PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA. 95076
TEL: 831) 722-9292 FAX: 831) 722-3139
email: info@pvwater.org • https://www.pvwater.org

ADMINISTRATION & FINANCE COMMITTEE MEETING
Via Teleconference
Tuesday, May 11, 2021, 3:00 p.m.
MEETING AGENDA

Due to COVID-19, Public access is limited to teleconference. Please see details on page 2.

1. Call to Order and Roll Call: **Page**
   Committee members: Bob Culbertson (Chair), Stephen Rider (Vice-Chair), Amy Newell
2. Director Comments
3. Public Comments
4. Consider Approval of April 13, 2021 Administration & Finance Committee Meeting Minutes **3**
5. Consider Amendment to Agreement with cbec inc., for College Lake Project Scour and Channel Bank Erosion Analysis, in an amount not to exceed $33,039 **6**
6. Consider Revisions to Preliminary Budget for Fiscal Year 2021-2022 **27**
7. Consider Approval of COVID-19 Supplemental Paid Sick Leave (SB95) **30**
8. Discuss Employee Handbook Updates & Schedule **33**
9. Consider Accepting Financial Reports
   a. Preliminary Budget to Actual **34**
   b. Activity Report **36**
   c. Investment Report **37**
10. Consider Accepting Cash Flow Reports
    a. A/R Aging Update **38**
    b. A/P Reports **39**
11. Discuss future agenda items and next meeting date, Tuesday, June 8, 2021, 3:00 p.m.
12. Adjourn

PV Water is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PV Water offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PV Water at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

ADMINISTRATION & FINANCE COMMITTEE MEETING

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ADMINISTRATION & FINANCE COMMITTEE
DRAFT MEETING MINUTES of
Tuesday, April 13 2021, 3:00 p.m.
Teleconference Meeting due to COVID-19

The teleconference meeting was called to order at 3:03 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Bob Culbertson, Amy Newell, Stephen Rider
   Committee Members Absent: None
   Staff Present: Brian Lockwood, General Manager (GM), Helen Rodriguez, Finance & Administrative Services Manager (FASM), Nancy Trevino, Financial Analyst (FA), Laura Taay, Administrative Analyst (AA)
   Others Present: Tony Condotti through Item 5 only.

2. **Director Comments:** None

3. **Public Comments:** None

4. **Consider Approving Minutes of March 9, 2021 Committee Meeting:**
   Action: Director Newell moved to approve the March 9, 2021 minutes; Seconded by Director Rider.

   The motion carried following roll call vote:

   Ayes: **Culbertson, Newell, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **None**

5. **Review Draft Ordinances Adjusting Delivered Water Charge and Groundwater Augmentation Charges:** GM provided an update to the Committee, followed by the Committee taking action.
   Action: Director Newell moved to accept the Draft Ordinances Adjusting Delivered Water Charge and Groundwater Augmentation and make a recommendation to the Board for approval; seconded by Director Rider.

   The motion carried following roll call vote:

   Ayes: **Culbertson, Newell, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **None**

6. **Consider Proposed Budget Amendments for Fiscal Year 2020-21:**
   Action: Director Newell moved to accept the Proposed Budget Amendments for Fiscal Year 2020-21 with the proposed organizational chart as presented, and make a recommendation to the Board for approval; seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

7. **Consider Preliminary Budget for Fiscal Year Ending June 30, 2022:**
Action: Director Rider moved to accept the Preliminary Budget for Fiscal Year Ending June 30, 2022, and make a recommendation to the Board for approval; seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

8. **Consider Engagement of Fedak & Brown, LLP for Annual Audit Services for Fiscal Year ending June 30, 2021, in an amount not to exceed $24,311:**
Action: Director Newell moved to accept the Engagement of Fedak & Brown, LLP for Annual Audit Services for Fiscal Year ending June 30, 2021 in an amount not to exceed $24,311, and place on the consent agenda for Board approval; seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

9. **Consider Amendment #2 to Agreement with Mike Podlech, Aquatic Ecologist, for College Lake Project Fisheries Services, in an amount not to exceed $23,920:**
Action: Director Rider moved to accept Amendment #2 to Agreement with Mike Podlech, Aquatic Ecologist in an amount not to exceed $23,920, and place on the consent agenda for Board approval; seconded by Director Newell.

The motion carried following roll call vote**:**

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent**: None**

10. **Consider Agreement with Mid Coast Engineers to Conduct a Survey of Monitoring Well PV20, in an amount not to exceed $1,340:**
Action: Director Newell moved to accept the Agreement with Mid Coast Engineers to Conduct a Survey of Monitoring Well PV20 in an amount not to exceed $1,340, and place on the consent agenda for Board approval; seconded by Director Culbertson.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

11. **Review and Consider Accepting Quarterly Reports:**
Action: Director Newell moved to accept the Quarterly Reports and place them on the consent agenda for Board approval; seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

12. **Review and Consider Accepting Financial Reports:**
Action: Director Newell moved to accept the Financial Reports and place them on the consent agenda for Board approval; seconded by Director Rider.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

13. **Review and Consider Accepting Cash Flow Reports:**
Action: Director Culbertson moved to accept the Cash Flow Reports and place them on the consent agenda for Board approval; seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

14. **Discuss Future Agenda Items and Next Meeting Date**: Discuss setting a timeline to bring the Employee Handbook to the Administration and Finance Committee; next meeting date set for Tuesday, May 11, 2021, 3:00 p.m.

Adjournment: 4:30 p.m.

MEMORANDUM

DATE: May 7, 2021
MEETING OF: May 11, 2021
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 5:** Consider Amendment to Agreement with cbec inc., for College Lake Integrated Resources Management Project, No. 30-39, Scour and Channel Bank Erosion Analysis, in an amount not to exceed $33,039

INTRODUCTION

The Pajaro Valley Water Management Agency (PV Water) Board of Directors (Board) certified the Final Environmental Impact Report (EIR) for the College Lake Integrated Resources Management Project (College Lake Project or Project), and approved the Project in October 2019. Staff and consultants have been designing the Project, preparing and submitting necessary permit applications to regulatory agencies.

The College Lake Project EIR includes Mitigation Measure HYD-2b, Scour Analysis for Pinto Creek Crossing. To meet the requirement of the mitigation measure, staff have asked cbec inc. (cbec) to prepare a scope of work, schedule, and cost estimate. cbec has expertise in this area, and is already in an agreement with PV Water for Fish Passage Design Consultation and Modeling.

BACKGROUND

Throughout much of the Pajaro Valley Groundwater Basin, groundwater levels have declined because of long-term groundwater overdraft. Overdraft conditions have resulted in seawater intrusion, groundwater quality degradation, and groundwater storage depletion. The primary purposes of the Project are to help balance the groundwater basin, prevent further seawater intrusion, and meet water supply needs in PV Water's service area by developing College Lake as a water storage and supply source. The Project is located in the City of Watsonville and unincorporated Santa Cruz County. Project components include a weir structure, an intake pump station, a water treatment plant, and approximately 5.5-mile-long pipeline to convey water from the water treatment plant to the City of Watsonville Recycled Water Facility and to PV Water's Coastal Distribution System. On average, the Project would supply approximately 1,800 to 2,300 acre-feet per year (AFY) of water to growers in the Pajaro Valley. Project construction is estimated to occur over approximately 18 months beginning as early as 2022.

DISCUSSION

The College Lake Project EIR, Mitigation Measure HYD-2b Scour Analysis for Pinto Creek Crossing, states "To reduce Project impacts on erosion and sedimentation, PV Water shall evaluate the potential for scour and channel bank erosion due to the Pinto Creek pipeline crossing. The analysis shall recommend a design depth for the pipeline crossing that avoids scour, estimated using standard engineering methods. PV Water shall implement the pipeline depth that avoids

scour in final project design." With the Project design at the 30% complete level and the anticipated Pinto Creek crossing identified, now is the time to conduct the analysis necessary to meet the requirement of the mitigation measure as the results of the analysis will inform the design engineers as they work to prepare the 60% drawings. To that end, staff have already directed cbec to begin working on the scour analysis. If for any reason the Board does not approve the proposed amendment, time spent to-date would be billed to available "as-needed" tasks under existing agreements, which are not sufficient to support the entirety of the scour analysis effort.

A brief summary of the scope of work follows:

- Field work
- Hydraulic Modeling
- Scour Analysis
- Slope Protection Recommendations
- Reporting
- Project Management

It is anticipated this work would be complete by June 30, 2021.

FISCAL IMPACT

The cost estimate associated with the scour analysis work is $33,039. The original agreement for Fish Passage Design & Modeling Services, includes an amount not to exceed $48,676. If approved the maximum fiscal impact associated with the agreement and addendum would be $81,715.

STAFF RECOMMENDATION

The Committee review the proposed amendment to the agreement with cbec and consider recommending that the Board approve the amendment, not to exceed $33,039 to meet the requirement of Mitigation Measure HYD-2b.

ATTACHMENTS

- Amendment to Agreement with cbec inc. for Fish Passage Design & Modeling Services, in an amount not to exceed $33,039

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AGREEMENT AMENDMENT #1

Original agreement entered into the 22nd day of October 2020 by and between the Pajaro Valley Water Management Agency and cbec, inc., eco engineering, for:

College Lake Weir Fish Passage Design Consultation and Modeling

with the following amendment(s) for additional services as follows:

1) Scope of Work for College Lake Integrated Resources Management Project, No. 30-39, Scour and Channel Bank Erosion Analysis
2) Cost estimate is $33,039. Original agreement amount of $48,676. Total fiscal impact $81,715.

The Parties' authorized representatives shall have the authority to extend this term by written amendment to this Agreement.

All other terms and conditions to remain the same.

Pajaro Valley Water Management Agency
BY:

_____
Brian Lockwood, General Manager

Date: _____

cbec, inc., eco engineering
BY:

_____
Chris Hammersmark, Principal

Date:_____

Date:	May 7th, 2021
To:	Brian Lockwood; PV Water
From:	Greg Kamman, Gavin Downs and Chris Hammersmark; cbec, inc. eco engineering
Proposal:	P19-53 – College Lake Weir Fish Passage Design Consultation and Modeling Addendum
Subject:	Scour Analysis Addendum - Scope of Work and Budget Estimate

Introduction

At the request of Brian Lockwood of Pajaro Valley Water Agency (PV Water), cbec, inc. eco engineering (cbec) has developed a scope of work and an estimate of probable costs to provide design consultation assistance related to pipeline crossings and diversion weir design for the College Lake Project (Project). This work is being completed per EIR mitigation measure HYD-2, which follows.

