,500.00
36691	M900	MERRY MAIDS	01/07/2021	
	12/5 to 12/26/20	Monthly Office housekeeping for 12/5 to 12/26/20		632.00
Total for Check Number 36691:				632.00
36692	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	01/07/2021	
	201207-50	Water Samples CDS for 12/7/20		1,384.00
	201218-04	Water Samples Groundwater for 12/18/20		555.00
Total for Check Number 36692:				1,939.00
36693	P180	PENINSULA MESSENGER LLC	01/07/2021	
	191520	Monthly RaboBank Courier for 12/20		53.00

Check No	Vendor / Invoice	Vendor / Description	Check Date / Reference	Check Amount
Total for Check Number 36693:				53.00
36694	P800	PG & E	01/07/2021	
	2926809320-9	Service at 36 B Brennan St for 11/20 to 12/21/20		40.21
	2926809320-9	Service at 36 B Brennan St for 11/20 to 12/21/20		120.63
	3771390038-1	Service at Jensen Rd #3 for 11/18 to 12/17/20		26.83
	4291054495-8	Service at 475 San Andreas Rd for 11/19 to 12/20/20		1,217.00
	5290624576-7	Service at 2240 Beach Rd for 11/18 to 12/17/20		18.08
	5916054391-0	Service at 187C San Andreas Rd for 11/19 to 12/20/20		2,201.03
Total for Check Number 36694:				3,623.78
36695	P1000	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	01/07/2021	
	3104468969	Postage Equipment Leasing Fee for 1/30-4/29/21		65.35
Total for Check Number 36695:				65.35
36696	P400	PVI PAJARO VALLEY IRRIGATION, INC.	01/07/2021	
	INV200050618	Field Supplies for CD's for 12/20		326.00
Total for Check Number 36696:				326.00
36697	S1681	SHAMROCK OFFICE SOLUTIONS	01/07/2021	
	504570	Delivery Office supplies for 12/20		195.00
	505609	Delivery Office supplies for 12/20		13.66
	507004	Monthly Office Printer for 12/1-12/31/20		171.40
	507349	Monthly Office Printer for 12/2-1/1/21		2.62
Total for Check Number 36697:				382.68
36698	C1580	SPECTRUM BUSINESS COMMUNICATIONS	01/07/2021	
	0495564122320	LandLine services for 12/23 to 1/22/21		662.01
Total for Check Number 36698:				662.01
36699	T305	TELSTAR INSTRUMENTS, INC.	01/07/2021	
	106025	Scada Comm. & historian Reporting for 11/6-12/11/20		5,785.00
Total for Check Number 36699:				5,785.00
36700	T328	TREE TOP WEB DESIGN	01/07/2021	
	2457	IT-Website Suppor Services for 11/20		125.00
Total for Check Number 36700:				125.00
36701	U185	U.S. BANK EQUIPMENT FINANCE	01/07/2021	
	431334325	RICOH Office Copier for 12/20		207.62
	431523901	RICOH Office Copier (upstairs) for 12/20		79.19
Total for Check Number 36701:				286.81
36702	W074	W.L. JEFSEN COMPANY	01/07/2021	
	44982	Field CD's Supplies for for 12/20		233.63
Total for Check Number 36702:				233.63
36703	Z100	ZAG TECHNICAL SERVICES, INC.	01/07/2021	
	112521	IT-Agreement Support 8x5 for 12/20		97.50
Total for Check Number 36703:				97.50
Total for 1/7/2021:				282,111.33
36704	A910	ATCHINSON,BARISONE,CONDOTTI	01/14/2021	
	33622	Professional Services General Matters for 12/1-12/31/20		8,060.44
	33624	Professional Services General Matters for 12/1-12/31/20		7,951.40
Total for Check Number 36704:				16,011.84
36705	A850	AVAYA FINANCIAL SERVICES.	01/14/2021	
	36954252	Phone/VM Lease Agreement for 12/30-1/29/21		388.24
Total for Check Number 36705:				388.24
36706	B185	BADGER METER	01/14/2021	
	1409253	Meters for 12/20		1,129.09
Total for Check Number 36706:				1,129.09
36707	B195	BALANCE HYDROLOGICS, INC	01/14/2021	

Check No	Vendor / Invoice	Vendor / Description	Check Date / Reference	Check Amount
	220177-1220	Project Admin.& data process & Archive for Thru 12/19/20		7,545.35
Total for Check Number 36707:				7,545.35
36708	B102	BARTKIEWICZ, KRONICK & SHANAHAN INC	01/14/2021	
	8812.0001	Legal Professional Services for 12/20		4,605.00
	8812-0005	Legal Prof. Service Watsonvielle Slough WSR for 12/20		72.50
