PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA. 95076
TEL: 831) 722-9292 FAX: 831) 722-3139
email: info@pvwater.org • https://www.pvwater.org

ADMINISTRATION & FINANCE COMMITTEE MEETING
PV Water, 36 Brennan Street, Watsonville
Tuesday, May 7, 2024, 3:00 p.m.

MEETING AGENDA

1. Call to Order and Roll Call:
   Committee members: Bob Culbertson (Chair), Abel Sanchez (Vice Chair), Amy Newell

2. Director Comments

3. Public Comments
   This time is set aside for members of the general public to address the Committee on any item not on the agenda, and that is within the subject matter jurisdiction of the Committee. Each speaker is allotted up to 3 minutes.

4. Consider Approval of April 9, 2024, Administration & Finance Committee Meeting Minutes
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

5. Consider Actions Related to Watsonville Slough System Managed Aquifer Recharge & Recovery Project: Amendment to Agreement with EKI Water & Environment, Inc. for Recovery Well and Monitoring Well Support Services, in an Amount Not to Exceed $44,900, and Agreement with Piini Realty for Property Appraisal Services in an Amount Not to Exceed $32,500
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

6. Consider Water Awareness Project with the Santa Cruz County Fairgrounds Foundation in an Amount Not to Exceed $12,000
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

PV Water is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PV Water offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PV Water at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

7. Consider Proposed Budget Amendments for Fiscal Year Ending June 30, 2024
    i. Introduction by staff
    ii. Questions from Committee
    iii. Public comment
    iv. Committee discussion and deliberation
    v. Committee action

8. Consider Preliminary Budget for Fiscal Year Ending June 30, 2025
    i. Introduction by staff
    ii. Questions from Committee
    iii. Public comment
    iv. Committee discussion and deliberation
    v. Committee action

9. Consider Approval of Engagement with C.J. Brown & Company CPAs for Annual Audit Services for Fiscal Year Ending June 30, 2024, in an Amount Not to Exceed $32,853
    i. Introduction by staff
    ii. Questions from Committee
    iii. Public comment
    iv. Committee discussion and deliberation
    v. Committee action

10. Consider Accepting Quarterly Reports
    a. Budget to Actual
    b. Contract Commitments
        i. Introduction by staff
        ii. Questions from Committee
        iii. Public comment
        iv. Committee discussion and deliberation
        v. Committee action

11. Consider Accepting Financial Reports
    a. Activity Report
    b. Investment Report
        i. Introduction by staff
        ii. Questions from Committee
        iii. Public comment
        iv. Committee discussion and deliberation
        v. Committee action

12. Consider Accepting Cash Flow Reports
    a. A/R Aging Update
    b. A/P Report
        i. Introduction by staff
        ii. Questions from Committee
        iii. Public comment
        iv. Committee discussion and deliberation
        v. Committee action

13. Discuss future agenda items and next meeting date – Tuesday, June 11, 2024, 3:00 p.m.

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Adjournment

Remote Access for Meeting

Join the Administration & Finance Committee meeting from your computer, tablet or smartphone.
https://www.gotomeet.me/PVWater/pv-water-administration-finance-committee

You can also dial in using your phone.
United States (Toll Free): 1 877 309 2073
Access Code: 392-853-285

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ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of Tuesday, April 9, 2024, 3:00 p.m. PV Water, 36 Brennan Street, Watsonville

Chair Culbertson called the meeting to order at 3:04 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Bob Culbertson (Chair), Abel Sanchez (Vice Chair), Amy Newell
   Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FASM), Priscilla Sanchez (FA)
   Others Present: Robert Rodoni

2. **Director Comments:** Director Newell commented that the Salinas Valley Groundwater Sustainability Agency will be holding a series of informational workshops regarding a variety of water topics (GM Lockwood added that he will be presenting at the Castroville workshop on April 12). Director Culbertson stated that as PV Water's Zone 7 representative he is attending Pajaro Regional Flood Management Agency (PRFMA) meetings both in person and via Zoom. He stated the PRFMA voted to pay the fees/taxes of Zone 7 residents to further implement the Pajaro River Levee Project.

3. **Public Comments:** Mr. Rodoni commented the purpose of the Salinas Valley GSA workshops is to do outreach and gather ideas supported by community input. He also stated that one can reply to an upcoming board meeting by giving notice that one will not be present in person, so they can attend via zoom and still comment. He also asked what LAIF is and GM Lockwood explained the investment to him.

4. **Staff Comments:** PVWMA staff had a luncheon to meet with Executive staff of Santa Cruz County Bank to discuss their product offerings; specifically, LAIF with equally competitive rates. While the Agency isn't looking to change financial institutions, which would require a Request for Proposal, Santa Cruz County Bank offered their services and assistance.

5. **Consider Approving Minutes of March 12, 2024, Committee Meeting:**
   Action: Director Newell moved to approve the March 12, 2024, meeting minutes; seconded by Director Sanchez.

   The motion carried following vote:

   Ayes: **Culbertson, Sanchez, Newell**

Noes: **None**
Abstain: **None**
Absent: **None**

6. **Consider Preliminary Budget for Fiscal Year Ending June 30, 2025:**
GM Lockwood provided an overview of the preliminary budget for Fiscal Year Ending June 30, 2025; discussion ensued a variety of expenditures such as staff coverage for operations and on-call duties, basin management activities, and the timeline to adopt the budget prior to June 30, 2025.

Action: Director Newell moved to recommend the Board adopt the preliminary budget for the fiscal year ending June 30, 2025; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

7. **Discuss PV Water 40th Anniversary (oral report):**
Director Newell presented a publication received from Monterey Bay Aquarium, who is also celebrating their 40th anniversary, highlighting historical events over the years and suggested PV Water to consider doing something of the same; floated ideas of seeking sponsorship to fund the expense vs Agency funding through Special Public Outreach which has a budget that can cover the expense.

Action: Director Newell moved to recommend the Board consider hosting a 40th Anniversary event and establish a budget not to exceed $12,000; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**

8. **Consider Accepting Quarterly Billing Summary Report:**
GM Lockwood presented the Quarterly Billing Summary Report.

Action: Director Sanchez moved to accept the quarterly billing reports and recommend the Board approve them; seconded by Director Newell.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**

Noes: **None**
Abstain: **None**
Absent: **None**

9. **Consider Accepting Financial Reports:**
GM Lockwood presented the Financial Reports.

Action: Director Newell moved to accept the financial reports and recommend the Board approve them; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

10. **Consider Accepting Cash Flow Reports:**
GM Lockwood presented the Cash Flow Reports.

Action: Director Newell moved to accept the cash flow reports and recommend the Board approve them; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

11. **Discuss Future Agenda Items and Next Meeting Date:** The next regular meeting date is set for Tuesday, May 7, 2024, 3:00 p.m.

Adjournment: 4:33 p.m.

MEMORANDUM

DATE:	May 2, 2024
MEETING OF:	May 7, 2024
TO:	Administration & Finance Committee
FROM:	General Manager
RE:	**ITEM 5:** Consider Actions Related to Watsonville Slough System Managed Aquifer Recharge & Recovery Project: Amendment to Agreement with EKI Water & Environment, Inc. for Recovery Well and Monitoring Well Support Services, in an Amount Not to Exceed $44,900, and Agreement with Piini Realty for Property Appraisal Services in an Amount Not to Exceed $32,500

INTRODUCTION

The Pajaro Valley Water Management Agency (PV Water) Board of Directors (Board) certified the Final Environmental Impact Report for Watsonville Slough System Managed Aquifer Recharge & Recovery Projects (Project) and formally approved the Project in January 2021. The webpage https://www.pvwater.org/wss-marr includes links to the Draft and Final EIR documents as well as the supporting notices and presentations. In the time since the certification of the EIR, staff and consultants have prepared and submitted a water right permit application to the State Water Resources Control Board, conducted groundwater modeling of recharge operations, and performed pump tests on existing recovery wells, drilled and performed pump tests on three new wells at the Harkins Slough Recharge Basin. The next phase of project implementation includes continued environmental permitting, the preparation of final designs, and the procurement of property rights.

BACKGROUND

Project Description

Throughout much of the Pajaro Valley Groundwater Basin, groundwater levels have declined as a result of long-term groundwater overdraft. Overdraft conditions result in seawater intrusion, groundwater quality degradation, and groundwater storage depletion. To address these circumstances, and in furtherance of the BMP Update, the Project, comprised of the Harkins Slough Facilities Upgrades Project and Struve Slough Project, were developed. The primary purposes of the Project is to help balance the groundwater basin, prevent further seawater intrusion, and meet water supply needs in the Agency's service area by further developing the Watsonville Slough System as a water storage and supply source.

The Board adopted the following project-specific objectives for the Project in April 2020:

- Design and implement reliable facilities to help achieve sustainable groundwater management of the Pajaro Valley Groundwater Subbasin by 2040, taking into account potential future hydrologic changes, including those associated with climate change.

- Substantially contribute to the Pajaro Valley's water supply needs in a timely manner, consistent with the Basin Management Plan Update implementation goals.
- Use locally controlled surface water for agricultural purposes to offset groundwater pumping in an environmentally sound manner and in coordination with resource agencies, the public, and other stakeholders, while preserving existing habitat.
- Make efficient use of, and leverage federal, state, and local investments in, existing Agency infrastructure.
- In coordination with other agencies, develop surface water supplies in a manner that is compatible with flood risk reduction and habitat restoration planning.

DISCUSSION

The Board authorized and directed the general manager to issue a Request for Proposals (RFP) for Watsonville Slough System Managed Aquifer Recharge & Recovery Projects, Design and Bid Period Services on June 10, 2022. Staff sent the RFP to 12 firms with expertise in water resources and posted at https://www.pvwater.org. While staff heard from a few firms following the issuance of the RFP, Carollo was the only firm to submit a proposal. Following receipt of the proposal, staff circulated it to the Ad Hoc Proposal Review Committee for review, and then engaged with Carollo to review and refine the scope of services and budget estimate. Following negotiations, it made sense to staff to split EKI from Carollo's scope because PV Water is already in an agreement with EKI for similar work.

Hydrologic Support Services

At the request of staff, EKI prepared a scope of work and cost estimate to provide continued support for the Watsonville Slough System Managed Aquifer Recharge & Recovery Project. Tasks include preparing a post-construction well report, preparing bid ready documents for new monitoring and recovery wells to go with the Southeast Recharge Basin, and provided support to the environmental team as needed. Work covered under this agreement is not to exceed $44,900.

Property Appraisal Services

PV Water, through the office of its General Counsel, issued a request for proposals for appraisal services and in response received proposals from three companies. Following review and deliberation, the team reached consensus that Piini Realty was the most qualified and the best choice. If the agreement is approved, Piini Realty will approve 12 properties for the Project at a cost not to exceed $32,500.

FISCAL IMPACT

The not to exceed amount for the amendment to the agreement with EKI is $77,400. If approved, work will begin in the current fiscal year and will continue into the following fiscal year.

STAFF RECOMMENDATION

The Committee recommend the Board, by single motion or multiple motions as it deems appropriate, take the following recommended actions:

1. Approve the amendment to the agreement, in substantially the same form as the version attached, with EKI for Watsonville Slough System Managed Aquifer Recharge &

Recovery Project, Recovery Well and Monitoring Well Support Services, in an Amount Not to Exceed $44,900

2. Approve the Agreement, in substantially the same form as the version attached, with Piini Realty, for Watsonville Slough System Managed Aquifer Recharge & Recovery Project Appraisal Services, in an Amount Not to Exceed $32,500, plus any change orders not to exceed $6,500 (20%)

ATTACHMENTS

- Draft Amendment to Agreement with EKI
- Draft Agreement with Piini Realty

FIFTH AMENDMENT TO AGREEMENT FOR

RECOVERY WELL AND MONITORING WELL SUPPORT SERVICES FOR THE WATSONVILLE SLOUGH SYSTEM MANAGED AQUIFER RECHARGE AND RECOVERY PROJECTS

THIS FIFTH AMENDMENT, dated May 15, 2024, ("Fifth Amendment") TO THE AGREEMENT dated August 7, 2019 is made by and between the Pajaro Valley Water Management Agency, a state-chartered water management district ("PV Water") and EKI Environment & Water Inc. (Consultant").

RECITALS

WHEREAS, PV Water and Consultant previously entered into that certain Agreement ("Agreement") dated August 7, 2019, for Preliminary Modeling Evaluation of Alternative Harkins Slough Recharge Facility Improvements ("Project"), in the original amount of not to exceed of **$24,900**, which is incorporated herein by this reference; and

WHEREAS, PV Water and Consultant agreed to a First Amendment to Agreement, dated February 26, 2020, adding additional services, in the amount not to exceed Sixty Six Thousand Dollars **($66,000**) and a new termination date of July 31, 2021; and a Second Amendment to Agreement, dated September 2, 2021, adding a new Extended Termination date of December 31, 2021; and a Third Amendment to Agreement, dated February 16, 2022 to provide for ***Harkins Slough Recharge & Recovery Facility Upgrades,*** with services not to exceed **$70,500**, and a time extension through December 31, 2023; and a Fourth Amendment to provide additional services for ***Watsonville Slough System Managed Aquifer Recharge & Recovery Facility Projects*** with new services not to exceed **$95,800**, and a time extension through June 30, 2024; and

WHEREAS, PV Water and Consultant desire to add a Fifth Amendment to Agreement to provide additional services for ***Recovery Well and Monitoring Well Support Services for the Watsonville Slough System Managed Aquifer Recharge and & Recovery Projects***, with new services **not to exceed $44,900,** and a time extension through June 30, 2025, to complete the tasks described in Exhibit A, specified herein.

AGREEMENT

NOW, THEREFORE, it is agreed between PV Water and Consultant to incorporate the above Recitals hereto, and that the Agreement is hereby amended as follows:

1. Section 1 of the Agreement is hereby amended to read as follows:

   "Term of Agreement. This Agreement shall be effective on May 15, 2024 and terminate on June 30, 2025 unless terminated sooner pursuant to the terms of this Agreement."

2. Section 2 of the Agreement is hereby amended to read as follows:

   "Work. Consultant will furnish services as defined and described in Exhibit A and Exhibit B, incorporated herein. In the event of any conflict between Exhibits A and B and this Agreement, this Agreement shall govern, control, and take precedence. Consultant represents and warrants that it: (i) is fully experienced and properly qualified to perform the class of work and service provided for herein, (ii) has the financial capability required for the performance of the work and services,

and (iii) is properly equipped and organized to perform the work and services in a competent, timely, and proper manner, in accordance with the requirements of this Agreement."

Exhibit A is attached and incorporated into this Fifth Amendment, and as such is attached and incorporated into the Agreement. The parties hereby agree that Consultant's services as defined in Exhibit A will be at a cost not to exceed **$44,900**, bringing the total Not to Exceed Amount to **$302,100.**

Notwithstanding these amended terms, all other terms and conditions of the original Agreement and attachments shall remain in full force and effect.

Each party acknowledges that it has reviewed this Fifth Amendment and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Fifth Amendment.

The parties may execute this Fifth Amendment in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. A scanned, electronic, facsimile or other copy of a party's signature shall be accepted and valid as an original.

The signatories to this Fifth Amendment warrant and represent that each is authorized to; 1) provide additional services; 2) add a new amount not to exceed $44,900; and 3) extend the Term of Agreement and that their respective signatures serve to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Fifth Amendment.

IN WITNESS WHEREOF, PV Water and the Consultant have executed this Fifth Amendment effective as of the date shown above.