> **Mitigation Measure HYD-2b. Scour Analysis for Pinto Creek Crossing.**
> To reduce Project impacts on erosion and sedimentation, PV Water shall evaluate the potential for scour and channel bank erosion due to the Pinto Creek pipeline crossing. The analysis shall recommend a design for the pipeline crossing that avoids scour, estimated using standard engineering methods. PV Water shall implement the pipeline depth that avoids scour in final project design.

In addition, Carollo has requested a scour analysis as part of weir design to make sure the foundation design for the weir structure resists any potential scour and undermining. They have also requested stream velocity estimates and environmentally sensitive stone slope protection design criteria to properly design the creek embankment stabilization measures both upstream and downstream of the weir structure.

cbec will provide hydraulic modeling and scour analysis support to Carollo Engineers in support of their project designs for these structures. For contracting purposes, we've scoped this work as a new task under the existing College Lake Weir Fish Passage Design project.

Task 6 – Scour Analysis

cbec will conduct sediment scour calculations to determine the maximum probable scour depth at two proposed pipe crossings under Pinto Creek and the instream foundation of the proposed weir structure on Salsipuedes Creek. The scour calculations will require obtaining sediment particle size characteristics and hydraulic model development encompassing the proposed infrastructure sites. Based on the scour calculations, cbec will also offer conceptual design recommendations on the type and size of protection measures at the two pipe crossings and the weir structure.

Subtask 6.1 – Field Work

cbec will conduct field work to obtain the necessary data to inform the scour analysis. This will include completing hand-auger borings and sediment sample collection at each of the three locations to determine the particle size distribution of the underlying sediment matrix where the pipes and weir structure will be set. Additionally, finer scale topographic data of Pinto Creek will be collected and processed to augment existing surveys.

Assumptions:

- Representative sediment samples (up to four) will be processed by a lab for grain size distribution of underlying bed sediment.
- Effort will not exceed the budget allocated to this task.

Deliverables:

- No formal deliverables.

Subtask 6.2 – Hydraulic Modeling

cbec will conduct hydraulic modeling of Pinto Creek and Salsipuedes Creek for worst case scour scenarios to produce estimates of maximum channel velocities in the vicinity of the proposed pipeline crossings and weir structure. This will require the development of a 1D HEC-RAS model for Pinto Creek and refinement of an existing linked 1D/2D HEC-RAS model of Salsipuedes Creek.

Assumptions:

- Pinto Creek's worst case scenario will be modeled as a hypothetical, high intensity, highly localized storm in the Pinto watershed that occurs early in the season before College Lake is draining and there are significant backwater effects from Corralitos and Salsipuedes Creeks.
- Salsipuedes Creek's worst case scenario will be modeled as a hypothetical, large flow event that is preceded by a large, quick draw down of College Lake and the backwater effects from Corralitos Creek are at a minimum.
- Effort will not exceed the budget allocated to this task.

Deliverables:

- No formal deliverables.

Subtask 6.3 – Scour Analysis

cbec will evaluate bridge scour per the criteria described in the FHWA's Hydraulic Engineering Circular 18 (HEC-18), Evaluating Scour at Bridges (2012). Contraction scour and abutment scour equations will be used where appropriate. Cohesionless or cohesive equations will be used to estimate contraction scour depending on the surface soil conditions at each location. Scour calculations will be based on the sediment particle size distribution data and the hydraulic modeling results.

Assumptions:

- Effort will not exceed the budget allocated to this task.

Deliverables:

- Scour analysis output table with estimated contraction, abutment and total scour depths in spreadsheet format for each of the three sites.

Subtask 6.4 – Slope Protection Recommendations

Based on hydraulic model and scour analysis results, cbec will work with Carollo to identify appropriate scour countermeasures. Both bioengineering and rock slope protection countermeasures will be considered depending on hydraulic and scour results. If selected, cbec will complete rock slope protection design calculations pursuant to FHWA's Hydraulic Engineering Circular No. 23, Bridge Scour and Stream Instability Countermeasures: Experience, Selection, and Design Guidance – Third Edition (HEC-23) (2009), and Caltrans' California Bank and Shore Rock Slope Protection Design – Third Edition (2000). If an alternative method of scour protection is feasible, cbec will provide the associated design criteria.

Assumptions:

- Effort will not exceed the budget allocated to this task.

Deliverables:

- No formal deliverables.

Subtask 6.5 – Reporting

cbec will draft and finalize a brief technical memorandum (TM) summarizing the results and recommendations derived from the scour analysis. The TM will provide a description of the hydraulic models and summary of modeling results. The TM will also summarize the methods and results of the scour analyses.

Assumptions:

- Results include scour calculation inputs and outputs.
- Recommendations include design depths for the proposed pipe crossings and weir foundations, and scour countermeasure design criteria.
- Effort will not exceed the budget allocated to this task.

Deliverables:

- Draft technical memorandum of results and recommendations in electronic format (pdf and MS Word).
- Final technical memorandum of results and recommendations in electronic format (pdf).

Subtask 6.6 – Project Management

cbec's project director, Chris Hammersmark, supported by project manager, Greg Kamman, will be responsible for day to day coordination with the Project team. Budget has been allocated towards check-in calls and meetings with the Project team, as well as for general project management activities (e.g., setting up the contract, preparing invoices and progress reports, etc.).

Budget

cbec proposes to perform these services on a time and materials basis. The estimated cost to perform the full proposed scope of work is $33,039 as shown by the attached budget estimate. We have assumed the work would primarily take place in 2021. If the work takes place in 2022 or later, higher rates will be used, and a budget augmentation will be required.

Schedule

cbec intends to complete the field work in April, with subsequent analysis occurring in April and May. A spreadsheet summarizing the initial results of the analysis will be provided to Carollo and PV Water by May 14, 2021. The draft technical memorandum will be submitted by May 21, 2021. The final draft of the technical memorandum will be provided within 2 weeks of the receipt of comments.

ESTIMATED PROJECT BUDGET SUMMARY

College Lake Weir Fish Passage Design Consultation and Modeling - Scour Analysis Addendum
cbec Propsal P19-53

Task #	Task Description		Subtotal
6.1	Field Work	$	5,188.00
6.2	Hydraulic Modeling	$	9,147.00
6.3	Scour Analysis	$	3,026.00
6.4	RSP Design	$	2,674.00
6.5	Reporting	$	7,186.00
6.6	Project Management	$	3,816.00
	Labor Fee	**$**	**31,037.00**
	Reimbursables	**$**	**1,122.00**
	Subconsultant(s)	**$**	**880.00**
	Total Project Budget	**$**	**33,039.00**

ESTIMATED LABOR FEES

College Lake Weir Fish Passage Design Consultation and Modeling - Scour Analysis Addendum
cbec Propsal P19-53

Unless expressly provided within the contract, rates are subject to increase annually on January 1 of each year.

Task #	Director	Senior Ecoengineer III Senior Ecohydrologist III	Senior Ecoengineer II Senior Ecohydrologist II	EcoEngineer I EcoHydrologist I	Subtotal Labor Hours Per Task		Subtotal Labor Fee Per Task
	$258	$232	$201	$144			
6.1	2	4	0	26	32	$	5,188.00
6.2	1.5	3	0	56	60.5	$	9,147.00
6.3	1	2	0	16	19	$	3,026.00
6.4	1	1	8	4	14	$	2,674.00
6.5	2.5	4	5	32	43.5	$	7,186.00
6.6	4	12				$	3,816.00
	12	**26**	**13**	**134**	**169**	**$**	**31,037.00**

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www.cbecoeng.com

ESTIMATED REIMBURSABLE EXPENSES

College Lake Weir Fish Passage Design Consultation and Modeling - Scour Analysis Addendum
cbec Propsal P19-53

Item Description	Quantity		Unit Cost			Item Cost
Mileage		miles	0.58	/mile	$	-
Parking		trip		/trip	$	-
Lodging		day(s)		/day	$	-
Per Diem		day(s)		/day	$	-
Airfare		day(s)		/day	$	-
Field Truck (100 miles free daily)	3	day(s)	100.00	/day	$	300.00
Auger	1	day(s)	20.00	/day	$	20.00
Inflatable Kayak		day(s)	50.00	/day	$	-
16-ft Jet Boat w/ 40 HP Outboard (Fuel at Cost)		day(s)	250.00	/day	$	-
21-ft Jet Boat w/ 310 HP Inboard (Fuel at Cost)		day(s)	350.00	/day	$	-
Acoustic Doppler Current Profiler w/ Trimaran		day(s)	450.00	/day	$	-
Robotic Total Station		day(s)	225.00	/day	$	-
Survey Grade RTK GPS (Receiver + Network Subscription)	2	day(s)	350.00	/day	$	700.00
Water Level Pressure Transducer		month(s)	150.00	/month	$	-
Temperature		month(s)	225.00	/month	$	-
Software Lease		month(s)		/month	$	-
					$	-
Copying / Production					$	-
Courier / Delivery					$	-
Archiving / Documentation					$	-
				Subtotal Reimbursables	**$**	**1,020.00**
				Administrative Charge (10%)	**$**	**102.00**
				Total Reimbursables	**$**	**1,122.00**

ESTIMATED SUBCONSULTANT(S) FEES & EXPENSES

College Lake Weir Fish Passage Design Consultation and Modeling - Scour Analysis Addendum
cbec Propsal P19-53

Name	Task or Work Description		Fees
		$	-
Blackburn Testing Laboratory	Particle size analysis (4 samples @ $200 ea.)	$	800.00
		$	-
		$	-
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	Subtotal Subconsultants	**$**	**800.00**
	Administrative Charge (10%)	**$**	**80.00**
	Total Subconsultant(s)	**$**	**880.00**

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October 22, 2020

cbec inc. eco engineering
Attn: Chris Hammersmark, PhD, PE
2544 Industrial Blvd.
West Sacramento, CA 95691

Re: Agreement for Consultant Services

This letter sets forth the agreement between **Pajaro Valley Water Management Agency** ("PV Water") and **cbec, inc, eco engineering** ("Consultant") for professional services related to:

College Lake Weir Fish Passage Design Consultation and Modeling

1. **Scope of Services**: PV Water hereby engages Consultant for the services as more specifically described in Scope of Work attached hereto as Exhibit A, and made a part of, this letter agreement ("Agreement").

2. **Term of Agreement:** The term of this Agreement shall be effective on **October 22, 2020** and terminate on **December 31, 2021**. The Parties' authorized representatives shall have the authority to extend this term and/or increase payment amount by written amendment to this Agreement.

