PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA. 95076
TEL: 831) 722-9292 FAX: 831) 722-3139
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ADMINISTRATION & FINANCE COMMITTEE MEETING
PV Water, 36 Brennan Street, Watsonville
October 7, 2025, 3:00 p.m.

MEETING AGENDA

1. **Call to Order and Roll Call:**
   Committee members: Bob Culbertson (Chair), Nolberto Hernandez (Vice Chair), Stephen Rider

2. **Director Comments**

3. **Public Comments**
   This time is set aside for members of the general public to address the Committee on any item not on the agenda, and that is within the subject matter jurisdiction of the Committee. Each speaker is allotted up to 3 minutes.

4. **Consider Approval of September 9, 2025, Administration & Finance Committee Meeting Minutes**
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

5. **Consider Staff Proposal to Amend the PV Water's Organization Chart by Reclassifying the Senior Water Resources Hydrologist Position to Senior Hydrologist**
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

6. **Consider Scope of Work from FISHBIO for Installation of a Passive Integrated Transponder (PIT) Tag Detection Array Related to Monitoring South-Central Coast Steelhead Passage College Lake Integrated Resources Management Project Weir in an Amount Not to Exceed $46,284**
   i. Introduction by staff
   ii. Questions from Committee
   iii. Public comment
   iv. Committee discussion and deliberation
   v. Committee action

PV Water is a state-chartered local Agency formed "to efficiently and economically manage existing and supplemental water supplies in order to prevent further increase in, and to accomplish continuing reduction of, long-term overdraft and to provide and insure sufficient water supplies for present and anticipated needs within the boundaries of the Agency. It is anticipated that long-term overdraft problems may not be solved unless supplemental water supplies are provided. The water management Agency should, in an efficient and economically feasible manner, utilize supplemental water and available underground storage and should manage the groundwater supplies to meet the future needs of the basin." This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PV Water offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PV Water at (831) 722-9292 during regular business hours, at least 24 hours prior to the time of the meeting.

7. **Consider Accepting Financial Reports**
   a. Bank Activity
   b. Investment Earnings
      i. Introduction
      ii. Questions from Committee
      iii. Public comment
      iv. Committee discussion and deliberation
      v. Committee action

8. **Consider Accepting Cash Flow Reports**
   a. Accounts Receivable: Aging
   b. Accounts Payable: Checks By Date
      i. Introduction by staff
      ii. Questions from Committee
      iii. Public comment
      iv. Committee discussion and deliberation
      v. Committee action

9. **Consider Accepting the Quarterly Billing Report**
      i. Introduction by staff
      ii. Questions from Committee
      iii. Public comment
      iv. Committee discussion and deliberation
      v. Committee action

10. **Discuss future agenda items and next meeting date – Wednesday, November 12, 2025, 3:00 p.m.**

Adjournment

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United States (Toll Free): 1 877 309 2073
Access Code: 392-853-285

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ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of Tuesday, September 9, 2025, 3:00 p.m. PV Water, 36 Brennan Street, Watsonville

Director Culbertson called the meeting to order at 3:14 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Bob Culbertson (Chair), Nolberto Hernandez (Vice Chair), Stephen Rider,
   Committee Members Absent: None
   Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FASM), Priscilla Sanchez (FA), Corin Hammond (EA/BS)
   Other Attendees: Robert Rodoni, Shirley Flores Munoz, Becky Steinbruner, Nina Audino, Karell Reader

2. **Director Comments:** None

3. **Public Comments:** Ms. Steinbruner requested the PV Water Board of Directors draft a letter in opposition to the proposed Seahawk Energy Storage Facility on Minto Rd. She expressed concern the project will circumvent due process. Ms. Audino also spoke to the proposed Seahawk Facility and encouraged PV Water to recognize the dangers of lithium battery storage facilities. She requested an unbiased report to raise awareness and investigate claims made by the developer. Ms. Reader stated the harms of lithium batteries and how cleanup efforts may endanger communities: stable and unstable batteries have the potential to ignite during hauling. Ms. Munoz highlighted the impact of toxic energy on soil and agriculture in the Pajaro Valley.

4. **Consider Approval of August 12, 2025, Administration & Finance Committee Meeting Minutes:**

   Action: Director Rider moved to approve the August 12, 2025, meeting minutes; seconded by Director Hernandez.

   The motion carried following vote:

   Ayes: **Culbertson, Rider, Hernandez**
   Noes: **None**
   Abstain: **None**
   Absent: **None**

5. **Consider Professional Services Proposals to Support the Fiscal Year 2025-26 Rate Setting Effort**
GM Lockwood explained the process and timeline for how the Board authorized Ad Hoc Rate Setting Committee will be established and the proposed vendors who will support the effort. Staff propose retaining Carollo Engineers to perform the financial analyses and produce the cost study due to their prior experience and existing templates/rate models from preparing the last three cost of service reports for PV Water. Staff also proposed retaining Strategy Driver, Inc., to serve as the meeting facilitator. NHA, the Agency's financial advisors, will review and opine during the process. The scope of work proposed includes up to eight meetings: four Ad Hoc Rate Setting Committee meetings, two Board meetings, and two Community meetings.

Director Culbertson highlighted the positive impact of public input and transparency. Ms. Steinbruner asked when the public meetings will occur and stressed the importance of selecting the appropriate time of day, month, and year that is most conducive for as many as possible. Mr. Rodoni asked how the Agency knows Carollo is the most cost effective if no other quotes were obtained from other vendors. GM Lockwood explained this isn't a project, but a professional service; therefore, no formal bid process is necessary, but that PV Water may select the most qualified vendor.

Action: Director Rider moved to accept the proposals to support the fiscal year 2025-2026 rate setting effort and recommend the Board approve them; seconded by Director Hernandez.

The motion carried following vote:

Ayes: **Culbertson, Rider, Hernandez**
Noes: **None**
Abstain: **None**
Absent: **None**

6. **Consider Items to Related Carrying Out College Lake Project Adaptive Management Plan Commitments**:
GM Lockwood summarized how the Agency intends to maintain the land in and around the College Lake Basin, as outlined in the Adaptive Management Plan (AMP). He proposed that it will be a collaborative effort with other partner agencies to address vegetation surveying & management, biological monitoring, cultural resource monitoring, mitigation measures, and other related activities. The proposed agreement with SWCA is for 5 years of services at an approximate cost of $100 thousand per year. Ms. Munoz asked if PV Water has ever involved CSUMB Agri-Business staff and students to study the area. Ms. Reader stated that she is a consultant with a local indigenous group who is formally requesting timely communication between PV Water and her client. Ms. Steinbruner expressed concern that Lakeside Organics may discover indigenous items and discard them without any tribal involvement while farming the College Lake lakebed. She supported partnering with Watsonville Wetlands Watch and possibly PV High students, who are required to perform community service hours. Ms.

Audino asked about consideration for bird species and salamanders, and other wildlife, as outlined in the Environmental Impact Report.

Action: Director Rider moved to accept the Items Related to Carrying out the College Lake Project Adaptive Management Plan and recommend the Board approve them; seconded by Director Hernandez.

The motion carried following vote:

Ayes: **Rider, Hernandez**
Noes: **None**
Abstain: **Culbertson**
Absent: **None**

7. **Consider Supplemental Well No. 3 Improvements Project:**
GM Lockwood provided some background on the Supplemental Well No. 3 Improvements Project. He noted PV Water has a 20-year well lease agreement in place, with Harvest Drive Properties, LLC, and two 10-year extension options. Initially considered as an add-on to the College Lake Project, this is now proposed to be a stand-alone project. It has a cost estimate of approximately $2 million over a two-year period. The Project will require the Board to amend the budget to move funds from the College Lake Project to create the Supplemental Well No. 3 Project. Staff anticipates expenditures of approximately $500 thousand in the current fiscal year, with the balance in the following fiscal year. The bid documents provide a schedule to achieve substantial completion by April 2027. Mr. Rodoni stated that 55 weeks to receive a pump and variable frequency drive is unacceptable. Roundtable discussion ensued.

Action: Director Hernandez moved to accept the Supplemental Well No. 3 Improvements Project and recommend the Board approve it; seconded by Director Rider.

The motion carried following vote:

Ayes: **Culbertson, Rider, Hernandez**
Noes: **None**
Abstain: **None**
Absent: **None**

8. **Consider Accepting Financial Reports:**
GM Lockwood reported PV Water's cash position as of July 31, 2025, with a Total Funds balance of $28,172,583. Roundtable discussion ensued.

Action: Director Rider moved to accept the financial reports and recommend the Board approve them; seconded by Director Hernandez.

