



**ADMINISTRATION & FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, April 12, 2022 3:00 p.m.
Teleconference Meeting due to COVID-19**

The teleconference meeting was called to order at 3:00 p.m.

1. Roll Call of Committee Members:

Committee Members Present: Bob Culbertson (Chair), Abel Sanchez (Vice Chair), Amy Newell

Committee Members Absent: None

Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino, Interim Finance &

Administration Services Manager (IFASM), Laura Taay, Administrative Analyst/Board Secretary (FA)

Others Present: Robert Rodoni

2. Director Comments: None

3. Public Comments: None

4. Consider Approving Minutes of March 8, 2022 Committee Meeting:

Action: Director Newell moved to approve the March 8, 2022 minutes; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

5. Consider Effective Date of Delivered Water Charge and Augmentation Charge (Oral Report):

GM Lockwood reported that PV Water is likely to receive a \$7.6 million Sustainable Groundwater Management Grant from the California Department of Water Resources. Because of the anticipated grant funding, and taking into account public comment from growers regarding PV Water's rates, staff has been working with Carollo Engineers to evaluate the effect of that grant on the rate structure, including a scenario where the effective date is delayed from July 1, 2022 to December 1, 2022. GM Lockwood recommended no action be taken at this time, but that this item be placed on the agenda of the May Administration & Finance Committee meeting.

Action: Chair Culbertson directed staff to bring this item back once staff has received formal confirmation of the grant award.

6. Consider Preliminary Budget for Fiscal Year Ending June 30, 2023:

GM Lockwood presented the proposed Preliminary Budget for Fiscal Year Ending June 30, 2023 as well as the schedule for the budget process. Staff will present the proposed Budget to the Board for consideration on April 20, 2022, and keep the item on the Administration & Finance Committee agenda through June.

Action: None taken.

7. **Consider Staff Recommendation Regarding Upgrades to Blend Well 1 and Blend Well 2:**

Action: Director Newell moved to accept staff recommendation regarding upgrades to Blend Well 1 and Blend Well 2 and place the item on the consent agenda for Board consideration of approval; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**
Noes: **None**
Abstain: **None**
Absent: **None**

8. **Consider Increasing Residential Water Conservation Rebates:**

Action: Director Sanchez moved to approve the proposed increases to the Residential Water Conservation Rebates as described on the staff report and place the item on the consent agenda for Board consideration of approval; seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**
Noes: **None**
Abstain: **None**
Absent: **None**

9. **Consider Agreement with Diaz Roofing for Installation and Roof Repair Work at PV Water Office, 36 Brennan Street:**

Action: Director Newell moved to accept the Agreement with Diaz Roofing for Installation and Roof Repair Work at the PV Water office in an amount not to exceed \$31,500 and place the item on the consent agenda for Board consideration of approval; seconded by Director Culbertson.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**
Noes: **None**
Abstain: **None**
Absent: **None**

10. **Review and Consider Accepting Quarterly Reports:**

Action: Director Newell moved to accept the Quarterly Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**
Noes: **None**
Abstain: **None**
Absent: **None**

11. **Review and Consider Accepting Financial Reports:**

Action: Director Sanchez moved to accept the Financial Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Newell

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

12. **Review and Consider Accepting Cash Flow Reports:**

Action: Director Newell moved to accept the Cash Flow Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

13. **Discuss Future Agenda Items and Next Meeting Date:** Next meeting date set for Tuesday, May10, 2022, 3:00 p.m.

Adjournment: 4:37 p.m.