3. **Compensation:** The fee for services and fee estimate is attached hereto Exhibit A, and made a part hereof.

4. **Maximum Payment:** Payment for services rendered under this Agreement shall not exceed Forty Eight Thousand Six Hundred Seventy Six Dollars (**$48,676**).

5. **Method of Payment:** Consultant shall prepare and submit to PV Water a detailed invoice for the services described herein. PV Water shall pay the amount of the invoice within thirty (30) days after the receipt of the invoice, subject to a finding by PV Water that work performed has been satisfactory and that payment is for the work specified herein.

6. **Indemnification**: Consultant agrees to indemnify, defend, and hold harmless PV Water, its directors, officers and employees from and against any and all claims, demands, actions, damages, or expenses, (including attorney's fees and costs) arising from the negligence, recklessness, or willful misconduct of the Consultant, Consultant's employees or agents in

any way related to the obligations or in the performance of design professional services under this Agreement, except where caused by the sole or active negligence, or willful misconduct of PV Water. The costs to defend charged to the Consultant shall not exceed the Consultant's proportionate percentage of fault per Civil Code section 2782.8.

7. **Insurance Requirements:** Consultant agrees to procure and maintain the insurance coverages and limits as required by PV Water prior to the commencement of work, as specified in Exhibit "B".

8. **Amendment:** Except as otherwise provided in this Agreement, neither this Agreement nor any provision hereof may be waived, modified, amended, or discharged, or terminated except by an instrument in writing signed by the Parties, and then only to the extent set forth in such writing.

9. **Termination:** PV Water may terminate this Agreement at any time, with or without cause, in its sole discretion, by giving written notice to Consultant at least thirty days (30) prior to such termination. Upon notice of termination, Consultant will immediately take action not to incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities. PV Water's only obligation to the Consultant will be just and equitable payment for services authorized by, and received to the satisfaction of PV Water up to and including the effective date of termination. All finished or unfinished work or documents procured or produced under the Agreement will become property of PV Water upon the termination date.

10. **Dispute Resolution:** The Parties agree to act in good faith to resolve through negotiation any dispute, claim or controversy arising out of or relating to this Agreement. If no resolution is achieved, and if the parties mutually agree, then prior to pursuing formal legal action, the parties shall make a good faith effort to resolve the dispute by non-binding mediation. Notwithstanding the foregoing provisions, nothing contained in this Agreement shall impair the parties' right to pursue any and all legal remedies.

11. **Entire Agreement:** This Agreement, together with Exhibits and/or attachments and any agreements provided for herein, constitute the entire understanding between the Parties with respect to the matters set forth herein, and they supersede all prior or contemporaneous understandings or agreements between the Parties with respect to the subject matter hereof, whether oral or written.

12. **Consultant's Records:** Consultant shall maintain accurate accounting records and other written documentation pertaining to the costs incurred related to this Agreement. Such records and documentation shall be kept available at Consultant's office during the period of this Agreement, and after the term of this Agreement for a period of three years from the date of the final payment for Consultant's services.

13. **Independent Contractor:** In the performance of its work, it is expressly understood that Consultant, including Consultant's employees and agents, is an independent contractor solely responsible for its acts and omissions, and Consultant shall not be considered an employee of PV Water for any purpose.

14. **Consultant Not an Agent:** Except as PV Water may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of PV Water in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind PV Water to any obligation whatsoever.

15. **Construction:** Consultant acknowledges fully reviewing this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.

16. **Severability:** If any provision of this Agreement is invalid, illegal or unenforceable, such provision shall be deemed to be served or deleted from this Agreement and the balance of this Agreement shall remain in full force and effect notwithstanding such invalidity, illegality or unenforceability.

17. **Counterparts:** This Agreement may be executed in counterparts, which, together, shall constitute one and the same instrument. Electronic, facsimile and scanned pdf signatures and copies of this Agreement shall be accepted as originals.

Sincerely yours,
Pajaro Valley Water Management Agency

By: _____
Brian Lockwood, General Manager

Date: 10-23-2020

"CONSULTANT"

The undersigned understands and agrees to the terms and conditions set forth in this Agreement and is duly authorized to enter into this Agreement.

cbec inc. eco engineering

By: _____
Chris Hammersmark, Principal

Date: 10/24/2020

Date:	October 6, 2020
To:	Brian Lockwood, PV Water
From:	Chris Hammersmark, cbec, inc. eco engineering
Proposal:	P19-53 – College Lake Weir Fish Passage Design Consultation and Modeling
Subject:	Scope of Work and Budget Estimate

Introduction

At the request of Brian Lockwood of Pajaro Valley Water Agency (PV Water), cbec, inc. eco engineering (cbec) has developed a scope of work and an estimate of probable cost to provide design consultation assistance related to fish passage at the new weir proposed in PV Water's College Lake Integrated Resources Management Project (Project). cbec will provide design consultation and hydraulic modeling to Carollo Engineers in support of the development to a 100% level of completion for the hydraulic aspects of the fishway component of the Project. Details regarding the various task that have been proposed are provided below.

Task 1 – Design and Specifications Review

cbec will review and provide feedback on the draft 60% and draft 100% design drawings and specifications prepared by the Carollo team.

Assumptions:

- cbec will not perform drafting or calculations to support the design.
- Design reviews will focus on the fishway, and on elements of the project related to fish passage.
- Effort will not exceed the budget allocated to this task.
- cbec will not review cost estimates.

Deliverables:

- Comments on Draft 60% design drawings and specifications related to the Fishway's hydraulic components provided and a word document and comments on pdf drawing files.
- Comments on Draft 100% design drawings and specifications related to the Fishway's hydraulic components provided and a word document and comments on pdf drawing files.

Task 2 – Hydraulic Modeling

cbec will apply the existing HEC-RAS model that was previously developed for other aspects of the Project to simulate hydraulic conditions of the proposed design. No additional model development will occur beyond modifications required in the vicinity of the proposed weir.

Assumptions:

- New topographic data will be incorporated into the hydraulic model if necessary.
- Effort will not exceed the budget allocated to this task.
- Formal reporting will not be required

Deliverables:

- Model results and figures as needed for Basis of Design reporting.

Task 3 – Design Team Consultation and Workshops

cbec will consult with members of the design team to provide input as needed to ensure proper integration of the Fishway into the larger project. This includes participation in up to four 3 hour design workshops held virtually.

Assumptions:

- Effort will not exceed the budget allocated to this task.

Deliverables:

- No formal deliverables.

Task 4 – Agency Consultation

cbec will consult with National Marine Fisheries Service and California Department of Fish and Wildlife staff to solicit and discuss comments on the Fishway design. It is anticipated that at least one site visit and up to two web-based meetings will be required.

Assumptions:

- Effort will not exceed the budget allocated to this task.

Deliverables:

- No formal deliverables.

Task 5 – Project Management

cbec's project manager, Chris Hammersmark, supported by junior project manager, Luke Tillman, will be responsible for day to day coordination with the Project team. Budget has been allocated towards check-in calls and meetings with the Project, as well as for general project management activities (e.g., setting up the contract, preparing invoices and progress reports, etc.).

Budget

cbec proposes to perform these services on a time and materials basis. The estimated cost to perform the full proposed scope of work is $48,675 as shown by the attached budget estimate. We have assumed the work would primarily take place in 2020. If the work takes place in 2021 or later, higher rates will be used, and a budget augmentation will be required.

ESTIMATED PROJECT BUDGET SUMMARY

College Lake Integrated Resources Management Project - Fish Passage Design Consultation and Modeling
cbec Proposal # P19-53

Task #	Task Description		Subtotal
1	Design and Specification Review	$	10,040.00
2	Hydraulic Modeling	$	11,500.00
3	Design Team Consultation	$	14,600.00
4	Agency Consultation	$	4,100.00
5	Project Management	$	8,200.00
		$	-
	Labor Fee	**$**	**48,440.00**
	Reimbursables	**$**	**235.40**
	Subconsultant(s)	**$**	**-**
	Total Project Budget	**$**	**48,675.40**

2544 Industrial Blvd, West Sacramento, CA 95691 USA
T 916.231.6052 F 916.669.8886 c.bowles@cbecoeng.com
www.cbecoeng.com

ESTIMATED LABOR FEES

College Lake Integrated Resources Management Project - Fish Passage Design Consultation and Modeling
cbec Proposal # P19-53

2020 rates provided. Unless expressly provided within the contract, rates are subject to increase annually on January 1 of each year.

Task #	Director	Senior II	Senior I	Asssociate II	Associate I	Technician II	Subtotal Labor Hours Per Task		Subtotal for cbec Labor Fee Per Task
	$250	$195	$175	$160	$140	$125			
1	28			19			47		$ 10,040.00
2	6			50		16	72		$ 11,500.00
3	52			10			62		$ 14,600.00
4	10			10			20		$ 4,100.00
5	20			20			40		$ 8,200.00
	116	**0**	**0**	**109**	**0**	**16**	**241**		**$ 48,440.00**

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ESTIMATED REIMBURSABLE EXPENSES

College Lake Integrated Resources Management Project - Fish Passage Design Consultation and Modeling
cbec Proposal # P19-53

Item Description	Quantity	Unit Cost		Item Cost
Mileage	400 miles	0.54 /mile	$	214.00
Parking	trip	/trip	$	-
Lodging	day(s)	125.00 /day	$	-
Per Diem	day(s)	60.00 /day	$	-
Airfare	day(s)	/day	$	-
Field Truck	day(s)	100.00 /day	$	-
ATV	day(s)	150.00 /day	$	-
Canoe	day(s)	30.00 /day	$	-
Utility Boat	day(s)	200.00 /day	$	-
Jet Boat	day(s)	350.00 /day	$	-
Total Station	day(s)	150.00 /day	$	-
Current Meter	unit(s)	60.00 /unit	$	-
ADCP Package	day(s)	650.00 /day	$	-
RTK GPS	day(s)	350.00 /day	$	-
Water Level Meter	day(s)	35.00 /day	$	-
Misc. Field Supplies				
Software Lease	month(s)	/month	$	-
Copying / Production			$	-
Courier / Delivery			$	-
Archiving / Documentation			$	-
		Subtotal Reimbursables	**$**	**214.00**
		Administrative Charge (10%)	**$**	**21.40**
		Total Reimbursables	**$**	**235.40**

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EXHIBIT "B"

Insurance Requirements

Consultant shall procure and maintain insurance as follows:

1. Commercial General Liability Insurance. Commercial general liability insurance, including products and completed operations, property damage, bodily injury, personal and advertising injury with limits of not less than $1,000,000 each occurrence and $1,000,000 aggregate.