PAJARO VALLEY WATER MANAGEMENT AGENCY

By: _____ Date: _____

Brian Lockwood, General Manager

EKI Environment & Water, Inc.

By: _____ Date: _____

John T. DeWitt, P.E.,
Vice-President

Approved As To Form:

By: _____ Date: _____

PV Water General Counsel

EXHIBIT A

eki environment & water

Corporate Office
2001 Junipero Serra Boulevard, Suite 300
Daly City, CA 94014
(650) 292-9100
ekiconsult.com

01 May 2024

Brian Lockwood, PG, CHg
General Manager
Pajaro Valley Water Management Agency
36 Brennan St.
Watsonville, CA 95076

Subject: **Proposed Scope of Work and Budget to Provide Recovery Well and Monitoring Well Support Services for the Watsonville Slough System Managed Aquifer Recharge and Recovery Projects**
(EKI B90103.00)

Dear Mr. Lockwood:

The EKI Environment & Water, Inc. (EKI) team[1] is pleased to present this proposed scope of work and budget to the Pajaro Valley Water Management Agency (PV Water) to continue geohydrologic and well design support services for the Watsonville Slough System Managed Aquifer Recharge and Recovery Projects. This scope provides data compilation, analysis and reporting on the construction and recently completed testing of three new recovery wells for the Harkins Slough aquifer storage and recovery project, preparation of design specifications and bid documents for drilling and construction of recovery wells and monitoring wells planned for the Southeast Basin, and as-needed support for the EIR and appropriative water right application to the State Water Board.

INTRODUCTION AND BACKGROUND

Harkins Slough Recharge Basin

In 2012, HydroMetrics WRI developed a numerical model of the Harkins Slough Recharge Basin based on the contemporaneous understanding of the uppermost water bearing zone (HydroMetrics WRI, "*Harkins Slough Groundwater Model*," 2012, herein referred to as the "Recharge Pond Model"). In 2019, using datasets provided by the Pajaro Valley Water Management Agency (PV Water), EKI extended the simulation period through 27 September 2012, and completed modifications to modeled subsurface conditions to represent the most current conceptual understanding of subsurface stratigraphy (Carollo, "*Recharge Basin Hydrogeologic Study*," 2018). EKI utilized the modified Recharge Pond Model to simulate measured mound development beneath the pond and its decay throughout the shallow aquifer over time. Consistent with observations, model results indicated that the recharge mound decays and dissipates within months after surface water diversions cease.

The shallow aquifer is comprised of an upper sand zone and underlying gravel zone separated by a relatively thin clay lens. Water level data and Recharge Pond Model calculations suggest that the water

[1] The EKI team includes Martin B. Feeney PG, CEG, CHg.

transmitting properties of the gravel may be an order of magnitude greater than previous estimates, and as much of as 75% of the annual yield from project recovery wells comes from the gravel zone. Hence, the gravel zone is the primary water bearing zone that supplies most of the annual project yield. Moreover, the analyses suggested that yield from the Harkins Slough Project conceivably could be increased by optimizing the pumping rates from the existing recovery wells.

In 2022, recovery well tests confirmed that the maximum pumping rate of the existing system might be increased by increasing the pump size in two existing wells (HSPRW3 and HSPRW11).[2] Additionally, because the water levels in nearby recovery wells during the pumping tests were stable, the interference between wells during operation is likely minimal. Accordingly, three sites were identified for additional recovery wells near the southern portion of the pond. It was decided to perforate the new wells solely in the gravel zone to: (i) provide data on groundwater conditions in the primary water bearing zone, which was lacking for the existing well network; and (ii) increase project yield by designing the wells to extract groundwater from the most productive sediments. Following these recommendations, the pumps in HSPRW3 and HSPRW11 were updated in 2023, and the three proposed new wells were constructed.

In the first quarter of 2024, PV Water staff conducted controlled pumping tests on the three new recovery wells. These data are to be analyzed and evaluated to determine subsurface characteristics and recommend pump sizes and pumping rates. This scope of work prepares a post construction well report that documents this pumping test and analyzes the resulting data to estimate expected yields and recommended pump sizes and incorporates this information into a report that archives well drilling, as-built design, and construction related activities to complete the wells.

Planned Southeast Recharge Basin

A new infiltration basin is planned southeast of the existing Harkins Slough Recharge Basin (the Southeast Basin) as part of the Watsonville Slough System Managed Aquifer Recharge and Recovery Projects. In 2023, EKI and PV Water identified preliminary locations and designs for ten (10) recovery wells around the Southeast Basin and ten (10) monitoring wells located up-, cross-, and down-gradient to the Harkins Slough and Southeast basins ("Watsonville Slough System Managed Aquifer Recharge and Recovery Project, Southeast Basin: Pre-Design Memorandum (B90103.02)," September 7, 2023). As the design engineer identified by Carollo for these wells, EKI will prepare and submit 60%, and 100% design specifications and the bid documents to PV Water's project engineer Carollo.

PROPOSED SCOPE OF WORK

TASK 1: Project Management and Meetings ($6,900)

Project management tasks such as keeping the Agency updated on project progress, project schedule, and budget status, preparing monthly invoicing, conducting project administration, coordination of project team activities are included throughout this task. Preparation and attendance at three meetings one (1)

[2] The test results and recommended well locations were summarized in the July 25, 2022, Technical Memorandum "Harkins Slough Recovery Well Tests (B90103.02)."

hour in length are assumed. The meetings will be needed to discuss data issues and data availability and coordinate interim work products with PV Water and Carollo.

Assumptions: EKI Team representatives will attend meetings remotely. All meetings are assumed to be one hour or less in length.

TASK 2: Harkins Slough Recovery Well Additions Post Construction Report ($8,200)

The EKI Team will document well construction and testing by summarizing the well drilling operations, analyze the pumping test data, and collate the appropriate data, maps, and figures. The report will include well construction as-builts, borehole and development logs, notes from the boring, construction, and development operations, and the pumping test data. EKI will meet with PV Water to discuss the draft report after their review and receive input for finalizing the report.

Deliverables: Harkins Slough Recovery Well Additions Post Construction Report (one draft and one final) via email in PDF format.

Assumptions: One (1) meeting to review and resolve comments on the post construction report for the new Harkins Slough Recovery Wells.

TASK 3: Construction Design and Bid Documents for New Recovery and Monitoring Wells ($19,800)

The EKI Team will develop 60% and 100% design and bid documents for submission to Corollo. The documents are design and construction bids for the ten (10) planned recovery wells and 10 planned monitoring wells associated with the planned Southeast Basin. The design will include criteria for well depth, diameter, casing material and size, screen locations and sizing, and gravel pack specifications. Because EKI is identified as the Design Engineer for these wells, Subtask 3-2 is included to provide As-Needed support to participate in meetings, provide materials, and modify deliverables as requested by PV Water.

Deliverables: Well specification and bidding package in the format required by Carollo (via email).

Assumptions: The exact well locations will be determined by others based on site conditions, access, and other potential location-specific factors. The new recovery wells and monitoring wells will have design characteristics consistent with conditions observed nearby at the Harkins Slough Basin. All equipping design (pumps, mechanical, civil, electrical, controls, structural, etc.) will be done by others. There is no need for EKI to provide bid or construction support because currently those activities are not expected to begin until 2025.

Task 4: As-Needed EIR Support ($10,000)

In 2021, EKI utilized geohydrologic data and numerical model results to calculate the water balance for the Harkins Slough recharge basin and provide options for increasing capture of surface water diversions to support plans to design and construct additional basins and recovery wells. The analysis supported PV Water's application for an appropriative water right permit and planned diversion to underground storage. This task provides continued support to the EIR team on an as needed basis. Subtask 4-2 is included to provide As-Needed services to prepare and participate in meetings with PV Water, the EIR team, and others. Subtask 4-2 includes As-Needed support conducting hydrogeologic and/or modeling

analyses, input and review to documents and reports, and other support functions requested by PV Water.

Assumptions: EIR support assumes the EKI team may participate in meetings, prepare materials for communications, and summarize hydrogeologic and/or numerical model results. If additional modeling is requested, the tasks will not require substantial changes to model input data sets.

SCHEDULE

EKI is prepared to start work on the above Scope of Work immediately upon authorization to proceed. A preliminary schedule is proposed below with item durations. Work will begin following receipt of a notice to proceed.

COMPENSATION

EKI proposes to perform the work on a time and materials expense reimbursement basis pursuant to the enclosed schedule of charges dated 2 January 2024. Based on the Scope of Work described above we propose a budget of **$44,900** as summarized below in **Table 1.**

Table 1. Summary of Estimated Budget

TASK	Cost Estimate
Task 1. Project Management and Meetings	
1-1: Project Management	$1,400
1-2: Meeting Preparation and Attendance	$5,500
Task 1 Total	**$6,900**
Task 2: Harkins Slough Recovery Well Post Construction Report	
2-1: Post Construction Report	$8,200
Task 2 Total	**$8,200**
Task 3: Southeast Basin Recovery and Monitoring Well Construction Bid Documents	
3-1: Recovery and Monitoring Well Documents	$14,800
3-2: As Needed Design and Bid Support	$5,000
Task 3 Total	**$19,800**
Task 4: As-Needed Technical Support Services	
4-1: EIR Support	$5,000
4-2: Communications/Meetings/Analyses	$5,000
Task 4 Total	**$10,000**
TOTAL	**$44,900**

We are honored and excited to provide continued support to PV Water. Please let us know if this proposal meets with your approval, or if you have questions and wish to discuss the proposal in greater detail. Please contact John Fio directly by phone at 650-292-9110 or email at jfio@ekiconsult.com.

Very truly yours,

EKI ENVIRONMENT & WATER, INC.

John L. Fio
Principal Hydrogeologist

Client/Address: Pajaro Valley Water Management Agency
36 Brennan St.
Watsonville, CA 95076

Proposal/Agreement Date: 01 May 2024

EKI Proposal/Project # B90103.00

SCHEDULE OF CHARGES FOR EKI ENVIRONMENT & WATER, INC. **2 January 2024**

Personnel Classification	Hourly Rate
Officer and Chief Engineer-Scientist	345
Principal Engineer-Scientist	333
Supervising I, Engineer-Scientist	323
Supervising II, Engineer-Scientist	310
Senior I, Engineer-Scientist	297
Senior II, Engineer-Scientist	286
Associate I, Engineer-Scientist	275
Associate II, Engineer-Scientist	259
Engineer-Scientist, Grade 1	241
Engineer-Scientist, Grade 2	227
Engineer-Scientist, Grade 3	209
Engineer-Scientist, Grade 4	187
Engineer-Scientist, Grade 5	165
Engineer-Scientist, Grade 6	144
Project Assistant	135
Technician	129
Senior GIS / Database Analyst	170
CADD Operator / GIS Analyst	148
Senior Administrative Assistant	162
Administrative Assistant	128
Secretary	108

Direct Expenses

Reimbursement for direct expenses, as listed below, incurred in connection with the work will be at cost plus fifteen percent (15%) for items such as:

a. Maps, photographs, reproductions, printing, equipment rental, and special supplies related to the work.
b. Consultants, soils engineers, surveyors, drillers, laboratories, and contractors.
c. Rented vehicles, local public transportation and taxis, travel, and subsistence.
d. Special fees, insurance, permits, and licenses applicable to the work.
e. Outside computer processing, computation, and proprietary programs purchased for the work.

A Communication charge for e-mail access, web conferencing, cellphone calls, messaging and data access, file sharing, local and long distance telephone calls and conferences, facsimile transmittals, standard delivery U.S. postage, and incidental in-house copying will be charged at a rate of 4% of labor charges. Large volume copying of project documents, e.g., bound reports for distribution or project-specific reference files, will be charged as a project expense as described above.

Reimbursement for company-owned automobiles, except trucks and four-wheel drive vehicles, used in connection with the work will be at the rate of sixty cents ($0.60) per mile. The rate for company-owned trucks and four-wheel drive vehicles will be seventy-five cents ($0.75) per mile. There will be an additional charge of thirty dollars ($30.00) per day for vehicles used for field work. Reimbursement for use of personal vehicles will be at the federally allowed rate plus fifteen percent (15%).

CADD and other specialized software computer time will be charged at twenty dollars ($20.00) per hour. In-house material and equipment charges will be in accordance with the current rate schedule or special quotation. Excise taxes, if any, will be added as a direct expense.

Rate for professional staff for legal proceedings or as expert witnesses will be at a rate of one and one-half times the Hourly Rates specified above.

The foregoing Schedule of Charges is incorporated into the Agreement for the Services of EKI Environment & Water, Inc. and may be updated annually.

PAJARO VALLEY WATER MANAGEMENT AGENCY
36 BRENNAN STREET • WATSONVILLE, CA 95076
TEL: 831) 722-9292 FAX: 831) 722-3139
email: info@pvwater.org • www.pvwater.org

May 2, 2024

Piini Realty
Attn: John Piini, MAI
263 Lincoln Avenue
Salinas, CA 93901

Re: Agreement for Appraisal Services – Watsonville Slough System Managed Aquifer Recharge & Recovery Project (WSS-MARR)

This letter sets forth the agreement between **Pajaro Valley Water Management Agency** ("PV Water") and **Piini Realty** ("Consultant") for professional services related to:

Appraisal Services for the WSS-MARR Project

1. **Scope of Services**: PV Water hereby engages Consultant for the services as more specifically described in Scope of Work attached hereto as Exhibits "A", and made a part of, this letter agreement ("Agreement").

2. **Term of Agreement:** The term of this Agreement shall be effective on May 15, 2024 and terminates on June 30, 2025. The Parties' authorized representatives shall have the authority to extend this term and/or increase payment amount by written amendment to this Agreement.

3. **Compensation:** The fee for services and fee estimate is not to exceed the attached hereto Exhibit "A" made a part hereof.

4. **Maximum Payment:** Payment for services rendered under this Agreement shall not exceed **Thirty-Two Thousand Five Hundred Dollars ($32,500**).

5. **Method of Payment:** Consultant shall prepare and submit to PV Water a detailed invoice for the services described herein. PV Water shall pay the amount of the invoice within thirty (30) days after the receipt of the invoice, subject to a finding by PV Water that work performed has been satisfactory and that payment is for the work specified herein.

6. **Indemnification**: Consultant agrees to indemnify, defend, and hold harmless PV Water, its directors, officers and employees from and against any and all claims, demands, actions,

damages, or expenses, (including attorney's fees and costs) arising from the negligence, recklessness, or willful misconduct of the Consultant, Consultant's employees or agents in any way related to the obligations or in the performance of design professional services under this Agreement, except where caused by the sole or active negligence, or willful misconduct of PV Water. The costs to defend charged to the Consultant shall not exceed the Consultant's proportionate percentage of fault per Civil Code section 2782.8.

7. **Insurance Requirements:** Consultant agrees to procure and maintain the insurance coverages and limits as required by PV Water prior to the commencement of work, as specified in Exhibit "B".

8. **Amendment:** Except as otherwise provided in this Agreement, neither this Agreement nor any provision hereof may be waived, modified, amended, or discharged, or terminated except by an instrument in writing signed by the Parties, and then only to the extent set forth in such writing.

9. **Termination:** PV Water may terminate this Agreement at any time, with or without cause, in its sole discretion, by giving written notice to Consultant at least thirty days (30) prior to such termination. Upon notice of termination, Consultant will immediately take action not to incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities. PV Water's only obligation to the Consultant will be just and equitable payment for services authorized by, and received to the satisfaction of PV Water up to and including the effective date of termination. All finished or unfinished work or documents procured or produced under the Agreement will become property of PV Water upon the termination date.

