PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of Tuesday, April 9, 2024, 3:00 p.m. PV Water, 36 Brennan Street, Watsonville

Chair Culbertson called the meeting to order at 3:04 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Bob Culbertson (Chair), Abel Sanchez (Vice Chair), Amy Newell
   Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FASM), Priscilla Sanchez (FA)
   Others Present: Robert Rodoni

2. **Director Comments:** Director Newell commented that the Salinas Valley Groundwater Sustainability Agency will be holding a series of informational workshops regarding a variety of water topics (GM Lockwood added that he will be presenting at the Castroville workshop on April 12). Director Culbertson stated that as PV Water's Zone 7 representative he is attending Pajaro Regional Flood Management Agency (PRFMA) meetings both in person and via Zoom. He stated that PVWMA Zone 7 residents voted to pay their taxes/fees with PRFMA to further implement the Pajaro River Levee Project.

3. **Public Comments:** Mr. Rodoni commented the purpose of the Salinas Valley GSA workshops is to do outreach and gather ideas supported by community input. He also stated that one can reply to an upcoming board meeting by giving notice that one will not be present in person, so they can attend via zoom and still comment. He also asked what LAIF is and GM Lockwood explained the investment to him.

4. **Staff Comments:** PVWMA staff had a luncheon to meet with Executive staff of Santa Cruz County Bank to discuss their product offerings; specifically, LAIF with equally competitive rates. While the Agency isn't looking to change financial institutions, which would require a Request for Proposal, Santa Cruz County Bank offered their services and assistance.

5. **Consider Approving Minutes of March 12, 2024, Committee Meeting:**
   Action: Director Newell moved to approve the March 12, 2024, meeting minutes; seconded by Director Sanchez.

   The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

6. **Consider Preliminary Budget for Fiscal Year Ending June 30, 2025:**
GM Lockwood provided an overview of the preliminary budget for Fiscal Year Ending June 30, 2025; discussion ensued a variety of expenditures such as staff coverage for operations and on-call duties, basin management activities, and the timeline to adopt the budget prior to June 30, 2025.

Action: Director Newell moved to recommend the Board adopt the preliminary budget for the fiscal year ending June 30, 2025; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

7. **Discuss PV Water 40th Anniversary (oral report):**
Director Newell presented a publication received from Monterey Bay Aquarium, who is also celebrating their 40th anniversary, highlighting historical events over the years and suggested PV Water to consider doing something of the same; floated ideas of seeking sponsorship to fund the expense vs Agency funding through Special Public Outreach which has a budget that can cover the expense.

Action: Director Newell moved to recommend the Board consider hosting a 40th Anniversary event and establish a budget not to exceed $12,000; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**

8. **Consider Accepting Quarterly Billing Summary Report:**
GM Lockwood presented the Quarterly Billing Summary Report.

Action: Director Sanchez moved to accept the quarterly billing reports and recommend the Board approve them; seconded by Director Newell.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

9. **Consider Accepting Financial Reports:**
GM Lockwood presented the Financial Reports.

Action: Director Newell moved to accept the financial reports and recommend the Board approve them; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

10. **Consider Accepting Cash Flow Reports:**
GM Lockwood presented the Cash Flow Reports.

Action: Director Newell moved to accept the cash flow reports and recommend the Board approve them; seconded by Director Sanchez.

The motion carried following vote:

Ayes: **Culbertson, Sanchez, Newell**
Noes: **None**
Abstain: **None**
Absent: **None**

11. **Discuss Future Agenda Items and Next Meeting Date:** The next regular meeting date is set for Tuesday, May 7, 2024, 3:00 p.m.

Adjournment: 4:33 p.m.