The motion carried following vote:

Ayes: **Culbertson, Rider, Hernandez**

Noes: **None**
Abstain: **None**
Absent: **None**

9. **Consider Accepting Cash Flow Reports:**
GM Lockwood presented the Cash Flow Reports and noted the outstanding Accounts Receivable balance as of August 31, 2025, was $867,499. GM Lockwood also reported on check and ACH payments issued in August. Roundtable discussion ensued.

Action: Director Rider moved to accept the cash flow reports and recommend the Board approve them; seconded by Director Hernandez.

The motion carried following vote:

Ayes: **Culbertson, Rider, Hernandez**
Noes: **None**
Abstain: **None**
Absent: **None**

10. **Discuss Future Agenda Items and Next Meeting Date:** Staff suggested no future agenda items. The next regular meeting date is Tuesday, October 7, 2025, at 3:00 p.m.

Adjournment: 4:52 p.m.

MEMORANDUM

DATE: October 3, 2025
MEETING OF: October 7, 2025
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 5:** Consider Staff Proposal to Amend PV Water's Organization Chart by Reclassifying the Senior Water Resources Hydrologist Position to Senior Hydrologist

INTRODUCTION

In July 2013 the Pajaro Valley Water Management Agency (PV Water) Board of Directors (Board) adopted Resolution 2013-08 amending PV Water's Organization Chart by adding a Senior Water Resources Hydrologist position. The position was filled from July 2013 through December 2016 and has been both vacant and unfunded since January 2017. Under this item, staff will propose revisions to the job description and recommend establishing a salary range.

DISCUSSION

Staff has been systematically reviewing and recommending changes to PV Water's Organization Chart to keep positions current with respect to PV Water's polices, programs, and projects, and to ensure they remain competitive with similar positions at comparable agencies/districts in the Monterey Bay area. The last changes to the Organization Chart included the reclassification of the Water System Operation Supervisor to the Operations & Maintenance Manager, the reclassification of Water System Operator to Water System Operator I/II and addition of a second operator position, and the reclassification of the Administrative Analyst position to Executive Assistant / Board Secretary. Most recently, staff has evaluated the hydrology department, which is composed of the unfunded Senior Water Resources Hydrologist position, the Associate Hydrologist position, and the Water Resources Technician position.

The Board created a Senior Water Resources Hydrologist position in 2013. In 2015 the Board adopted Resolution 2015-07, which revised the Organization Chart to reclassify the Hydrologist position to Associate Hydrologist and adding a Water Conservation & Outreach Specialist. The staff member in the Associate Hydrologist position, Casey Meusel, has been serving in that position with excellence since 2015; he served as the Water Resources Technician from 2010 to 2015. Mr. Meusel has made a series of tremendous contributions to PV Water in recent years. He has successfully managed a number of grants with support and oversight from the Gutierrez Consultants and the General Manager, including Department of Water Resources (DWR) grants in the amount of $7.6 million and $1.8 million that supported the College Lake Project, and the $2 million DWR grant that is supporting the Pajaro River Watershed Resilience Planning effort. His management of grant administration has resulted in significant cost savings for PV Water money minimizing expenses from consultants while simultaneously fostering the development of in-house expertise. In addition, Mr. Meusel is effectively managing the Water Resource Technician, and several consultant teams who are supporting PV Water's projects and programs. Mr. Meusel was also instrumental in preparing the Letter of Intent for the WIFIA program and supporting that process through procurement of $74.2 million in federal loans.

After careful consideration, staff propose that the Board reclassify the Senior Water Resources Hydrologist position to Senior Hydrologist, amend the job description, and fund the position as proposed. Should the Board take these actions, the General Manager would promote Mr. Meusel to Senior

Hydrologist and change the status of the Associate Hydrologist from funded to unfunded until which time it is determined that PV Water should recruit for an Associate Hydrologist.

FISCAL IMPACT

The Board adopted Fiscal Year 2025-26 budget includes $3,239,972 for salaries and benefits. This value includes a 10% allowance for on-call hours, overtime, etc. The proposed salary range for the Senior Hydrologist position is $10,691 to $14,327 per month. The existing salary range for the Associate Hydrologist position is $8,226 to $11,024 per month. The fiscal impact to PV Water at the top step (7) would be approximately $3,304 per month or $39,644 per year.

Table 1. Salary Schedule (Monthly Rate)

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Senior Hydrologist	10,691	11,226	11,787	12,376	12,995	13,645	14,327
Associate Hydrologist	8,226	8,637	9,069	9,523	9,999	10,499	11,024

STAFF RECOMMENDATION

The Committee review staff's proposal to reclassify the job description and consider making recommendation to the Board of Directors.

ATTACHMENTS

- Proposed Organization Chart as Amended
- Proposed Job Description (clean & redline from Sr. Water Resources Hydrologist)

SENIOR HYDROLOGIST

REPORTS TO: General Manager
SUPERVISES: Associate Hydrologist and Water Resources Technician
STATUS: Exempt
REVISED: October 3, 2025

DEFINITION Under general direction, leads the basin monitoring and water quality programs; provides technical analysis, review, and oversight for projects related to Sustainable Groundwater Management Act compliance, managed aquifer recharge, seawater intrusion, groundwater quality, conjunctive use, hydrologic modeling, recycled water and groundwater production; manages a wide variety of professional planning, research, field data collection, data management and analysis activities related to water supply, demand, availability, conservation and quality issues; prepares and presents reports and recommendations; develops and administers policies and programs; supervises technical staff and consultants, acts on behalf of the General Manager as assigned and during periods of absence; and performs related work as required. This position is at the professional level of water resources management and hydrology, requiring formal education and related work experience. An excellent understanding of hydrology is required.

GENERAL CHARACTERISTICS

- Plans, organizes, designs and performs hydrologic/hydrogeologic related research studies, independently and with consultants.
- Assists the General Manager and participates in the development and implementation of goals, objectives, policies and priorities for Agency programs; recommends and administers policies and procedures as assigned.
- Acts with a high degree of independence in coordinating Agency programs and projects with other governmental agencies and academic institutions as assigned.
- Designs, plans, and maintains databases and geodatabases, including QA/QC of data, data tables, and queries. Conducts GIS analyses, and builds and runs models.
- Supervises, assigns, sets priorities, trains and reviews the work of subordinates.
- Assists in preparation and administration of budget, as well as oversees professional consultant and construction contracts; forecasts funds needed for staffing, equipment, materials and supplies; monitors and approves expenditures; implements adjustments.
- Prepares staff reports including on water resources for the Board of Directors (Board) and its Committee; attends Board meetings to make reports and render professional advice to the Board.
- Serves as staff technical lead for compliance with the Sustainable Groundwater Management Act and assists in ad-hoc planning efforts and engineering projects as assigned.
- Demonstrates an excellent understanding of water resource issues in both agricultural and urban settings. Employee has management responsibility for groundwater, surface water, soils, land use and other programs; develops and oversees wellhead and groundwater protection programs; and has responsibility for hydrologic, and geospatial databases.

EXAMPLES OF DUTIES

- **Planning and liaison activities:**
  - Plans, organizes, coordinates, and directs consultants in hydrologic monitoring and sustainability planning efforts; assists in planning, coordinating, and directing consultants in capital improvement, maintenance, and site operation functions as assigned.
  - Plans, organizes, and designs water resources and environmental management programs and projects; recommends Board policy and interprets policy in the development of procedures for water resources protection and monitoring, water conservation, water extraction reporting, new well registration, variances to ordinances, and water use projections.
  - Serves as a liaison for the Agency as assigned with technical advisory committees, landowners, contractors, community groups, and governmental agencies.
  - Analyzes available grant opportunities, determines feasibility, and coordinates and prepares grant proposals as requested; oversees administration of awarded grants.
  - May serve and act on behalf of the General Manager as assigned.
  - Assists in the oversight of design and construction of new facility improvements as assigned.
  - Oversees the preparation of annual reports and special studies as needed.
  - Develops proposal requests, bid packages, and specifications; assists in the evaluation of responses and provides guidance to the General Manager and the Board of Directors.
  - Hires, supervises, trains, motivates, and evaluates subordinates.
- **Research and analytical activities:**
  - Plans, organizes, designs and oversees hydrologic/hydrogeologic related research studies, independently and with consultants.
  - Performs analyses and interpretation relating to groundwater and surface water quantity and quality, geology, river/stream erosion and sedimentation processes, fisheries, and riparian vegetation.
  - Directs and reviews integrated hydrologic modeling of conjunctive use water resource systems and other surface/groundwater resources.
  - Reviews and analyzes agricultural and population growth projections.
  - Conducts water use reviews of land use and well construction proposals.
- **Field data collection and management:**
  - Designs and manages a wide variety of data collection programs to measure groundwater and surface water quantity and quality; participates in field collection of data; develops data analysis techniques and prepare reports, charts and graphs.
  - During periods of construction, inspects construction activities/installation of monitoring equipment; responds to water waste complaints by making site inspections, proposing solutions, and taking appropriate enforcement action.
  - Manages inventory and maintenance of field equipment; sets up test/monitoring equipment; takes photographs as documentation; makes visual inspections and documents observations; exercises discretion in selecting work sites and takes appropriate safety precautions.