10. **Dispute Resolution:** The Parties agree to act in good faith to resolve through negotiation any dispute, claim or controversy arising out of or relating to this Agreement. If no resolution is achieved, and if the parties mutually agree, then prior to pursuing formal legal action, the parties shall make a good faith effort to resolve the dispute by non-binding mediation. Notwithstanding the foregoing provisions, nothing contained in this Agreement shall impair the parties' right to pursue any and all legal remedies.

11. **Entire Agreement:** This Agreement, together with Exhibits and/or attachments and any agreements provided for herein, constitute the entire understanding between the Parties with respect to the matters set forth herein, and they supersede all prior or contemporaneous understandings or agreements between the Parties with respect to the subject matter hereof, whether oral or written.

12. **Consultant's Records:** Consultant shall maintain accurate accounting records and other written documentation pertaining to the costs incurred related to this Agreement. Such records and documentation shall be kept available at Consultant's office during the period of this Agreement, and after the term of this Agreement for a period of three years from the date of the final payment for Consultant's services.

13. **Independent Contractor:** In the performance of its work, it is expressly understood that Consultant, including Consultant's employees and agents, is an independent contractor

solely responsible for its acts and omissions, and Consultant shall not be considered an employee of PV Water for any purpose.

14. **Consultant Not an Agent:** Except as PV Water may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of PV Water in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind PV Water to any obligation whatsoever.

15. **Construction:** Consultant acknowledges fully reviewing this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.

16. **Severability:** If any provision of this Agreement is invalid, illegal or unenforceable, such provision shall be deemed to be served or deleted from this Agreement and the balance of this Agreement shall remain in full force and effect notwithstanding such invalidity, illegality or unenforceability.

17. **Counterparts:** This Agreement may be executed in counterparts, which, together, shall constitute one and the same instrument. Electronic, facsimile and scanned pdf signatures and copies of this Agreement shall be accepted as originals.

Sincerely yours,
Pajaro Valley Water Management Agency

By: _____
Brian Lockwood
General Manager

Date: _____

"CONSULTANT"

The undersigned understands and agrees to the terms and conditions set forth in this Agreement and is duly authorized to enter into this Agreement.

Piini Realty

By: _____
John Pini, MAI

Date: _____

EXHIBIT A

April 16, 2024

Mr. Anthony P. Condotti
Atchison, Barisone & Condotti
P. O. Box 481
Santa Cruz, CA 95061

tcondotti@abc-law.com

Re: Pajaro Valley Water Slough Project-Appraisal Proposal

Dear Mr. Condotti:

In response to your request this Engagement Letter is submitted as an agreement for professional valuation services between Atchison, Barisone & Condotti ("Client") and Piini Realty Inc. ("Appraiser"). The Engagement Letter along with the attached Terms and Conditions, which are expressly incorporated herein by reference and made a part of this agreement, shall be collectively referred to herein as "Agreement".

The properties of this assignment are located near the Watsonville Slough and portions of these properties are intended for acquisition by the Watsonville Management Agency for construction and development of the Watsonville Slough Project. This project consists of developing a pump station on Struve Slough, a recharge basin and monitoring wells on the San Andreas Terrace, and related pipelines. The acquisition will involve takings in fee, permanent easements, and temporary construction easements.

There are twelve separate ownerships involved in the proposed taking and the properties, ownerships, and proposed takings are summarized in the attached Exhibit A.

Client is hereby notified that the Appraiser is presently engaged to appraise a portion of the Arnold LLC property and Piini Realty represented Good Earth in a real estate brokerage capacity for their 2016 purchase of APN's 052-551-03 & 04. Other than the above, the Appraiser has no present or prospective interest in the properties and no personal interest with respect to the parties involved and has not performed prior appraisal services regarding the subject properties within the three-year period immediately preceding the date of this Agreement.

The purpose of the assignment is to estimate the current market value of each property and the value of the proposed take. In estimating the market value of the proposed takes, the appraisal will follow eminent domain appraisal standards, which first estimates the market value of the entire property, then the value of the parts taken, and lastly estimates the value of the remainder after the take with consideration if the taking results in any severance damages to the remainder.

263 Lincoln Ave., Salinas, CA 93901 | TEL 831-422-5327 | FAX 831-422-8280 | PiiniRealty.com

The intended user of the appraisal report is the client.

For this assignment, a separate appraisal report will be prepared for each property and the appraisals will be prepared in conformity with the reporting requirements set forth by the Code of Professional Ethics and the Standards of Professional Practice of the Appraisal Institute; and the Uniform Standards of Professional Appraisal Practice ("USPAP") adopted by the Appraisal Standards Board of the Appraisal Foundation.

The fee for this assignment is $32,500. This fee assumes there are no changes in the assignment conditions. Any change is the assignment conditions that require additional analysis will be billed at an hourly rate of $375 per hour. A retainer fee is not required, and the entire bill is due within 30 days after receipt of the reports. We anticipate completion of the appraisal on or before 90 days from date of acceptance. An electronic copy of each appraisal report will be provided.

If this proposal is acceptable, please sign and date below where designated. Your signature serves as our authorization to proceed and guarantees payment of our fee as outlined above.

I thank you for your consideration of this assignment and we look forward to working with you.

Respectfully,

John W Piini

John Piini, MAI
Certified General Real Estate Appraiser
State of California, BREA No. AG005214

Accepted by

_____

Dated:_____

EXHIBIT A			
Appraisal No.	*Owner*	*APN's*	*Type of Take*
One	Land Trust of Santa Cruz County	052-081-37	Fee, Permanent Easements and Temporary Construction Easements,
Two	Fitz	052-081-24, -25, -26, 27, -28 & 29	Permanent Access Easement
Three	Arnold LLC	052-221-09, -24 & -23; 052-551-05	Permanent Easements and Temporary Construction Easements
Four	Struve Ranch LLC	052-551-01	Permanent Easement and Temporary Construction Easement
Five	Gladstone	052-551-02	Permanent Easements and Temporary Construction Easements
Six	Good Earth	052-551-03 & -04	Permanent Easements and Temporary Construction Easements
Seven	LMC Properties/Knox	052-211-26	Permanent Easements and Temporary Construction Easements
Eight	Rochelle	052-211-12, -14 & -15	Permanent Easements and Temporary Construction Easements
Nine	Watsonville Exchange	052-221-14 & -17	Permanent Easements and Temporary Construction Easements
Ten	Ocean Field Holdings	052-181-18 & -20	Fee, Permanent Easements, Temporary Construction Easements & Monitoring Wells
Eleven	Kitiyama	046-151-37	Permanent Monitoring Well Easement & Temporary Construction Easement.
Twelve	650 Howard, LLC	052-191-59	Permanent Monitoring Well Easement & Temporary Construction Easement.

Terms and Conditions

Acceptance and Applicability. These Terms and Conditions for Appraisal Services and Reports ("Terms and Conditions") shall apply to any appraisal reports, contracts or orders into which they are incorporated. In addition, with respect to any appraisal report, any use of or reliance on the appraisal by any party, regardless of whether the use or reliance is authorized or known by Appraiser, constitutes acceptance of these Terms and Conditions as well as acceptance of all other appraisal statements, limiting conditions and assumptions stated in the appraisal report.

Definitions. In these Terms and Conditions:

- "Client" means a party identified expressly as a client in an Engagement Letter and also any party identified expressly as a client by the Appraiser in an appraisal report;
- "Appraiser" means the appraiser(s) performing part or all of the appraisal services and/or signing an appraisal report, and
- "Firm" means any business entity employing the Appraiser or of which the Appraiser is a partner, owner, shareholder, member, officer, director or independent contractor, and includes the other employees, partners, owners, shareholders, members, officers, directors or independent contractors of any such entity.

Intended Users. Appraiser will identify one or more "intended users" of the appraisal in the report, either by name or type of user. The purpose of this identification is for Appraiser to determine the appropriate reporting of the appraisal in a manner that is clear and understandable to the identified intended user(s). It is not an acknowledgement by Appraiser that Appraiser knows or expects a party to use or rely on the appraisal. Neither Appraiser nor Firm is responsible to parties who are not identified as intended users or for uses not identified as intended uses.

Appraiser Independence. As required by law and professional standards, Appraiser's performance of the appraisal is independent, impartial and objective. Accordingly, Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount and cannot ensure that the opinion of value will serve to facilitate any specific objective of Client or others or advance any particular cause.

Unauthorized Use or Publication. No part of the appraisal report or the Appraiser's opinions or conclusions may be published or used in any advertising materials, property listings, investment offerings or prospectuses, or securities filings or statements without Appraiser's prior written authorization. Any party who publishes or uses the report or Appraiser's work product without such authorization or who provides the report or Appraiser's work product for such unauthorized use or publication agrees to indemnify and hold Appraiser and Firm harmless from and against all damages, liabilities, losses, causes of actions, expenses, claims and costs, including attorneys' fees, incurred in the investigation and/or defense of any claim arising from or in any way connected to the unauthorized use or publication.

No Third Party Beneficiaries of the Agreement. Unless identified expressly in the agreement, there are no third party beneficiaries of any Agreement pertaining to the appraisal, and no other person or entity shall have any right, benefit or interest under such agreement. The identification of a party as an intended user of the appraisal does not mean that the party is a third party beneficiary of the Agreement.

Appraiser Not Responsible for Certain Conditions. Notwithstanding that Appraiser may comment on, analyze or assume certain conditions in the appraisal, Appraiser shall have no monetary liability or

responsibility for alleged claims or damages pertaining to: (a) title defects, liens or encumbrances affecting the property; (b) the property's compliance with local, state or federal zoning, planning, building, disability access and environmental laws, regulations and standards; (c) building permits and planning approvals for improvements on the property; (d) structural or mechanical soundness or safety; (e) contamination, mold, pollution, storage tanks, animal infestations and other hazardous conditions affecting the property; and (f) other conditions and matters for which licensed real estate appraisers are not customarily deemed to have professional expertise.

Maximum Time Period for Legal Actions. Unless the time period is shorter under applicable law, any legal action or claim relating to the appraisal, Engagement Letter or Agreement shall be filed in court (or in the applicable arbitration tribunal, if the parties to the dispute have executed an arbitration agreement) within two (2) years from the date of delivery to Client of the appraisal report to which the claims or causes of action relate or, in the case of acts or conduct after delivery of the report, two (2) years from the date of the alleged acts or conduct. The time period stated in this section shall not be extended by any delay in the discovery or accrual of the underlying claims, causes of action or damages. The time period stated in this section shall apply to all non-criminal claims or causes of action of any type.

Limitations of Liability and Assignment of Claims. Professional standards for the performance of real estate appraisals require that appraisers perform their services independently, impartially and objectively. Clients and other users of appraisals often have separate legal or regulatory obligations imposed on them in relation to the appraisal process. The provisions of this section are designed to assure that an appraiser can render appraisal services in compliance with professional standards for reasonable compensation and to assure that clients and users can comply freely with their own professional and legal obligations. If any conditions are not appropriate for a particular assignment, they may be negotiated, but the modification must be in writing and signed by the parties subject to the modification.

a. **Limitations of Liability.** To the fullest extent permitted by applicable law, the maximum monetary liability of Appraiser, Firm or Client to one another or to any third party (regardless of whether such party's claimed use or reliance on the appraisal was authorized by Appraiser) for any and all claims or causes of action relating to the appraisal or Agreement shall be limited to the total compensation actually received by Appraiser for the appraisal or other services that are the subject of the claim(s) or cause(s) of action.

This limitation of liability extends to all types of claims and causes of action, whether in contract or tort, but excludes: (i) claims/causes of action for intentionally fraudulent or criminal conduct, intentionally caused injury, or unauthorized use or publication of the appraisal or Appraiser's work product or (ii) claims/causes of action by Appraiser or Firm for the collection of unpaid compensation for the appraisal or other services (for which the maximum recovery shall be the total amount unpaid and owing to Appraiser, plus applicable interest and late charges).

b. **No Special or Consequential Damages.** No Appraiser, Firm nor Client shall be liable to one another or to any third party for special or consequential damages, including, without limitation, loss of profits or damages proximately caused by loss of use of any property, regardless of whether arising from negligence or breach of the Agreement or otherwise, and regardless of whether a party was advised or knew of the possibility of such damages.

No Assignment of Claims. Legal claims or causes of action relating to the appraisal or Agreement are not assignable, except: (i) as the result of a merger, consolidation, sale or purchase of a legal entity, (ii) with

regard to the collection of a bona fide existing debt for services but then only to the extent of the total compensation for the appraisal plus reasonable interest, or (iii) in the case of an appraisal performed in connection with the origination of a mortgage loan, as part of the transfer or sale of the mortgage before an event of default on the mortgage or note or its legal equivalent.

Subpoenas and Testimony. In the event that Appraiser or Firm is compelled by subpoena or other legal or administrative process to provide testimony or produce documents relating to the appraisal or Appraiser's services, whether in court, deposition, arbitration or any other proceeding, the party seeking such testimony or documents agrees to compensate Appraiser or Firm, as applicable, for the reasonable time incurred in connection with preparation for and provision of such testimony and/or documents at Appraiser's rates in effect at that time and reimburse reasonable actual expenses.

Severability. If any provision of these Terms and Conditions is held, in whole or part, to be unenforceable or invalid for any reason, the remainder of that provision and the remainder of the entire Terms and Conditions will be severable and remain in effect.

Conflict with Agreement. If any of these Terms and Conditions conflict with the Engagement Letter, the terms and conditions of the Engagement Letter shall control but only as between Client and Appraiser/Firm, unless the Engagement Letter expressly states otherwise.

EXHIBIT "B"

Insurance Requirements

Consultant shall procure and maintain insurance as follows:

1. Commercial General Liability Insurance. Commercial general liability insurance, including products and completed operations, property damage, bodily injury, personal and advertising injury with limits of not less than $1,000,000 each occurrence and $1,000,000 aggregate.

2. Automobile Liability Insurance. Automobile liability insurance covering automobile bodily injury and property damage, including all owned (if any), hired and non-owned autos, with limits of not less than $1,000,000 each accident. If Consultant acquires any owned vehicles, Consultant shall provide insurance as above.

3. Professional Liability Insurance. Limits of liability in amounts not less than $1,000,000 per occurrence or claim and $1,000,000 aggregate, insuring Consultant and its employees against liabilities arising out of or in connection with the negligent acts, errors, or omissions of any of the foregoing in connection with the carrying out of their professional responsibilities relating to this Agreement. Consultant shall renew continuous coverage or extend the reporting period, to the extent available, by endorsement or otherwise, for claims five (5) years from the date this Agreement is terminated.

4. Workers' Compensation and Employer's Liability Insurance. Worker's Compensation as required by the Labor Code of the State of California and Employer's Liability Insurance for all employees in workplaces involved in this Agreement. Employer's liability insurance in the amount of, at least, $1,000,000 per accident for bodily injury or disease. The Certificate of Insurance shall include waiver of subrogation endorsement in favor of PV Water.