2. Automobile Liability Insurance. Automobile liability insurance covering automobile bodily injury and property damage, including all owned (if any), hired and non-owned autos, with limits of not less than $1,000,000 each accident. If Consultant acquires any owned vehicles, Consultant shall provide insurance as above.

3. Professional Liability Insurance. Limits of liability in amounts not less than $1,000,000 per occurrence or claim and $1,000,000 aggregate, insuring Consultant and its employees against liabilities arising out of or in connection with the negligent acts, errors, or omissions of any of the foregoing in connection with the carrying out of their professional responsibilities relating to this Agreement. Consultant shall renew continuous coverage or extend the reporting period, to the extent available, by endorsement or otherwise, for claims five (5) years from the date this Agreement is terminated.

4. Workers' Compensation and Employer's Liability Insurance. Worker's Compensation as required by the Labor Code of the State of California and Employer's Liability Insurance for all employees in workplaces involved in this Agreement. Employer's liability insurance in the amount of, at least, $1,000,000 per accident for bodily injury or disease. The Certificate of Insurance shall include waiver of subrogation endorsement in favor of PV Water.

5. Other Requirements.

    a. Additional Insured Endorsement. The general liability and automobile liability policies are to contain, or be endorsed to contain the following provisions: **The Pajaro Valley Water Management Agency, its directors, officers, employees, and authorized volunteers are to be additional insured**. The coverage shall contain no special limitations on the scope of protection afforded to PV Water, its directors, officers, employees, or authorized volunteers.

    b. Primary Insurance. For any claims related to this Agreement, Consultant's insurance shall be primary insurance as respects PV Water, its directors, officers,

employees, and authorized volunteers, individually and collectively. Any insurance, self-insurance, or other coverage maintained by PV Water, its directors, officers, employees, or authorized volunteers shall be in excess of Consultant's insurance and shall not contribute to it.

c. Cancellation. The policies specified above are to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to PV Water.

d. Changes. If any change is made in the insurance carrier, scope of coverage or retroactive date of professional liability coverage required under this Agreement, Consultant shall notify the PV Water within three (3) working days.

e. Evidence of Insurance. Prior to execution of this Agreement, Consultant shall file with PV Water, on forms acceptable to PV Water, certificate(s) of insurance and additional insured endorsements, as specified above.

f. Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be declared to and approved by the PV Water. At the option of PV Water, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

g. Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A-VII or equivalent or as otherwise approved by PV Water.

h. Special Risks or Circumstances.
PV Water reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEMORANDUM

DATE: May 7, 2021
MEETING OF: May 11, 2021
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 6:** Consider Revisions to Preliminary Budget for Fiscal Year 2021-2022

INTRODUCTION

On April 21, 2021, the Pajaro Valley Water Management Agency (PV Water or Agency) Board of Directors (Board) adopted the preliminary budget for Fiscal Year 2021-2022 (FY21-22). During this meeting, the Board approved Resolution 2021-07,"Amending the PV Water Organization Chart". The Board adopted Ordinance 2021-01, An Ordinance of the Pajaro Valley Water Management Agency Adjusting Delivered Water Charges and Ordinance 2021-02, An Ordinance of the Pajaro Valley Water Management Agency Adjusting Groundwater Augmentation Charges. Staff published notice of the public hearing in the Pajaronian on Thursday, April 29, 2021 (online) and Friday, April 30, 2021 (printed). Staff have revised the preliminary budget to account for the April 21, 2021 Board actions. During the May 19, 2021 Board of Directors meeting, the Board will hold a public hearing on the preliminary budget as required by the Agency Act.

BACKGROUND

The Fiscal Year 2021-2022 (FY21-22) budget funds the mission of the Agency and provides a projection of finances for the upcoming fiscal year. The budget narrative describes key activities and important assumptions taken into account to develop the budget, including activities related to the Sustainable Groundwater Management Act (SGMA), the implementation of the Basin Management Plan (BMP) Update, Agency operations, and anticipated revenue. The figures contained within the budget are based on actual data, projections, and estimations. The budget is created on the accrual basis to be consistent with the year-end financial statements. On the accrual basis, revenues are recorded as earned and expenditures are recorded when incurred.

DISCUSSION

The budget is a planning and communication tool that contains significant assumptions including but not limited to projecting groundwater extractions and delivered water sales, grant income, and progress on capital project implementation. Capital projects that are listed in the budget include the College Lake Integrated Resources Management Project, the Recycled Water Facility Storage Improvements Project, and the Watsonville Slough Managed Aquifer Recharge and Recovery Projects. The preliminary budget provides funding for stakeholder processes pertaining to developing the 5-year update to the Agency's Groundwater Sustainability Plan Alternative and Adaptive Management Planning for the College Lake Integrated Resources Management Project. The total budgeted revenues presented are $62,472,000[1]. The total budgeted expenditures are $32,565,900. With the Board adoption of Ordinances 2021-1 and 2021-2, the Delivered Water and Augmentation Charge Revenues have been revised to reflect the change in rates effective December 1, 2021. Additionally, expenditures have been revised to reflect the approved change in the Agency organizational chart for the addition of a Maintenance Technician. The revised preliminary budget reflects total budgeted revenues of $62,914,500 (up $442,500 from 62,472,000) and total budgeted expenditures of $32,558,186 (down $7,714 from $32,565,900).

Notable revenue related assumptions are illustrated in Figure 1 and include:

- Receipt of $387,000 in Management Fees
- Anticipated augmentation charge revenues of $11.9 million
- Anticipated delivered water revenues of $2.2 million
- Grant revenue of $1.5 million
- SRF Financing for the Recycled Water Facility Upgrades Project in the amount of $0.2 million
- Bond proceeds of $46.5M

Notable expenditure related assumptions are illustrated in Figure 2 and include:

- Capital Projects expenditures of approximately $21.2 million as listed below.
    - College Lake Integrated Resources Management Project – $15.0 million
    - Harkins Slough Recharge Facility Upgrades – $2.1 million
    - Struve Slough with Recharge Basins – $1.4 million
    - Recycled Water Facility Upgrades, SRF Phase III – $2.5 million. This project is partially funded by a Proposition 1 Recycled Water grant and a SRF low interest financial agreement

Figure 1. Projected Revenues: $62,914,500

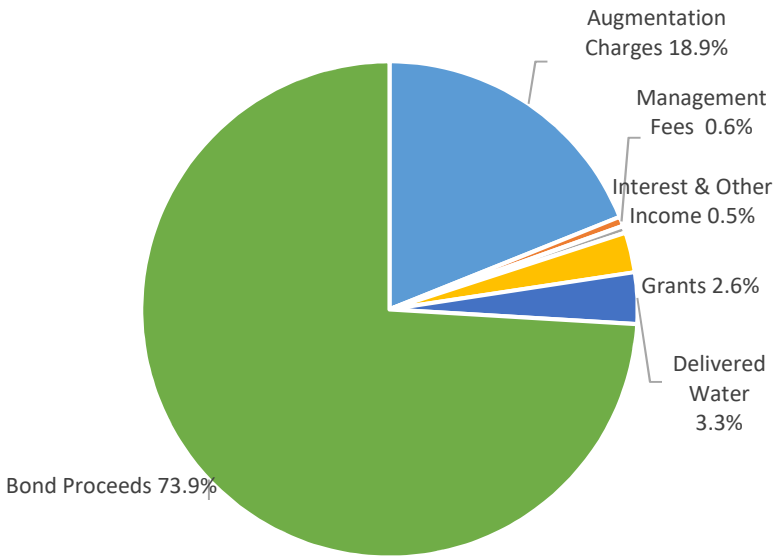
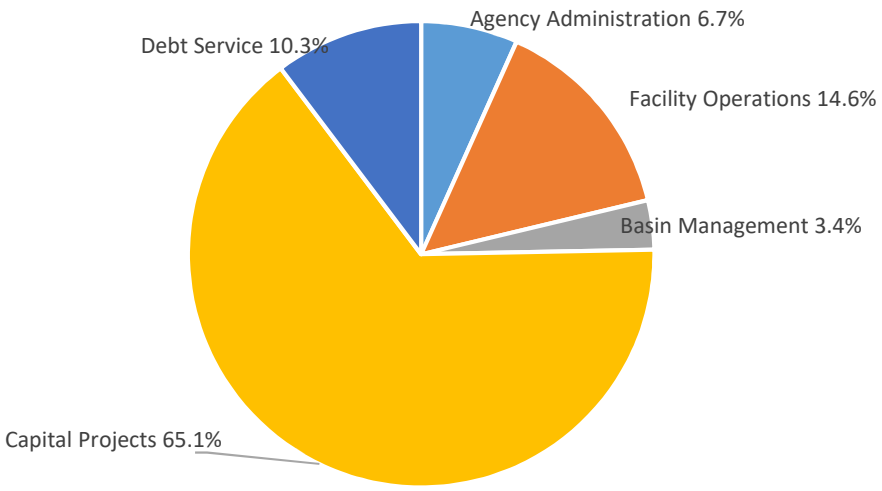


Figure 2. Projected Expenditures: $32,558,186



The Agency Act requires that the Board of Directors adopt a preliminary budget by May 15 of each year. PV Water must then publish a notice that the Board has adopted a preliminary budget, that it is available for public inspection, and hold a public hearing following the minimum two-week notice period. The Board must adopt a final budget by June 30 of each year.

The recommended timeline for budget adoption this year is as follows:

April 21, 2021	Board considered and adopted the preliminary budget.
April 30, 2021	Staff published required notice of availability of the preliminary budget.
May 19, 2021	Board holds public hearing.
June 16, 2021	Board considers adoption of final budget.

FISCAL IMPACT

There is no direct impact; the budget is a planning and communication tool.

STAFF RECOMMENDATION

That the Board review and approve the Preliminary Budget for Fiscal Year 2021-2022.

ATTACHMENT

- Preliminary Budget for FY21-22 provided as a stand-alone document that is available on the Administration & Finance Committee webpage: https://www.pvwater.org/administration-finance.

MEMORANDUM

DATE: May 7, 2021
MEETING OF: May 11, 2021
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 7:** Consider Approval of COVID-19 Supplemental Paid Sick Leave

INTRODUCTION

In this item, staff will summarize recent federal and state law providing employees of certain size businesses with COVID-19 supplemental paid sick leave. While PV Water, due to its small size is exempt from the law, staff with ask the Committee for direction on how to proceed with respect to offering benefits voluntarily.

