PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA. 95076
TEL: 831) 722-9292 FAX: 831) 722-3139
email: info@pvwater.org • https://www.pvwater.org

ADMINISTRATION & FINANCE COMMITTEE MEETING
PV Water, 36 Brennan Street, Watsonville
Tuesday, March 11, 2025, 3:00 p.m.

MEETING AGENDA

1. Call to Order and Roll Call:
   Committee members: Bob Culbertson (Chair), Amy Newell (Vice Chair), Stephen Rider

2. Director Comments

3. Public Comments
   This time is set aside for members of the general public to address the Committee on any item not on the agenda, and that is within the subject matter jurisdiction of the Committee. Each speaker is allotted up to 3 minutes.

4. Consider Approval of February 11, 2025, Administration & Finance Committee Meeting Minutes
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

5. Consider Recycled Water Facility Electrical Improvements and Variable Frequency Drive (VFD) Replacement Project in Collaboration with the City of Watsonville with a Cost Estimate of Approximately $1,350,000
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

6. Consider Proposed Budget Amendments for Fiscal Year Ending June 30, 2025
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

PV Water is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PV Water offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PV Water at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

7. Consider Association of California Water Agencies Joint Powers Authority (ACWA-JPIA) Commitment to Excellence
    i. Introduction by staff
    ii. Questions from Committee
    iii. Public comment
    iv. Committee discussion and deliberation
    v. Committee action

8. Consider Accepting Financial Reports
    a. Activity Report
    b. Investment Report
        i. Introduction by staff
        ii. Questions from Committee
        iii. Public comment
        iv. Committee discussion and deliberation
        v. Committee action

9. Consider Accepting Cash Flow Reports
    a. Accounts Receivable: Aging Update
    b. Accounts Payable: Check Report
        i. Introduction by staff
        ii. Questions from Committee
        iii. Public comment
        iv. Committee discussion and deliberation
        v. Committee action

10. Discuss future agenda items and next meeting date – Tuesday, April 8, 2025, 3:00 p.m.

Adjournment

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https://www.gotomeet.me/PVWater/pv-water-administration-finance-committee

You can also dial in using your phone.
United States (Toll Free): 1 877 309 2073
Access Code: 392-853-285

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ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of Tuesday, February 11, 2025, 3:00 p.m. PV Water, 36 Brennan Street, Watsonville

Director Culbertson called the meeting to order at 3:02 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Bob Culbertson (Chair), Amy Newell (Vice Chair), Stephen Rider
   Committee Members Absent: None
   Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FASM), Priscilla Sanchez (FA)
   Others Present:

2. **Director Comments:** Director Newell suggested the Agency would benefit from pursuing the Special District Leadership Foundation's "District Transparency Certificate of Excellence."

3. **Public Comments:** None

4. **Consider Approval of January 7, 2025, Administration & Finance Committee Meeting Minutes:**
   Action: Director Newell moved to approve the January 7, 2025, meeting minutes; seconded by Director Rider.

   The motion carried following vote:

   Ayes: **Newell, Culbertson, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **None**

5. **Consider Agreement with Zanjero Inc., for the California Department of Conservation's Pajaro Valley Multibenefit Land Repurposing Program (MRLP) Plan Development in an Amount Not to Exceed $480,000:**
   GM Lockwood presented the MLRP grant program objectives, listed PV Water's "Regional Block Grant" partners, and summarized the Request for Qualifications that PV Water issued in October 2024. In response to the RFQ, PV Water received a single Statement of Qualifications (SOQ) from Zanjero, Inc. (Zanjero), which is also supporting at least two MLRP programs in the Central Valley. Staff, in collaboration

with the "Regional Block Grant" partners, reviewed the SOQ and decided to recommend proceeding with Zanjero. Based on Zanjero's proposed schedule, and presuming the Board approves the agreement in February, work would begin in spring 2025 and conclude by summer 2026. The term end date of the grant is March 30, 2027. This work is fully funded by the Department of Water Conservation. Roundtable discussion ensued.

Action: Director Newell moved to recommend the Board accept the agreement with Zanjero, Inc., for the California Department of Conservation's Pajaro Valley Multibenefit Land Repurposing Program Plan Development in an amount not to exceed $480,000; seconded by Director Rider.

The motion carried following vote:

Ayes: **Culbertson, Newell, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

6. **Consider AllPaid Credit Card Merchant Services Agreement:**
GM Lockwood provided a summary of staff's efforts to find a more cost-effective credit card merchant services agreement than the current agreement. During a meeting with California Special District Association (CSDA) staff in January, PV Water staff learned about AllPaid, which is a "CSDA Endorsed Affiliate for Payment Services / Merchant Services" that specializes in providing a secure payment platform to government agencies at a discounted rate. FASM Trevino reported on the details of AllPaid's merchant services agreement and stated that the Agency's savings, on an annual basis, would be significantly greater with AllPaid then it would be with the current vendor, Fiserv. GM Lockwood stated the AllPaid agreement is currently under legal review.

Action: Director Rider moved to recommend the Board accept the merchant services agreement with AllPaid, contingent upon staff and legal counsel approval; seconded by Director Newell.

The motion carried following vote:

Ayes: **Newell, Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

7. **Consider Accepting Quarterly Reports:**
GM Lockwood introduced the Contract Commitments Report, highlighting the contracts that are expiring and contracts that have been recently approved. FASM Trevino presented the Budget to Actual Report, followed by the Account Aging: Over

120 Days with Balances Exceeding $100 Report and discussed the Staff's efforts to collect outstanding balances. Roundtable discussion ensued.

Action: Director Newell moved to accept the quarterly reports and recommend the Board approve them; seconded by Director Rider.

The motion carried following vote:

Ayes: **Newell, Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

8. **Consider Accepting Financial Reports:**
FASM Trevino reported the Agency's cash position at the end of December, with a balance of $21 million.

Action: Director Rider moved to accept the financial reports and recommend the Board approve them; seconded by Director Newell.

The motion carried following vote:

Ayes: **Newell, Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

9. **Consider Accepting Cash Flow Reports:**
FASM Trevino presented the cash flow reports and noted that while the outstanding balance as of January 31st was $1.9 million, staff had received payments of over $700,000 from the prior week when staff prepared the report. Ms. Trevino also reported on check and ACH payments issued in January.

Action: Director Newell moved to accept the cash flow reports and recommend the Board approve them; seconded by Director Rider.

The motion carried following vote:

Ayes: **Newell, Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **None**

10. **Discuss Future Agenda Items and Next Meeting Date:** Staff presented the following future agenda items: records retention & destruction policy, DocuSign implementation,

Springbrook migration to the cloud, and a server upgrade project. The next regular meeting date is set for Tuesday, March 11, 2025, 3:00 p.m.

Adjournment: 4:23 p.m.

MEMORANDUM

DATE: March 7, 2025
MEETING OF: March 11, 2025
To: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 5:** Consider Recycled Water Facility Electrical Improvements and Variable Frequency Drive (VFD) Replacement Project, in Collaboration with the City of Watsonville, with a cost estimate of approximately $1,350,000

BACKGROUND

PV Water and the City of Watsonville partner in operating and maintaining the Watsonville Area Water Recycling Facility (Recycled Water Facility, or RWF). The RWF commenced operations in 2009 and has produced over 41,500 acre-feet of recycled water. The use of recycled water by growers reduces groundwater production in the critically overdrafted Pajaro Valley Groundwater Basin, while also helping to support agriculture. To stop seawater intrusion, PV Water has been implementing projects and management actions, such as the agricultural water conservation program, that reduce groundwater pumping throughout the basin, and particularly in the coastal zone.