5. Other Requirements.

    a. Additional Insured Endorsement. The general liability and automobile liability policies are to contain, or be endorsed to contain the following provisions: **The Pajaro Valley Water Management Agency, its directors, officers, employees, and authorized volunteers are to be additional insured**. The coverage shall contain no special limitations on the scope of protection afforded to PV Water, its directors, officers, employees, or authorized volunteers.

    b. Primary Insurance. For any claims related to this Agreement, Consultant's insurance shall be primary insurance as respects PV Water, its directors, officers, employees, and authorized volunteers, individually and collectively. Any insurance, self-insurance, or other coverage maintained by PV Water, its

directors, officers, employees, or authorized volunteers shall be in excess of Consultant's insurance and shall not contribute to it.

c. Cancellation. The policies specified above are to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to PV Water.

d. Changes. If any change is made in the insurance carrier, scope of coverage or retroactive date of professional liability coverage required under this Agreement, Consultant shall notify the PV Water within three (3) working days.

e. Evidence of Insurance. Prior to execution of this Agreement, Consultant shall file with PV Water, on forms acceptable to PV Water, certificate(s) of insurance and additional insured endorsements, as specified above.

f. Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be declared to and approved by the PV Water. At the option of PV Water, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

g. Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A-VII or equivalent or as otherwise approved by PV Water.

h. Special Risks or Circumstances.
PV Water reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEMORANDUM

DATE: May 2, 2024
MEETING OF: May 7, 2024
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 6:** Consider Water Awareness Project with the Santa Cruz County Fairgrounds Foundation in an Amount Not to Exceed $12,000

BACKGROUND

The mission of the Santa Cruc County Fairgrounds Foundation (Foundation) is to "Inspire and engage our community to support our Santa Cruz County Fairgrounds to be ready in times of need as well as celebration." The Santa Cruz County Fairgrounds hosts about 350 events and 500,000 visitors annually and is a crucial evacuation center during disasters. The Santa Cruz County Fairgrounds Foundation raises funds to ensure a vibrant, healthy fairgrounds for all community members to enjoy year-round.

DISCUSSION

Jeannie Kegebein, Executive Director of the Foundation, describes in the attached letter how the Foundation is working to create a nature trail with xeriscape landscaping throughout the Santa Cruz County Fairgrounds that offers an accessible path for individuals of all capabilities. The trail will begin in Paddy Smith Park, located between the Crosetti and Fine Arts Buildings. She writes "The goal is to have native plant based beneficial pollinator insect gardens with xeriscape supported drip irrigation systems in the Park, and we are requesting your assistance with the drip irrigation system gardens and information/diagrams to inform fair visitors about the benefits of xeriscape landscaping at a cost of $11,000 plus signage."

PV Water has an established history of working with the Fairgrounds, the Foundation, and the Ag History Project. This project would serve as a demonstration garden of sorts and would exhibit efficient irrigation techniques in a highly trafficked area. The project would include signage to educate the public about the benefits of xeriscape gardens and would include PV Water's logo among others.

FISCAL IMPACT

The fiscal impact would not exceed $12,000 (approximately $11,000 for the irrigation system and up to $1,000 for signage). The adopted budget for fiscal year ending June 30, 2024, includes $30,000 for "Special Projects Outreach."

STAFF RECOMMENDATION

The Committee recommend the Board approve the water awareness project with the Foundation in an amount not to exceed $12,000.

ATTACHMENTS

- Letter with enclosures from Jeanie Kegebein dated May 2, 2024

SANTA CRUZ COUNTY
FAIRGROUNDS FOUNDATION
Funding Your Fairgrounds Future

May 2, 2024

Brian Lockwood, General Manager
Pajaro Valley Water Management Agency
36 Brennan Street
Watsonville, CA 95076

Brian-

Thank you for your interest in our Nature Trail and Gardens project. I'd like to give more details on the plans to create a nature trail with xeriscape landscaping throughout the Santa Cruz County Fairgrounds that offers an enjoyable walk to individuals as well as those with strollers and wheelchairs. Additionally, it will allow easy access to locations that are currently difficult to access with strollers and wheelchairs.

The path begins in Paddy Smith Park, located between the Crosetti and Fine Arts Buildings. The Park is currently being renovated and the path project will be a welcome addition. The goal is to have native plant based beneficial pollinator insect gardens with xeriscape supported drip irrigation systems in the Park, and we are requesting your assistance with the drip irrigation system gardens and information/diagrams to inform fair visitors about the benefits of xeriscape landscaping at a cost of $11,000 plus signage.

The path and gardens for the first phase begins parallel to the Arts Building. At a Y, the left side turns to the waterfall area where there is a turn-around; the right side turns toward the Amphitheater Stage and ends in a 17' x 15' rest area that can accommodate a bench and wheelchairs or strollers. From this site, one can easily enjoy any stage performance.

Along the Fine Arts Building will be new gardens, the dead tree at the turn-around will be removed and a new tree and flowers planted and flowers will be added to the three small beds near the amphitheater stage. The hillsides next to the waterfall will also have new gardens.

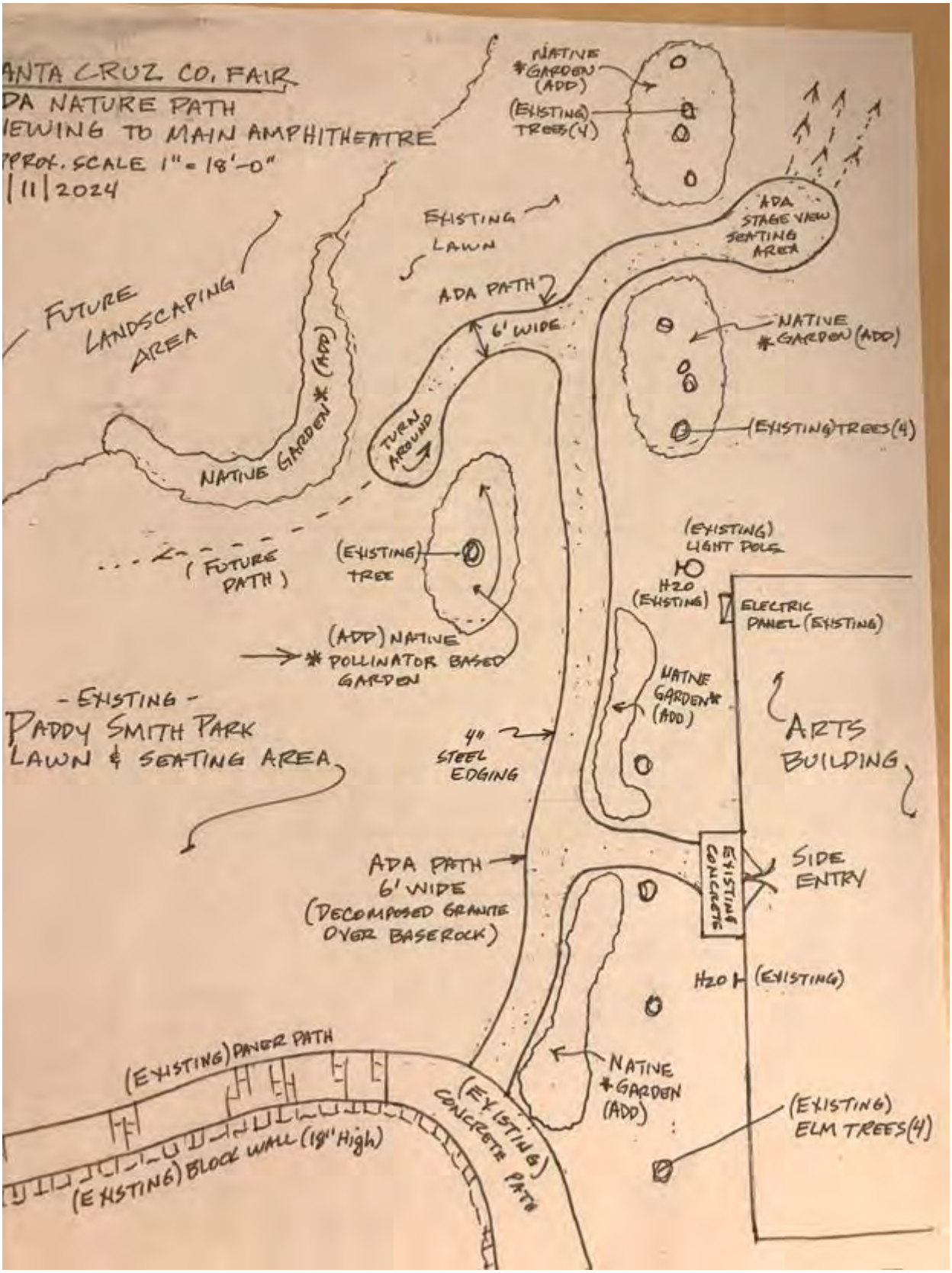
We are currently reaching out to various community members for help and Jeff Rosendale of Sierra Azul Nursery provided the diagram included in this email. He estimates the 6' x 200' ADA pathway, stage viewing area and turn-around costs will be $13,000 and the 4 areas of native pollinator gardens with drip irrigation will be $11,000 for a total cost of $24,000.

Your assistance in completing Phase I of this project would be greatly appreciated.

Sincerely,

Jeannie Kegebein, Executive Director

P O Box 1806 Freedom, CA 95019 fairgrounds-foundation.org 831.786.9698


ANTA CRUZ CO. FAIR
DA NATURE PATH
IEWING TO MAIN AMPHITHEATRE
PROX. SCALE 1" = 18'-0"
|11|2024
NATIVE * GARDEN (ADD)
(EXISTING) TREES (4)
EXISTING LAWN
ADA STAGE VIEW SEATING AREA
ADA PATH
6' WIDE
FUTURE LANDSCAPING AREA
NATIVE GARDEN * (ADD)
TURN AROUND
NATIVE GARDEN * (ADD)
(EXISTING) TREES (4)
NATIVE GARDEN
(FUTURE PATH)
(EXISTING) TREE
(EXISTING) LIGHT POLE
H2O (EXISTING)
ELECTRIC PANEL (EXISTING)
(ADD) NATIVE * POLLINATOR BASED GARDEN
NATIVE GARDEN * (ADD)
- EXISTING -
PADDY SMITH PARK
LAWN & SEATING AREA
4" STEEL EDGING
ARTS BUILDING
ADA PATH
6' WIDE
(DECOMPOSED GRANITE OVER BASEROCK)
EXISTING CONCRETE
SIDE ENTRY
H2O (EXISTING)
(EXISTING) PAVER PATH
NATIVE * GARDEN (ADD)
(EXISTING) CONCRETE PATH
(EXISTING) BLOCK WALL (18" High)
(EXISTING) ELM TREES (4)

Santa Cruz County Fairgrounds Foundation

OUR MISSION

Inspire and engage our community to support our Santa Cruz County Fairgrounds to be ready in times of need as well as celebration.

OUR SOLUTIONS

The Santa Cruz County Fairgrounds hosts about 350 events and 500,000 visitors annually and is a crucial evacuation center during disasters. The Santa Cruz County Fairgrounds Foundation raises funds to ensure a vibrant, healthy fairgrounds for all community members to enjoy year-round. The property is owned by the State of California but must be self-sustaining to survive. Our solution is to involve the entire community to help invest in protecting and upgrading the Fairgrounds.

KEY ACCOMPLISHMENTS

* We have the generous support of 500 enthusiastic volunteers who help achieve Foundation goals
* Contributed $3.8 million for fairgrounds improvements
* Upgrades: Crosetti Building; Horse Show Office; Phase I of Heritage Hall, outdoor lighting especially in parking areas; grandstand entry and walkway; pavement resurfacing and refurbishing of Katy's Courtyard.
* New projects: water system; 2 restrooms; storage building; hand-wash stations; water bottle refill stations; RV Park expansion and paving of parking lots
* Joined with the Agricultural History Project to produce Holiday Lights Drive Through adventure since 2020
* Received three Chamber of Commerce awards

THE DIFFERENCE WE MAKE

With an average of one event per day, the Santa Cruz County Fairgrounds welcomes recreation, education, science, sports, family and charitable activities that enrich our community. The Fairgrounds Foundation is dedicated to supporting this local treasure that is used by schools, companies, individuals and community groups year-round and has produced the annual Fair for 80 years. The 104-acre Fairgrounds is also a crucial evacuation center in a disaster such as fire, earthquake and flooding.
Rental income cover expenses of daily Fairgrounds operations but leaves no funding for maintenance and upgrades to facilities nor new construction. The Fairgrounds Foundation provides this funding, as well as Fairgrounds equipment and vehicle needs.

GOALS & DREAMS

2024 Goals:
1) Complete Phase 1 of the Fairgrounds Nature Trail and Gardens which will provide a nature trail with xeriscape landscaping in Paddy Smith Park that offers an ejoyable walk for individuals as well as those with strollers and wheelchairs. Phase 1 trail provides easy access to a rest area that allows perfect viewing of the Amphitheater Stage. Future phases will provide easy access to many areas of the 104-acre fairgrounds.
2) Complete a fundraising campaign to add a 16' x 80' addition to Heritage Hall at the Santa Cruz County Fairgrounds that will house restrooms, kitchen and storage room. Heritage Hall is used extensively for employee training and for small family events such as bridal and baby showers, quinceañeras, and weddings. During disasters it is used as an infirmary and Red Cross Station. These activities could be more enjoyable with an available restroom and kitchen in the building. Currently guests must walk several hundred feet for a restroom and meals must be prepared off site.

BY THE NUMBERS

Annual Budget	**$576,500**
Paid Workforce Size	**1 FTE**
People Served Annually	**400,000**
Contributions to Fairgrounds	**$3,800,000**
Foundation Paid Staff	2
Volunteer Hours to the Foundation in 2023	**16,044**

3) Work with the Fairgrounds to supplement revenues received by them to complete the refurbishing of the livestock barns
4) Complete a new fire protection system
5) Acquire new equipment
6) Repair and reseal roadways
7) Help fund internet fiber project

MEMORANDUM

DATE:	May 2, 2024
MEETING OF:	May 7, 2024
TO:	Administration & Finance Committee
FROM:	General Manager
RE:	**ITEM 7:** Consider Proposed Budget Amendments for Fiscal Year Ending June 30, 2024

INTRODUCTION

The proposed Budget Amendments for Fiscal Year Ending June 30, 2024 ("FY23-24") provide a revised forecast of the budget adopted by the Board of Directors on June 21, 2023. Included in the discussion that follows is a summary of proposed amendments including revisions to important assumptions taken into account when developing the FY23-24 budget.

DISCUSSION

The adopted budget for FY23-24 included an anticipated deficit of revenue over expenditures of $30,116,604. The amended proposed budget includes an anticipated deficit of revenue over expenditures of $45,105,254 for a net change of $14,988,650. The adopted budget assumed revenue of $64,400,000. The amended budget projects revenue closer to $30,987,000, a reduction of $33,413,000 due to the anticipated Bond Proceeds being recognized in the prior fiscal year. The adopted budget assumed expenditures in the amount of $94,516,604. The amended budget projects expenditures closer to $76,092,254, a reduction of $18,424,350. A summary of significant proposed amendments is below.

Revenue

- The 2023 COP Bond Proceeds were fully recognized and available in June of FY22-23 while WIFIA Proceeds are expected to be $10,000,000 in requisitions funded during the fourth quarter of FY23-24.
- Interest Income is expected to be $1,800,000 due to strong rate of return on money market and LAIF funds, as well as interest earned on the 2023 COP Bond proceeds.

Expenditures

- Salaries and Wages are reduced by $251,420.
- Professional Service expenditures are reduced by $2,553,000 due to timing of projects.
- Land Acquisition expenditures are reduced by $3,825,000 due to timing of acquisitions.
- Licensed Contractors expenditures are reduced by $11,810,000 due to the timing of projects.

The table below summarizes the proposed budget amendments. Detailed tables are attached.