- **Supervision and general office:**
  - Plans, trains, motivates, organizes and supervises the work of assigned staff; selecting personnel, making assignments, and setting priorities.
  - Develops standards of performance for each position supervised and advises subordinates of those standards.
  - Observes and documents performance and prepares periodic and special evaluations of performance, goals, and objectives.
  - Develops work procedures and practices for assigned staff.
  - Assists the Information Technology program, including managing IT consultants and all hardware / software maintenance and upgrades.

QUALIFICATIONS

- **Knowledge of:**
  - Principles and practices of public administration, including administrative analysis, fiscal planning and control, and policy and program development;
  - Field hydrologic, climatologic and biologic data collection methods;
  - Budget development and expenditure control;
  - Principles of supervision, employee development and training, and employee evaluation;
  - Information Technology.
- **Ability to:**
  - Work with a high degree of independence within established guidelines and responsibilities;
  - Operate a vehicle observing legal and defensive driving practices;
  - Plan, organize, direct, coordinate and manage Agency engineering, water supply facilities and hydrologic monitoring functions;
  - Provide supervision, training, and work evaluation for assigned staff;
  - Develop and administer the budget and fiscal controls for assigned functions;
  - Provide advice and consultation on engineering problems and requirements;
  - Direct the preparation of comprehensive technical reports;
  - Collect and analyze data on a variety of technical, analytical, and administrative topics;
  - Effectively communicate technical information;
  - Responsibly represent Agency policies, programs, and services with employees, contractors, representatives of other agencies, and the public;
  - Establish and maintain cooperative working relationships.

LICENSE REQUIRED

- Possess and maintain a valid California driver's license and clean DMV record.
- Maintain automobile liability coverage with a minimum of $50,000 single limit or $50,000/100,000 per occurrence during employment.

TRAINING AND EXPERIENCE Any combination of education, training and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical way to obtain the knowledge, skills, and abilities would be:

Training: Completion of bachelor's degree in hydrology, geology, or engineering with training and/or experience in environmental studies/sciences, planning, public administration, preferably supplemented by graduate and/or professional level courses. A master's degree is preferred.

Experience: Five or more years of professional-level experience with closely related research work in hydrology, geology, or environmental sciences, with some direct experience in water resource management or planning. Management experience is desirable.

Registration: Registration as a professional hydrogeologist, geologist, or civil engineer in the State of California is preferred.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Employee may be required to:

- Work evenings, weekends, holidays, split shifts; use a personal vehicle in the course of employment;
- Attend periodic evening meetings; travel within/outside Agency boundaries;
- Work at a computer for long periods of time;
- very infrequently perform work that requires frequent lifting, pushing and pulling of objects weighing approximately 50 pounds and may occasionally be required to lift up to 100 pounds with assistance;
- Work in inclement weather and in the sun, cold and rain; and
- Work with harsh or toxic substances and will be required to wear protective apparel.

Employee must be able to:

- Walk long distances on uneven terrain and to stand, stoop, reach and bend for prolonged periods;
- Reach, grasp and manipulate small objects;
- Hear test equipment in operation and to be aware of danger in the field; and
- Distinguish shades of color.

Note: Reasonable accommodations can and will be made for the above demands and working conditions if required.

SENIOR ~~WATER RESOURCES~~ HYDROLOGIST

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REPORTS TO: General Manager
SUPERVISES: Associate Hydrologist and Water ~~Conservation & Outreach Specialist~~Resources Technician
STATUS: Exempt
REVISED: Octobe~~December~~r 3~~16~~, 2025~~14~~

DEFINITION Under general direction, leads the basin monitoring and water quality programs; provides ~~providing~~ technical analysis, review, and oversight for projects related to Sustainable Groundwater Management Act compliance, managed aquifer recharge, seawater intrusion, groundwater quality, conjunctive use, hydrologic modeling, recycled water and groundwater production; manages a wide variety of professional planning, research, field data collection, data management and analysis activities related to water supply, demand, availability, conservation and quality issues; prepares and presents reports and recommendations; develops and administers policie~~regulation~~s and programs; supervises technical staff and consultants, act~~serve~~s on behalf of the General Manager as assigned and during periods of absence; and performs related work as required. This position is at the professional level of water resources management and hydrology, requiring formal education and ~~work~~ related work experience. An excellent understanding of ~~coastal~~ hydro~~geo~~logy is required.

GENERAL CHARACTERISTICS

- Plans, organizes, designs and performs hydrologic/-hydrogeologic~~al~~ related research studies, independently and with consultants.
- Assists the General Manager and participates in the development and implementation of goals, objectives, policies and priorities for Agency programs; recommends and administers policies and procedures~~,~~ as assigned.
- Acts with a high degree of independence in coordinating Agency programs and projects with other governmental agencies and academic institutions~~,~~ as assigned.
- D~~Ability to d~~esigns, plans, and maintains databases and geodatabases, including QA/QC of data, data tables, and queries. C~~Ability to c~~onduc~~i~~ts GIS analyse~~i~~s, and builds and runs ~~GSI based~~ models.
- Supervises ~~technicians~~, ~~makes~~ assign~~ment~~s, sets priorities, trains and reviews the work of subordinates.
- Assists in preparation and administration of budget, as well as oversees~~ing~~ professional consultant and construction contracts; forecasts funds needed for staffing, equipment, materials and supplies; monitors and approves expenditures; implements adjustments.
- Prepares staff reports ~~; prepares~~including on water resources~~, water consumption and demand items~~ for the Board of Directors (Board) ~~agenda~~and its Committee; attends Board meetings to make reports and render professional advice to the Board.
- Serves ~~the General Manager~~ as staff technical lead~~manager~~ for~~overseeing water projects/facilities,~~ compliance with the Sustainable Groundwater Management Act~~planning~~ and assists in ad-hoc planning efforts and engineering projects as assigned~~and engineering, basin hydrology and water quality analysis and monitoring, public outreach and education, and management of technical staff~~.

\~~JobDescrip\S~~Senior Hydrologist~~WRH~~
10/3/2025~~9/26/2025~~ 1:53 PM~~2:48 PM~~~~1:04 PM~~

- DemonstratesPossess an excellent understanding of water resource issues in both an agricultural and an urban settings. Employee will havehas management responsibility for groundwater, surface water, soils, land use and other monitoring and development programs; develops and oversees wellhead and groundwater protection programs; and hashave responsibility for technical databases, hydrologic, and geospatial databases.

EXAMPLES OF DUTIES

➢ **Planning and liaison activities:**

- Plans, organizes, coordinates, and directs consultants in hydrologic monitoring and sustainabilityengineering, planning efforts.; aAssists, in planning, coordinating, and directing consultants in capital improvement, maintenance, and site operation functions as assigned;.
- Plans, organizes, and designs water resources and environmental management programs and projects; recommends Board policy and interprets policy in the development of procedures for water resources protection and monitoring, water conservation, water extraction reporting, new well registration, variances to ordinances, and water use projections.;
- Serves as a liaison for the Agency, as assigned with technical advisory committees, landowners, contractors, community groups, and governmental agencies.;
- Analyzes available grant opportunitiess, determines feasibility, and and coordinates and prepares grant proposals and bid as requested;. O oversees administration of awarded grants.
- May serve and act on behalf of the General Manager as assignedServes as the General Manager when delegated.;
- Responsible forAssists in the oversight of design and construction of new facility improvements, as assigned.
- Oversees the maintenance of files, official maps, and records related to Agency;
- Coordinates engineering functions and projects with consultants;
- Oversees the preparation of annual , andreports and prepares, a variety of special studies as neednd reportsed.
- Develops proposal requests, bid packages, and specifications;. Aassists in ;
- the evaluation of responses andAnalyzes responses to proposal requests and recommends the awarding of contractsprovides guidance to the General Manager and the Board of Directors.
- Hires, supervises, trains, motivates, and evaluates subordinatestechnical staff.

➢ **Research and analytical activities:**

- Plans, organizes, designs and oversees hydrologic/hydrogeological related research studies, independently and with consultants.;
- Design and develop databases and geodatabases, including QA/QC of data, data tables, queries etc. Conduct GIS analyses, build and run GIS based models;
- Performs analyses and interpretation relating to groundwater and surface water quantity and quality, geology, river/stream erosion and sedimentation processes, fisheries, and riparian vegetation.;
- Directs and reviews integrated hydrologic modeling of conjunctive use water resource systems and other surface/groundwater resources.;

- Reviews and analyzes agricultural and population growth projections.;
- Conducts water use reviews of land use and well construction proposals.