DISCUSSION

The City of Watsonville, in collaboration with PV Water, retained Carollo Engineers to conduct an Operational Assessment of the RWF, published in June 2023, and a Condition Assessment, published in June 2024. The Condition Assessment documented the condition of the facilities and provided a strategy for capital improvements using near-, mid-, and long-term time frames. The first project to advance from this effort is the Recycled Water Facility Electrical Improvements and Variable Frequency Drive (VFD) Replacement Project with a cost estimate of approximately $1,350,000.

The City of Watsonville will take the lead on this project and PV Water will reimburse the City pursuant to the existing agreement between the City and PV Water. An approximate schedule is as follows:

- Council Bid Authorization: March 2025
- Bid Period: ~March – April/May
- Council to Consider Award of Contract: ~ April/May
- Work Performed: December – February 2026

FISCAL IMPACT

The estimated cost for this project is approximately $1,350,000.

STAFF RECOMMENDATION

The Administration & Finance Committee review the materials and consider recommending that the Board support this Project.

ATTACHMENTS

- City of Watsonville Staff Report & Resolution
- Construction Cost Estimate

CITY COUNCIL AGENDA REPORT

MEETING DATE:	**Tuesday, March 11, 2025**
TO:	**CITY COUNCIL**
WRITTEN BY:	**PUBLIC WORKS & UTILITIES ASSISTANT DIRECTOR GREEN**
RECOMMENDED BY:	**PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG**
APPROVED BY:	**TAMARA VIDES, CITY MANAGER**
SUBJECT:	**APPROVAL OF PLANS AND SPECIFICATIONS AND ADVERTISING FOR BIDS FOR THE RECYCLED WATER FACILITY ELECTRICAL UPGRADES, PROJECT RW-25-01**

RECOMMENDATION:

Approve plans and specifications and call for bids for the Recycled Water Treatment Facility (RWTF) Electrical Improvements Project.

BACKGROUND:

Plans and specifications have been completed for the Recycled Water Facility Electrical Upgrades, Project RW-25-01, requiring Council action.

DISCUSSION:

Carollo Engineers completed a study of the RWTF in 2024 to provide a condition assessment and recommendations for equipment and operational improvements. One recommendation was to plan to replace the existing 350 horsepower (hp) variable frequency drives (VFDs) and smaller MCC VFDs, and to add modifications to the existing electrical equipment to allow for connection of portable standby power in the case of an emergency or planned shutdown.

On September 10, 2024, Council approved Resolution No. 182-24 (CM) awarding an engineering design contract to Beecher Engineering, Inc., for the recommended electrical project described above. The scope of the project was coordinated with the Pajaro Valley Water Management Agency (PV Water) who reimburses the City for the operation, maintenance and repair costs associated with the City's Recycled Water Treatment Facility.

The plans and specifications have been prepared, and the engineer's estimate for this project is $1,350,000.

The City's Project Labor Agreement is not applicable to this project as it will employ less than three labor trades.

Staff therefore recommends that Council approve the plans and specifications and authorize the call for bids for the RWTF Electrical Improvements Project.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15301(b), because it involves the repair, maintenance, and minor alteration of existing electrical equipment for a publicly-owned sewerage utility. Further, none of the exceptions to the CEQA exemption apply. This is because the project will have no impacts on environmental resources of hazardous or critical concern and will not result in or contribute to cumulative impacts. There are no unusual circumstances associated with the project that would result in a significant effect on the environment, nor would the project impact scenic resources. The project is not situated on a hazardous waste site, and would not impact any historic resource. Therefore, the proposed project is exempt from CEQA.

STRATEGIC PLAN:

This action is consistent with Strategic Plan Goal:
02 - Infrastructure & Environment

FINANCIAL IMPACT:

There is no financial impact at this time. An appropriation of funds in the Recycled Water Operation and Maintenance budget will be requested at the time of contract bid award.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

Printed set of plans and specifications on file at City Clerk's Office

RESOLUTION NO._____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING PLANS AND SPECIFICATIONS AND CALLING FOR BIDS FOR THE RECYCLED WATER FACILITY ELECTRICAL UPGRADES, PROJECT RW-25-01 (ESTIMATED COST OF $1,350,000 WILL BE FUNDED FROM THE SEWER ENTERPRISE FUND)

WHEREAS, the Recycled Water Facility Electrical Upgrades, Project RW-25-01 design has been completed and the project is ready for advertisement to bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15301 Categorical Exemption Class 1(b), in that the project involves the repair, maintenance, and minor alteration of an existing publicly-owned sewerage facility involving negligible or no expansion of use.

2. That the plans and specifications for the Recycled Water Facility Electrical Upgrades, Project RW-25-01, copies of which are on file in the Office of the City Clerk and incorporated by reference in this Resolution, are hereby approved.

3. That the Purchasing Officer is hereby authorized and directed to call for public competitive electronically sealed bids in accordance with Title 7, Chapter 14 of the Watsonville Municipal Code for the above named project, and that the bids are to be opened through the City's electronic procurement bidding portal, on approximately April 3, 2025, at 3:00PM, and the City Clerk is hereby directed to give notice inviting such sealed bids in the time, form, and manner provided by law.

4. That electronic bids shall be delivered to the City of Watsonville Purchasing Office in manner identified in the bid documents.

5. That after bids are opened, they shall be tabulated and analyzed and a report submitted to the City Manager, who shall recommend the awarding, or other action, to the Council at its next regular meeting, or as soon thereafter as possible.

****

City of Watsonville
RWF 2025 Electrical Upgrades Project
Construction Cost Estimate
Bid Documents