Pajaro Valley Water Management Agency
Proposed Budget Amendments
Executive Summary
Fiscal Year Ending June 30, 2024

Revenues and Sources of Funds	As Adopted	As Proposed	Net Change
Management Fees	$ 370,000	$ 370,000	$ -
Delivered Water	1,800,000	1,900,000	100,000
Augmentation Charges	11,715,000	11,715,000	-
Grant Revenue	5,000,000	5,062,000	62,000
WIFIA Proceeds	45,000,000	10,000,000	(35,000,000)
Interest Income	375,000	1,800,000	1,425,000
Other Revenue	140,000	140,000	-
Total Proposed Revenue	**$ 64,400,000**	**$ 30,987,000**	**$ (33,413,000)**
EXPENDITURES			
Total Proposed Expenditures	**$ 94,516,604**	**$ 76,092,254**	**$ (18,424,350)**
Proposed Expenditure Amendments			
Proposed Budget Expenditures 6/30/24 as Amended			
Expenditures by Fund			
Fund 10 - General Fund			
General Administration	432,100	356,050	(76,050)
Fund 20 - Special Revenue Funds			
General Administration	1,918,598	1,716,200	(202,398)
Facility Operations	6,117,799	5,912,750	(205,049)
Basin Management	977,180	877,750	(99,430)
Fund 30 - Capital Projects Fund			
Capital Projects	81,901,002	63,298,000	(18,603,002)
Total Budget	**$ (30,116,604)**	**$ (45,105,254)**	**$ (14,988,650)**

FISCAL IMPACT

The proposed budget amendments result in a budget deficit of $45,105,254, compared to the adopted budget deficit of $30,116,604.

RECOMMENDATION

The Committee review the proposed Budget Amendments for FY23-24 and make a recommendation to the Board of Directors for approval.

ATTACHMENTS

- Proposed Budget Amendments for FY23-24
- The Fiscal Year 2023-2024 adopted budget is available here: https://www.pvwater.org/images/about-pvwma/assets/bugdet_assets/Adopted_Budget_FY23-24.pdf

Summary by Service July 1, 2023 to June 30, 2024						
	General Fund Fund 10	Special Revenue Fund Fund 20			Capital Projects Fund 30	Debt Service Fund 40
Revenues and Sources of Funds						
Management Fees	370,000					
Delivered Water		1,900,000				
Augmentation Charges		11,715,000				
Grant Revenue		5,062,000				
WIFIA Proceeds		-			10,000,000	
Interest Income	150,000	650,000			1,000,000	
Other Revenue	115,000	25,000				
Total Revenue	$ 635,000	$ 19,352,000	$ -	$ -	$ 11,000,000	$ -
	Agency Administration	General Administration	Facility Operations	Basin Management	Capital Projects	Debt Service
Expenditures						
Wages & Benefits	43,500	911,500	895,000	300,000	410,000	-
Conferences/Training	14,000	6,000	4,500	2,000	-	-
Travel - Mileage - Meals - Lodging	22,000	9,700	2,000	7,500	-	-
Bank Charges/Bond Fees	50	20,000	20,000	-	-	-
Insurance	15,000	1,000	60,000	-	-	-
Taxes/Fees	250	24,000	29,000	100,000	65,000	-
Legal Notices & Ads	750	2,500	-	1,250	104,000	-
Dues & Subscription	36,500	5,500	2,500	500	-	-
Office Expense/Supplies	5,000	12,000	2,500	-	-	-
Postage	1,000	4,000	5,000	500	10,000	-
Printing	4,000	23,000	1,750	1,000	13,000	-
Utilities	7,000	20,000	292,000	-	-	-
Telephone/Communications	4,000	10,000	34,000	-	-	-
Office Equipment Leases	1,000	7,500	7,000	-	-	-
Well Leases	-	-	75,000	-	-	-
Field Supplies/Equipment	-	6,000	40,000	26,000	251,000	-
Elections	-	-	-	-	-	-
Legal Services	60,000	77,000	5,000	25,000	350,000	-
Professional Services	51,000	405,000	288,000	311,000	11,300,000	-
Meter Contractor	-	-	20,000	-	-	-
LAFCO District Fees	18,000	-	-	-	-	-
Collection Fee/Bad Debt	6,000	9,000	-	-	-	-
Special Projects Outreach	30,000	-	-	-	-	-
Facilities Maintenance	25,000	18,000	18,000	-	-	-
Land Acquisition	-	-	-	-	250,000	-
Information Technology	12,000	52,000	89,000	36,000	-	-
Licensed Contractors	-	-	425,000	5,000	50,375,000	-
Vehicle Maintenance	-	2,500	30,500	7,000	-	-
Vehicle Purchase	-	-	45,000	5,000	-	-
Meters	-	-	50,000	-	-	-
COW Reimb O&M	-	-	2,750,000	-	-	-
Rebates	-	75,000	85,000	-	-	-
City Connection Water Charges	-	-	600,000	-	-	-
Uniforms	-	5,000	-	-	-	-
Water Sampling	-	-	37,000	50,000	-	-
Bond Administration Fee	-	10,000	-	-	-	-
DWR Note Payable	-	-	-	-	-	251,416
SWRCB Loan	-	-	-	-	-	76,206
2015 Bond	-	-	-	-	-	1,547,850
2016 Bond	-	-	-	-	-	804,463
2023 COPs (Interest Only)	-	-	-	-	-	1,251,569
Cost of Issuance	-	-	-	-	170,000	-
Total Expenditures	$ 356,050	$ 1,716,200	$ 5,912,750	$ 877,750	$ 63,298,000	$ 3,931,504
Total Revenue						
Excess of Revenues or (Deficit)						

Summary by Service July 1, 2023 to June 30, 2024				
	FY23-24 Proposed Amended Budget	FY23-24 Adopted Budget	$ Diff	% Diff
Revenues and Sources of Funds				
Management Fees	370,000	370,000	-	0.0%
Delivered Water	1,900,000	1,800,000	100,000	5.6%
Augmentation Charges	11,715,000	11,715,000	-	0.0%
Grant Revenue	5,062,000	5,000,000	62,000	1.2%
WIFIA Proceeds	10,000,000	45,000,000	(35,000,000)	-77.8%
Interest Income	1,800,000	375,000	1,425,000	380.0%
Other Revenue	140,000	140,000	-	0.0%
Total Revenue	$ 30,987,000	$ 64,400,000	$ (33,413,000)	-51.9%

	FY23-24 Proposed Amended Budget	FY23-24 Adopted Budget	$ Diff	% Diff
Expenditures				
Wages & Benefits	2,560,000	2,811,420	(251,420)	-8.9%
Conferences/Training	26,500	22,000	4,500	20.5%
Travel - Mileage - Meals - Lodging	41,200	37,500	3,700	9.9%
Bank Charges/Bond Fees	40,050	40,050	-	0.0%
Insurance	76,000	67,000	9,000	13.4%
Taxes/Fees	218,250	118,250	100,000	84.6%
Legal Notices & Ads	108,500	135,500	(27,000)	-19.9%
Dues & Subscription	45,000	42,500	2,500	5.9%
Office Expense/Supplies	19,500	19,500	-	0.0%
Postage	20,500	11,000	9,500	86.4%
Printing	42,750	51,250	(8,500)	-16.6%
Utilities	319,000	354,200	(35,200)	-9.9%
Telephone/Communications	48,000	50,000	(2,000)	-4.0%
Office Equipment Leases	15,500	15,500	-	0.0%
Well Leases	75,000	200,000	(125,000)	-62.5%
Field Supplies/Equipment	323,000	107,000	216,000	201.9%
Elections	-	10,000	(10,000)	-100.0%
Legal Services	517,000	562,000	(45,000)	-8.0%
Professional Services	12,355,000	14,908,000	(2,553,000)	-17.1%
Meter Contractor	20,000	30,000	(10,000)	-33.3%
LAFCO District Fees	18,000	18,000	-	0.0%
Collection Fee/Bad Debt	15,000	15,000	-	0.0%
Special Projects Outreach	30,000	30,000	-	0.0%
Facilities Maintenance	61,000	118,000	(57,000)	-48.3%
Land Acquisition	250,000	4,075,000	(3,825,000)	-93.9%
Information Technology	189,000	189,000	-	0.0%
Licensed Contractors	50,805,000	62,615,000	(11,810,000)	-18.9%
Vehicle Maintenance	40,000	37,000	3,000	8.1%
Vehicle Purchase	50,000	80,000	(30,000)	-37.5%
Meters	50,000	80,000	(30,000)	-37.5%
COW Reimb O&M	2,750,000	2,750,000	-	0.0%
Rebates	160,000	225,000	(65,000)	-28.9%
City Connection Water Charges	600,000	600,000	-	0.0%
Uniforms	5,000	5,000	-	0.0%
Water Sampling	87,000	97,000	(10,000)	-10.3%
Bond Administration Fee	10,000	10,000	-	0.0%
DWR Note Payable	251,416	251,416	-	0.0%
SWRCB Loan	76,206	76,205	1	0.0%
2015 Bond	1,547,850	1,547,850	-	0.0%
2016 Bond	804,463	804,463	-	0.0%
2023 COPs (Interest Only)	1,251,569	1,300,000	(48,431)	-3.7%
Cost of Issuance	170,000	-	170,000	0.0%
Total Expenditures	$ 76,092,254	$ 94,516,604	$ (18,424,350)	-24.2%
Total Revenue	30,987,000	64,400,000	$ (33,413,000)	
Excess of Revenues or (Deficit)	(45,105,254)	(30,116,604)	$ (14,988,650)	

MEMORANDUM

DATE: May 2, 2024
MEETING OF: May 7, 2024
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 8:** Consider Preliminary Budget for Fiscal Year Ending June 30, 2025

BACKGROUND

The Preliminary Budget for Fiscal Year ending June 30, 2025 (FY24-25) funds the mission of the Agency and provides a projection of finances for the upcoming fiscal year. The budget narrative describes key activities and important assumptions taken into account to develop the budget, including activities related to the Sustainable Groundwater Management Act (SGMA), the implementation of the Basin Management Plan (BMP) Update, Agency operations, and anticipated revenue. Figures contained within the budget are based on actual data, projections, and estimations. The budget is created on an accrual basis to be consistent with the year-end financial statements. On the accrual basis, revenues are recorded as earned and expenditures are recorded when incurred.

DISCUSSION

The budget is a planning and communication tool that contains significant assumptions including but not limited to projecting groundwater extractions and delivered water sales, grant income, and progress on capital project implementation. The most significant capital projects listed in the budget include the College Lake Integrated Resources Management Project, which is presently in the construction phase, and the Watsonville Slough Managed Aquifer Recharge and Recovery Projects, which is the final design phase. The total budgeted revenues presented are $52,766,051. The total budgeted expenditures are $57,094,491.

Notable revenue related assumptions are illustrated in Figure 1 and include:

- Management fees of $370,000
- Augmentation charge revenues of $12.2 million
- Delivered water revenues of $1.9 million
- Grant revenues of $4.5 million
- WIFIA Loan proceeds of $33.1 million

Notable expenditure related assumptions are illustrated in Figure 2 and include:

- Capital Projects expenditures of approximately $40.37 million as listed below.
    - College Lake Integrated Resources Management Project – $31.38 million
    - Harkins Slough Recharge Facility Upgrades – $4.97 million
    - Struve Slough with Recharge Basins – $1.79 million
    - Basin Monitoring Improvements - $2.21 million

Figure 1. Projected Revenues: $52,766,051

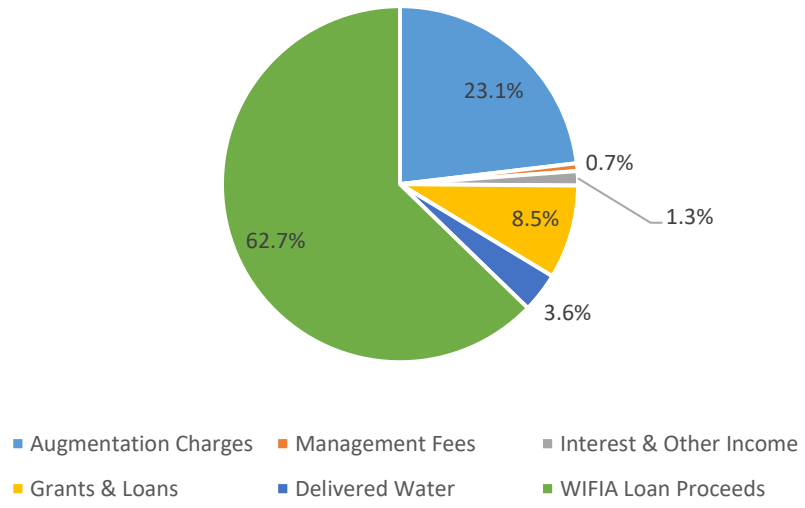
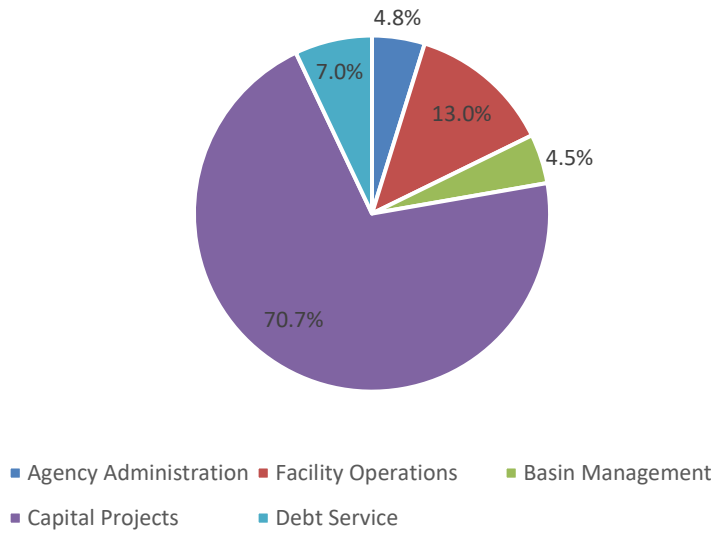


Figure 2. Projected Expenditures: $57,094,491



The Agency Act requires that the Board of Directors adopt a preliminary budget by May 15 of each year. PV Water must then publish a notice that the Board has adopted a preliminary budget, that it is available for public inspection, and hold a public hearing following the minimum two-week notice period. The Board must adopt a final budget by June 30 of each year.

The recommended timeline for budget adoption this year is as follows:

April 9, 2024	Administration and Finance Committee considers the preliminary budget.
April 17, 2024	Board considers adoption of the preliminary budget.
April 26, 2024	Staff publishes required notice of availability of the preliminary budget.
May 7, 2024	Administration and Finance Committee considers the preliminary budget
May 15, 2024	Board holds public hearing and considers adoption of final budget.

The Board will hold a public hearing on the preliminary budget during its May 15, 2024 meeting, after which it may take action to adopt the budget.

FISCAL IMPACT
There is no direct impact; the budget is a planning and communication tool.

STAFF RECOMMENDATION
The Administration & Finance Committee review preliminary budget.

The Board approved the Preliminary Budget for Fiscal Year Ending June 30, 2025, during its April 17 meeting.

ATTACHMENT

- The Preliminary Budget for FY24-25 is provided as a stand-alone document that is available on the PV Water Budget webpage: https://www.pvwater.org/budget.