➢ **Field data collection and management:**

- Designs and manages a wide variety of data collection programs to measure groundwater and surface water quantity and quality; participates in field collection of data; develops data analysis techniques and prepare reports, charts and graphs.
- ~~Manages a wide variety of field data collection and monitoring, including: groundwater levels, field water quality measurements; obtaining lab services and directing lab analyses; climatic monitoring; soil measurement; stream measurement; evaporation/plant stress management; reading of meters and gauges.~~
- During periods of construction, inspects construction activities/installation of monitoring equipment; responds to water waste complaints by making site inspections, proposing solutions, and taking appropriate enforcement action.;
- Manages inventory and maintenance of field equipment; sets up test/monitoring equipment; takes photographs as documentation; makes visual inspections and documents observations; exercises discretion in selecting work sites and takes appropriate safety precautions.

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➢ **Supervision and general office:**

- Plans, trains, motivates, organizes and supervises the work of assigned staff; selecting personnel, making assignments, and setting priorities.;
- Develops standards of performance for each position supervised and advises subordinates of those standards;.
- Observes and documents performance and prepares periodic and special evaluations of performance, goals, and objectives.;
- Develops work procedures and practices for assigned staff.
- Assists~~Directs~~ the Information Technology program, including managing IT consultants and all hardware / software maintenance and upgrades. ~~Serves as Agency Webmaster.~~

QUALIFICATIONS

~~➢ **Knowledge of:**~~

~~➢ Field hydrologic, climatologic and biologic data collection methods;~~

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- Principles and practices of public administration, including administrative analysis, fiscal planning and control, and policy and program development;
- Field hydrologic, climatologic and biologic data collection methods;
- ~~:~~Budget development and expenditure control;~~:~~
- ~~Employee development and training;~~
- Principles of supervision, employee development and training, and employee evaluation;~~.~~
- Information Technology.

➢ **Ability to:**

- Work with a high degree of independence within established guidelines and responsibilities;~~:~~
- Operate a vehicle observing legal and defensive driving practices;
- Plan, organize, direct, coordinate and manage Agency engineering, water supply facilities and hydrologic monitoring functions;
- Provide supervision, training, and work evaluation for assigned staff;
- Develop and administer the budget and fiscal controls for assigned functions;
- Provide advice and consultation on engineering problems and requirements;
- Direct the preparation of~~and prepare~~ comprehensive technical reports;
- Collect and analyze data on a variety of technical, analytical, and administrative topics;
- ~~Serve as General Manager when delegated;~~
- ~~Communicate well during public presentations~~Effectively communicate technical information;
- Responsib~~Effectiv~~ely represent Agency policies, programs, and services with employees, contractors, representatives of other agencies, and the public;
- Establish and maintain cooperative working relationships.

LICENSE REQUIRED

- Possess and maintain a valid California driver's license and clean DMV record.
- Maintain automobile liability coverage with a minimum of $50,000 single limit or $50,000/100,000 per occurrence during employment.

- ~~Clean DMV record.~~

TRAINING AND EXPERIENCE Any combination of education, training and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical way to obtain the knowledge, skills, and abilities would be:

Training: Completion of bachelor's degree in hydrology, geology, or engineering with training and/or experience in environmental studies/sciences, planning, public administration, preferably supplemented by graduate and/or professional level courses. A master's degree is preferred.

Experience: Five or more years of professional-level experience with closely related research work in hydrology, geology, or environmental sciences, with some direct experience in water resource management or planning. ~~Some m~~Management experience is ~~very~~ desirable.

Registration: Registration as a professional hydrogeologist, geologist, or civil engineer in the State of California is preferred~~required; possession of, or ability to obtain, certification as a hydro-geologist with the California Department of Consumer Affairs preferred~~.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Employee may be required to:

- ~~t~~Wo ~~w~~ork evenings, weekends, holidays, split shifts; use a personal vehicle in the course of employment;
- ~~a~~Attend periodic evening meetings; travel within/-outside Agency boundaries;
- May wWork at a computer for long periods of time;~~.~~
-

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- vVery infrequently ~~may~~ perform work that requires frequent lifting, pushing and pulling of objects weighing approximately 50 pounds and may occasionally be required to lift up to 100 pounds with assistance;
- W~~May be required to w~~ork in inclement weather and in the sun, cold and rain; and
- W~~May be required to w~~ork with harsh or toxic substances and will be required to wear protective apparel.
- ~~.~~

Employee must be able to:

- W~~May w~~alk long distances on uneven terrain and to stand, stoop, reach and bend for prolonged periods;~~.~~
- R~~Must be able to r~~each, grasp and manipulate small objects;~~.~~
- ~~Must be able to H~~hear test equipment in operation and to be aware of danger in the field; and~~.~~
- D~~Must be able to d~~istinguish shades of color.

~~May be required to work in inclement weather and in the sun, cold and rain;~~

- ~~May be required to work with harsh or toxic substances and will be required to wear protective apparel.~~

Note: R~~r~~easonable accommodations can and will be made for the above demands and working conditions~~tasks~~ if required.

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MEMORANDUM

DATE: October 3, 2025
MEETING OF: October 7, 2025
TO: Administration & Finance Committee
FROM: General Manager
RE: **ITEM 6**: Consider Scope of Work from FISHBIO for Installation of a Passive Integrated Transponder (PIT) Tag Detection Array Related to Monitoring South-Central Coast Steelhead Passage College Lake Integrated Resources Management Project Weir in an Amount Not to Exceed $46,284

BACKGROUND

The College Lake Integrated Resources Management Project (College Lake Project or Project) is a critical water supply project constructed to help balance the Pajaro Valley Basin, prevent further seawater intrusion, and meet water supply needs in the Pajaro Valley Water Management Agency's (PV Water) service area. To improve fish passage over prior conditions, the Project includes an adjustable weir structure with a fish passage facility designed to accommodate the migration of South-Central California Coast (S-CCC) steelhead-a federally threatened species that spawns in coastal ocean tributaries and migrates to the ocean water at one to three years old.

Both College Lake and its main tributary, Casserly Creek, are known to support S-CCC steelhead. During the College Lake water right permitting process, PV Water collaborated with the National Marine Fisheries Service (NMFS) and the California Department of Fish and Wildlife (CDFW). PV Water prepared the Project's Steelhead Monitoring Plan (Plan) to address NMFS and CDFW concerns. The intended goals of the Plan are to evaluate bypass flows for meeting fish passage objectives and fish passage success.

DISCUSSION

The Project will be operated to optimize the production of water while minimizing any adverse effects to S-CCC steelhead. The objectives of the Plan are to evaluate fish passage success past the weir, assess the performance of bypass flows for meeting fish passage objectives in Salsipuedes Creek, and to provide information on residence times and growth rates of juvenile steelhead that rear in College Lake. The Plan states that objectives will be accomplished through implementation of the following monitoring activities:

(1) Juvenile steelhead population surveys and Passive Integrated Transponder (PIT) tagging;
(2) Operation of PIT-tag detection arrays;
(3) Outmigrant trapping; or
(4) Passage efficiency evaluations.

PV Water committed in the Plan to install and operate a PIT-tag array system in the vicinity of the weir to monitor movement of steelhead that are tagged during juvenile surveys. Over the past few years, PV Water has consulted with fisheries scientists, aquatic ecologists, NMFS, and CDFW to design a PIT-tag array system to monitor the movement of tagged steelhead. In preparation for procurement of the system in spring 2025, it was unexpectedly communicated by the system supplier, BioMark, that Variable Frequency Drives (VFDs) create unavoidable interference for PIT-tag array systems. However, the system installer FISHBIO, previously indicated that VFDs, such as those operating at the weir intake, may only

cause interference at certain frequencies and following an evaluation of the VFDs when installed on site, could be mitigated by the frequency the operating VFDs.

Over the past three months, PV Water and its consulting aquatic ecologist held a series of meetings with NMFS and CDFW staff to discuss alternative ways to monitor juvenile steelhead movement in light of concerns of VFD interference. The discussions concluded that alternative monitoring methods would be more labor intensive, expensive, and would not offer a comparable level of data when compared to PIT-tag systems. Considering that juvenile steelhead primarily migrate at night when the facility's VFDs are expected to be off, and that the VFDs are anticipated to be inactive for extended periods during the wet season, NMFS, CDFW, and PV Water staff agreed that a simplified PIT-tag array system would provide a good starting point to evaluate fish passage. The methodology supported by NMFS and CDFW is described in the attached scope of work from FISHBIO as "Option 2," and consists of a single pass-over antenna array installed in a narrow part of the channel for a total cost of $46,284.

FISCAL IMPACT

The fiscal impact of Option 2 is estimated at $46,284 and includes $22,646 in materials and $23,638 in labor expenses.