Total for Check Number 36708:				4,677.50
36709	L563	BRIAN LOCKWOOD	01/14/2021	
	10/23 to 11/22/20	GM. Cell reimb. For 10/23 thru 11/22/20		80.00
Total for Check Number 36709:				80.00
36710	C1516	CALIFORNIA DEPT OF FISH & WILDLIFE	01/14/2021	
	APP. FEE	Wats. Slough Recharge Recov.Project app. Fee for 1/21		3,445.25
Total for Check Number 36710:				3,445.25
36711	R40	CARDMEMBER SERVICE	01/14/2021	
	DEC2020	Vehicle# 11 Maint. & Repairs for 12/20		338.23
	DEC2020	Telephone Conferencing on for 12/20		193.78
	DEC2020	Staff Meeting for 12/20		141.48
Total for Check Number 36711:				673.49
36712	C103	CBEC ECO ENGINEERING	01/14/2021	
	17-1003-4-10	CL Professional services Environ for 12/1-12/31/20		4,955.00
	17-1003-5-1	CL Professional services Environ for 11/19-12/31/20		1,141.50
	19-1024-17	CL Fish Passage Design for 12/1-12/31/20		875.00
Total for Check Number 36712:				6,971.50
36713	W400	CITY OF WATSONVILLE UTILITIES	01/14/2021	
	ACC#25586 OCT	Potable City Connection Water		114,676.66
Total for Check Number 36713:				114,676.66
36714	E500	ESA Water	01/14/2021	
	160818	CL Project Prof. Services for 11/1-12/31/20		2,722.50
Total for Check Number 36714:				2,722.50
36715	J301	JACOBS ENGINEERING GROUP INC.	01/14/2021	
	WBY08700	Expansion and CL Design for 11/28 to 1/1/21		29,761.55
Total for Check Number 36715:				29,761.55
36716	J99	JAMES LEAP	01/14/2021	
	RAIN WATER	Reimb. Rain water Catchment for 1/21		750.00
Total for Check Number 36716:				750.00
36717	K89	KARAS TECHNICAL SERVICES	01/14/2021	
	14772	Charts,Graph & Financial pages for 12/20		1,355.00
Total for Check Number 36717:				1,355.00
36718	L50	LAKESIDE ORGANIC GARDENS	01/14/2021	
	CROP LOSS	F-1 Pipeline, Crop loss/Land cost for 1/21		832.99
	CROP LOSS	F-1 Pipeline, Crop loss/Land cost for 12/20		4,402.47
Total for Check Number 36718:				5,235.46
36719	M2300	McCROMETER, INC.	01/14/2021	
	545619-RI	Meter Parts Telemetry Project for 1/21		4,416.00
Total for Check Number 36719:				4,416.00
36720	M1060	MCE-MID COAST ENGINEERS, INC	01/14/2021	
	3569	F-Line Pipe Exp.Survey & Mapping Services for 12/20		5,500.00
	3571	CL.Dev. Master Cad of all Boundaries for 11/20 -12/20		23,435.00
Total for Check Number 36720:				28,935.00
36721	M1875	MICROSOFT AZURE	01/14/2021	
	E0600DA0OV	IT-Support Pay as You go for 11/12-12/11/20		14.52
Total for Check Number 36721:				14.52
36722	P1160	MIKE PODLECH	01/14/2021	
	2234	CL Fisheries Support Prof. Services for 12/1 to 12/31/20		1,755.00

Check No	Vendor / Invoice	Vendor / Description	Check Date / Reference	Check Amount
Total for Check Number 36722:				1,755.00
36723	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	01/14/2021	
	201211-18	Water Samples Surfacewater for 12/11/20		310.00
	201218-05	Water Samples CDS for 12/18/20		169.00
	201221-41	Water Samples Surfacewater for 12/21/20		709.00
Total for Check Number 36723:				1,188.00
36724	O250	ONSET COMPUTER CORP.	01/14/2021	
	188256	Logger Equipt./CL Shallow Groundwater monitor for 1/21		2,894.51
Total for Check Number 36724:				2,894.51
36725	P800	PG & E	01/14/2021	
	1787734656-3	Service at 1859 Beach rd for 12/9 to 1/8/21		1,296.05
	9214983032-2	Service at 1931 Beach rd for 12/9 to 1/8/21		512.75
	9218085363-9	Service at 162 San Andreas Rd for 12/9 to 1/8/21		207.87
Total for Check Number 36725:				2,016.67
36726	R52	RADICLE SEED COMPANY	01/14/2021	
	66265	Seeds for Fline Slopes for 12/20		30.00
Total for Check Number 36726:				30.00
36727	S301	SANTA CRUZ COUNTY CLERK RECORDER'S	01/14/2021	
	FILING FEES	Co. doc. fee for FEIR Wats. Slough app. Fee for 1/21		50.00
Total for Check Number 36727:				50.00