Item No.	Item Description	Quantity	Units	Material Cost Per Unit	Labor Cost Per Unit	Extended Material Cost	Extended Labor Cost	Total Cost	Notes:
	Portable Generator Connection Provisions:								
1-1	600A Fused NEMA 1 MTS	2	EA	$14,000.00	$8,000.00	$28,000.00	$16,000.00	$44,000	
1-2	MTS Mounting Hardware and Provisions	2	LS	$1,000.00	$2,000.00	$2,000.00	$4,000.00	$6,000	
1-3	Portable Generator Termination Box, Outdoor SST	3	EA	$14,000.00	$5,000.00	$42,000.00	$15,000.00	$57,000	
1-4	350kcmil XHHW-2 Copper Wire	2000	LF	$15.00	$4.00	$30,000.00	$8,000.00	$38,000	
1-5	#3/0 AWG XHHW-2 Copper Wire	1000	LF	$8.00	$3.00	$8,000.00	$3,000.00	$11,000	
1-6	#1 AWG XHHW-2 Copper Wire	700	LF	$4.00	$2.00	$2,800.00	$1,400.00	$4,200	
1-7	#3 AWG XHHW-2 Copper Wire	350	LF	$3.00	$1.50	$1,050.00	$525.00	$1,575	
1-8	3" GRS Conduit	250	LF	$60.00	$30.00	$15,000.00	$7,500.00	$22,500	
1-9	3" PVC-Coated GRS Conduit	60	LF	$100.00	$40.00	$6,000.00	$2,400.00	$8,400	
1-10	NEMA 4X 316 SST Junction Box	1	EA	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$5,000	
1-11	Conduit Supports	20	EA	$250.00	$600.00	$5,000.00	$12,000.00	$17,000	
1-12	Concrete Equipment Pads	1	LS	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$12,000	
1-13	Third-Party Field Testing	1	LS	$0.00	$5,000.00	$0.00	$5,000.00	$5,000	
1-14	Electrical Documentation	1	LS	$0.00	$8,000.00	$0.00	$8,000.00	$8,000	
	Subtotal - Portable Generator Connection Provisions					***$148,350***	***$91,325***	***$239,675***	
	Large Distribution Pump (350hp) VFD Replacement:								
2-1	Existing VFD Demolition/Cabinet Prep	3	EA	$3,000.00	$8,000.00	$9,000.00	$24,000.00	$33,000	Existing VFD retained as a "spare" if operating properly at time of demo
2-2	New VFD Field Installation	3	EA	$100,000.00	$40,000.00	$300,000.00	$120,000.00	$420,000	Based on specification for Yaskawa U1000 Matrix VFDs
2-3	Misc Cabinet Components/Wiring	3	EA	$2,000.00	$3,000.00	$6,000.00	$9,000.00	$15,000	
2-4	VFD Field Commissioning	3	EA	$0.00	$4,000.00	$0.00	$12,000.00	$12,000	
2-5	Electrical Documentation	1	LS	$0.00	$15,000.00	$0.00	$15,000.00	$15,000	
	Subtotal - Large Distribution Pump VFD Replacement					***$315,000***	***$180,000***	***$495,000***	
	Motor Control Center VFD Replacement:								
4-1	Existing VFD Demolition/MCC Compartment Prep	8	EA	$1,000.00	$3,000.00	$8,000.00	$24,000.00	$32,000	Existing VFD retained as a "spare" if operating properly at time of demo
4-2	New 7-/12hp VFD Installation	2	EA	$5,000.00	$4,000.00	$10,000.00	$8,000.00	$18,000	Based on specification for Vacon NXS VFD
4-3	New 15hp VFD Installation	2	EA	$6,000.00	$5,000.00	$12,000.00	$10,000.00	$22,000	Based on specification for Vacon NXS VFD
4-4	New 20hp VFD Installation	4	EA	$7,000.00	$6,000.00	$28,000.00	$24,000.00	$52,000	Based on specification for Vacon NXS VFD
4-5	Misc Compartment Components/Wiring	8	EA	$1,000.00	$1,000.00	$8,000.00	$8,000.00	$16,000	
4-6	VFD Field Commissioning	8	EA	$0.00	$2,000.00	$0.00	$16,000.00	$16,000	
4-7	Electrical Documentation	1	LS	$0.00	$20,000.00	$0.00	$20,000.00	$20,000	
	Subtotal - Motor Control Center VFD Replacement					***$66,000***	***$110,000***	***$176,000***	
	Total Bare Material and Labor Costs (All Project Elements):					***$529,350***	***$381,325***	***$910,675***	
	Estimating Contingency (10%):					*$52,935*	*$38,133*		
	Sales Tax on Materials (9.75%):					*$56,773*			
	Contractor Overhead and Profit (30%):					*$174,686*	*$125,837*		
	Total Estimated Project Construction Cost:					*$813,743*	*$545,295*	**$1,359,038**	***Total Represents Estimated "Bid Price" from Contractor***

MEMORANDUM

DATE: March 7, 2025
MEETING OF: March 11, 2025
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 6:** Consider Proposed Budget Amendments for Fiscal Year Ending June 30, 2025

INTRODUCTION

The proposed Budget Amendments for Fiscal Year Ending June 30, 2025 ("FY24-25") provide a revised forecast of the budget adopted by the Board of Directors on May 15, 2024. Included in the discussion that follows is a summary of proposed amendments including revisions to important assumptions taken into account when developing the FY24-25 budget.

DISCUSSION

The adopted budget for FY24-25 included an anticipated deficit of revenue over expenditures of $4,328,440. The amended proposed budget includes an anticipated surplus of revenue over expenditures of $1,316 for a net change of $4,329,756. The adopted budget assumed revenue of $52,766,051. The amended budget projects revenue closer to $53,606,484, an increase of $840,433, due to a slight increase in water sales and drawing all remaining WIFIA funds in the current fiscal year. The adopted budget assumed expenditures in the amount of $57,094,491. The amended budget projects expenditures closer to $53,605,168, a reduction of $3,489,323. A summary of significant proposed amendments is below.

Revenue

- WIFIA Proceeds for the College Lake Project are expected to be exhausted in full by the end of the fiscal year.
- Due to less rainfall in the fall and winter months, Delivered Water sales are anticipated to increase to $2,000,000.

Expenditures

- Utilities decreased by $225,000 due to the College Lake Project still being constructed.
- Land Acquisition expenditures are reduced by $4,275,000 due to timing of acquisitions.
- Licensed Contractor expenditures increased by $990,000 due to project change orders.

The table below summarizes the proposed budget amendments. Detailed tables are attached.

Pajaro Valley Water Management Agency
Proposed Budget Amendments
Executive Summary
FYE June 30, 2025

Revenues and Sources of Funds	As Adopted	As Proposed	Net Change
Management Fees	$ 370,000	$ 370,000	$ -
Delivered Water	1,900,000	2,000,000	100,000
Augmentation Charges	12,200,000	12,200,000	-
Grant Revenue	4,500,000	4,500,000	-
Bond Proceeds	33,109,270	33,827,703	718,433
Interest Income	600,000	600,000	-
Other Revenue	86,781	108,781	22,000
Total Proposed Revenue Amendments	**$ 52,766,051**	**$ 53,606,484**	**$ 840,433**
EXPENDITURES			
Total Proposed Expenditures	$ 57,094,491	$ 53,605,168	$ (3,489,323)
Proposed Expenditure Amendments			
Proposed Budget Expenditures 6/30/25 as Amended			
Expenditures by Fund			
Fund 10 - General Fund			
Administration	$ 537,075	$ 384,575	$ 224,676
Fund 20 - Special Revenue Funds			
General Administration	2,198,811	2,021,011	323,930
Facility Operations	7,402,522	7,285,772	2,659,180
Basin Management	2,567,663	1,789,390	1,453,468
Fund 30 - Capital Projects Fund			
Capital Projects	40,370,361	38,106,361	19,212,372
Total Budget	**$ (4,328,440)**	**$ 1,316**	**$ 4,329,756**

FISCAL IMPACT

The proposed budget amendments result in a budget surplus of $1,316, compared to the adopted budget deficit of $4,328,440.

RECOMMENDATION

The Committee review the proposed Budget Amendments for FY24-25 and make a recommendation to the Board of Directors for approval.

ATTACHMENTS

- Proposed Budget Amendments for FY24-25
- The Fiscal Year 2024-2025 adopted budget is available here: https://www.pvwater.org/images/about-pvwma/assets/bugdet_assets/Final.Budget.FY24-25_BoD.Adopted_05-15-2024.pdf

Summary by Service
July 1, 2024 to June 30, 2025

	General Fund Fund 10	Special Revenue Fund Fund 20			Capital Projects Fund 30	Debt Service Fund 40
Revenues and Sources of Funds						
Management Fees	370,000					
Delivered Water		2,000,000				
Augmentation Charges		12,200,000				
Grant Revenue		4,500,000				
Debt Financing Proceeds					33,827,703	
Interest Income	150,000	450,000				
Other Revenue	71,781	37,000				
Total Revenue	**$ 591,781**	**$ 19,187,000**	**$ -**	**$ -**	**$ 33,827,703**	**$ -**