MEMORANDUM

DATE: May 2, 2024
MEETING OF: May 7, 2024
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 9:** Consider Engagement with C.J. Brown & Company CPAs for Annual Audit Services for Fiscal Year ending June 30, 2024 in an Amount Not to Exceed $32,853

BACKGROUND

PV Water issued an Auditing Services Request for Proposals in 2017 following ten years of auditing services with Bartlett Pringle & Wolf. Following a lengthy and competitive interview process, the Board approved an agreement with Fedak & Brown, LLP, (Fedak & Brown) on April 19, 2017, to conduct the annual audit for fiscal years ending June 30, 2017, and 2018, with optional years through fiscal year ending June 30, 2021. In March 2022, the Board approved an amendment to the original agreement with Fedak and Brown to provide for continued services through Fiscal Year 2026. Later in 2022, the name of the firm changed from Fedak & Brown to C.J. Brown & Company CPAs.

C.J. Brown & Company CPAs has performed well, and staff recommends they conduct an audit of PV Water's financial statements for the fiscal year ending June 30, 2024. C.J. Brown & Company CPAs will also issue the following:

- Report on internal controls related to the financial statements and major programs. The report will describe the scope of testing of internal controls and results of their testing of internal controls.

- Report on compliance with laws, regulations, and the provision of contract or grant agreements. C.J. Brown & Company CPAs will report on any noncompliance which could have a material effect on the financial statements and any noncompliance which could have a direct and material effect on each major group.

- Schedule of Historical Cash Flows and Rate Coverage

The objective of the audit is the expression of opinions as to whether basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information.

In addition to the financial statement audit, this year C.J. Brown & Company CPAs will perform a single audit to satisfy the requirements of PV Water's federal loan through the EPA's WIFIA program. As noted in the attached engagement letter, C.J. Brown & Company CPAs estimate that their fee for the audit will not exceed $32,853 (with financial statement audit fee of $22,884, single audit fee of $7,844, out-of-pocket expenses not exceeding $1,500, and preparation of the Agency's annual State Controller's Report for $625).

FISCAL IMPACT

The total engagement fees for the fiscal year ending June 30, 2024 will not exceed $32,853 as indicated in engagement letter.

STAFF RECOMMENDATION

The Committee recommend the Board approve the engagement letter from C.J. Brown & Company CPAs for audit services for the fiscal year ending June 30, 2024, and direct staff to engage their services.

ATTACHMENTS

- Engagement Letter from Fedak & Brown received April 26, 2024

C.J. Brown & Company CPAs
An Accountancy Corporation

Christopher J. Brown, CPA, CGMA
Jonathan Abadesco, CPA
Jeffrey Palmer

Cypress Office:
10805 Holder Street, Suite 150
Cypress, California 90630
(657) 214-2307

Riverside Office:
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Riverside, California 92507
(657) 214-2307

April 26, 2024

To Management and the Governing Board

Pajaro Valley Water Management Agency
36 Brennan Street
Watsonville, California 95076

Dear Mr. Brian Lockwood, General Manager:

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pajaro Valley Water Management Agency (Agency) as of June 30, 2024, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

In addition, we will audit the Agency's compliance over major federal award programs for the period ended June 30, 2024. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the Agency's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and with *Government Auditing Standards*, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the Agency complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Accounting standards generally accepted in the United States of America (GAAP) required that certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) and budgetary comparison information be presented to supplement the Agency's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

1) Management Discussion and Analysis
2) Schedule of the Agency's Proportionate Share of the Net Pension Liability
3) Schedule of Pension Plan Contributions
4) Schedules of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual – General Fund
5) Schedules of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual – Special Revenue Fund
6) Schedules of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual – Capital Projects Fund
7) Schedules of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual – Debt Service Fund

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS, and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control.[2] However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of United States of America. Please note that the determination of abuse is subjective, and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the Agency's basic financial statements. Our report will be addressed to the Board of Directors. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Audit of the Financial Statements, continued

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of Agency's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the Agency's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Agency's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Agency's major programs, and performing such other procedures as we consider necessary in the circumstances. The purpose of those procedures will be to express an opinion on the Agency's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance. Also, as required by the Uniform Guidance, we will obtain an understanding of the Agency's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the Agency's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

Audit of Major Program Compliance, continued

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the Agency's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the Agency is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the Agency complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;

Management Responsibilities

15. To provide us with:
    a. Access to all information of which *management* is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
    b. Additional information that we may request from *management* for the purpose of the audit;
    c. Unrestricted access to persons within the Agency and others from whom we determine it necessary to obtain audit evidence;
    d. A written acknowledgement of all the documents that *management* expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report;[4] and
    e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the Agency involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from *management and, when appropriate, those charged with governance*, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we perform, we will prepare the financial statements based on the trial balance provided by the Agency. We will not assume management responsibilities on behalf of the Agency. However, we will provide advice and recommendations to assist management of the Agency in performing its responsibilities.

The Agency's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the preparation of financial statements. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the Agency's basic financial statements. Our report will be addressed to the Board of Directors. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Provisions of Engagement Administration, Timing, and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled to start approximately May-June 2024 and the audit report will be issued no later than December 2024. Jonathan Abadesco is the engagement partner for the audit services specified in this letter. His responsibilities include supervising C.J. Brown & Company, CPA's – An Accountancy Corporation services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Provisions of Engagement Administration, Timing, and Fees, continued

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every month and are payable upon presentation. We estimate that our fee for the audit will not exceed $32,853 (with financial statement audit fee of $22,884, single audit fee of $7,844, out-of-pocket expenses not exceeding $1,500, and preparation of the Agency's annual State Controller's Report for $625). We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Additional time incurred that exceeds the scope of the audit will be billed at our quoted rates. Whenever possible, we will attempt to use the Agency's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of C.J. Brown & Company CPAs – An Accountancy Corporation and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to them by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of C.J. Brown & Company CPAs – An Accountancy Corporation's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. Regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature. *Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing. You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued. We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Governing Board the following significant findings from the audit:

- Our view about the qualitative aspects of the Agency's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;

- Disagreements with management, if any;

Provisions of Engagement Administration, Timing, and Fees, continued

- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,

C.J. Brown & Company, CPAs

C.J. Brown & Company CPAs – An Accountancy Corporation

RESPONSE:

This letter correctly sets forth the understanding of Pajaro Valley Water Management Agency.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

PAJARO VALLEY WATER MANAGEMENT AGENCY
BUDGET vs. ACTUAL
BY DEPARTMENT
2023-24FY as of March 31, 2024

#	Description	2023 One Year Prior Actual	2024 Budget	2024 Year To Date End Balance	Remaining YTD Budget (Over) Under Variance	% Var
	Revenue					
1	Management Fees	$ 370,098	$ 370,000	$ 369,968	$ 32	0.01%
2	Augmentation Charges	$ 8,467,821	$ 11,715,000	$ 8,702,945	$ 3,012,055	25.71%
3	Delivered Water Sales	$ 1,428,898	$ 1,800,000	$ 1,492,894	$ 307,106	17.06%
4	Grants & Loans	$ 455,516	$ 5,000,000	$ 5,062,040	$ (62,040)	-1.24%
5	Rental Income	$ 83,841	$ 115,000	$ 109,150	$ 5,850	5.09%
6	Interest Income	$ 197,470	$ 375,000	$ 1,577,093	$ (1,202,093)	-320.56%
7	Bond Revenue	$ -	$ 45,000,000	$ -	$ 45,000,000	100.00%
8	Other Revenue	$ 36,502	$ 25,000	$ 19,764	$ 5,236	20.95%
	Revenue Total:	**$ 11,040,147**	**$ 64,400,000**	**$ 17,333,854**	**$ 47,066,146**	**73.08%**
	Expenditures					
9	Office Administration	$ 772,999	$ 1,358,675	$ 827,349	$ 531,326	39.11%
10	Board Support	$ 26,367	$ 62,676	$ 23,420	$ 39,256	62.63%
11	Education & Outreach	$ 107,763	$ 247,801	$ 96,180	$ 151,621	61.19%
12	Grant Administration	$ 66,219	$ 138,508	$ 70,164	$ 68,344	49.34%
13	Conservation	$ 194,206	$ 543,029	$ 275,741	$ 267,288	49.22%
14	BMP Network Improvements	$ 14,562	$ 2,213,497	$ 14,241	$ 2,199,256	0.00%
15	HS Recharge Facilities Optimization	$ 149,985	$ 3,701,313	$ 906,267	$ 2,795,046	75.51%
16	College Lake Project	$ 3,429,800	$ 73,657,458	$ 41,736,231	$ 31,921,227	43.34%
17	Loans & Bonds	$ 3,349,478	$ 3,979,935	$ 3,855,297	$ 124,638	3.13%
18	Harkins Slough Facility	$ 118,524	$ 322,935	$ 162,440	$ 160,495	49.70%
19	Coastal Distribution System	$ 568,471	$ 1,349,405	$ 803,949	$ 545,456	40.42%
20	Supplemental Water (In-Basin)	$ 257,895	$ 939,431	$ 392,568	$ 546,863	58.21%
21	Recycled Water Facility	$ 1,875,351	$ 2,902,999	$ 1,333,352	$ 1,569,647	54.07%
22	Metering Program	$ 403,945	$ 603,029	$ 304,368	$ 298,661	49.53%
23	Wats Slough & North Dunes Recharge	$ 150,808	$ 1,518,734	$ 685,372	$ 833,362	54.87%
24	Basin Modeling	$ 98,366	$ 192,765	$ 65,825	$ 126,940	65.85%
25	Basin Monitoring	$ 127,401	$ 293,804	$ 136,982	$ 156,822	53.38%
26	In-Basin Management Plan	$ 54,677	$ 177,234	$ 73,652	$ 103,582	58.44%
27	Regional Water Management Plan	$ 5,526	$ 36,778	$ 5,958	$ 30,820	83.80%
28	Out-of-Basin Funding	$ 56,369	$ 200,493	$ 193,981	$ 6,512	3.25%
29	In-Basin Funding	$ 12,219	$ 76,106	$ 12,773	$ 63,333	83.22%
	Expenditures Total:	$ 11,840,931	$ 94,516,605	$ 51,976,111	**$ 42,540,494**	**45.01%**
	REVENUES LESS EXPENDITURES	**$ (800,785)**	**$ (30,116,605)**	**$ (34,642,257)**	**$ 4,525,651**	

PAJARO VALLEY WATER MANAGEMENT AGENCY

BUDGET vs. ACTUAL

BY EXPENSE TYPE

2023-24FY as of March 31, 2024

#	Description	2023 One Year Prior Actual	2024 Budget	2024 Year to Date End Balance	Remaining YTD Budget (Over) Under Variance	% Var
	Revenue					
1	Management Fees	$ 370,098	$ 370,000	$ 369,968	$ 32	0.01%
2	Augmentation Charges	$ 8,467,821	$ 11,715,000	$ 8,702,945	$ 3,012,055	25.71%
3	Delivered Water Sales	$ 1,428,898	$ 1,800,000	$ 1,492,894	$ 307,106	17.06%
4	Grants & Loans	$ 455,516	$ 5,000,000	$ 5,062,040	$ (62,040)	-1.24%
5	Rental Income	$ 83,841	$ 115,000	$ 109,150	$ 5,850	5.09%
6	Interest Income	$ 197,470	$ 375,000	$ 1,577,093	$ (1,202,093)	-320.56%
7	Bond Revenue	$ -	$ 45,000,000	$ -	$ 45,000,000	100.00%
8	Other Revenue	$ 36,502	$ 25,000	$ 19,764	$ 5,236	20.95%
	Revenue Total:	**$ 11,040,147**	**$ 64,400,000**	**$ 17,333,854**	**$ 47,066,146**	**73.08%**
	Expenditures					
9	Salaries, Wages and Benefits	$ 1,601,777	$ 2,811,420	$ 1,765,552	$ 1,045,868	37.20%
10	Conferences and Training	$ 9,588	$ 22,000	$ 10,505	$ 11,495	52.25%
11	Travel/Meals	$ 7,431	$ 37,500	$ 6,720	$ 30,780	82.08%
12	Bank Charges	$ 24,686	$ 40,050	$ 18,116	$ 21,934	54.77%
13	Insurance	$ 41,720	$ 67,000	$ 52,300	$ 14,700	21.94%
14	Taxes & Fees	$ 67,935	$ 118,250	$ 138,142	$ (19,892)	-16.82%
15	Legal Notices & Ads	$ 1,512	$ 135,500	$ 46,481	$ 89,019	65.70%
16	Dues & Subscription	$ 29,114	$ 42,500	$ 28,017	$ 14,483	34.08%
17	Office Expense	$ 3,519	$ 19,500	$ 3,236	$ 16,264	83.41%
18	Postage	$ 7,469	$ 11,000	$ 14,144	$ (3,144)	-28.58%
19	Printing	$ 12,253	$ 51,250	$ 13,920	$ 37,330	72.84%
20	Utilities	$ 132,280	$ 354,200	$ 159,254	$ 194,946	55.04%
21	Telephone	$ 15,538	$ 50,000	$ 13,083	$ 36,917	73.83%
22	Office Equipment Leases	$ 7,272	$ 15,500	$ 9,397	$ 6,103	39.38%
23	Project Well Lease	$ 72,950	$ 200,000	$ 37,500	$ 162,500	81.25%
24	Field Supplies-Equipment	$ 34,159	$ 107,000	$ 24,398	$ 82,602	77.20%
25	Elections	$ 72	$ 10,000	$ -	$ 10,000	0.00%
26	Uniforms	$ 2,995	$ 5,000	$ 4,576	$ 424	8.47%
27	Legal Services	$ 282,970	$ 562,000	$ 260,245	$ 301,755	53.69%
28	Professional Services	$ 1,818,181	$ 14,938,000	$ 7,510,098	$ 7,427,902	49.72%
29	LAFCO District Fees	$ 12,030	$ 18,000	$ 13,469	$ 4,531	25.17%
30	Bad Debt	$ (2,541)	$ 8,000	$ (706)	$ 8,706	108.82%
31	Collection Fee	$ 4,053	$ 7,000	$ 3,509	$ 3,491	49.88%
32	Special Projects Outreach	$ 3,529	$ 30,000	$ 2,244	$ 27,756	92.52%
33	Facilities Maintenance	$ 65,085	$ 118,000	$ 43,884	$ 74,116	62.81%
34	Land	$ 1,820,486	$ 4,075,000	$ (33,427)	$ 4,108,427	100.82%
35	Easements & ROW	$ -	$ -	$ 154,508	$ (154,508)	0.00%
36	Information Technology	$ 76,436	$ 189,000	$ 93,913	$ 95,087	50.31%
37	Licensed Contractors	$ 182,049	$ 62,615,000	$ 35,729,445	$ 26,885,555	42.94%
38	Vehicle Purchase	$ -	$ 80,000	$ -	$ 80,000	0.00%
39	Vehicle Maintenance	$ 12,045	$ 37,000	$ 16,467	$ 20,533	55.50%
40	Meters	$ 128,072	$ 80,000	$ 27,958	$ 52,042	65.05%
41	COW Reimb RWF O&M	$ 1,711,279	$ 2,750,000	$ 1,274,298	$ 1,475,702	53.66%
42	Rebates	$ 29,172	$ 225,000	$ 12,124	$ 212,876	94.61%
43	City Connection Water Charges	$ 224,174	$ 600,000	$ 455,711	$ 144,289	24.05%
44	Water Sampling	$ 46,910	$ 97,000	$ 32,962	$ 64,038	66.02%
45	DWR Loan Pmt-CDSProp13	$ 251,416	$ 251,416	$ 251,416	$ 0	0.00%
46	SWRCB Loan	$ -	$ 76,206	$ -	$ 76,206	100.00%
47	Bond Administrative Fee	$ 5,250	$ 10,000	$ 9,000	$ 1,000	10.00%
48	2015 Water Bond	$ 2,294,850	$ 1,547,850	$ 1,547,850	$ -	0.00%
49	2016 Water Bond	$ 803,213	$ 804,463	$ 804,463	$ 1	0.00%
50	Cost of Issuance	$ -	$ -	$ 169,771	$ (169,771)	0.00%
51	2023 COP	$ -	$ 1,300,000	$ 1,251,569	$ 48,431	3.73%
	Expenditures Total:	**$ 11,840,931**	**$ 94,516,605**	**$ 51,976,110**	**$ 42,540,495**	**45.01%**
	REVENUES LESS EXPENDITURES	**$ (800,785)**	**$ (30,116,605)**	**$ (34,642,256)**	**$ 4,525,651**	