BACKGROUND

In response to the COVID-19 pandemic, both the federal and state government issued guidelines on supplemental paid sick leave. On March 18, 2020, then President Trump signed into law the Families First Coronavirus Response Act (FFCRA), effective April 1, 2020 through December 31, 2020. The FFCRA included a provision for Emergency Paid Sick Leave (EPSL) that mandated all employers with less than 500 employees provide up to 80 hours of paid sick leave for COVID-19 related illness. On March 11, 2021, President Biden signed into law the American Rescue Plan Act (ARPA) of 2021, which with respect to FFCRA is optional for employers with less than 500 employees and provides for a voluntary extension of COVID-19 supplemental paid sick leave benefits through September 30, 2021.

In California, Governor Newsom signed Senate Bill (SB) 95 on March 19, 2021. As described in the governor's press release, the "legislation creates uniform, statewide policy to ensure employees have access to COVID-19 supplemental paid sick leave through September 30, 2021." However, the bill excludes small business. "Small businesses employing 25 or fewer workers are exempt from the legislation, but may offer supplemental paid sick leave and, if eligible, receive a federal tax credit." The law went into effect on March 29, 2021, applies retroactively to January 1, 2021 and terminates September 30, 2021.

DISCUSSION

PV Water has followed and complied with applicable FFCRA regulations throughout the COVID-19 pandemic, including with the Families First Sick Leave. It has been requested by Staff, and recommended by the Centers for Disease Control and Prevention (CDC), President Biden, and Governor Newsom that employers extend the provisions of FFCRA and SB95 thru September 30, 2021.

FISCAL IMPACT

The maximum fiscal impact, which is not likely to occur, would be up to 80 hours of paid supplemental sick leave for each of PV Water's 15 employees.

STAFF RECOMMENDATION

That the Committee discuss PV Water voluntarily complying with SB95

ATTACHMENT

- SB95 Press Release

Governor Newsom Signs Legislation to Ensure Access to Supplemental Paid Sick Leave for Workers Impacted by the Pandemic

Published: Mar 19, 2021

https://www.gov.ca.gov/2021/03/19/governor-newsom-signs-legislation-to-ensure-access-to-supplemental-paid-sick-leave-for-workers-impacted-by-the-pandemic/

Legislation creates uniform, statewide policy to ensure employees have access to COVID-19 supplemental paid sick leave through September 30, 2021

SACRAMENTO – Building on the state's action to expand paid sick days protections for California's workforce during the pandemic, Governor Gavin Newsom today signed SB 95, legislation to ensure access to up to 80 hours of COVID-19 supplemental paid sick leave for eligible employees, including those advised to quarantine or isolate and those caring for COVID-impacted family members.

"Paid sick leave gives workers the time they need to care for themselves and loved ones while keeping their coworkers, families and communities safe," said Governor Newsom. "Even as case rates and hospitalizations decline and vaccinations ramp up, we can't let our guard down and must do all we can to stop this virus from spreading. I thank the Legislature for its continued leadership and commitment to supporting California workers affected by this pandemic."

SB 95 extends protections through September 30, 2021 and is retroactive to sick leave taken beginning January 1, 2021. Small businesses employing 25 or fewer workers are exempt from the legislation, but may offer supplemental paid sick leave and, if eligible, receive a federal tax credit.

"Protecting the frontline workers that have sustained us all during this unprecedented crisis has been a top priority of our emergency response from the very beginning of the pandemic," said Senator María Elena Durazo (D-Los Angeles). "By expanding supplemental paid leave, SB 95 will build on this progress by allowing employees across the state to put their health first without fearing that it might jeopardize their job. This emergency legislation will save lives, help small businesses, and ultimately keep our families and communities safer."

"Paid sick leave is critical not only for the well-being of our dedicated workforce, but for the safety of their families, customers and communities," said Assemblymember Wendy

Carrillo (D-Los Angeles). “Under AB84/SB95, workers can rest assured they will be able to take time off if they or a loved one gets sick, need to quarantine or attend an appointment to be vaccinated. California’s essential workers who have not had the privilege to stay home during the pandemic are deserving of protections that ultimately save lives. Combined with other initiatives implemented by the state to support workers and their employers, paid sick leave will help ensure California remains on the right track as we continue to make progress to safely reopen the state.”

California took early action to expand paid sick days to employees in the food sector, and later enacted paid sick days protections for every employee exposed to or positive for COVID-19. From the beginning of the pandemic, the Administration has taken action to protect and support California’s workforce, including expanding access to job-protected Paid Family Leave and workers’ compensation; more resources for critical child support services for essential employees and vulnerable populations; additional weekly unemployment benefits; and support for employees to isolate and quarantine outside their home. The Administration has also built a pipeline of personal protective equipment to help workers stay safe on the job and expanded testing and health plan reimbursement for the essential workforce.

For full text of the bill, visit: http://leginfo.legislature.ca.gov.

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MEMORANDUM

DATE: May 7, 2021
MEETING OF: May 11, 2021
TO: Administration & Finance Committee
FROM: General Manager
RE: Item 8: Discuss Employee Handbook Updates & Schedule

BACKGROUND

The Pajaro Valley Water Management Agency (PV Water) Employee Handbook sets forth the basic policies and procedures applicable to all employees, and serves as an informational guide to employment with PV Water. The Employee Handbook is updated periodically to keep current with new laws, revise and/or provide additional clarity on existing policies and procedures, or at the request of the Board of Directors or Employee Organization. PV Water's Employee Handbook was last updated in 2015, via *Resolution 2015-27 Adopting 2015 Employee Handbook*, and before that in 2004.

A comprehensive update to the Employee Handbook by staff, counsel, and consultants began in fall 2019 with the following considerations in mind:

1. The Employee Handbook needs to be comprehensive and in compliance with all legal requirements.
2. The Employee Handbook needs to be clear and concise.
3. Updates to the Employee Handbook need to involve and take into account considerations and recommendations from the Employee Organization (see Resolution 95-33 attached).

Due in part to the COVID-19 pandemic, work on the handbook stopped in April 2020.

DISCUSSION

Staff have begun reviewing the Employee Handbook again, and propose to bring it to the Administration and Finance Committee this fall for review. Staff intend to break the review of the Employee Handbook into manageable sections rather than conducting a full review during a single meeting. Coinciding with the effort to prepare proposed updates to the Employee Handbook, staff will also conduct a review of employee job descriptions and the salary schedule. The General Manager will meet with representatives of the Employee Organization to discuss proposed updates to the Employee Handbook and job descriptions.

FISCAL IMPACT

There is no significant fiscal impact associated with discussing Employee Handbook updates and schedule.

STAFF RECOMMENDATION

The Administration & Finance Committee discuss Employee Handbook updates and schedule.

ATTACHMENTS

- None

PAJARO VALLEY WATER MANAGEMENT AGENCY
BUDGET vs. ACTUAL
BY EXPENSE TYPE
2020-21FY as of 03/31/2021

#	Description	2020 One Year Prior Actual	2021 Amended Budget	2021 Year to Date End Balance	Remaining YTD Budget (Over) Under Variance	% Var
	Revenue					
1	Management Fees	$ 386,988	$ 387,000	$ 387,222	$ (222)	-0.06%
2	Augmentation Charges	$ 8,581,968	$ 11,500,000	$ 8,655,546	$ 2,844,454	24.73%
3	Delivered Water Sales	$ 1,641,732	$ 2,100,000	$ 1,444,465	$ 655,535	31.22%
4	Grants & Loans	$ -	$ 5,125,000	$ 2,400,860	$ 2,724,140	53.15%
5	Interest Income	$ 152,591	$ 250,000	$ 43,257	$ 206,743	82.70%
6	Other Revenue	$ 26,846	$ 35,000	$ 7,657	$ 27,343	78.12%
	Revenue Total:	**$ 10,790,125**	**$ 19,397,000**	**$ 12,939,007**	**$ 6,457,993**	**33.29%**
	Expenditures					
7	Salaries, Wages and Benefits	$ 1,303,969	$ 2,156,832	$ 1,565,218	$ 591,614	27.43%
8	Conferences and Training	$ 4,674	$ 16,500	$ 4,446	$ 12,054	73.05%
9	Travel/Meals	$ 5,532	$ 8,450	$ 753	$ 7,697	91.09%
10	Bank Charges	$ 58,690	$ 85,020	$ 56,697	$ 28,323	33.31%
11	Insurance	$ 29,437	$ 41,850	$ 31,547	$ 10,303	24.62%
12	Taxes & Fees	$ 24,711	$ 94,200	$ 104,026	$ (9,826)	-10.43%
13	Legal Notices & Ads	$ 311	$ 10,750	$ 3,008	$ 7,742	72.02%
14	Dues & Subscription	$ 52,488	$ 56,600	$ 22,047	$ 34,553	61.05%
15	Office Expense	$ 5,397	$ 13,500	$ 5,318	$ 8,182	60.61%
16	Postage	$ 10,174	$ 10,350	$ 5,191	$ 5,159	49.85%
17	Printing	$ 11,153	$ 22,250	$ 10,251	$ 11,999	53.93%
18	Utilities	$ 184,104	$ 236,450	$ 170,503	$ 65,947	27.89%
19	Telephone	$ 13,246	$ 20,000	$ 13,871	$ 6,129	30.64%
20	Office Equipment Leases	$ 7,717	$ 13,000	$ 5,916	$ 7,084	54.49%
21	Project Well Lease	$ 88,129	$ 90,000	$ 105,668	$ (15,668)	-17.41%
22	Field Supplies-Equipment	$ 41,124	$ 136,000	$ 33,114	$ 102,886	75.65%
23	Elections	$ -	$ 2,000	$ 684	$ 1,316	65.80%
24	Uniforms	$ 1,257	$ 1,500	$ 1,345	$ 155	10.36%
25	Legal Services	$ 140,370	$ 341,000	$ 195,358	$ 145,642	42.71%
26	Professional Services	$ 1,847,297	$ 4,701,500	$ 2,626,295	$ 2,075,205	44.14%
27	LAFCO District Fees	$ 11,661	$ 17,000	$ 12,227	$ 4,773	28.08%
28	Bad Debt	$ 5,597	$ 10,000	$ (1,661)	$ 11,661	116.61%
29	Collection Fee	$ 4,663	$ 5,000	$ 4,098	$ 902	18.04%
30	Special Projects Outreach	$ 2,715	$ 25,000	$ 65	$ 24,935	99.74%
31	Facilities Maintenance	$ 21,708	$ 23,000	$ 11,956	$ 11,044	48.02%
32	Land	$ -	$ 2,500,000	$ -	$ 2,500,000	100.00%
33	Information Technology	$ 110,242	$ 147,000	$ 73,954	$ 73,046	49.69%
34	Licensed Contractors	$ 2,299,048	$ 1,070,000	$ 959,398	$ 110,602	10.34%
35	Vehicle Purchase	$ 35,211	$ 55,000	$ -	$ 55,000	100.00%
36	Vehicle Maintenance	$ 9,257	$ 22,350	$ 7,828	$ 14,522	64.98%
37	Meters	$ 125,169	$ 50,000	$ 13,896	$ 36,104	72.21%
38	COW Reimb RWF O&M	$ 1,318,496	$ 2,100,000	$ 968,042	$ 1,131,958	53.90%
39	Rebates	$ 20,279	$ 75,000	$ 18,573	$ 56,427	75.24%
40	Right of Way	$ -	$ 30,000	$ 28,476	$ 1,524	5.08%
41	City Connection Water Charges	$ 452,842	$ 600,000	$ 346,193	$ 253,807	42.30%
42	Misc. (X-Band Radar Pledge)	$ 7,500	$ 7,500	$ -	$ 7,500	100.00%
43	Water Sampling	$ 41,069	$ 87,000	$ 44,275	$ 42,725	49.11%
44	DWR Loan Pmt-CDSProp13	$ 251,416	$ 251,416	$ 251,416	$ 0	0.00%
45	Bond Administrative Fee	$ 4,000	$ 4,000	$ 4,000	$ -	0.00%
46	2015 Water Bond	$ 2,305,100	$ 2,305,850	$ 2,305,850	$ -	0.00%
47	2016 Water Bond	$ 801,963	$ 804,213	$ 804,213	$ 1	0.00%
	Expenditures Total:	**$ 11,657,712**	**$ 18,247,079**	**$ 10,814,053**	**$ 7,433,028**	**40.74%**
	REVENUES LESS EXPENDITURES	**($867,586)**	**$1,149,921**	**$2,124,954**		