STAFF RECOMMENDATION

The Administration & Finance Committee review the proposed scope of work and consider making a recommendation to the Board of Directors to proceed with Option 2.

ATTACHMENTS

- Draft Scope of Work from FISHBIO
- Steelhead Monitoring Plan for College Lake Integrated Resources Management Project, Appendix C of the Adaptive Management Plan, is available online at: https://www.pvwater.org/images/College_Lake_AMP_Board-Adopted.pdf

FISHBIO
1617 S. Yosemite Avenue • Oakdale, CA 95361 • Phone: (209) 847-6300 • Fax: (209) 847-1925

TO: Mike Podlech

FROM: Jim Inman, FISHBIO

DATE: August 25, 2025

RE: **PIT tag Antenna Trial Options to Monitor South-Central California Coast Steelhead (SCCCS) Passage Past College Lake Weir**

At your request FISHBIO is providing two different options for installing PIT tag antenna to assess the feasibility to monitor South-Central California Coast Steelhead (SCCCS) passage past College Lake Weir in conjunction with operating VFD pumps at the diversion facility. We are providing an estimate to use Biomark PIT tag equipment with installation performed by FISHBIO. The equipment quotes from Biomark are attached.

Both options provided will include two battery banks that will power the antennas and reduce the potential for electrical noise to be introduced through the power supply. One battery bank will be charged from the 110V AC power supply while the other powers the PIT tag antenna. An automatic switch will alternate between battery banks. Both options will include a Master Controller that will be housed in the electrical control box. A Master controller can run up to 12 antennas, therefore allowing for future expansion. Both estimates include a preliminary site visit to collect measurements so that the proper size antennas and cables are ordered from Biomark.

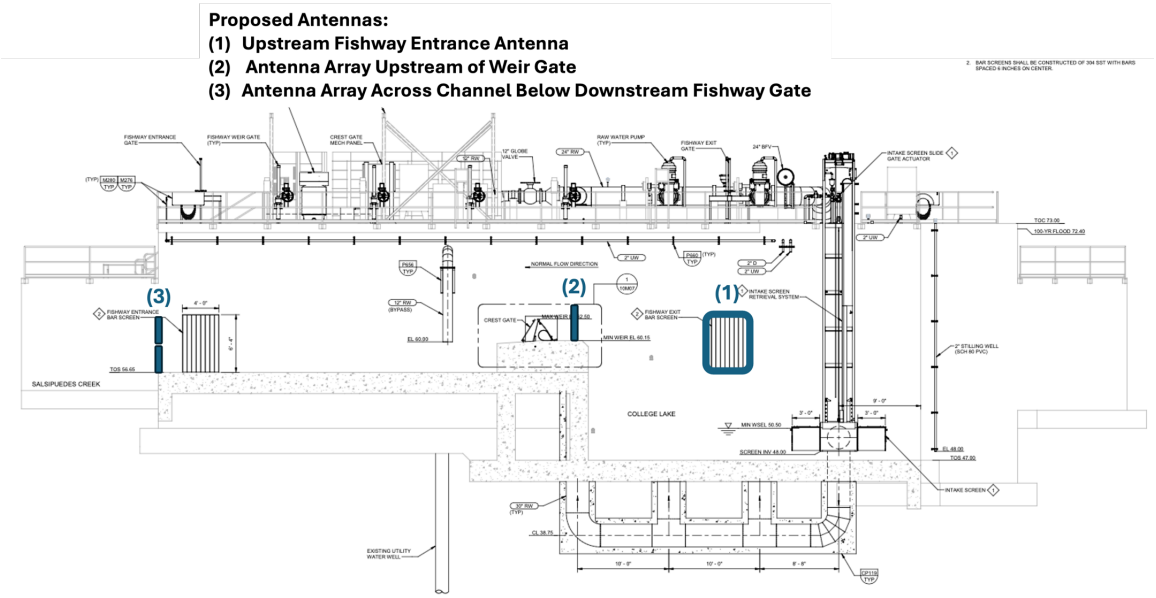
Option 1:
This option will consist of 6 pass-through antennas mounted, 3 across and 2 high to cover the cross-section of the approximately 60 ft wide channel just downstream of the lower fishway exit (labeled (3) in the diagram below. The antennas will be secured to three stainless steel cables, one along the top, middle and bottom of the antennas, and attached with anchor bolts to the sides of the concrete structure. A single CAN bus cable will run through conduit from the west side of the array to the electrical enclosure. We estimate 3 field days for travel and installation for this option.

Table 1. Cost Estimate for Option 1: 6 antenna pass-through array	Estimate
Materials: *HDPE PIT tag antennas, anchoring hardware, BUS Cables, reader boards and waterproof enclosures, AC to DC power supply and filter, master controllers, plus tax and shipping*	$63,077
Labor and Installation Expenses: *materials acquisition, planning, scheduling, construction meeting, installation coordination, reporting, training labor, expenses, equipment rental, travel, mileage,*	$45,338
Total	**$108,415**

Option 2:
This option will consist of single pass-over over antenna in Salsipuedes Creek downstream of the weir structure. The antenna will span the width of the channel bottom, approximately 15-20 ft (exact measurements TBD). The antenna will be anchored to the stream bottom with duckbill earth anchors and a single CAN bus cable will run through conduit from the west side of the array to the electrical enclosure. We estimate 2 field days for travel and installation for this option.

Table 2. Cost Estimate for Option 2: single pass-over antenna	Estimate
Materials: *HDPE PIT tag antennas, anchoring hardware, BUS Cables, reader boards and waterproof enclosures, AC to DC power supply and filter, master controllers, plus tax and shipping*	$22,646
Labor and Installation Expenses: *materials acquisition, planning, scheduling, construction meeting, installation coordination, reporting, training labor, expenses, equipment rental, travel, mileage,*	$23,638
Total	**$46,284**

We have been told by Biomark, that standard size antennas, such as 20 foot lengths are readily available but if antenna have to be custom built delivery time may take several additional weeks. Please feel free to contact Jim Inman [jiminman@fishbio.com (209) 988-2314] for any additional information or discussion.



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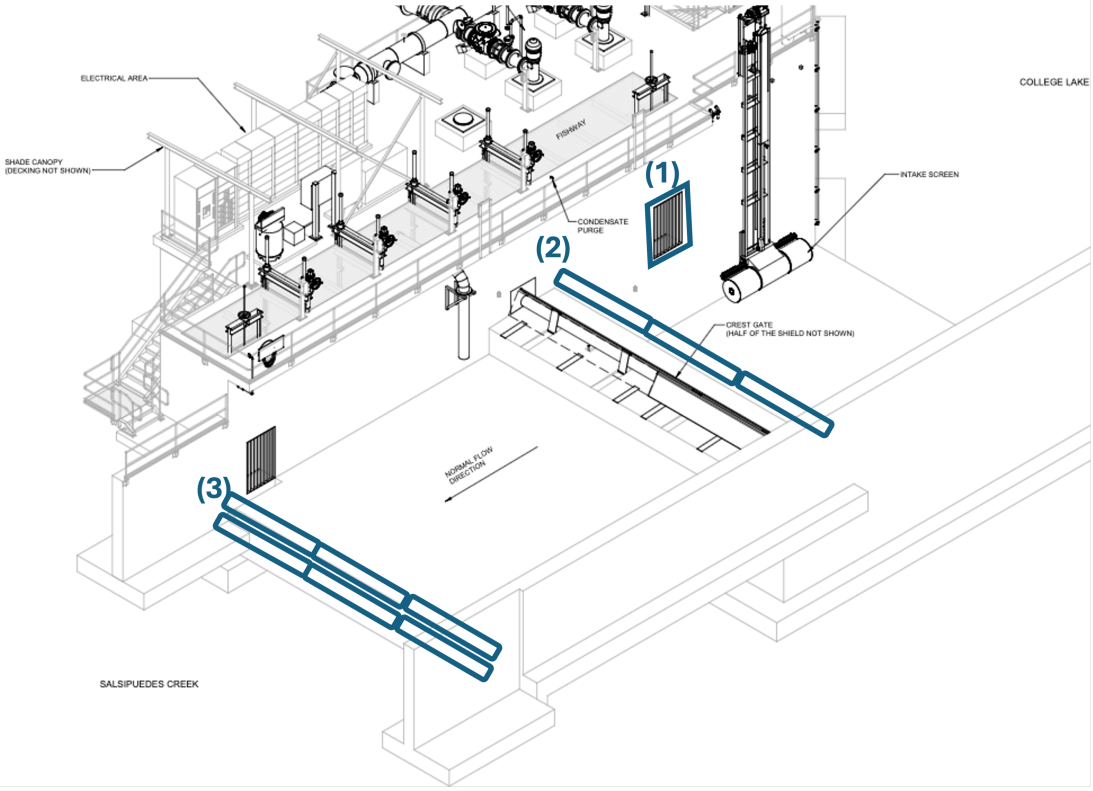
Proposed Antennas:

(1) Upstream Fishway Entrance Antenna

(2) Antenna Array Upstream of Weir Gate

(3) Antenna Array Across Channel Below Downstream Fishway Gate



PAJARO VALLEY WATER MANAGEMENT AGENCY

Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance
CLEARING ACCOUNT - Mechanics				
Beginning Balance	8/1/2025			$285,633
Cash Receipts		1,231		
Disbursements			3,291,502	
Transfers		3,154,944		
Bank Fees				
Ending Balance	8/31/2025			$150,306
GENERAL FUND10-MMA Mechanics				
Beginning Balance	8/1/2025			$1,915,976
Cash Receipts		8,992		
Transfers		149,046	37,806	
Interest Earned		7,065		
Bank Fees				
Ending Balance	8/31/2025			$2,043,274
GENERAL FUND 10 - LAIF				
Beginning Balance	8/1/2025			$2,448,665
Transfers				
Interest Earned				
Ending Balance	8/31/2025			$2,448,665
GENERAL FUND 20 - LAIF				
Beginning Balance	8/1/2025			$8,991,557
Transfers				
Interest Earned				
Ending Balance	8/31/2025			$8,991,557
SPECIAL REVENUE FUND 20-ACH Clearing Acct Mechanics				
Beginning Balance	8/1/2025			$0
Cash Receipts		943,802		
Sweep/Transfers			943,802	
Disbursments/ACH-Wire				
Bank Fees				
Ending Balance	8/31/2025			$0
SPECIAL REVENUE FUND 20-Operating Mechanics				
Beginning Balance	8/1/2025			$51,473
Cash Receipts		3,977,446		
Transfers		943,802	4,941,185	
Disbursments/ACH-Wire				
Bank Fees			4,517	
Interest Earned				
Ending Balance	8/31/2025			$27,019
SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN Mechanics				
Beginning Balance	8/1/2025			$14,112,680
Transfers		4,285,000	2,610,000	
Disbursments/ACH-Wire				
Bank Fees				
Interest Earned		51,538		
Ending Balance	8/31/2025			$15,839,218
Certificate of Deposit - DWR Loan Reserve Mechanics Fund 40				
Beginning Balance	8/1/2025			$283,565
Interest Earned		842.93		
Ending Balance	8/31/2025			$284,408
Certificate of Deposit - SRF-D1501023				
Beginning Balance	8/1/2025			$83,034
Transfers				
Interest Earned				
Ending Balance	8/31/2025			$83,034

Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:
28,172,583	13,523,710	11,828,811	29,867,481
Cash Transfers	8,532,793	8,532,792	0
Actual Cash Receipts/Disbursements	4,990,917	3,296,019	

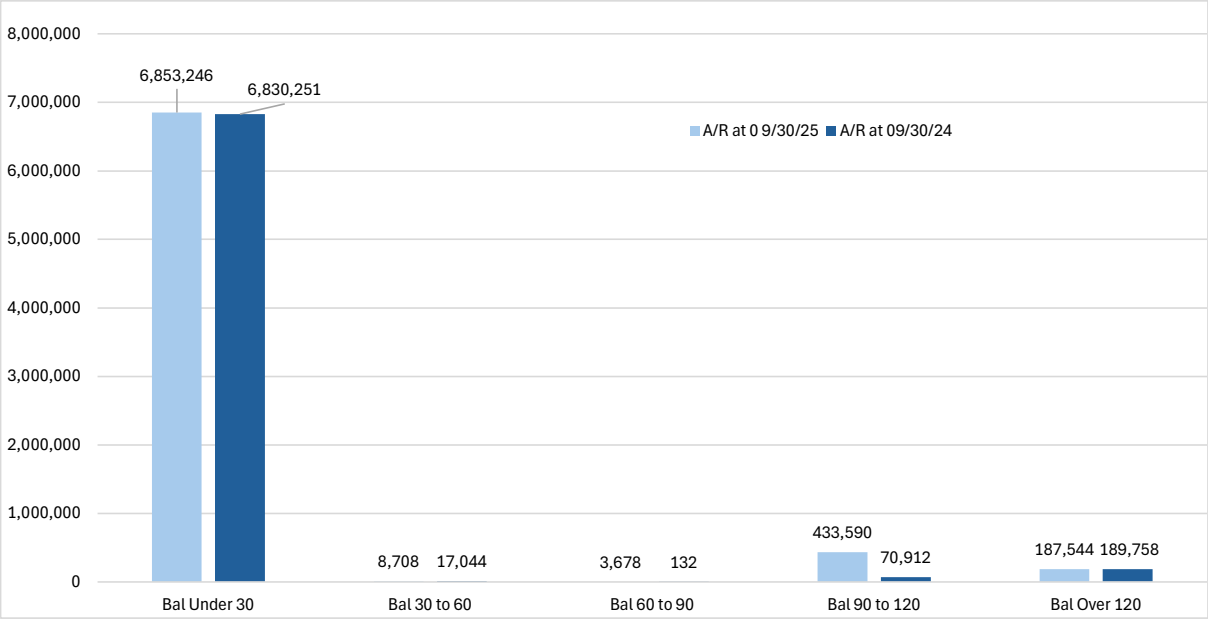
PAJARO VALLEY WATER MANAGEMENT AGENCY
INVESTMENT REPORT
ALL FUNDS
August 31, 2025

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
Mechanics Clearing Account	0.00%	**$150,306**	0.50%	0.00%
General Fund 10				
Mechanics General Fund 10 Money Market Account	4.52%	2,043,274	6.84%	0.31%
Local Agency Investment Fund	4.40%	2,448,665	8.20%	0.36%
		$4,491,939		
Special Revenue Fund 20				
Mechanics Special Revenue Fund 20-ACH Clearing Account	0.00%	0	0.00%	0.00%
Mechanics Special Revenue Fund 20 Operating Account	0.00%	27,019	0.09%	0.00%
Mechanics Special Revenue Fund 20 Money Market Account	4.52%	15,839,218	53.03%	2.40%
Local Agency Investment Fund	4.40%	8,991,557	30.10%	1.32%
		$24,857,794		
Long Term Debt Fund 40				
Mechanics Certificate of Deposit DWR Loan Reserve	3.50%	$284,408	0.95%	0.03%
Mechanics Certificate of Deposit SRF-D1501023	3.50%	$83,034	0.28%	0.01%
		367,443		
	Total:	**$29,867,481**	**100.0%**	

Total Funds Reserved	367,443
Total Funds Invested	29,322,714
Total Funds Non-Interest Bearing	177,325
Total Funds	**$29,867,481**
Total Available Funds	29,500,039
Cash Reserve Policy Requirements (PV Water)	7,360,000
Surplus (Deficit) of Funds	**$22,140,039**

PV Water
Accounts Receivable Aging 3 Month Trend
As of 09/30/2025

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	7,486,765	6,853,246	8,708	3,678	433,590	187,544
Credits	(10,759)					
Total Accounts Receivable at 09/30/25	7,476,006					
Accounts Receivable before credits	7,108,096	6,830,251	17,044	132	70,912	189,758
Credits	(1,378)					
Total Accounts Receivable at 09/30/24	7,106,719					
Accounts Receivable before credits	875,564	11,022	44,237	630,392	4,799	185,115
Credits	(8,065)					
Total Accounts Receivable at 08/31/25	867,499					
Accounts Receivable before credits	1,844,021	123,695	1,528,917	4,853	15,301	171,256
Credits	(11,136)					
Total Accounts Receivable at 07/31/25	1,832,886					