36728	S1405	SC FUELS INC	01/14/2021	
	334056	Agency Vehicles Fuel for 12/16 to 12/17/20		87.14
Total for Check Number 36728:				87.14
36729	S2620	STATE WATER RESOURCES CONTROL BOARD-SWRCB	01/14/2021	
	WD-0183825	Annual Permit Fee for 7/1/20--06/30/21		1,053.00
Total for Check Number 36729:				1,053.00
36730	T305	TELSTAR INSTRUMENTS, INC.	01/14/2021	
	106149	Vehicle/tools/test equipt. Plus site visit for 12/17-12/22/20		2,000.00
	106149	CL site visit for 12/17-12/22/20		425.00
Total for Check Number 36730:				2,425.00
36731	V369	VERIZON WIRELESS	01/14/2021	
	9870244965	Agency Personnel Cell Phones & equipt. for 12/2 - 1/1/21		468.92
Total for Check Number 36731:				468.92
36732	Z100	ZAG TECHNICAL SERVICES, INC.	01/14/2021	
	112616	IT-Agreement Patching & AV Managed for 1/21		1,412.50
	112632	IT-Agreement Support 8x5 for 1/21		390.00
	112673	IT-Monthly Subscription Agreement-Datto for 1/21		815.00
Total for Check Number 36732:				2,617.50
Total for 1/14/2021:				243,374.69
ACH	A1250	AFLAC- FLEX ONE	01/15/2021	
	EE Deferrals	EE PR Deferrals		579.16
Total for this ACH Check for Vendor A1250:				579.16
ACH	A300	ACWA/JPIA	01/15/2021	
	0660402	Credit of Jan Prems pd on A. Esqueda	02/21 Health Prems	-1,042.58
	0660402	02/21- Health Prems	02/21 Health Prems	29,689.17
Total for this ACH Check for Vendor A300:				28,646.59
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	01/15/2021	
	EE Deferrals	EE PR Deferrals		4,165.00
Total for this ACH Check for Vendor N125:				4,165.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	01/15/2021	
	EE Deferrals	EE PR Deferrals		1,489.73
	EE Deferrals	ER/EE Retirement Contributions		8,631.74

Check No	Vendor Invoice	Vendor Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor P1300:				10,121.47
ACH	P555	PVWMA-Cafeteria Account	01/15/2021	
	EE Deferrals	EE PR Deferrals		1,109.53
Total for this ACH Check for Vendor P555:				1,109.53
ACH	T359	THE STANDARD INSURANCE COMPANY	01/15/2021	
	00-649299-0087	Long Term Disability Benefits		524.12
Total for this ACH Check for Vendor T359:				524.12
Total for 1/15/2021:				45,145.87
ACH	A1250	AFLAC- FLEX ONE	01/29/2021	
	EE Deferrals	EE PR Deferrals		579.16
Total for this ACH Check for Vendor A1250:				579.16
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	01/29/2021	
	EE Deferrals	EE PR Deferrals		4,515.00
Total for this ACH Check for Vendor N125:				4,515.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	01/29/2021	
	EE Deferrals	EE PR Deferrals		1,489.76
	EE Deferrals	ER/EE Retirement Contributions		8,689.38
Total for this ACH Check for Vendor P1300:				10,179.14
ACH	P555	PVWMA-Cafeteria Account	01/29/2021	
	EE Deferrals	EE PR Deferrals		1,109.53
Total for this ACH Check for Vendor P555:				1,109.53
36733	A400	ACWA/JPIA WORKERS COMP	01/29/2021	
	10/1 thru 12/31/20	Worker's Compensation Ins. for 10/1 to 12/31/20		4,670.84
Total for Check Number 36733:				4,670.84
36734	A1230	ADP-AUTOMATIC DATA PROCESSING	01/29/2021	
	570193129	Agency Payroll Processing Charges PE for 11/14-12/12/20		621.70
	571929774	Agency Payroll Processing Charges PE for 12/26-1/9/21		430.40
Total for Check Number 36734:				1,052.10
36735	C240	CAPIO	01/29/2021	
	MEMBERSHIP	Membership renewal thru 2/11/22		275.00
Total for Check Number 36735:				275.00
36736	C1099	CAROLLO ENGINEERS	01/29/2021	
	194450	Disk Filter Design Mod. Bid Svcs & ESDC for 12/1-12/31/20		17,082.80
Total for Check Number 36736:				17,082.80
36737	W400	CITY OF WATSONVILLE UTILITIES	01/29/2021	
	AC#02389-OFFIC	Office Monthly Utilities for 12/7 to 1/11/21		143.18
Total for Check Number 36737:				143.18
36738	E355	EKI ENVIRONMENT & WATER	01/29/2021	