	Agency Administration	General Administration	Facility Operations	Basin Management	Capital Projects	Debt Service
Expenditures						
Wages & Benefits	40,025	1,081,911	1,211,272	293,890	377,361	-
Conferences/Training	17,000	6,000	6,500	2,000	-	-
Travel (Mileage/Meals/Lodging)	22,000	10,200	7,500	7,500	-	-
Bank Charges/Bond Fees	50	20,000	20,000	-	-	-
Insurance	18,000	1,000	71,500	-	-	-
Taxes/Fees	250	26,000	39,000	-	65,000	-
Legal Notices & Ads	4,250	2,500	-	3,500	65,000	-
Dues & Subscription	37,000	5,500	2,500	1,500	-	-
Office Expense/Supplies	5,000	12,200	2,500	-	-	-
Postage	1,000	7,000	14,000	1,000	10,000	-
Printing	4,000	32,000	1,750	1,500	13,000	-
Utilities	8,000	21,200	377,000	-	-	-
Telephone/Data	4,000	14,500	56,250	-	-	-
Office Equipment Leases	1,000	7,500	8,000	-	-	-
Well Leases	-	-	200,000	-	-	-
Field Supplies/Equipment	-	7,000	310,000	26,000	26,000	-
Elections	1,000	-	-	-	-	-
Legal Services	45,000	37,500	25,000	32,500	300,000	-
Professional Services	46,000	525,000	388,000	1,300,000	8,900,000	-
Meter Contractor	-	-	10,000	-	-	-
LAFCO District Fees	18,000	-	-	-	-	-
Collection Fee/Bad Debt	6,000	7,000	-	-	-	-
Special Projects Outreach	20,000	-	-	-	-	-
Facilities Maintenance	75,000	25,000	9,500	-	-	-
Land Acquisition	-	-	-	-	250,000	-
Information Technology	12,000	52,000	105,000	40,000	-	-
Licensed Contractors	-	-	425,000	15,000	28,100,000	-
Vehicle Maintenance	-	3,000	30,500	5,000	-	-
Vehicle Purchase	-	-	40,000	5,000	-	-
Meters	-	-	50,000	-	-	-
COW Reimb O&M	-	-	3,000,000	-	-	-
Rebates	-	100,000	80,000	-	-	-
City Connection Water Charges	-	-	700,000	-	-	-
Uniforms	-	5,000	-	-	-	-
Water Sampling	-	-	95,000	55,000	-	-
Bond Administration Fee	-	12,000	-	-	-	-
Debt Service	-	-	-	-	-	4,018,059
Total Expenditures	**$ 384,575**	**$ 2,021,011**	**$ 7,285,772**	**$ 1,789,390**	**$ 38,106,361**	**$ 4,018,059**
Total Revenue						
Excess of Revenues or (Deficit)						

Summary by Service
July 1, 2024 to June 30, 2025

	FY24-25 Proposed Amended Budget	FY24-25 Adopted Budget	$ Diff	% Diff
Revenues and Sources of Funds				
Management Fees	370,000	370,000	-	0.0%
Delivered Water	2,000,000	1,900,000	100,000	5.3%
Augmentation Charges	12,200,000	12,200,000	-	0.0%
Grant Revenue	4,500,000	4,500,000	-	0.0%
Debt Financing Proceeds	33,827,703	33,109,270	718,433	N/A
Interest Income	600,000	600,000	-	0.0%
Other Revenue	108,781	86,781	22,000	25.4%
Total Revenue	**$ 53,606,484**	**$ 52,766,051**	**$ 840,433**	**1.6%**

	FY24-25 Proposed Amended Budget	FY24-25 Adopted Budget	$ Diff	% Diff
Expenditures				
Wages & Benefits	3,004,459	3,003,732	726	0.0%
Conferences/Training	31,500	26,500	5,000	18.9%
Travel (Mileage/Meals/Lodging)	47,200	41,200	6,000	14.6%
Bank Charges/Bond Fees	40,050	45,050	(5,000)	-11.1%
Insurance	90,500	104,500	(14,000)	-13.4%
Taxes/Fees	130,250	120,250	10,000	8.3%
Legal Notices & Ads	75,250	60,750	14,500	23.9%
Dues & Subscription	46,500	46,000	500	1.1%
Office Expense/Supplies	19,700	29,500	(9,800)	-33.2%
Postage	33,000	21,500	11,500	53.5%
Printing	52,250	52,750	(500)	-0.9%
Utilities	406,200	631,200	(225,000)	-35.6%
Telephone/Data	74,750	72,000	2,750	3.8%
Office Equipment Leases	16,500	15,500	1,000	6.5%
Well Leases	200,000	200,000	-	0.0%
Field Supplies/Equipment	369,000	204,000	165,000	80.9%
Elections	1,000	60,000	(59,000)	-98.3%
Legal Services	440,000	507,000	(67,000)	N/A
Professional Services	11,159,000	11,154,000	5,000	0.0%
Meter Contractor	10,000	25,000	(15,000)	-60.0%
LAFCO District Fees	18,000	18,000	-	0.0%
Collection Fee/Bad Debt	13,000	13,000	-	0.0%
Special Projects Outreach	20,000	35,000	(15,000)	-42.9%
Facilities Maintenance	109,500	123,000	(13,500)	-11.0%
Land Acquisition	250,000	4,525,000	(4,275,000)	-94.5%
Information Technology	209,000	224,000	(15,000)	-6.7%
Licensed Contractors	28,540,000	27,640,000	900,000	3.3%
Vehicle Maintenance	38,500	41,000	(2,500)	-6.1%
Vehicle Purchase	45,000	45,000	-	0.0%
Meters	50,000	50,000	-	0.0%
COW Reimb O&M	3,000,000	3,000,000	-	0.0%
Rebates	180,000	180,000	-	0.0%
City Connection Water Charges	700,000	650,000	50,000	N/A
Uniforms	5,000	5,000	-	N/A
Water Sampling	150,000	95,000	55,000	N/A
Bond Administration Fee	12,000	12,000	-	N/A
Debt Service	4,018,059	4,018,059	0	0.0%
Total Expenditures	**$ 53,605,168**	**$ 57,094,491**	**$ (3,489,323)**	**-6.5%**
Total Revenue	**53,606,484**	**52,766,051**	**$ 840,433**	
Excess of Revenues or (Deficit)	**1,316**	**(4,328,440)**	**$ 4,329,756**	

MEMORANDUM

DATE: March 7, 2025
MEETING OF: March 11, 2025
To: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 7:** Consider Association of California Water Agencies Joint Powers Authority (ACWA-JPIA) Commitment to Excellence

DISCUSSION

PV Water participates in the ACWA-JPIA insurance pool with numerous other California water districts. On February 12, 2025, Paul Myers, Risk Control Advisor II, visited PV Water to obtain an update on operations, review loss history, and evaluate risk exposures. During the meeting, Mr. Myers spoke about various grant programs ACWA-JPIA administers for its member agencies, provided the member agencies have adopted the ACWA-JPIA Commitment to Excellence.

FISCAL IMPACT

No cost to adopt the Commitment to Excellence, however there could be cost savings to PV Water if staff is able to secure ACWA-JPIA grants up to $10,000 in value.

STAFF RECOMMENDATION

The Administration & Finance Committee review the Commitment to Excellence and recommend that the Board adopt it.

ATTACHMENTS

- Letter from Paul Myers, ACWA-JPIA, regarding Liability, Property, and Workers' Compensation Risk Assessment, dated February 25, 2025
- Commitment to Excellence Certificate

Commitment to Excellence

Pajaro Valley Water Management Agency

and the ACWA JPIA in mutual support for ensuring the most consistent, cost effective, and broadest possible affordable insurance coverage and related services, and in partnership with all JPIA members, and in the interest of reducing ***Pajaro Valley Water Management Agency's*** insurance costs, commit to a program of excellence that through the implementation of "best practices" reduces the potential and frequency of:

- **Vehicle Losses**
- **Infrastructure Related Losses**
- **Construction Related Losses**
- **Employment Practices Claims**
- **Ergonomic (Musculoskeletal) and Fall Injuries**
- **Wildfire Prevention**

and fully support the goal of implementing effective preventative measures that work to achieve these loss reductions.