Accounts Payable

Checks by Date - Detail by Check Date

User: Priscilla
Printed: 9/19/2025 2:19 PM

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	S2201	SPRINGBROOK HOLDING CO. LLC	09/05/2025	
	CONF#241368997	Springbrook Conference Registration fee/Trans#250664617 for 8/25		2,685.00
			Total for this ACH Check for Vendor S2201:	2,685.00
ACH	A1250	AFLAC- FLEX ONE	09/05/2025	
	EE Deferrals	EE PR Deferrals		646.58
			Total for this ACH Check for Vendor A1250:	646.58
ACH	A300	ACWA/JPIA	09/05/2025	
	Inv0707090	EE PR Deferrals		38,871.53
			Total for this ACH Check for Vendor A300:	38,871.53
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	09/05/2025	
	EE Deferrals	EE PR Deferrals		5,250.00
			Total for this ACH Check for Vendor N125:	5,250.00
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	09/05/2025	
	EE Deferrals	ER/EE Retirement Contributions		12,360.26
	EE Retirement Contrib	EE PR Deferrals		1,595.99
			Total for this ACH Check for Vendor P1300:	13,956.25
ACH	P555	PVWMA-Cafeteria Account	09/05/2025	
	EE Deferrals	EE PR Deferrals		1,290.44
			Total for this ACH Check for Vendor P555:	1,290.44
ACH	P1300	PERS-Fiscal Services Division Cashier Unit	09/05/2025	
	EE Deferrals_AV Term	ER/EE Retirement Contributions		280.19
			Total for this ACH Check for Vendor P1300:	280.19
46221	C1580	SPECTRUM BUSINESS COMMUNICATIONS	09/05/2025	
	0124982082025	76 Holohan/Internet/Communication for 8/20 to 9/19/25		196.23
			Total for Check Number 46221:	196.23
46222	C1580	SPECTRUM BUSINESS COMMUNICATIONS	09/05/2025	
	0154296082325	36 Brennan Line & Internet Services for 8/23 to 9/22/25		606.25
			Total for Check Number 46222:	606.25
46223	C1780	CORRALITOS ELECTRIC SERVICE	09/05/2025	
	25531-1	Electrical Maint. CDS Emergency due to Tractor Damage for 8/25		272.00
			Total for Check Number 46223:	272.00
46224	C960	CARDIFF PEST CONTROL INC	09/05/2025	
	0159776	36 Brennan Pest control quarterly for 8/20/25		110.00
	0159926	76 Holahan Pest control quarterly for 8/20/25		135.00
			Total for Check Number 46224:	245.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
46225	G190	GREEN RUBBER KENNEDY AG. INC.	09/05/2025	
	W-591180	CLP Antiflow Drainage Parts for 8/25		372.28
			Total for Check Number 46225:	372.28
46226	L555	LIGHTHOUSE APPLIANCE REPAIR	09/05/2025	
	2064	Cooktop Replacement at 116 Holohan for 8/25		550.24
			Total for Check Number 46226:	550.24
46227	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	09/05/2025	
	250730-041	Water Samples Surface for 7/30/25		2,870.00
	250812-089	Water Samples CL-Surface for 8/12/25		2,451.00
	250813-087	Water Samples Groundwater for 8/13/25		204.00
	250825-055	Water Samples CDS for 8/25/25		74.00
			Total for Check Number 46227:	5,599.00
46228	M1865	MONTGOMERY & ASSOCIATES INC	09/05/2025	
	9090-25-2A	M&A Review & Comm. w/DWR on GSU22 Review for 7/25		2,216.00
			Total for Check Number 46228:	2,216.00
46229	M2300	McCROMETER, INC.	09/05/2025	
	621881	Meter Parts Telemetry Project for 8/25		1,423.79
			Total for Check Number 46229:	1,423.79
46230	M355	MBWWA	09/05/2025	
	ANNUAL TRAINING	Annual training for Field Ops Staff		250.00
			Total for Check Number 46230:	250.00
46231	O217	OFFICE AND HOME CLEANING SERVICES	09/05/2025	
	2926	36 Brennan Mo. Office Housekeeping for 8/25		700.00
	2927	76 Holohan Mo. Housekeeping for 8/25		700.00
			Total for Check Number 46231:	1,400.00
46232	P1160	MIKE PODLECH	09/05/2025	
	2663	CL Fisheries Support Prof. Services for 7/1 to 8/31/25		900.00
			Total for Check Number 46232:	900.00
46233	P180	PENINSULA MESSENGER LLC	09/05/2025	
	1477143	Monthly RaboBank Courier for 8/25		139.00
			Total for Check Number 46233:	139.00
46234	P400	PVI PAJARO VALLEY IRRIGATION, INC.	09/05/2025	
	INV200080679	Meter Replacement #997 for 8/25		298.63
			Total for Check Number 46234:	298.63
46235	P510	PAJARO VALLEY PRINTING	09/05/2025	
	49727	2500 Self Seal Window/Regular/Ret. Envelopes for 8/25		982.26
			Total for Check Number 46235:	982.26
46236	P629	PASILLAS TIRE SERVICES, INC	09/05/2025	
	48396	Veh#13 New Tires for 8/25		1,000.00
			Total for Check Number 46236:	1,000.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
46237	P800	PG & E	09/05/2025	
	0688235687-3	Service at 76 Holohan Rd for 7/21 to 8/18/25		221.27
	2926809320-9	Service at 36 B Brennan St for 7/22 to 8/19/25		263.20
	3771390038-1	Service at Jensen Rd #3 for 7/18 to 8/17/25		30.64
	4291054495-8	Service at 475 San Andreas Rd for 7/21 to 8/18/25		3,841.80
	5290624576-7	Service at 2240 Beach Rd for 7/18 to 8/17/25		25.14
	5916054391-0	Service at 187C San Andreas Rd for 7/21 to 8/18/25		6,666.91
			Total for Check Number 46237:	11,048.96
46238	R400	THE PAJARONIAN	09/05/2025	
	2083	Register Pajaronian Annual Subscription thru 9/1/25		75.00
			Total for Check Number 46238:	75.00
46239	S1405	SC FUELS INC	09/05/2025	
	1093830	Agency Vehicles Fuel for 8/15 to 8/31/25		283.46
			Total for Check Number 46239:	283.46
46240	S1681	SHAMROCK OFFICE SOLUTIONS	09/05/2025	
	4454338-CAL	Upstairs/Cont#7483-01/usage/BW & Clr for 8/2 - 9/1/25		15.94
	4455419-CAL	76 Holohan/Cont#CN32691-01 usage/BW & Cl for 8/2 - 9/1/25		23.84
	4456285-CAL	36 Brennan/Cont./CN37907-01/usage/BW & Clr for 8/1 - 8/31/25		187.41
			Total for Check Number 46240:	227.19
46241	T300	TRIAXIAL DATA SYSTEMS	09/05/2025	
	1205	Parcel Record Update/ June Billing Changes for 8/25		2,500.00
			Total for Check Number 46241:	2,500.00
46242	T320	TIMES PUBLISHING GROUP, INC	09/05/2025	
	47718	SC Co. Fair Guide 2025 1/2 page ad for 8/25		950.00
			Total for Check Number 46242:	950.00
46243	T345	THE HOME DEPOT CREDIT SERVICES	09/05/2025	
	9625522/2626403	Ribbon Cutting CL/CDS/CL WTP for 8/25		791.84
			Total for Check Number 46243:	791.84
46244	UB*00695	APTOS BERRY FARMS INC	09/05/2025	
		Refund Check 025626-000		13,859.61
			Total for Check Number 46244:	13,859.61
46245	W400	CITY OF WATSONVILLE UTILITIES	09/05/2025	
	CUST#602389	Office Monthly Utilities for 7/17 to 8/13/25		193.31
			Total for Check Number 46245:	193.31
46246	W80	WAGEWORKS INC.	09/05/2025	
	INV8172572	Mo. Admin & Compliance Fee for 8/25		128.00
			Total for Check Number 46246:	128.00
46247	Z100	ZAG TECHNICAL SERVICES, INC.	09/05/2025	
	304029	IT-Mo. Subs./Base Retention Agreement-Datto Cloud for 8/25		970.80
	304142	IT-Professional Support Agreement for 8/25		663.75
	304198	IT-Contract Mo.Subs/Agreement MS-365 Bus.P.for 8/25		384.00
	304275	IT-Professional Support Agreement for 8/25		1,152.00
			Total for Check Number 46247:	3,170.55
			Total for 9/5/2025:	112,658.59

