



**ADMINISTRATION & FINANCE COMMITTEE
MEETING MINUTES of
Tuesday, September 13, 2022 3:00 p.m.
Teleconference Meeting due to COVID-19**

The teleconference meeting was called to order at 3:00 p.m.

1. Roll Call of Committee Members:

Committee Members Present: Bob Culbertson (Chair), Abel Sanchez (Vice Chair), Amy Newell

Committee Members Absent: None

Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino, Interim Finance & Administration Services Manager (IFASM)

Others Present: Al Eaton

2. Director Comments:

3. Public Comments: None

4. Consider Approving Minutes of August 9, 2022 Committee Meeting:

Action: Director Newell moved to approve the August 9, 2022 minutes; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

5. Consider Watsonville Slough System Managed Aquifer Recharge and Recovery Projects Design and Bid Period Services

a. Draft Agreement with Carollo Engineers, Inc.

b. Draft Amendment to Agreement with EKI Water & Environment, Inc.:

Action: Director Newell moved to make a recommendation to the Board to consider approval of the Agreement with Carollo Engineers, Inc., seconded by Director Sanchez; and Director Sanchez moved to make a recommendation to the Board to consider approval of the Amendment to Agreement with EKI Water & Environment, Inc.; seconded by Director Newell.

The motions carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

6. Review and Consider Amending the Conflict of Interest Code:

Action: Director Newell moved to accept the Conflict of Interest Code and place it on the consent agenda for Board consideration of approval; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

7. Review and Consider Accepting Financial Reports:

Action: Director Sanchez moved to accept the Financial Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Newell.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

8. Review and Consider Accepting Cash Flow Reports:

Action: Director Newell moved to accept the Cash Flow Reports and place them on the consent agenda for Board consideration of approval; seconded by Director Sanchez.

The motion carried following roll call vote:

Ayes: **Culbertson, Newell, Sanchez**

Noes: **None**

Abstain: **None**

Absent: **None**

9. Discuss Future Agenda Items and Next Meeting Date: next meeting date set for Tuesday, October 11, 2022, 3:00 p.m.

Adjournment: 4:30 p.m.