PAJARO VALLEY WATER MANAGEMENT AGENCY
BUDGET vs. ACTUAL
BY DEPARTMENT
2020-21FY as of 03/31/2021

#	Description	2020 One Year Prior Actual	2021 Amended Budget	2021 Year To Date End Balance	Remaining YTD Budget (Over) Under Variance	% Var
	Revenue					
1	Management Fees	$ 386,988	$ 387,000	$ 387,222	$ (222)	-0.06%
2	Augmentation Charges	$ 8,581,968	$ 11,500,000	$ 8,655,546	$ 2,844,454	24.73%
3	Delivered Water Sales	$ 1,641,732	$ 2,100,000	$ 1,444,465	$ 655,535	31.22%
4	Grants & Loans	$ -	$ 5,125,000	$ 2,400,860	$ 2,724,140	53.15%
5	Interest Income	$ 152,591	$ 250,000	$ 43,257	$ 206,743	82.70%
6	Other Revenue	$ 26,846	$ 35,000	$ 7,657	$ 27,343	78.12%
	Revenue Total:	**$ 10,790,125**	**$ 19,397,000**	**$ 12,939,007**	**$ 6,457,993**	**33.29%**
	Expenditures					
7	Office Administration	$ 678,115	$ 1,153,988	$ 827,268	$ 326,720	28.31%
8	Board Support	$ 18,405	$ 35,500	$ 20,460	$ 15,040	42.36%
9	Education & Outreach	$ 69,849	$ 163,650	$ 82,497	$ 81,153	49.59%
10	Grant Administration	$ 48,320	$ 116,500	$ 83,561	$ 32,939	28.27%
11	Conservation	$ 124,677	$ 445,500	$ 204,500	$ 241,000	54.10%
12	HS Recharge Facilities Optimization	$ 238,696	$ 255,000	$ 154,916	$ 100,084	39.25%
13	College Lake Project	$ 559,383	$ 5,189,406	$ 1,702,607	$ 3,486,799	67.19%
14	Loans & Bonds	$ 3,358,478	$ 3,361,479	$ 3,361,478	$ 1	0.00%
15	Harkins Slough Facility	$ 170,373	$ 244,500	$ 162,644	$ 81,856	33.48%
16	Coastal Distribution System	$ 817,550	$ 1,074,600	$ 680,038	$ 394,562	36.72%
17	Supplemental Water (In-Basin)	$ 255,839	$ 427,500	$ 270,746	$ 156,754	36.67%
18	Recycled Water Facility	$ 1,346,237	$ 2,137,000	$ 989,909	$ 1,147,091	53.68%
19	Metering Program	$ 349,791	$ 466,000	$ 241,220	$ 224,780	48.24%
20	Wats Slough & North Dunes Recharge	$ 311,937	$ 462,886	$ 270,175	$ 192,711	41.63%
21	RWF Disk Filter Upgrade	$ 2,616,019	$ 110,000	$ 103,090	$ 6,910	6.28%
22	Recycled Water Storage Project	$ 2,191	$ 126,573	$ 25,713	$ 100,860	79.69%
23	CDS F-Line Expansion	$ 320,596	$ 1,227,967	$ 1,090,746	$ 137,221	11.17%
24	Basin Modeling	$ 92,886	$ 273,500	$ 48,561	$ 224,939	82.24%
25	Basin Monitoring	$ 140,658	$ 245,500	$ 127,183	$ 118,317	48.19%
26	In-Basin Management Plan	$ 33,572	$ 503,000	$ 251,391	$ 251,609	50.02%
27	Regional Water Management Plan	$ 5,764	$ 33,500	$ 4,895	$ 28,605	85.39%
28	Out-of-Basin Funding	$ 9,605	$ 44,000	$ 12,508	$ 31,492	71.57%
29	In-Basin Funding	$ 88,702	$ 149,500	$ 97,948	$ 51,552	34.48%
	Expenditures Total:	**$ 11,657,712**	**$ 18,247,049**	**$ 10,814,053**	**$ 7,433,028**	**40.74%**
	REVENUES LESS EXPENDITURES	**$ (867,586)**	**$1,149,951**	**$ 2,124,954**		

PAJARO VALLEY WATER MANAGEMENT AGENCY
Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance
CLEARING ACCOUNT - Rabobank				
Beginning Balance	3/1/2021			$278,992
Cash Receipts				
Disbursements			762,803	
Transfers		731,468		
Bank Fees				
Ending Balance	3/31/2021			$247,657
GENERAL FUND10-MMA RABOBANK				
Beginning Balance	3/1/2021			$1,038,395
Cash Receipts				
Transfers			4,877	
Interest Earned		38		
Bank Fees				
Ending Balance	3/31/2021			$1,033,556
GENERAL FUND 10 - LAIF				
Beginning Balance	3/1/2021			$2,182,820
Transfers				
Interest Earned				
Ending Balance	3/31/2021			$2,182,820
GENERAL FUND 20 - LAIF				
Beginning Balance	3/1/2021			$8,015,370
Transfers				
Interest Earned				
Ending Balance	3/31/2021			$8,015,370
SPECIAL REVENUE FUND 20-Operating RABOBANK				
Beginning Balance	3/1/2021			$5,914
Cash Receipts		461,433		
Transfers			451,591	
Disbursments/ACH-Wire				
Bank Fees			3,091	
Interest Earned				
Ending Balance	3/31/2021			$12,665
SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN RABOBANK				
Beginning Balance	3/1/2021			$3,712,075
Transfers			275,000	
Bank Fees				
Interest Earned		132		
Ending Balance	3/31/2021			$3,437,207
Certificate of Deposit - DWR Loan Reserve Rabobank Fund 40				
Beginning Balance	3/1/2021			$253,981
Interest Earned				
Ending Balance	3/31/2021			$253,981

Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:
$15,487,548	$1,193,070	$1,497,363	$15,183,256
Cash Transfers	731,468	731,468	-
Actual Cash Receipts/Disbursements	461,602	765,895	

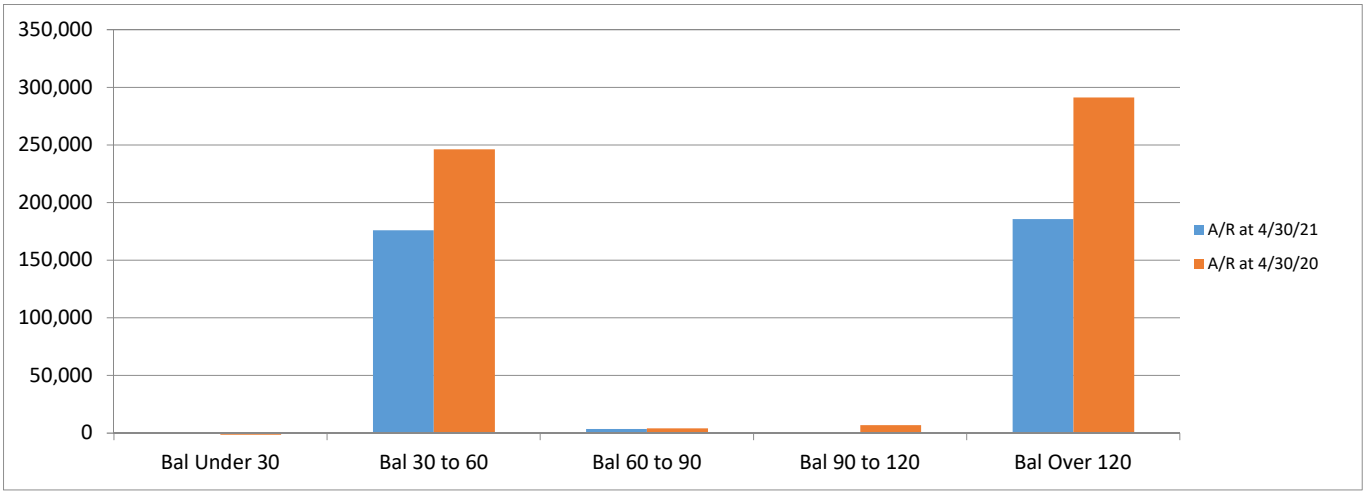
PAJARO VALLEY WATER MANAGEMENT AGENCY
INVESTMENT REPORT
ALL FUNDS
March 31, 2021

