



**ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of
Tuesday, July 12, 2022 3:00 p.m.
Teleconference Meeting due to COVID-19**

The teleconference meeting was called to order at 3:00 p.m.

1. Roll Call of Committee Members:

Committee Members Present: Bob Culbertson (Chair), Amy Newell

Committee Members Absent: Abel Sanchez (excused)

Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino, Interim Finance & Administration Services Manager (IFASM)

Others Present: None

2. Director Comments: None

3. Public Comments: None

4. Consider Approving Minutes of June 7, 2022 Committee Meeting:

Action: Director Newell moved to approve the June 7, 2022 minutes; seconded by Director Culbertson.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell**

Noes: **None**

Abstain: **None**

Absent: **Sanchez**

5. Consider Agreement with Miller Maxfield, Inc., for Public Outreach and Community Engagement Services in support of the College Lake Integrated Resources Management Project and Groundwater Sustainability, in an amount not to exceed \$200,000:

Action: Amy Newell moved to make a recommendation to the Board to consider approval of the Agreement with Miller Maxfield, Inc., for Public Outreach and Community Engagement Services in an amount not to exceed \$200,000; seconded by Director Culbertson.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell**

Noes: **None**

Abstain: **None**

Absent: **Sanchez**

6. **Review and Consider Accepting Quarterly Reports:**

Action: Director Newell moved to accept the Quarterly Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Culbertson.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell,**

Noes: **None**

Abstain: **None**

Absent: **Sanchez**

7. **Review and Consider Accepting Financial Reports:**

Action: Director Newell moved to accept the Financial Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Culbertson.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell**

Noes: **None**

Abstain: **None**

Absent: **Sanchez**

8. **Review and Consider Accepting Cash Flow Reports:**

Action: Director Culbertson moved to accept the Cash Flow Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell**

Noes: **None**

Abstain: **None**

Absent: **Sanchez**

9. **Discuss Future Agenda Items and Next Meeting Date:** Next meeting date set for Tuesday, August 9, 2022, 3:00 p.m.

Adjournment: 3:38 p.m.