



**ADMINISTRATION & FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, March 8, 2022 3:00 p.m.
Teleconference Meeting due to COVID-19**

The teleconference meeting was called to order at 3:00 p.m.

1. Roll Call of Committee Members:

Committee Members Present: Bob Culbertson (Chair), Abel Sanchez (Vice Chair), Amy Newell

Committee Members Absent: None

Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FA), Financial Analyst

Others Present:

2. Director Comments: Director Culbertson addressed upcoming Monterey County Water Forum (March 15, 2022)

3. Public Comments: None

4. Consider Approving Minutes of February 8, 2022 Committee Meeting:

Action: Vice Chair Sanchez moved to approve the February 8, 2022 minutes; Seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

5. Consider COVID-19 Supplemental Paid Sick Leave (SB 114):

Action: Director Newell moved to accept the Supplemental Paid Sick Leave (SB114) and make a recommendation to the Board for approval; seconded by Vice Chair Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

6. Consider Resolution 2022-XX Authorizing Representatives to Sign and Act for the Pajaro Valley Water Management Agency at Mechanics Bank:

Action: Director Newell moved to accept Resolution 2022-XX Authorizing Representatives to Sign and Act for the Pajaro Valley Water Management Agency at Mechanics Bank and make a recommendation to the Board for approval; seconded by Vice Chair Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

7. **Review and Consider Accepting Financial Reports:**

Action: Director Newell moved to accept the Financial Reports and place them on the consent agenda for Board consideration of approval; seconded by Vice Chair Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

8. **Review and Consider Accepting Cash Flow Reports:**

Action: Vice Chair Sanchez moved to accept the Cash Flow Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

9. **Discuss Future Agenda Items and Next Meeting Date:** Preliminary Budget for FY22-23, Scope of Services with Fedak & Brown. Next meeting date set for Tuesday, April 12, 2022, 3:00 p.m.

Adjournment: 4:00 p.m.