_____(CEO, ACWA JPIA)
Adrienne Beatty

_____(General Manager)
Signature

_____(Board Member)
Signature

_____(Board Member)
Signature

_____(Board Member)
Signature

_____(Board Member)
Signature

_____(Board Member)
Signature

February 25, 2025

Mr. Brian Lockwood, General Manager
Pajaro Valley Water Management Agency
36 Brennan Street
Watsonville, California 95076-4303

RE: LIABILITY, PROPERTY, AND WORKERS' COMPENSATION RISK ASSESSMENT

Dear Mr. Lockwood:

This letter is a follow-up to my visit to Pajaro Valley Water Management Agency (PVWMA) on February 12, 2025. The purpose was to obtain an update on Agency operations, review loss history, and evaluate for risk exposures. It was good to hear about installing up to 19 monitoring wells as part of the Agency's groundwater sustainability plan. Please thank Nancy Trevino, Finance and Administrative Services Manager; Shinehah Bigham, Operations and Maintenance Manager; Leonard Villanueva, Meter Program Coordinator; and Asia Valdivia, Executive Assistant/Board Secretary, for their time and consideration. Below are highlights of our discussions and related ACWA JPIA resources.

Loss History

The JPIA reviews losses that occurred over the last five years of coverage. These claims have the most impact on pooled programs; and can assist in identifying trends, training, and risk reduction efforts. In the last five years, the Agency had two workers' compensation claims, one liability claim, and one property claim. The Agency's current Experience Modification Rates (E-Mod) are 1.3 in the Workers' Compensation Program and 0.81 in the Liability Program. E-Mod rates are not calculated for the Property Program. Rates below 1.0 result in discounts to your Agency's contributions.

Training

It was good to hear the Agency conducts weekly safety meetings with staff and contractors. VectorSolutions is utilized to onboard new hires. We discussed using VectorSolutions in group settings. Other available JPIA training resources include online classes, webinars, and the JPIA's Video Lending Library. Another training option is attending open training classes hosted by other nearby JPIA members. The JPIA Training Department sends announcements to members when these opportunities are available.

Risk Control Manual (RCM)

The RCM is a resource that members can use when developing or updating policies for their Safety and Loss Control Programs. During our meeting, I provided an overview of the following sections:

- **Section 1 – Injury/Illness Prevention Plan (IIPP)** – This section has IIPP Effectiveness questions and sample Cal/OSHA IIPP templates to use as references.

- **Section 10 – Competent/Authorized Person Forms** – This section has resources for designating employees as Authorized Forklift Operators and more.

Risk Control Grant Program

I highlighted the JPIA's Risk Control Grant Program which is designed to promote the implementation of best practices that will prevent or mitigate losses for members who participate in at least two JPIA pooled programs: Workers' Compensation, Liability, and Property Programs. This is accomplished by funding up to $10,000 for specific one-time, non-routine risk management, loss control programs, or activities that are intended to address those risks. We discussed purchasing a forklift to reduce materials handling at the new College Lake Treatment Facility. Ergonomics is a Commitment to Excellence (C2E) loss reduction focus area. This year's Grant Program will begin accepting applications in October. Please visit the Risk Control Grant Program information page for further information, past winners, and eligibility requirements, such as signing a C2E Agreement. As discussed, enclosed with this letter is a C2E Agreement for you and your board's approval.

Safety Awards

We discussed the H.R. LaBounty Safety Awards Program, which is designed to promote safe workplace behavior and operations practices while rewarding employees who participate in risk-reducing actions. We discussed the purple corrugated pipe covers to make valves and other ground equipment more visible, as a possible nomination. Please visit the H.R. LaBounty Safety Awards Program page for more information.

Custom valve protectors

2024-25 Risk Assessment Focus Areas
The following risk reduction and loss control programs are being highlighted for this coverage year. The goal is to promote the implementation of best practices that may limit exposures and reduce losses to the membership.

Underground Service Alert (USA)-811
Shiniehah mentioned that she manages the USA North program for the Agency. Training is conducted internally. All excavation is performed by contractors. As a reminder, if an underground line is hit, even by a contractor, it is a good practice to report it to the Damage Information Reporting Tool (DIRT).

Cross-Connections
Brian explained that Title 22 of the California Code of Regulations covers cross-connection and backflow prevention for recycled water systems. For more information, please review the *JPIA Source* article on the Benefits of a Cross-Connection Ordinance.

Serious Injury/Illness Reporting
We reviewed Cal/OSHA's definition of a serious injury and the process of reporting such injuries within the required eight-hour time frame if one should occur. More information on the reporting process can be found on Cal/OSHA's webpage on how to report a work-related accident. The JPIA has a Sample Standard Operating Guideline (SOG) for members to use if needed.

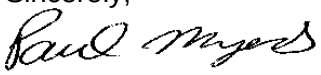
Field Visit
Leonard, Shinehah, and Asia provided a tour of the College Lake Project construction site, which includes a new water treatment plant. While at the treatment plant, we discussed concerns that the contractor did not install adequate fall protection on the ladders to inspect the tanks. Eventually, Agency staff will be tasked with using the ladders for tank inspections. I recommend discussing modifications to the ladders and platforms, such as installing swing gates, a possible catwalk system, or more guardrails, before the Agency takes control of the site.

Tanks with inadequate fall protection

Next, we visited Supplemental Well 2 (SW2) and Supplemental Well 1 (SW1). Both sites were clean and well-maintained. I recommend installing “No Trespassing” signage, which is a *C2E Infrastructure* loss reduction focus area best practice. No major hazards were found.

I want to thank Pajaro Valley Water Management Agency for being an ACWA JPIA member. If you have any questions or need assistance, please contact me at (916) 774-7050, ext. 3144, or via email at PMyers@acwajpia.com.

Sincerely,



Paul Myers
Risk Control Advisor II

225:tl

Enc: Commitment to Excellence Certificate

c: JPIA Member Services
JPIA Risk Management Committee
Stephen Rider, JPIA Board Member

PAJARO VALLEY WATER MANAGEMENT AGENCY

Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance
CLEARING ACCOUNT - Mechanics				
Beginning Balance	1/1/2025			$416,381
Cash Receipts		2,692		
Disbursements			4,221,723	
Transfers		3,992,733		
Bank Fees				
Ending Balance	1/31/2025			$190,084
GENERAL FUND10-MMA Mechanics				
Beginning Balance	1/1/2025			$1,785,223
Cash Receipts		153,595		
Transfers		10,719	45,174	
Interest Earned		6,882		
Bank Fees				
Ending Balance	1/31/2025			$1,911,245
GENERAL FUND 10 - LAIF				
Beginning Balance	1/1/2025			$2,368,184
Transfers				
Interest Earned		27,543		
Ending Balance	1/31/2025			$2,395,727
GENERAL FUND 20 - LAIF				
Beginning Balance	1/1/2025			$8,696,032
Transfers				
Interest Earned		101,137		
Ending Balance	1/31/2025			$8,797,169
SPECIAL REVENUE FUND 20-ACH Clearing Acct Mechanics				
Beginning Balance	1/1/2025			$0
Cash Receipts		5,059,056		
Sweep/Transfers			5,059,056	
Disbursments/ACH-Wire				
Bank Fees				
Ending Balance	1/31/2025			$0
SPECIAL REVENUE FUND 20-Operating Mechanics				
Beginning Balance	1/1/2025			$159,364
Cash Receipts		2,816,457		
Transfers		10,719	2,973,278	
Disbursments/ACH-Wire				
Bank Fees			1,789	
Interest Earned				
Ending Balance	1/31/2025			$11,473
SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN Mechanics				
Beginning Balance	1/1/2025			$7,105,668
Transfers		7,443,337	3,380,000	
Disbursments/ACH-Wire				
Bank Fees				
Interest Earned		28,373		
Ending Balance	1/31/2025			$11,197,377
Certificate of Deposit - DWR Loan Reserve Mechanics Fund 40				
Beginning Balance	1/1/2025			$276,325
Interest Earned		1,138.23		
Ending Balance	1/31/2025			$277,463
Certificate of Deposit - SRF-D1501023				
Beginning Balance	1/1/2025			$81,419
Transfers				
Interest Earned				
Ending Balance	1/31/2025			$81,419

Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:
20,888,597	19,654,382	15,681,020	24,861,958
Cash Transfers	11,457,508	11,457,508	-
Actual Cash Receipts/Disbursements	8,196,873	4,223,512	

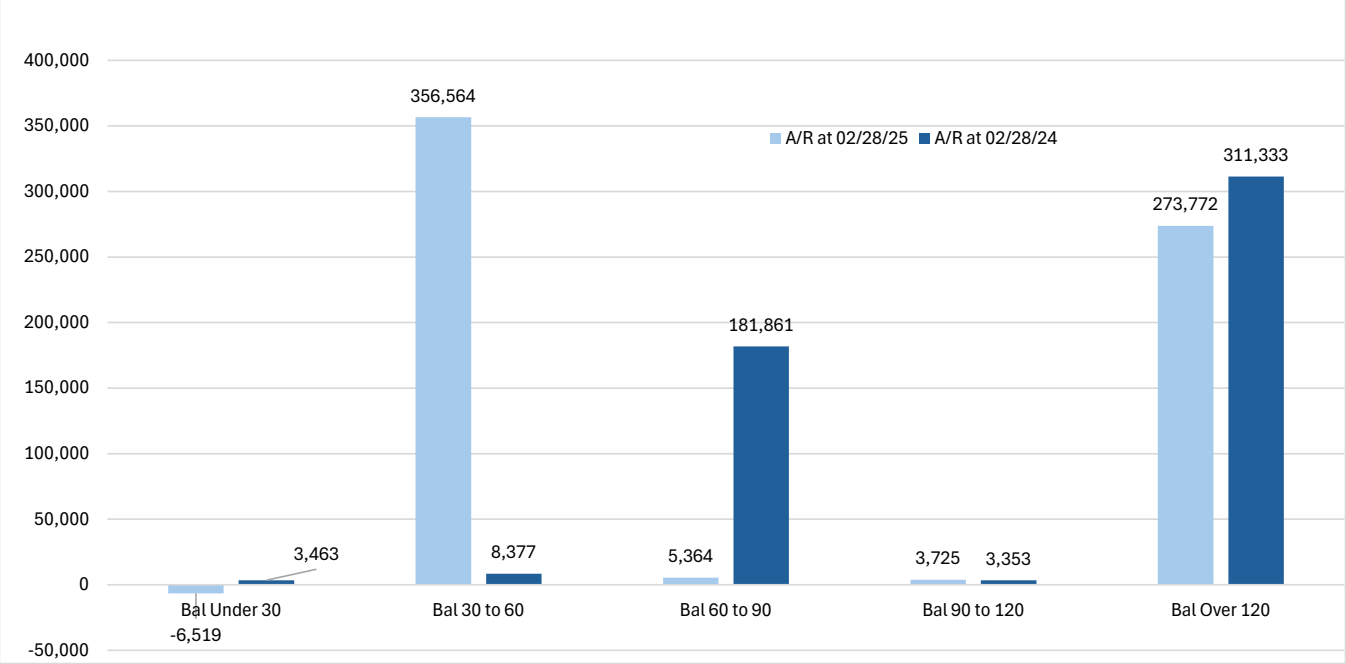
PAJARO VALLEY WATER MANAGEMENT AGENCY
INVESTMENT REPORT
ALL FUNDS
January 31, 2025

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Mechanics Clearing Account	0.00%	**$190,084**	0.76%	0.00%
General Fund 10				
Mechanics General Fund 10 Money Market Account	4.58%	1,911,245	7.69%	0.35%
Local Agency Investment Fund	4.62%	2,395,727	9.64%	0.45%
		$4,306,972		
Special Revenue Fund 20				
Mechanics Special Revenue Fund 20-ACH Clearing Account	0.00%	0	0.00%	0.00%
Mechanics Special Revenue Fund 20 Operating Account	0.00%	11,473	0.05%	0.00%
Mechanics Special Revenue Fund 20 Money Market Account	4.58%	11,197,377	45.04%	2.06%
Local Agency Investment Fund	4.62%	8,797,169	35.38%	1.63%
		$20,006,019		
Long Term Debt Fund 40				
Mechanics Certificate of Deposit DWR Loan Reserve	4.85%	$277,463	1.12%	0.05%
Mechanics Certificate of Deposit SRF-D1501023	4.85%	$81,419	0.33%	0.02%
		358,883		
	Total:	**$24,861,958**	**100.0%**	

Total Funds Reserved	358,883
Total Funds Invested	24,301,519
Total Funds Non-Interest Bearing	201,557
Total Funds	**$24,861,958**
Total Available Funds	24,503,076
Cash Reserve Policy Requirements (PV Water)	7,120,000
Surplus (Deficit) of Funds	**$17,383,076**

PV Water
Accounts Receivable Aging 3 Month Trend
As of 02/28/2025

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	632,906	-6,519	356,564	5,364	3,725	273,772
Credits	(51,414)					
Total Accounts Receivable at 02/28/25	581,492					
Accounts Receivable before credits	508,387	3,463	8,377	181,861	3,353	311,333
Credits	(35,976)					
Total Accounts Receivable at 02/28/24	472,410					
Accounts Receivable before credits	1,931,441	23,561	1,622,065	4,866	725	280,224
Credits	(23,341)					
Total Accounts Receivable at 01/31/25	1,908,100					
Accounts Receivable before credits	3,853,776	3,467,721	13,505	1,201	162,889	208,460
Credits	(23,046)					
Total Accounts Receivable at 12/31/24	3,830,730					



Accounts Payable

Checks by Date - Detail by Check Date

User: Priscilla
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Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	A1250	AFLAC- FLEX ONE	02/07/2025	
	EE Deferrals	EE PR Deferrals		609.63
			Total for this ACH Check for Vendor A1250:	609.63
ACH	A300	ACWA/JPIA	02/07/2025	
	Inv 0705201	EE PR Deferrals		34,866.24
			Total for this ACH Check for Vendor A300:	34,866.24
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	02/07/2025	
	EE Deferrals	EE PR Deferrals		5,150.00
			Total for this ACH Check for Vendor N125:	5,150.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	02/07/2025	
	EE Deferrals	ER/EE Retirement Contributions		11,106.78
	EE Retirement Contrib	EE PR Deferrals		2,151.94
			Total for this ACH Check for Vendor P1300:	13,258.72
ACH	P555	PVWMA-Cafeteria Account	02/07/2025	
	EE Deferrals	EE PR Deferrals		981.88
			Total for this ACH Check for Vendor P555:	981.88
ACH	C1099	CAROLLO ENGINEERS INC	02/07/2025	
	FB61478	Basin Mgmt Plan BMP for 12/1/24 to 12/31/24		2,357.82
			Total for this ACH Check for Vendor C1099:	2,357.82
ACH	M2214	MOUNTAIN CASCADE, INC.	02/07/2025	
	91601-19	CL/Contr$23,707,310 Project#30-39-502 for 11/1/24 - 11/30/24		89,631.94
			Total for this ACH Check for Vendor M2214:	89,631.94
ACH	R305	RINCON CONSULTANTS, INC	02/07/2025	
	62710	Proj#24-16204 River Watershed Resilience for 12/24		129,167.50
			Total for this ACH Check for Vendor R305:	129,167.50
45818	A190	ACE HARDWARE OF WATSONVILLE INC	02/07/2025	
	235015/39167	CDS/Meters/Hydro Supplies for 1/25		149.07
			Total for Check Number 45818:	149.07
45819	A400	ACWA/JPIA WORKERS COMP	02/07/2025	
	10/1 to 12/31/24	Worker's Compensation Ins. for 10/1/24 to 12/31/24		7,339.04
			Total for Check Number 45819:	7,339.04