FY2023-24 CONTRACT COMMITMENTS: Quarterly Activity for time period: January 1, 2024 - March 31, 2024

VENDOR	PROJECT	TERM START DATE	TERM END DATE	CONTRACT AMOUNT NOT TO EXCEED	AMOUNT PAID THROUGH 3/31/24	AMOUNT AVAILABLE
Balance Hydrologics	Watsonville Slough Monitoring: WY2022 & WY2023	11/17/21	06/30/24	132,972	104,576	28,396
Balance Hydrologics	Watsonville Slough Monitoring: WY2024 & WY2025	12/21/23	06/30/26	142,942	9,977	132,965
Carollo Engineers	BMP Implementation Program Management Services	01/18/17	06/30/25	6,463,226	6,289,720	173,506
Carollo Engineers	College Lake IRMP: Design & Eng. Services During Construction	08/20/20	06/30/25	5,061,039	4,150,286	910,753
Carollo Engineers	WSS-MAR Preliminary and Final Engineering Design Services	09/21/22	06/30/24	2,454,000	862,668	1,591,332
cbec, inc. eco engineering	College Lake Weir Fish Passage Design Consultation & Modeling Services	10/22/20	06/30/25	81,715	46,342	35,374
cbec, inc. eco engineering	College Lake Hydrologic Monitoring Services: WY2022 & 2023 & 2024	11/17/21	06/30/25	253,562	202,245	51,317
cbec, inc. eco engineering	College Lake Operation Plan Development - Weir Raising	05/18/23	06/30/24	156,832	102,949	53,883
eki environment & water, Inc.	Harkins Slough Recharge Facility Improvements - Hydrogeologic Support Services	08/01/19	06/30/24	257,800	247,323	10,477
ESA Water	College Lake IRMP: Environmental Support Services	10/22/20	12/31/24	909,758	564,744	345,014
Jacobs Engineering Group, Inc.	College Lake IRMP: Design & Eng. Services During Construction	08/20/20	06/30/25	2,527,999	2,233,782	294,217
Kittleson Environmental Consulting	Biological Cosnulting Services/College Lake Avian Surveys 2024	01/01/23	12/31/24	24,568	2,766	21,802
Maggiora Brothers	Harkins Slough Facility 2022 Recovery Wells	11/16/23	06/30/24	378,980	332,320	46,660
Maggiora Brothers	Blend Well 1 - Inspections, Removal & Replacement of Equipment	02/01/23	06/30/24	47,952	42,794	5,158
Mike Podlech, Aquatic Ecologist	2023 Salmonid Surveys & Adaptive Management Plan Support	07/01/23	06/30/24	15,700	1,125	14,575
Miller Maxfield Inc.	Public Outreach and Community Engagement Services College Lake Integrated Resources Management Project and Groundwater Sustainability	05/01/22	06/30/25	200,000	104,922	95,078
Mountain Cascade, Inc.	Water Treatment Plant & Intake Facilities Project	01/18/23	TBD	45,439,854	20,599,285	24,840,569
CA Bank of Commerce	Retention MCI College Lake WTP & Intake Facilities Project	01/18/23	TBD		1,084,175	
Mountain Cascade, Inc.	College Lake Treated Water Pipeline Project	01/20/23	TBD	24,315,385	16,892,894	7,422,491
CA Bank of Commerce	Retention MCI College Lake Treated Water Pipeline Project	01/20/23	TBD		889,100	
Rain for Rent	30HP Replacement US Motor - Harkins Slough Project	10/01/23	06/30/24	17,270	18,703	-1,433
SWCA	CLIRMP - Environmental Monitoring & Permit Compliance	01/30/23	09/30/24	1,792,980	829,201	963,779
Tanner Pacific, Inc.	CLIRMP - Construction Management & Inspection	02/01/23	06/30/25	7,956,452	3,941,372	4,015,080
Telstar Instruments	Blend Well 1 & 2 VFD Replacement	04/07/22	04/30/24	240,461	105,954	134,507
Telstar Instruments	SCADA Intergration Radio Survey & HS Level Indicator Transducer	02/08/24	06/30/24	15,000	0	15,000

VENDOR	SERVICE	TERM START DATE	TERM END DATE	CONTRACT AMOUNT NOT TO EXCEED	AMOUNT PAID THROUGH 12/31/23	AMOUNT AVAILABLE
C.J. Brown, CPAs	Financial Auditing Services	03/16/22	06/30/24	24,649	24,592	57
Flores, Beatriz	Translation Services	07/01/16	06/30/24	20,000	8,004	11,996
Gutierrez Consultants	Grant and Loan Support Services	12/01/22	12/31/24	250,000	69,647	180,353
Gutierrez Consultants	MLRP Grant Administration Services	01/18/24	06/30/27	705,795	4,284	701,511
Karas Technical Services	Graphic Design Services	07/15/20	06/30/25	25,000	10,020	14,980
Montgomery & Associates	BMP - Hydrologic & Facilitation Services	07/23/20	12/31/24	877,406	699,952	177,454
National Demographics Corporation	Demographer Services	01/13/23		17,500	0	17,500
NHA Advisors	Continuing Disclosure and CDIAC Reporting Compliance Services	07/01/23	06/30/28	25,000	6,250	18,750
NHA Advisors	Funding Capital Projects	10/18/22	06/30/25	150,000	116,944	33,056
Jones Hall, A Professional Law Corporation	Special Counsel Services in connection with WIFIA Loans	12/21/23	02/20/24	180,000	155,259	24,741
Belinda Platts	General Consultations on Water Quality and Agricultural Production	12/10/21	06/30/24	24,500	24,113	388
Resource Conservation District of Santa Cruz County (RCD)	BMP Agricultural Water Conservation Program Technical Assistance	01/07/21	06/30/24	946,671	900,057	46,614
Tree Top Web Design	Web Design Services	11/07/17	06/30/25	25,000	18,575	6,425
U.S. Geological Survey (USGS)	Water Resource Investigations	04/01/23	09/30/25	286,179	25,310	260,869
ZAG Technical Services	IT Managed Services & Support (MSA) FY2023-25	07/01/23	06/30/25	150,000	33,527	116,473
TOTAL				$102,594,147	$61,755,753	$42,811,669

Contract Complete
Term Date Expired

Prior Qtr less completed contracts:	48,390,634
Net Change in Amt paid this Qtr:	13,365,119
BR Report:	13,365,119
Difference:	0

PAJARO VALLEY WATER MANAGEMENT AGENCY

Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance
CLEARING ACCOUNT - Mechanics				
Beginning Balance	3/1/2024			$1,486,834
Cash Receipts				
Disbursements			5,254,627	
Transfers		4,152,421		
Bank Fees				
Ending Balance	3/31/2024			$384,628
GENERAL FUND10-MMA Mechanics				
Beginning Balance	3/1/2024			$1,648,565
Cash Receipts		11,207		
Transfers			10,736	
Interest Earned		5,627		
Bank Fees				
Ending Balance	3/31/2024			$1,654,663
GENERAL FUND 10 - LAIF				
Beginning Balance	3/1/2024			$2,289,850
Transfers				
Interest Earned				
Ending Balance	3/31/2024			$2,289,850
GENERAL FUND 20 - LAIF				
Beginning Balance	3/1/2024			$8,408,388
Transfers				
Interest Earned				
Ending Balance	3/31/2024			$8,408,388
SPECIAL REVENUE FUND 20-ACH Clearing Acct Mechanics				
Beginning Balance	3/1/2024			$0
Cash Receipts				
Sweep/Transfers				
Disbursments/ACH-Wire				
Bank Fees				
Ending Balance	3/31/2024			$0
SPECIAL REVENUE FUND 20-Operating Mechanics				
Beginning Balance	3/1/2024			$23,999
Cash Receipts		112,074		
Transfers		3,085	115,682	
Disbursments/ACH-Wire			9,807	
Bank Fees			1,980	
Interest Earned				
Ending Balance	3/31/2024			$11,690
SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN Mechanics				
Beginning Balance	3/1/2024			$11,210,192
Transfers		0	4,029,088	
Disbursments/ACH-Wire				
Bank Fees				
Interest Earned		31,264		
Ending Balance	3/31/2024			$7,212,368
BNY Mellon Construction Fd - 2023 Certificates of Participation				
Beginning Balance	3/1/2024			$188,689
Transfers				
Interest Earned				
Ending Balance	3/31/2024			$188,689
Certificate of Deposit - DWR Loan Reserve Mechanics Fund 40				
Beginning Balance	3/1/2024			$265,407
Interest Earned		1,023.00		
Ending Balance	3/31/2024			$266,430
Certificate of Deposit - SRF-D1501023				
Beginning Balance	3/1/2024			$78,236
Transfers				
Interest Earned		323.00		
Ending Balance	3/31/2024			$78,559

Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:
25,600,161	4,317,025	9,421,921	20,495,266
Cash Transfers	4,155,506	4,155,506	-
Actual Cash Receipts/Disbursements	161,519	5,266,414	

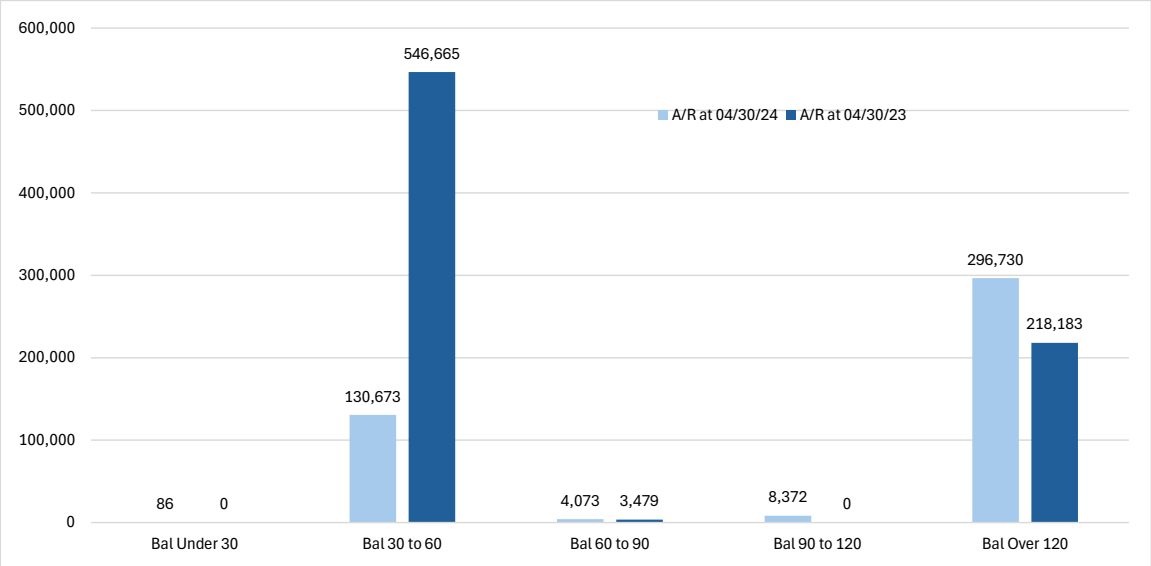
PAJARO VALLEY WATER MANAGEMENT AGENCY
INVESTMENT REPORT
ALL FUNDS
March 31, 2024

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Mechanics Clearing Account	0.00%	**$384,628**	1.88%	0.00%
General Fund 10				
Mechanics General Fund 10 Money Market Account	4.39%	1,654,663	8.07%	0.35%
Local Agency Investment Fund	4.00%	2,289,850	11.17%	0.45%
		$3,944,513		
Special Revenue Fund 20				
Mechanics Special Revenue Fund 20-ACH Clearing Account	0.00%	0	0.00%	0.00%
Mechanics Special Revenue Fund 20 Operating Account	0.00%	11,690	0.06%	0.00%
Mechanics Special Revenue Fund 20 Money Market Account	4.39%	7,212,368	35.19%	1.54%
Local Agency Investment Fund	4.00%	8,408,388	41.03%	1.64%
		$15,632,446		
Capital Projects Fund 30				
BNY Mellon Construction Fund - 2023 COPs	5.05%	**$188,689**	0.92%	0.05%
Long Term Debt Fund 40				
Mechanics Certificate of Deposit DWR Loan Reserve	4.85%	$266,430	1.30%	0.06%
Mechanics Certificate of Deposit SRF-D1501023	4.85%	$78,559	0.38%	0.02%
		344,989		
	Total:	**$20,495,266**	**100.0%**	

Total Funds Reserved	344,989
Total Funds Invested	19,753,959
Total Funds Non-Interest Bearing	396,317
Total Funds	**$20,495,266**
Total Available Funds	20,150,276
Cash Reserve Policy Requirements (PV Water)	6,820,000
Surplus (Deficit) of Funds	**$13,330,276**

PV Water
Accounts Receivable Aging 3 Month Trend
As of 04/30/2024

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	439,935	86	130,673	4,073	8,372	296,730
Credits	(4,509)					
Total Accounts Receivable at 04/30/24	435,425					
Accounts Receivable before credits	768,327	0	546,665	3,479	0	218,183
Credits	(21,245)					
Total Accounts Receivable at 04/30/23	747,083					
Accounts Receivable before credits	1,358,771	964,318	4,427	9,083	83,816	297,127
Credits	(3,345)					
Total Accounts Receivable at 03/31/24	1,355,426					
Accounts Receivable before credits	508,387	3,463	8,377	181,861	3,353	311,333
Credits	(35,976)					
Total Accounts Receivable at 02/28/24	472,410					