	B90103.01-02	HS. Professional Services for 11/28 to 12/25/20		6,516.90
Total for Check Number 36738:				6,516.90
36739	F200	FEDERAL EXPRESS, INC.	01/29/2021	
	7-253-94013	To: Lin Water ARC. College Lake for 1/12/21		95.52
Total for Check Number 36739:				95.52
36740	G330	GUTIERREZ CONSULTANTS, INC.	01/29/2021	
	1552	IRWM Drought Grant Support Services for 12/1 to 12/31/20		6,399.00
	1553	SWRCB Prop 1 Phase II Sup. Services for 12/1-12/31/20		5,451.00
Total for Check Number 36740:				11,850.00
36741	M2300	McCROMETER, INC.	01/29/2021	
	545856-RI	Meter Parts Telemetry Project for 1/21		598.84
Total for Check Number 36741:				598.84

Check No	Vendor / Invoice	Vendor / Description	Check Date / Reference	Check Amount
36742	M1872	MICROSOFT	01/29/2021	
	E0400D8CJM	IT-Online Hydrology 365 Support for 12/17-1/16/21		12.50
Total for Check Number 36742:				12.50
36743	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	01/29/2021	
	210111-42	Water Samples CDS for 1/11/21		979.00
Total for Check Number 36743:				979.00
36744	M1865	MONTGOMERY & ASSOCIATES	01/29/2021	
	9090-20-5	Professional Services for 12/1 to 12/31/20		37,894.88
Total for Check Number 36744:				37,894.88
36745	P800	PG & E	01/29/2021	
	2926809320-9	Service at 36 B Brennan St for 12/22 to 1/21/21		113.73
	2926809320-9	Service at 36 B Brennan St for 12/22 to 1/21/21		37.91
	3771390038-1	Service at Jensen Rd #3 for 12/18 to 1/19/21		29.30
	4291054495-8	Service at 475 San Andreas Rd for 12/21 to 1/20/21		775.29
	5290624576-7	Service at 2240 Beach Rd for 12/18 to 1/19/21		19.90
	9968544374-1	Service at 36 Brennan St for 12/9 to 1/8/21		152.44
	9968544374-1	Service at 36 Brennan St for 12/9 to 1/8/21		457.33
Total for Check Number 36745:				1,585.90
36746	R400	REGISTER PAJARONIAN	01/29/2021	
	16842	EIR Public Notice WSR for 1/15/21		293.15
Total for Check Number 36746:				293.15
36747	R125	RITA RAMIREZ	01/29/2021	
	RAINWATER	Rainwater Catchment System Rebate for 1/21		750.00
Total for Check Number 36747:				750.00
36748	G300	ROCIO GUERRERO	01/29/2021	
	REIMB	Office Supplies Reimb. for 1/21		79.69
Total for Check Number 36748:				79.69
36749	S905	SANTA CRUZ COUNTY PARKS	01/29/2021	
	APN-05218119	APN#'s 05218119 & 05221129 for 7/1/20 -6/30/21		17.00
Total for Check Number 36749:				17.00
36750	S1255	SANTA CRUZ COUNTY PUBLIC WORK	01/29/2021	
	PERMIT#21-025	CD's F-Line Encroachment permit for 1/21/21		316.00
Total for Check Number 36750:				316.00
36751	S1405	SC FUELS INC	01/29/2021	
	0340004	Agency Vehicles Fuel for 1/4 to 1/15/21		172.62
Total for Check Number 36751:				172.62
36752	C1580	SPECTRUM BUSINESS COMMUNICATIONS	01/29/2021	
	0495564012321	LandLine services for 1/23 to 2/22/21		666.46
Total for Check Number 36752:				666.46
36753	T345	THE HOME DEPOT CREDIT SERVICES	01/29/2021	
	1610047	Field Supplies for Basin Monitoring Equipt. for 1/21		37.35
Total for Check Number 36753:				37.35
36754	T328	TREE TOP WEB DESIGN	01/29/2021	
Total for Check Number 36754:				125.00
36755	U185	U.S. BANK EQUIPMENT FINANCE	01/29/2021	
	433716313	RICOH Office Copier for 1/21		207.62
	434051413	RICOH Office Copier (upstairs) for 1/21		92.77
Total for Check Number 36755:				300.39
36756	W80	WAGEWORKS	01/29/2021	
	INV2515861	Mo. Admin. & Compliance Fee fo		110.00
Total for Check Number 36756:				110.00
36757	Z100	ZAG TECHNICAL SERVICES, INC.	01/29/2021	
	112794	IT-Monthly Subscription MS-CSP for 1/21		176.00

Check No	Vendor Invoice	Vendor Description	Check Date Reference	Check Amount
	112953	IT-Agreement Support 8x5 for 1/21		195.00
Total for Check Number 36757:				371.00
Total for 1/29/2021:				102,378.95
			Report Total (88 checks):	673,010.84