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45820	A460	AGRI CULTURE	02/07/2025	
	FOCUS/AG2025	Focus Ag. Prgm for 1/25		1,500.00
			Total for Check Number 45820:	1,500.00
45821	C1000	CHAPPELL PUMP & SUPPLY WELL DRILLING	02/07/2025	
	111216	Video Survey Well#35 (tenants AG well) for 1/25		4,500.00
			Total for Check Number 45821:	4,500.00
45822	C103	CBEC ECO ENGINEERING	02/07/2025	
	50079	CL Hydrologic Monitoring 2022 & 2023 for 11/23/24 to 12/27/24		2,453.07
	50080	CL Hydrologic Monitoring.2025 & 2026 for 11/23/24 to 12/27/24		29,694.75
			Total for Check Number 45822:	32,147.82
45823	C1580	SPECTRUM BUSINESS COMMUNICATIONS	02/07/2025	
	0124982012025	76 Holahan/Internet/communication for 1/23/25 to 2/22/25		136.23
	0154296012325	36 Brennan Line & Internet services for 1/23/25 to 2/22/25		663.62
			Total for Check Number 45823:	799.85
45824	E500	ENVIRONMENTAL SCIENCE ASSOCIATES	02/07/2025	
	204151	Update CL/HSR/WSR Pipeline Project for 12/1/24 - 12/31/24		28,590.40
			Total for Check Number 45824:	28,590.40
45825	K89	KARAS TECHNICAL SERVICES	02/07/2025	
	15303	Creating Digital files for 2023 Annual Rept for 1/25		1,395.00
			Total for Check Number 45825:	1,395.00
45826	L563	BRIAN LOCKWOOD	02/07/2025	
	REIMB	GM. Reimb. Planning & Conserv.Annual Mtg @ UC for 1/25/25		227.20
			Total for Check Number 45826:	227.20
45827	M1010	MAGNOLIA GARDENING INC	02/07/2025	
	34575	36 Brennan Building Mo. Landscape Maint. For 1/25		100.00
	34745	76 Holohan Building Mo. Landscape Maint. For 1/25		90.00
			Total for Check Number 45827:	190.00
45828	M1086	MILLER MAXFIELD, INC.	02/07/2025	
	012PV	Const. Updates & Mtgs/WTP Tour Social Media for 1/25		1,662.50
			Total for Check Number 45828:	1,662.50
45829	O217	OFFICE AND HOME CLEANING SERVICES	02/07/2025	
	2744	36 Brennan Mo. Office housekeeping for 1/25		600.00
	2745	76 Holohan Mo. Housekeeping for 1/25		600.00
			Total for Check Number 45829:	1,200.00
45830	P1000	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	02/07/2025	
	3107065509	Postage Equip. Leasing Fee Taxes only for 1/28/25 to 1/28/26		59.41
			Total for Check Number 45830:	59.41
45831	P1160	MIKE PODLECH	02/07/2025	
	2619	CL Fisheries Support Prof. Services for 1/1/25 to 1/31/25		975.00
			Total for Check Number 45831:	975.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45832	P180	PENINSULA MESSENGER LLC	02/07/2025	
	1476341	Monthly RaboBank Courier for 1/25		139.00
			Total for Check Number 45832:	139.00
45833	P300	PAJARO VALLEY CHAMBER OF COMMERCE	02/07/2025	
	420	AD - Membership Directory/Half Page for 1/25		725.00
	EXPOFAIR2025	Business Expo & Job Fair 2025		250.00
			Total for Check Number 45833:	975.00
45834	P800	PG & E	02/07/2025	
	0688235687-3	Service at 76 Holohan Rd for 12/19/25 to 1/17/25		866.82
	2926809320-9	Service at 36 B Brennan St for 12/20/24 to 1/20/25		237.26
	3015753830-4	Electric Pump/2 homes/76 & 116 Holohan for 12/20/24 to 1/18/25		46.01
	4291054495-8	Service at 475 San Andreas Rd for 12/19/24 to 1/17/25		973.63
	5916054391-0	Service at 187C San Andreas Rd for 12/19/24 to 1/17/25		1,782.62
			Total for Check Number 45834:	3,906.34
45835	P950	PITNEY BOWES PURCHASE POWER, INC.	02/07/2025	
	8000-9000-0396-	Postage Machine Stamp Purchase for 1/25	8000-9000-039	3,039.75
			Total for Check Number 45835:	3,039.75
45836	S1405	SC FUELS INC	02/07/2025	
	0997744	Agency Vehicle Fuel for 1/21/25 to 1/28/25		280.59
			Total for Check Number 45836:	280.59
45837	S1681	SHAMROCK OFFICE SOLUTIONS	02/07/2025	
	4254192-CAL	Toner Shipment/Printing Usage of BW & Color for 12/24		15.00
	4287112-CAL	36 Brennan/Cont. printer usage/BW & Clr for 1/2/25 - 2/1/25		209.94
	4289388-CAL	76 Holohan/Cont. printer usage/BW & Clr for 1/2/25 - 2/1/25		21.79
			Total for Check Number 45837:	246.73
45838	S200	SAN BENITO COUNTY ELECTIONS	02/07/2025	
	25-599	Nomination papers & Candidate Filing Services for 1/25		400.00
			Total for Check Number 45838:	400.00
45839	U185	U.S. BANK EQUIPMENT FINANCE	02/07/2025	
	547139303	Contr#500-0626919 Upstairs copier for 1/14/25 to 2/14/25		79.55
	548364892	Contr#500-0703068 76 Holohan copier for 1/14/25 to 2/14/25		160.14
			Total for Check Number 45839:	239.69
45840	W400	CITY OF WATSONVILLE UTILITIES	02/07/2025	
	CUST#602389	Office Monthly Utilities for 12/10 to 1/14/25		185.73
			Total for Check Number 45840:	185.73
45841	W400	CITY OF WATSONVILLE UTILITIES	02/07/2025	
	34028	Potable Water Blend for RWF Distribution for Oct - Dec 2024		117,852.30
			Total for Check Number 45841:	117,852.30
45842	W80	WAGEWORKS INC.	02/07/2025	
	INV7430928	Mo. Admin & Compliance fee for 1/25		104.00
			Total for Check Number 45842:	104.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45843	K89	KARAS TECHNICAL SERVICES	02/07/2025	
	15301	2024 Winter Newsletter for 12/24		185.00
	15302	2500 Newsletter for 12/24		1,081.04
			Total for Check Number 45843:	1,266.04
			Total for 2/7/2025:	485,394.19
ACH	A1250	AFLAC- FLEX ONE	02/21/2025	
	EE Deferrals	EE PR Deferrals		609.63
			Total for this ACH Check for Vendor A1250:	609.63
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	02/21/2025	
	EE Deferrals	EE PR Deferrals		5,260.00
			Total for this ACH Check for Vendor N125:	5,260.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	02/21/2025	
	EE Deferrals	ER/EE Retirement Contributions		11,796.75
	EE Retirement Contrib	EE PR Deferrals		1,954.94
			Total for this ACH Check for Vendor P1300:	13,751.69
ACH	P555	PVWMA-Cafeteria Account	02/21/2025	
	EE Deferrals	EE PR Deferrals		981.88
			Total for this ACH Check for Vendor P555:	981.88
ACH	C1099	CAROLLO ENGINEERS INC	02/21/2025	
	FB62671	HSR & WSR System Projects Design thru 1/31/25		10,213.06
	FB62681	Int. Res. Mgmt Plan/Design (BMP) for 1/1 to 1/31		1,492.50
	FB62682	CL Integrated Res. Mgmt Design (BMP) for 1/1 to 1/31		35,040.75
			Total for this ACH Check for Vendor C1099:	46,746.31
ACH	J301	JACOBS ENGINEERING GROUP INC.	02/21/2025	
	W8Y08701-021	CL Pipeline/Engineering Serv. during Const. for 12/28/24 - 1/24/25		20,425.83
			Total for this ACH Check for Vendor J301:	20,425.83
ACH	M1872	MICROSOFT	02/21/2025	
	E0400V5ME6	IT-Online Hydrology 365 Support for 1/17/25 - 2/16/25		12.50
			Total for this ACH Check for Vendor M1872:	12.50
ACH	M1875	MICROSOFT AZURE	02/21/2025	
	E0600V748S	IT-Support/Pay as you go for 12/12/24 - 1/11/25		14.98
			Total for this ACH Check for Vendor M1875:	14.98
ACH	R40	CARDMEMBER SERVICE	02/21/2025	
	JAN2025	Agency Credit Card Purchases		1,560.89
			Total for this ACH Check for Vendor R40:	1,560.89
ACH	S2865	SWCA ENVIRONMENTAL CONSULT. INC.	02/21/2025	
	213248	CL Int. Resources Mgmt Project for 1/1/25 - 1/31/25		21,335.00
			Total for this ACH Check for Vendor S2865:	21,335.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	T111	TANNER PACIFIC, INC	02/21/2025	
	225-042	CL Const. Mgmt Pipeline Proj#582301.07 & 08 thru 1/31/25		311,844.06
			Total for this ACH Check for Vendor T111:	311,844.06
ACH	T333	THE BANK OF NEW YORK MELLON TRUST CO.	02/21/2025	
	CT2346047	PVWMA/Loan# CT2346047/ Water Rev COPS for 1/25		873,187.50
	PAJAROVWMA15	Loan# PAJAROVWMA15Water Rev. refund bond fee for 1/25		1,041,675.00
	PajaroVWMA16	Loan#PAJAROVWMA16/Water Rev.Refunding Bond for 1/25		660,356.25
			Total for this ACH Check for Vendor T333:	2,575,218.75
45844	A850	AVAYA FINANCIAL SERVICES.	02/21/2025	
	46469946	Phone/VM Lease Agreement for 2/1/25 - 2/28/25		435.12
			Total for Check Number 45844:	435.12
45845	A910	ATCHINSON,BARISONE,CONDOTTI	02/21/2025	
	34706	Legal General/BOD/CL/WSR Matters for 1/1/25 - 1/31/25		14,256.40
	34707	Legal General Matters for 1/1/25 - 1/31/25		1,409.50
			Total for Check Number 45845:	15,665.90
45846	B102	BKS LAW FIRM, PC	02/21/2025	
	8812-0001	Legal Prof. Service Watsonville Slough for 1/25		430.00
			Total for Check Number 45846:	430.00
45847	C103	CBEC ECO ENGINEERING	02/21/2025	
	50093	CL Operations Plan Dev. for 12/28/24 - 1/24/25		505.12
	50132	CL Hydrologic & Water Monitoring 2025 & 2026 for 12/28/24 to 1/2/25		21,788.50
			Total for Check Number 45847:	22,293.62
45848	E500	ENVIRONMENTAL SCIENCE ASSOCIATES	02/21/2025	
	204632	Update HSR & WSR Pipeline Project for 1/1 - 1/31/25		12,996.00
			Total for Check Number 45848:	12,996.00
45849	F199	C.J. BROWN & COMPANY CPAS	02/21/2025	
	250133	Progress Billing on Audit of FS for June 30, 2024		3,697.00
			Total for Check Number 45849:	3,697.00
45850	G170	GRAINGER	02/21/2025	
	9397616609	HS Supplies for 2/25		155.57
			Total for Check Number 45850:	155.57
45851	G195	GREENWASTE RECOVERY LLC	02/21/2025	
	ID#219557	76 Holohan Green Waste for 1/25	219557	134.95
			Total for Check Number 45851:	134.95
45852	K89	KARAS TECHNICAL SERVICES	02/21/2025	
	15304	Printing 30 Annual Reports for 1/25		587.16
			Total for Check Number 45852:	587.16