Accounts Payable

Checks by Date - Detail by Check Date

User: priscilla
Printed: 4/25/2024 10:27 AM

Check	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	S2865	SWCA ENVIRONMENTAL CONSULT. INC.	04/04/2024	
	189976	CL Integrated Resources Mngmnt Project from 2/1 - 2/29/24		33,343.90
			Total for this ACH Check for Vendor S2865:	33,343.90
45183	A190	ACE HARDWARE OF WATSONVILLE INC	04/04/2024	
	228764/229311	Field supplies for 3/24		222.73
			Total for Check Number 45183:	222.73
45184	C1580	SPECTRUM BUSINESS COMMUNICATIONS	04/04/2024	
	0124982032024	76 Holohan/Internet billing service fee from 3/20 to 4/19/24		12.01
			Total for Check Number 45184:	12.01
45185	F360	FIRST ALARM, INC	04/04/2024	
	811016	Brennan & Holohan Qrtly Alarm Services for 4/1 to 6/30/24		911.40
			Total for Check Number 45185:	911.40
45186	G170	GRAINGER	04/04/2024	
	9059349440	Field supplies/"Danger sign" for 3/24		73.72
			Total for Check Number 45186:	73.72
45187	I220	IN-SITU INC.	04/04/2024	
	INV106040	Wireless troll for android (Twist Lock Version) for 3/24		726.02
			Total for Check Number 45187:	726.02
45188	K89	KARAS TECHNICAL SERVICES	04/04/2024	
	15277	Graphic files for 2024 Spring Newsletter for 3/24		175.00
	15279	2024 Spring Newsletter for 3/24		1,042.63
			Total for Check Number 45188:	1,217.63
45189	O217	OFFICE AND HOME CLEANING SERVICES	04/04/2024	
	2475	36 Brennan Mo. office housekeeping		600.00
	2476	76 Holohan Mo. housekeeping		600.00
			Total for Check Number 45189:	1,200.00
45190	P180	PENINSULA MESSENGER LLC	04/04/2024	
	1371838	Monthly RaboBank Courier for 3/24		141.00
			Total for Check Number 45190:	141.00
45191	P400	PVI PAJARO VALLEY IRRIGATION, INC.	04/04/2024	
	INV200071122	Field supplies/meter shop tools for 3/24		360.98
			Total for Check Number 45191:	360.98
45192	P800	PG & E	04/04/2024	
	0688235687-3	Service at 76 Holohan Rd for 2/21 to 3/20/24		863.39
	2926809320-9	Service at 36 B Brennan St for 2/22 to 3/21/24		245.77

Check	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	3015753830-4	Electric Pump/2 homes/76 & 116 Holohan for 2/22 to 3/21/24		84.84
	3771390038-1	Service at Jensen Rd #3 for 2/20 to 3/19/24		30.91
	4291054495-8	Service at 475 San Andreas Rd for 2/21 to 3/20/24		51.85
	5290624576-7	Service at 2240 Beach Rd for 2/20 to 3/19/24		11.46
	5916054391-0	Service at 187C San Andreas Rd for 2/21 to 3/20/24		2,367.43
			Total for Check Number 45192:	3,655.65
45193	R605	ROTARY CLUB OF FREEDOM	04/04/2024	
	000017	Quarterly Dues/GM/Freedom Rotatry for Jan-March 2024		250.00
			Total for Check Number 45193:	250.00
45194	R790	ROYAL OAKS AUTO REPAIR INC	04/04/2024	
	51397	Veh. Maint. for Veh #3 (flat tire) for 3/27/24		25.00
			Total for Check Number 45194:	25.00
45195	S1405	SC FUELS INC	04/04/2024	
	0859178	Agency Vehicles Fuel from 3/19 to 3/29/24		571.46
			Total for Check Number 45195:	571.46
45196	S1681	SHAMROCK OFFICE SOLUTIONS	04/04/2024	
	4040647	76 Holohan/Cont. printer usage/BW & Clr from 3/2 - 4/1/24		63.27
	4040648	36 Brennan/Cont. printer usage/BW & Clr from 3/2 - 4/1/24		135.31
			Total for Check Number 45196:	198.58
45197	S1900	SOIL CONTROL LAB, INC.	04/04/2024	
	4030259	Soil Monitoring Lab for 3/24		1,350.00
			Total for Check Number 45197:	1,350.00
45198	U185	U.S. BANK EQUIPMENT FINANCE	04/04/2024	
	524808052	RICOH Office Copier (36 Brennan) for 3/24		208.57
	525142147	RICOH Office Copier (upstairs) for 3/24		79.55
			Total for Check Number 45198:	288.12
45199	W400	CITY OF WATSONVILLE UTILITIES	04/04/2024	
	CUST#602389	Office Monthly Utilities from 2/14 to 3/12/24		168.64
			Total for Check Number 45199:	168.64
45200	W80	WAGEWORKS INC.	04/04/2024	
	INV6347614	Mo. Admin. & Compliance Fee		110.00
			Total for Check Number 45200:	110.00
			Total for 4/4/2024:	44,826.84
ACH	A1250	AFLAC- FLEX ONE	04/05/2024	
	EE Deferrals	EE PR Deferrals		656.73
			Total for this ACH Check for Vendor A1250:	656.73
ACH	A300	ACWA/JPIA	04/05/2024	
	Inv 0702498	EE PR Deferrals		33,718.47
			Total for this ACH Check for Vendor A300:	33,718.47
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	04/05/2024	
	EE Deferrals	EE PR Deferrals		4,800.00
			Total for this ACH Check for Vendor N125:	4,800.00

Check	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	04/05/2024	
	EE Deferrals	ER/EE Retirement Contributions		11,701.38
	EE Retirement Contrib	EE PR Deferrals		1,830.94
			Total for this ACH Check for Vendor P1300:	13,532.32
ACH	P555	PVWMA-Cafeteria Account	04/05/2024	
	EE Deferrals	EE PR Deferrals		981.88
			Total for this ACH Check for Vendor P555:	981.88
			Total for 4/5/2024:	53,689.40
45202	E200	ELITE HOSPITALITY GROUP LLC	04/11/2024	
	110	Hotel during Night Construction for 3/24		3,639.87
			Total for Check Number 45202:	3,639.87
			Total for 4/11/2024:	3,639.87
ACH	C572	CALIFORNIA BANK OF COMMERCE	04/17/2024	
	91601-10R	Escrow#1159037 Ret forCL Proj #30-39-502 from 2/1 - 2/29/24		63,618.41
			Total for this ACH Check for Vendor C572:	63,618.41
ACH	F365	FIRST AMERICAN TITLE CO.	04/17/2024	
	LAZARO PARCELS	Reimb for Parcels 051-441-02, 051-101-10 & 12 for 4/24		3,001.94
			Total for this ACH Check for Vendor F365:	3,001.94
ACH	M2214	MOUNTAIN CASCADE, INC.	04/17/2024	
	91601-10	CL Project#30-39-502 from 2/1 - 2/29/24		1,208,749.79
			Total for this ACH Check for Vendor M2214:	1,208,749.79
ACH	T111	TANNER PACIFIC, INC	04/17/2024	
	224-107	Const Mgmt P.line Proj#582301.07 & 08 thru 3/31/24		367,793.58
			Total for this ACH Check for Vendor T111:	367,793.58
45203	A1005	A.L. LEASE CO. WHOLE SALE PLUMBING SUPPLIES	04/17/2024	
	170411	Field supplies for 4/24		84.86
			Total for Check Number 45203:	84.86
45204	A775	ART AND SPORTS	04/17/2024	
	2372	2022 & 2023 Toyota Tacoma Door Decals for 4/24		417.05
			Total for Check Number 45204:	417.05
45205	A850	AVAYA FINANCIAL SERVICES.	04/17/2024	
	44538155	Phone/VM Lease Agreement from 4/1 - 4/30/24		435.12
			Total for Check Number 45205:	435.12
45206	C1099	CAROLLO ENGINEERS INC	04/17/2024	
	FB50033	HSR & WSR System Projects Design from 3/1 - 3/31/24		143,454.72
			Total for Check Number 45206:	143,454.72
45207	E355	EKI ENVIRONMENT & WATER INC	04/17/2024	
	B90103.02-16	HS & WSR Professional Services Design from 3/1 to 3/31/24		6,613.36
			Total for Check Number 45207:	6,613.36

Check	Vendor No / Invoice No	Vendor Name / Description		Check Date / Reference	Check Amount
45208	E500	ENVIRONMENTAL SCIENCE ASSOCIATES		04/17/2024	
	194880	Updating WSR/CL/OHS Pipeline Project from 3/1 - 3/31/24			6,562.35
			Total for Check Number 45208:		6,562.35
45209	G170	GRAINGER		04/17/2024	
	9058006900	Field supplies/Meter shop tools for 3/24			324.68
	9075055740	Field supplies/Meter shop tools for 4/24			25.72
			Total for Check Number 45209:		350.40
45210	G195	GREENWASTE RECOVERY LLC		04/17/2024	
	ID#219557/00073650576	Holohan Greenwaste for 3/24		219557	130.67
			Total for Check Number 45210:		130.67
45211	G330	GUTIERREZ CONSULTANTS, INC.		04/17/2024	
	1856	MLRP Grant Services from 2/1 to 2/29/24			4,623.00
	1857	WIFIA Loan Support Svcs from 2/1 to 2/29/24			5,037.00
			Total for Check Number 45211:		9,660.00
45212	M1010	MAGNOLIA GARDENING INC		04/17/2024	
	31383	36 Brennan Building Mo. Landscape Maint. for 4/24			100.00
	31565	76 Holohan Building Mo. Landscape Maint. for 4/24			90.00
			Total for Check Number 45212:		190.00
45213	M1175	MONTEREY BAY ANALYTICAL SERVICE INC		04/17/2024	
	240312-21	Water Samples Surface for 3/12			3,734.00
	240321-056	Water Samples ReNeM for 3/21			2,056.00
	240327-054	Water Samples Surface for 3/27			531.00
			Total for Check Number 45213:		6,321.00
45214	M1875	MICROSOFT AZURE		04/17/2024	
	E0600RNSQ3	IT-Support Pay as you go for service			14.03
			Total for Check Number 45214:		14.03
45215	N260	NGWA THE GROUNDWATER ASSOC.		04/17/2024	
	MEMBERSHIP	Annual Membership ID# 3155981 from 6/2024 - 6/2025			120.00
			Total for Check Number 45215:		120.00
45216	O250	ONSET COMPUTER CORP.		04/17/2024	
	276690	HOBO Water Level U20L Series for 4/24			2,092.87
			Total for Check Number 45216:		2,092.87
45217	P1000	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		04/17/2024	
	3106606996	Postage Equipment Leasing Fee from 4/30 - 7/30/24			582.05
			Total for Check Number 45217:		582.05
45218	P400	PVI PAJARO VALLEY IRRIGATION, INC.		04/17/2024	
	INV200071413	Meter contractor & supplies for 4/24			365.60
			Total for Check Number 45218:		365.60
45219	P800	PG & E		04/17/2024	
	1787734656-3	Service at 1859 Beach rd/BW-2 for 3/11 to 4/9/24			5,029.59
	9214983032-2	Service at 1931 Beach rd/BW-1 for 3/11 to 4/9/24			728.81
	9218085363-9	Service at 162 San Andreas Rd/HSP Pump for 3/11 to 4/9/24			15,491.89
	9968544374-1	Service at 36 Brennan St for 3/11 to 4/9/24			771.41
			Total for Check Number 45219:		22,021.70

Check	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45220	R40	CARDMEMBER SERVICE	04/17/2024	
	MAR2024	Staff Credit Card Purchases		9,155.15
			Total for Check Number 45220:	9,155.15
45221	S175	SALINAS CAMPER SHELLS & TRUCKS ACCESSORIES	04/17/2024	
	40151	Camper shell for 2019 Toyota Tacoma		3,427.19
			Total for Check Number 45221:	3,427.19
45222	S2910	STREET SCENE ON & OFF ROAD	04/17/2024	
	45667	Switch rigid water proof 2023 Toyota for 4/24		640.02
			Total for Check Number 45222:	640.02
45223	T305	TELSTAR INSTRUMENTS, INC.	04/17/2024	
	120959	Job# 30-39354/BW-2 VFD Controllers (partial bill) for 3/24		50,380.35
	120961	Job# 30-39-40324/BW-2 VFD Controllers (partial bill) for 3/24		61,214.30
	120963	Job# 30-40733 Reveiw status of LIT/Network Mtg for 2/24		1,397.50
			Total for Check Number 45223:	112,992.15
45224	U185	U.S. BANK EQUIPMENT FINANCE	04/17/2024	
	526435441	RICOH Office Copier (76 Holohan) for 4/24		159.49
			Total for Check Number 45224:	159.49
45225	V369	VERIZON WIRELESS	04/17/2024	
	9960484412	Agency Personnel Cell Phones & equipt. for 3/2 - 4/1/24		475.00
			Total for Check Number 45225:	475.00
45226	Z100	ZAG TECHNICAL SERVICES, INC.	04/17/2024	
	144464	IT-Agremment RMM Patching and AV for 4/24		1,900.00
	144482	IT-Monthly Agreement-KnowBe4 Security Awarness for 4/24		164.88
	144573	IT-Billable/Regular Support Agreement for 3/24		97.50
	144690	IT-Mo. Subs./base retention Agreement-Datto Cloud for 4/24		970.80
	144784	IT-Agreement CSP for 4/24		362.00
	144885	IT-Billable/Regular Support Agreement for 4/24		146.25
			Total for Check Number 45226:	3,641.43
45227	C103	CBEC ECO ENGINEERING INC	04/17/2024	
	17-1003-6-26	CL Hydrologic Monitoring for 3/1 to 3/31/24		8,630.25
			Total for Check Number 45227:	8,630.25
45228	C1099	CAROLLO ENGINEERS INC	04/17/2024	
	FB50065	CL Integrated Res./Mgmt (BMP) for 3/1 to 3/31/24		93,590.50
			Total for Check Number 45228:	93,590.50
45229	J301	JACOBS ENGINEERING GROUP INC.	04/17/2024	
	W8Y08701-012	CL Pipeline Project/Eng./Design Services from 2/24 to 3/29/24		38,251.35
			Total for Check Number 45229:	38,251.35
45230	M1086	MILLER MAXFIELD, INC.	04/17/2024	
	0324PV	S. Media KSBW/Spotify/FB/40th Anniversary Advertising		3,150.75
			Total for Check Number 45230:	3,150.75
45231	N353	KMUV/KION MONTEREY -SALINAS LLC	04/17/2024	
	680155-1	CL construction pipeline through town ads for 3/24		1,810.00
			Total for Check Number 45231:	1,810.00

Check	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45232	S2620	STATE WATER RESOURCES CONTROL BOARD-SWRCB	04/17/2024	
	SW-0288988	CL Pipeline/Holohan Facility ID#44C400981 for 4/4 - 3/31/25		1,068.00
	SW-0288990	CL Pipeline/Holohan Facility ID#344C401095 for 4/4 - 3/31/25		1,900.00
			Total for Check Number 45232:	2,968.00
			Total for 4/17/2024:	2,121,470.78
ACH	A950	AUDI WEST COVINA	04/18/2024	
	000120510	Purchase of 2022 Toyota Tacoma VIN#3TYSZ5AN5NT098165	2022 Toyota P	39,200.00
			Total for this ACH Check for Vendor A950:	39,200.00
ACH	j550	JIM BURKE FORD	04/18/2024	
	225947	Purchase of 2023 Toyota Tacoma VIN#3TYSZ5AN0PT106868	2023 Toyota T	40,805.13
			Total for this ACH Check for Vendor j550:	40,805.13
			Total for 4/18/2024:	80,005.13
ACH	A1250	AFLAC- FLEX ONE	04/19/2024	
	EE Deferrals	EE PR Deferrals		656.73
			Total for this ACH Check for Vendor A1250:	656.73
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	04/19/2024	
	EE Deferrals	EE PR Deferrals		5,100.00
			Total for this ACH Check for Vendor N125:	5,100.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	04/19/2024	
	EE Deferrals	ER/EE Retirement Contributions		11,307.46
	EE Retirement Contrib	EE PR Deferrals		1,830.94
			Total for this ACH Check for Vendor P1300:	13,138.40
ACH	P555	PVWMA-Cafeteria Account	04/19/2024	
	EE Deferrals	EE PR Deferrals		981.88
			Total for this ACH Check for Vendor P555:	981.88
			Total for 4/19/2024:	19,877.01
			Report Total (65 checks):	2,323,509.03