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Rabobank Clearing Account	0.00%	**$247,657**	1.63%	0.00%
General Fund 10				
Rabobank General Fund 10 Money Market Account	0.04%	1,033,556	6.81%	0.00%
Local Agency Investment Fund	0.63%	2,182,820	14.38%	0.09%
		$3,216,375		
Special Revenue Fund 20				
Rabobank Special Revenue Fund 20 Operating Account	0.00%	12,665	0.08%	0.00%
Rabobank Special Revenue Fund 20 Money Market Account	0.04%	3,437,207	22.64%	0.01%
Local Agency Investment Fund	0.63%	8,015,370	52.79%	0.33%
		$11,465,242		
Long Term Debt Fund 40				
Rabobank Certificate of Deposit DWR Loan Reserve	0.50%	**$253,981**	1.67%	0.01%
	Total:	**$15,183,256**	**100.0%**	

Total Funds Reserved (DWR Fund 40)	253,981
Total Funds Invested	14,668,952
Total Funds Non-interest Bearing	260,322
Total Funds	**$15,183,256**
Total Available Funds	14,929,275
Cash Reserve Policy Requirements (PV Water)	5,500,000
Surplus (Deficit) of Funds	**$9,429,275**

PV Water
Accounts Receivable Aging 3 Month Trend
As of 4/30/2021

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	365,614	0	176,183	3,595	89	185,747
Credits	(8,537)					
Total Accounts Receivable at 4/30/21	357,077					
Accounts Receivable before credits	547,589	-1,394	246,414	4,249	7,121	291,200
Credits	(15,556)					
Total Accounts Receivable at 4/30/20	532,033					
Accounts Receivable before credits	1,509,315	1,309,637	3,708	89	46,232	149,650
Credits	(18,440)					
Total Accounts Receivable at 3/31/21	1,490,875					
Accounts Receivable before credits	304,345	5,260	127	126,924	5,887	166,148
Credits	(11,611)					
Total Accounts Receivable at 2/28/21	292,734					
Accounts Receivable before credits	620,011	127	422,090	6,960	217	190,616
Credits	(27,351)					
Total Accounts Receivable at 1/31/21	592,660					



Accounts Payable

Checks by Date - Detail by Check Date

User: nancy
Printed: 4/30/2021 8:53 AM

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
ACH	A1250	AFLAC- FLEX ONE	04/09/2021	
	EE Deferralts	EE PR Deferrals		670.18
is ACH Check for Vendor A1250:				670.18
ACH	A300	ACWA/JPIA	04/09/2021	
	0665411	May21 Health Prems		29,694.05
his ACH Check for Vendor A300:				29,694.05
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	04/09/2021	
	EE Deferralts	EE PR Deferrals		4,565.00
his ACH Check for Vendor N125:				4,565.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	04/09/2021	
	EE Deferrals	ER/EE Retirement Contributions		8,518.69
	EE Deferralts	EE PR Deferrals		1,489.75
iis ACH Check for Vendor P1300:				10,008.44
ACH	P555	PVWMA-Cafeteria Account	04/09/2021	
	EE Deferralts	EE PR Deferrals		1,146.47
his ACH Check for Vendor P555:				1,146.47
36873	A190	ACE HARDWARE OF WATSONVILLE INC	04/09/2021	
	25364/204202	CD's Field Supplies for 3/21		256.79
Total for Check Number 36873:				256.79
36874	A1230	ADP-AUTOMATIC DATA PROCESSING INC.	04/09/2021	
	574481794 & 576671875	Agency Payroll Processing Charges PE for 2/18-3/19/21		537.94
Total for Check Number 36874:				537.94
36875	F475	BEATRIZ VASQUEZ-FLORES	04/09/2021	
	991	English/Spanish Augmentation Charge for 3/21		300.00
Total for Check Number 36875:				300.00
36876	C113	CALCPA	04/09/2021	
	I-0001198000	Membership#190699 Helen CPA rnwal for 5/1/21-4/30/22		535.00
Total for Check Number 36876:				535.00
36877	C1099	CAROLLO ENGINEERS INC	04/09/2021	
	0196011	Professional services for RWF Planning for 1/1-2/28/21		13,099.81
	196583	BMP Program Mngmnt HSR Planning Services for 2/21		6,687.25
	196583	BMP Program Mngmnt WSR Planning Services for 2/21		7,687.50
	196583	BMP Program Cost Planning Services Study for 2/21		16,287.08
	196583	BMP Program Mngmnt CL Planning Services for 2/21		20,030.29
	196682	CL Project Design and Bid Services for 2/1-2/28/21		119,868.35
Total for Check Number 36877:				183,660.28

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
36878	R999	CASH	04/09/2021	
	MARCHPETTYCASH	Office Petty Cash recoding fee for 3/20		4.00
	MARCHPETTYCASH	Office Petty Cash CRV car wash for 3/20		7.99
	MARCHPETTYCASH	Office Petty Cash soil sampling for 3/20		27.85
	MARCHPETTYCASH	Office Petty Cash for 3/20		52.11
Total for Check Number 36878:				91.95
36879	E107	ED BOGNER MECHANICAL INC	04/09/2021	
	64571	Facilities Hvac Maint. For 3/21		689.33
Total for Check Number 36879:				689.33
36880	F200	FEDERAL EXPRESS, INC.	04/09/2021	
	7-31932599	Telemetry Docs. for 3/21		45.18
	7-31932599	In Situ Inc. for 3/21		53.36
Total for Check Number 36880:				98.54
36881	K89	KARAS TECHNICAL SERVICES	04/09/2021	
	14786	Graphics for Spring Newsletter for 3/21		215.00
	14789	2550 Spring Newsletters for 3/21		1,802.63
Total for Check Number 36881:				2,017.63
36882	M900	MERRY MAIDS	04/09/2021	
	3/6-3/27/21	Monthly Office housekeeping for 3/6 to 3/27/21		632.00
Total for Check Number 36882:				632.00
36883	P1160	MIKE PODLECH	04/09/2021	
	2260	CL Fisheries Support Prof. Services for 3/1 to 3/31/21		3,915.00
Total for Check Number 36883:				3,915.00
36884	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	04/09/2021	
	210308-45	Water Samples Surface water for 3/8/21		709.00
	210308-46	Water Samples CDS for 3/8/21		574.00
	210317-19	Water Samples Groundwater for 3/17/21		90.00
	210322-46	HSP Water Samples for 3/22/21		458.00
	210322-48	Water Samples CD's for 3/22/21		979.00
Total for Check Number 36884:				2,810.00
36885	M1800	MONTEREY COUNTY FARM BUREAU	04/09/2021	
	0038676	MEMBERSHIP DUES		750.00
Total for Check Number 36885:				750.00
36886	M1865	MONTGOMERY & ASSOCIATES	04/09/2021	
	9090-21-2	Professional Services for 2/1 to 2/28/21		30,247.38
Total for Check Number 36886:				30,247.38
36887	N260	NGWA THE GROUNDWATER ASSOC.	04/09/2021	
	MEMBER#3155981	Annualy Membership for 6/2021-6/2022		115.00
Total for Check Number 36887:				115.00
36888	O411	O'REILLY AUTO PARTS	04/09/2021	
	2912410849	Vehicle Maint. & Repairs for Vehicle# 10 for 3/15/21		137.87
Total for Check Number 36888:				137.87
36889	P180	PENINSULA MESSENGER LLC	04/09/2021	
	391681	Monthly RaboBank Courier for 3/21		108.00

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
Total for Check Number 36889:				108.00
36890	P800	PG & E	04/09/2021	
	2926809320-9	Service at 36 B Brennan St for 2/23 to 3/23/21		36.89
	2926809320-9	Service at 36 B Brennan St for 2/23 to 3/23/21		110.66
	3771390038-1	Service at Jensen Rd #3 for 2/19 to 3/21/21		33.03
	4291054495-8	Service at 475 San Andreas Rd for 2/22 to 3/22/21		563.68
	5290624576-7	Service at 2240 Beach Rd for 2/19 to 3/21/21		18.61
	5916054391-0	Service at 187C San Andreas Rd for 2/22 to 3/22/21		1,842.87
	9218085363-9	Service at 162 San Andreas Rd for 2/9 to 3/10/21		217.07
Total for Check Number 36890:				2,822.81
36891	P1000	PITNEY BOWES GLOBAL FINANCIAL SERVICES LI	04/09/2021	
	3104660436	Postage Equipment Leasing Fee for 4/30-7/30/21		65.35
Total for Check Number 36891:				65.35
36892	P950	PITNEY BOWES PURCHASE POWER, INC.	04/09/2021	
	8000-9000-0396-	Postage Machine stamp purchase for 3/25/21		25.72
Total for Check Number 36892:				25.72
36893	P400	PVI PAJARO VALLEY IRRIGATION, INC.	04/09/2021	
	INV200051411	Field supplies tax was missing for 3/21		7.96
	INV200051871	Field CD's Supplies turn out relocations & parts for 3/21		1,680.38
Total for Check Number 36893:				1,688.34
36894	R400	REGISTER PAJARONIAN	04/09/2021	
	21030	Public Hearing/Spanish version for 3/20		492.00
Total for Check Number 36894:				492.00
36895	S1405	SC FUELS INC	04/09/2021	
	3/16--3/30/21	Agency Vehicles Fuel for 3/16 to 3/30/21		324.68
Total for Check Number 36895:				324.68
36896	S1900	SOIL CONTROL LAB, INC.	04/09/2021	
	1030512	Soil Monitoring Lab for 3/21		1,350.00
Total for Check Number 36896:				1,350.00
36897	C1580	SPECTRUM BUSINESS COMMUNICATIONS	04/09/2021	
	0495564032321	LandLine services for 3/23 to 4/22/21		666.46
Total for Check Number 36897:				666.46
36898	UB*00553	SPEEDLING INC	04/09/2021	
		Refund Check 001852-000, 56 PECKHAM RD		193.62
Total for Check Number 36898:				193.62
36899	UB*00554	SPEEDLING INC.	04/09/2021	
		Refund Check 001853-000, 56 PECKHAM RD		1,060.13
Total for Check Number 36899:				1,060.13
36900	T100	TAYLOR'S OFFICE CITY, INC.	04/09/2021	
	327820	Office Supplies Labels for 3/21		79.08
Total for Check Number 36900:				79.08
36901	T305	TELSTAR INSTRUMENTS, INC.	04/09/2021	
	107235	Annual Supp.& prog./test equipt./site visit for 1/14-3/16/21		8,777.50