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45853	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	02/21/2025	
	250110-018	Water Samples Surface for 1/10/25		476.00
	250113-048	Water Samples Surface56 for 1/13/25		1,334.00
	250113-050	Water Samples Algae Monitoring for 1/13/25		2,361.00
			Total for Check Number 45853:	4,171.00
45854	M1865	MONTGOMERY & ASSOCIATES INC	02/21/2025	
	9090-25-1B	PV Monitoring Netwk Expansion PM for 1/1/25 - 1/31/25		87.00
			Total for Check Number 45854:	87.00
45855	P400	PVI PAJARO VALLEY IRRIGATION, INC.	02/21/2025	
	INV200077097	Meter Contractor & Supplies for 2/25		404.43
			Total for Check Number 45855:	404.43
45856	P629	PASILLAS TIRE SERVICES, INC	02/21/2025	
	47243	Vehicle #2 Service Coolant Hose for 2/25		294.89
			Total for Check Number 45856:	294.89
45857	P800	PG & E	02/21/2025	
	1787734656-3	Service at 1859 Beach rd/BW-2 for 1/8/25 to 2/5/25		1,441.72
	9214983032-2	Service at 1931 Beach rd/BW-1 for 1/8/25 to 2/5/25		2,608.70
	9218085363-9	Service at 162 San Andreas Rd/HSP Pump for 1/8/25 to 2/5/25		482.58
	9968544374-1	Service at 36 Brennan St for 1/9/25 to 1/31/25		1,135.71
			Total for Check Number 45857:	5,668.71
45858	S1000	SANTA CRUZ COUNTY FARM BUREAU	02/21/2025	
	LUNCHEON	Luncheon Tickets (4 Dir.) & 4 PV staff for 2/25		600.00
			Total for Check Number 45858:	600.00
45859	S1405	SC FUELS INC	02/21/2025	
	1004160	Agency Vehicle Fuel for 2/25		343.44
			Total for Check Number 45859:	343.44
45860	S2875	STRATEGY DRIVER, INC	02/21/2025	
	1023	CDS workshop for 1/25		14,735.00
			Total for Check Number 45860:	14,735.00
45861	S3010	SWRCB-DWOCP DRINKING WATER OPERATOR PGM	02/21/2025	
	CERT-FEE	Cerfication Fee/Distribution Operator/Juan for 2/25		70.00
			Total for Check Number 45861:	70.00
45862	S830	RESOURCE CONSERVATION SANTA CRUZ COUNTY RCA	02/21/2025	
	24 CP 03	PV Water Conservation Prog 2024 for 10/1/24 - 12/31/24		48,410.61
			Total for Check Number 45862:	48,410.61
45863	T328	TREE TOP WEB DESIGN INC	02/21/2025	
	4053	IT-Website Support for 2/25		46.25
			Total for Check Number 45863:	46.25

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
45864	U185	U.S. BANK EQUIPMENT FINANCE	02/21/2025	
	549175131	Contr#500-0592136 36 Brennan copier for 3/10/25 to 4/10/25		208.57
	549334217	Contr#500-0626919 Upstairs copier for 2/14/25 to 3/14/25		79.55
			Total for Check Number 45864:	288.12
45865	V369	VERIZON WIRELESS	02/21/2025	
	6104900501	Agency Personnel Cell Ph.& equipt. for 1/2 - 2/1/25		495.61
			Total for Check Number 45865:	495.61
45866	Y100	YWCA	02/21/2025	
	WELLNESS EVENT	Wellness Event Rental for 2/25		30.00
			Total for Check Number 45866:	30.00
			Total for 2/21/2025:	3,129,801.90
			Report Total (69 checks):	3,615,196.09