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
Total for Check Number 36901:				8,777.50
36902	T345	THE HOME DEPOT CREDIT SERVICES	04/09/2021	
	9221102/7624632	Field Supplies for Basin Monitoring Equipt. for 2/21		65.47
Total for Check Number 36902:				65.47
36903	U185	U.S. BANK EQUIPMENT FINANCE	04/09/2021	
	438840761	RICOH Office Copier (upstairs) for 3/21		92.77
Total for Check Number 36903:				92.77
36904	Z100	ZAG TECHNICAL SERVICES, INC.	04/09/2021	
	114145	IT-Agreement Support 8x5 for 3/21		243.75
	114270	IT-Agreement Support 8x5 for 3/21		97.50
Total for Check Number 36904:				341.25
Total for 4/9/2021:				291,032.03
ACH	T359	THE STANDARD INSURANCE COMPANY	04/15/2021	
	00-649299-0087	Long Term Disability Benefits		528.79
his ACH Check for Vendor T359:				528.79
Total for 4/15/2021:				528.79
36905	A400	ACWA/JPIA WORKERS COMP	04/22/2021	
	Q3-0101-033121	Worker's Compensation Insuranc	Q3-010121-03	3,748.83
Total for Check Number 36905:				3,748.83
36906	A910	ATCHINSON,BARISONE,CONDOTTI	04/22/2021	
	33684	Professional Services General Matters for 3/1-3/31/21		3,819.42
	33685	Professional Services General Matters for 3/1-3/31/21		3,036.48
Total for Check Number 36906:				6,855.90
36907	A850	AVAYA FINANCIAL SERVICES.	04/22/2021	
	37518090	Phone/VM Lease Agreement for 3/1-4/1/21		388.24
Total for Check Number 36907:				388.24
36908	B195	BALANCE HYDROLOGICS, INC	04/22/2021	
	220177-0321	Data post process & Archiving WY20 MntringThru 3/20/21		12,874.25
Total for Check Number 36908:				12,874.25
36909	B102	BARTKIEWICZ, KRONICK & SHANAHAN INC	04/22/2021	
	8812.0001	Legal Professional Services Public Hearing for 3/21		165.00
	8812-0005/0006	Legal Professional Services CL. Project for 3/21		4,805.00
Total for Check Number 36909:				4,970.00
36910	L563	BRIAN LOCKWOOD	04/22/2021	
	2/23-3/22/21	GM. Cell reimb. For 2/23-3/22/21		80.00
Total for Check Number 36910:				80.00
36911	R40	CARDMEMBER SERVICE	04/22/2021	
	MAR2021	Logme in for 3/21		24.28
	MAR2021	Staff meeting for 3/21		20.70
	MAR2021	Billing for 3/21		164.68
	MAR2021	Assoc. of CA conference registration fee for 3/21		200.00

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
	MAR2021	CD's Field supplies for 3/21		1,043.33
	MAR2021	Office supplies for 3/21		38.22
	MAR2021	Billing for 3/21		-1,394.17
	MAR2021	Annual membership fee for 3/21		130.01
Total for Check Number 36911:				227.05
36912	C1099	CAROLLO ENGINEERS INC	04/22/2021	
	0197172	Professional services for RWF Planning for 3/1-3/31/21		2,186.13
	0197325	BMP Program Mngmnt WSR Planning Prog. report for 3/21		654.25
	0197325	BMP Program Cost Planning Services Study for 3/21		754.25
	0197325	BMP Program Mngmnt HSR Planning Prog. report for 3/21		352.55
	0197325	BMP Program Mngmnt CL Planning Prog. report for 3/21		6,235.70
	0197510	CL Project Design & Prof.Services for 3/1-3/31/21		157,112.94
Total for Check Number 36912:				167,295.82
36913	C103	CBEC ECO ENGINEERING INC	04/22/2021	
	17-1003-4-12	CL/Improve/Professional services Environ for 2/1-2/28/21		11,219.25
	17-1003-4-13	CL Professional services Environ for 3/1-3/31/21		1,161.00
	17-1003-5-4	CL/PS. Hydrologic Monitoring Yr.'21 for 3/ 1/ to 3/31/21		9,932.18
Total for Check Number 36913:				22,312.43
36914	W400	CITY OF WATSONVILLE UTILITIES	04/22/2021	
	ACC#25586	CD's Portable City Connection Usage from Jan-Mar 2021		35,260.02
Total for Check Number 36914:				35,260.02
36915	E355	EKI ENVIRONMENT & WATER INC	04/22/2021	
	B90103.01-05	HS. Professional Services for 2/20 to 3/26/21		4,160.00
Total for Check Number 36915:				4,160.00
36916	J301	JACOBS ENGINEERING GROUP INC.	04/22/2021	
	W8Y08700-007	Expansion and CL Design for 2/27 to 3/26/21		93,502.59
Total for Check Number 36916:				93,502.59
36917	M1050	MAGGIORA BROS. DRILLING INC.	04/22/2021	
	M21-042	Meters-Telemetry Grant for 4/21		18,252.00
Total for Check Number 36917:				18,252.00
36918	M1872	MICROSOFT	04/22/2021	
	E0400E5QRX	IT-Online Hydrology 365 Support for 3/17-4/16/21		12.50
Total for Check Number 36918:				12.50
36919	M1875	MICROSOFT AZURE	04/22/2021	
	E0600E7847	IT-Support Pay as You go for 2/12-3/11/21		13.55
Total for Check Number 36919:				13.55
36920	M1086	MILLER MAXFIELD, INC.	04/22/2021	
	0321PV	Water Awardness Month planning for 3/21		1,587.50
Total for Check Number 36920:				1,587.50
36921	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	04/22/2021	
	210329-37	Water Samples CDS for 3/29/21		270.00
	210329-38	SurfaceWater Samples for 3/29/21		175.00
	210331-20	Water Samples CD's RENEM for 3/31/21		740.00
Total for Check Number 36921:				1,185.00

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
36922	M1425	MONTEREY BAY PROFESSIONAL LANDSCAPE INC	04/22/2021	
	35995	Building Mo. Landscape Maint. For 4/6 & 4/20/21		196.00
Total for Check Number 36922:				196.00
36923	P300	PAJARO VALLEY CHAMBER OF COMMERCE	04/22/2021	
	10853	Annually Membership Rnwal Dues for 4/21 thru 4/22		151.00
Total for Check Number 36923:				151.00
36924	P510	PAJARO VALLEY PRINTING	04/22/2021	
	41946	Invoice Perforated paper or Envelopes for 4/21		1,478.15
Total for Check Number 36924:				1,478.15
36925	P800	PG & E	04/22/2021	
	1787734656-3	Service at 1859 Beach rd for 3/11 to 4/11/21		6,745.65
	9214983032-2	Service at 1931 Beach rd for 3/11 to 4/11/21		1,917.11
	9218085363-9	162 San Andreas (credit $1631.19) for 3/11 to 4/11/21		845.27
	9968544374-1	Service at 36 Brennan St for 3/11 to 4/11/21		151.37
	9968544374-1	Service at 36 Brennan St for 3/11 to 4/11/21		454.10
Total for Check Number 36925:				10,113.50
36926	P400	PVI PAJARO VALLEY IRRIGATION, INC.	04/22/2021	
	INV200052044	Field supplies for 4/21		321.47
	INV200052152	Recharge Basin Clay scrapping project for 4/21		1,000.00
	INV200052419	Field supplies for 4/21		31.83
Total for Check Number 36926:				1,353.30
36927	R400	REGISTER PAJARONIAN	04/22/2021	
	21351	Public Hearing/English version propose augmtn. for 4/21		246.00
	21352	Public Hearing/Spanish version propose augmtn. for 4/21		246.00
Total for Check Number 36927:				492.00
36928	S876	SANTA CRUZ SENTINEL	04/22/2021	
	ACC#1578005	Daily Office News paper 13 wks for 4/3 thru-6/26/21		76.19
Total for Check Number 36928:				76.19
36929	S1405	SC FUELS INC	04/22/2021	
	0377604	Agency Vehicles Fuel for 4/1 to 4/14/21		335.98
Total for Check Number 36929:				335.98
36930	S1681	SHAMROCK OFFICE SOLUTIONS	04/22/2021	
	522019	Monthly Office Printer for 3/2-4/1/21		217.82
Total for Check Number 36930:				217.82
36931	S2150	SOUTHWEST VALVE, LLC	04/22/2021	
	6283	Turnout Butterfly Valves & parts for 4/21		2,506.85
	6285	Turnout Butterfly Valves & parts for 4/21		2,805.74
Total for Check Number 36931:				5,312.59
36932	S2865	SWCA ENVIRONMENTAL CONSULT. INC.	04/22/2021	
	124845	Environ. Survey Telemetery Support for 3/1-4/10/21		1,331.00
Total for Check Number 36932:				1,331.00
36933	T225	T.M. IRRIGATION SPECIALTIES INC	04/22/2021	
	18559	Field Supplies Parts for 3/21		294.80
Total for Check Number 36933:				294.80

Check No	Vendor No / Invoice No	Vendor / Description	Check Date / Reference	Check
36934	T345	THE HOME DEPOT CREDIT SERVICES	04/22/2021	
	8514327/4015245	Field Supplies CD's Turnouts Telemetry project for 3/21		329.57
Total for Check Number 36934:				329.57
36935	V369	VERIZON WIRELESS	04/22/2021	
	9876623418	Agency Personnel Cell Phones & equipt. for 3/2 - 4/1/21		469.16
Total for Check Number 36935:				469.16
36936	W80	WAGEWORKS INC.	04/22/2021	
	INV2714336	Mo. Admin & Compliance fee for 3/21		110.00
Total for Check Number 36936:				110.00
36937	Z100	ZAG TECHNICAL SERVICES, INC.	04/22/2021	
	114415	IT-Agreement Patching & AV Managed for 4/21		1,359.50
	114434	IT-Agreement Support 8x5 for 4/21		390.00
	114458	IT-Monthly Subscription Agreement-Datto for 4/21		815.00
	114601	IT-Monthly Subscription MS-CSP for 4/21		176.00
Total for Check Number 36937:				2,740.50
Total for 4/22/2021:				397,727.24
ACH	A1250	AFLAC- FLEX ONE	04/23/2021	
	EE Deferrals	EE PR Deferrals		612.10
is ACH Check for Vendor A1250:				612.10
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	04/23/2021	
	EE Deferrals	EE PR Deferrals		4,565.00
his ACH Check for Vendor N125:				4,565.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	04/23/2021	
	EE Deferrals	EE PR Deferrals		1,489.74
	EE Deferrals	ER/EE Retirement Contributions		8,696.16
is ACH Check for Vendor P1300:				10,185.90
ACH	P555	PVWMA-Cafeteria Account	04/23/2021	
	EE Deferrals	EE PR Deferrals		1,146.47
his ACH Check for Vendor P555:				1,146.47
Total for 4/23/2021:				16,509.47
		Report Total (75 checks):		705,797.53