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	A1250	AFLAC- FLEX ONE	09/19/2025	
	EE Deferrals	EE PR Deferrals		646.58
			Total for this ACH Check for Vendor A1250:	646.58
ACH	N125	NATIONWIDE RETIREMENT SOLUTION	09/19/2025	
	EE Deferrals	EE PR Deferrals		5,250.00
			Total for this ACH Check for Vendor N125:	5,250.00
ACH	p1300	PERS-Fiscal Services Division Cashier Unit	09/19/2025	
	100000018034944	Annual GASB 68 Reports for Classic Membership		350.00
	EE Deferrals	ER/EE Retirement Contributions		12,682.06
	EE Retirement Contrib	EE PR Deferrals		1,595.99
			Total for this ACH Check for Vendor P1300:	14,628.05
ACH	P555	PVWMA-Cafeteria Account	09/19/2025	
	EE Deferrals	EE PR Deferrals		1,290.44
			Total for this ACH Check for Vendor P555:	1,290.44
ACH	C1099	CAROLLO ENGINEERS INC	09/19/2025	
	FB71842	WSR System Projects Design thru 8/31/25		5,525.25
	FB71909	CL Integrated Res. Mgmt. Design (BMP) thru 8/31/25		143,025.21
			Total for this ACH Check for Vendor C1099:	148,550.46
ACH	C571	CALIFORNIA BANK OF COMMERCE	09/19/2025	
	91602-27R	Escrow#1159045 Ret.CL Pro #30-39-501-for 7/1 - 7/31/25		6,784.18
			Total for this ACH Check for Vendor C571:	6,784.18
ACH	F365	FIRST AMERICAN TITLE COMPANY	09/19/2025	
	APN#052-551-01	WSS-MARR Project File# 4408-7054283 for 8/25		11,818.55
			Total for this ACH Check for Vendor F365:	11,818.55
ACH	J301	JACOBS ENGINEERING GROUP INC.	09/19/2025	
	W8Y08701-026	CL Pipeline Eng.Serv.during Const. for 5/24 - 8/22/25		17,804.20
			Total for this ACH Check for Vendor J301:	17,804.20
ACH	M1872	MICROSOFT	09/19/2025	
	E0400X8H5L	IT-Online Hydrology 365 Support for 8/17 - 9/16/25		12.50
			Total for this ACH Check for Vendor M1872:	12.50
ACH	M1875	MICROSOFT AZURE	09/19/2025	
	E0600XAX3R	IT-Support/Pay as you go for 7/12 - 8/11/25		14.98
			Total for this ACH Check for Vendor M1875:	14.98
ACH	M2213	MOUNTAIN CASCADE, INC.	09/19/2025	
	91602-27	CL/Contr$44,989,854 Project#30-39-501 for 7/1 - 7/31/25		128,899.36
			Total for this ACH Check for Vendor M2213:	128,899.36
ACH	R305	RINCON CONSULTANTS, INC	09/19/2025	
	68271	Proj#24-16204 River Watershed Resilience for 7/1 - 7/31/25		169,904.28
			Total for this ACH Check for Vendor R305:	169,904.28
ACH	F365	FIRST AMERICAN TITLE COMPANY	09/19/2025	
	File44087054260	Closing Funds/Easement APN-052-211-26 WSS-MARR for 9/25		9,610.00
	File44087068183	Closing Funds/Easement APN-052-211-12,14,15 WSS-MARR for 9/25		14,386.30
	File44087287496	Closing Funds/Easement 052-551-05 & 052-211-09,23,24 WSS-MARR for 9/25		13,760.75
			Total for this ACH Check for Vendor F365:	37,757.05

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
46249	A190	ACE HARDWARE OF WATSONVILLE INC	09/19/2025	
	41075 thru 239646	Field supplies for 8/25		141.44
			Total for Check Number 46249:	141.44
46250	A850	AVAYA FINANCIAL SERVICES.	09/19/2025	
	47747651	Phone/VM Lease Agreement for 9/1 - 9/30/25		435.12
			Total for Check Number 46250:	435.12
46251	A910	ATCHINSON,BARISONE,CONDOTTI	09/19/2025	
	34885	General Legal Matters for 8/1 - 8/31/25		234.45
			Total for Check Number 46251:	234.45
46252	C103	CBEC ECO ENGINEERING LLP	09/19/2025	
	50530	CL Hydrologic & Water Q Monitoring WY2025/2026 for 7/26 - 8/22/25		10,500.00
			Total for Check Number 46252:	10,500.00
46253	C1617	CHEMTRADE CHEMICALS US LLC	09/19/2025	
	90294402	CLP Chemicals Coagulant Alum for 9/25		4,661.78
			Total for Check Number 46253:	4,661.78
46254	D310	UNITED STATES GEOLOGICAL SURVEY	09/19/2025	
	90121766	USGS Data Collection & Analysis Sustainability for 4/1 - 6/30/25		19,381.00
			Total for Check Number 46254:	19,381.00
46255	F199	C.J. BROWN & COMPANY CPAS	09/19/2025	
	250872	Progress Billing on Audit for FY24.25 for 8/25		430.00
			Total for Check Number 46255:	430.00
46256	F360	FIRST ALARM, INC	09/19/2025	
	909342	Brennan & Holohan Qrtly Alarm Services for 10/1 to 12/31/25		963.93
			Total for Check Number 46256:	963.93
46257	G195	GREENWASTE RECOVERY LLC	09/19/2025	
	0008361374	76 Holohan Green Waste Acc#219557 for 8/25		115.53
			Total for Check Number 46257:	115.53
46258	K310	KITTLESON ENVIRONMENTAL CONSULTING	09/19/2025	
	025.47	PVWMA 2025 Biological Consulting for 6/12 - 8/31/25		5,453.60
			Total for Check Number 46258:	5,453.60
46259	M1010	MAGNOLIA GARDENING INC	09/19/2025	
	37211	76 Holohan Building Mo. Landscape Maint. for 9/25		90.00
	37281	36 Brennan Building Mo. Landscape Maint. for 9/25		100.00
			Total for Check Number 46259:	190.00
46260	M1086	MILLER MAXFIELD, INC.	09/19/2025	
	0825PV	Ribbon Cutting Swag & Media Outreach/Support for 8/25		22,341.90
			Total for Check Number 46260:	22,341.90
46261	M1175	MONTEREY BAY ANALYTICAL SERVICE INC	09/19/2025	
	250812-085	Water Samples CL-Surface for 8/12/25		1,512.00
	250903-082	Water Samples CDS for 9/3/25		170.00
	250908-063	Water Samples CDS for 9/8/25		170.00
			Total for Check Number 46261:	1,852.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
46262	O411	O'REILLY AUTO PARTS	09/19/2025	
	2912-177742	CL Field supplies for 9/25		17.55
	3446-295241	Vehicle #12 Service Truck Parts/Maint for 9/25		72.96
			Total for Check Number 46262:	90.51
46263	P500	PAJARO VALLEY LOCK SHOP LLC	09/19/2025	
	139502	36 Brennan St Lobby Door Battery Change for 8/25		150.00
			Total for Check Number 46263:	150.00
46264	P651	DAVID PARRA	09/19/2025	
	WORK BOOTS	Work Boots for David Parra for 9/25		268.85
			Total for Check Number 46264:	268.85
46265	P800	PG & E	09/19/2025	
	1787734656-3	Service at 1859 Beach rd/BW-2 for 8/7 to 9/7/25		15,985.49
	3422109179-5	Service at 76 Holohan STE B Rd for 8/5 to 9/3/25		33,886.44
	6238266992-7	Service at 32 Holohan Rear for 8/5 to 9/3/25		5,636.87
	9214983032-2	Service at 1931 Beach rd/BW-1 for 8/7 to 9/7/25		537.12
	9218085363-9	Service at 162 San Andreas Rd/HSP Pump for 8/7 to 9/7/25		649.60
	9968544374-1	Service at 36 Brennan St for 8/7 to 9/7/25		760.13
			Total for Check Number 46265:	57,455.65
46266	R40	CARDMEMBER SERVICE	09/19/2025	
	AUG2025	Agency Credit Card Purchases		4,512.27
			Total for Check Number 46266:	4,512.27
46267	R790	ROYAL OAKS AUTO REPAIR INC	09/19/2025	
	60788	Veh #16 Flat Tire Repair For 8/25		25.00
			Total for Check Number 46267:	25.00
46268	S1405	SC FUELS INC	09/19/2025	
	1101313	Agency Vehicles Fuel for 9/1 to 9/15/25		692.10
			Total for Check Number 46268:	692.10
46269	S1681	SHAMROCK OFFICE SOLUTIONS	09/19/2025	
	4465009	36 Brennan/Toner Shipment for 9/25		15.00
			Total for Check Number 46269:	15.00
46270	S1900	SOIL CONTROL LAB, INC.	09/19/2025	
	5080353	Soil Monitoring Lab for 8/25		1,602.00
	5080354	Soil Monitoring Lab for 8/25		1,068.00
			Total for Check Number 46270:	2,670.00
46271	S2611	STEPHEN & PAMELA STORRS	09/19/2025	
	10/1 to 9/20/25	Recharge Net Metering Prgm Rebate for 10/1 - 9/30/24		755.00
			Total for Check Number 46271:	755.00
46272	S2915	STURDY OIL COMPANY	09/19/2025	
	276702	Food Grade Mineral Oil for Drawdown Test for 9/25		113.69
			Total for Check Number 46272:	113.69
46273	T115	TECHNO FLO SYSTEMS	09/19/2025	
	51307	Meter Parts for 8/25		59.57
			Total for Check Number 46273:	59.57

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
46274	T345	THE HOME DEPOT CREDIT SERVICES	09/19/2025	
	9523329-221390	CL Office, Field & Hydro Supplies for 8/25		137.52
			Total for Check Number 46274:	137.52
46275	U185	U.S. BANK EQUIPMENT FINANCE	09/19/2025	
	563877679	Cont#500-0753851-36 Brennan Copier for 8/30 to 9/30/25		175.85
	563877802	Contr#500-0703068 76 Holohan copier for 8/30 to 9/31/25		160.14
			Total for Check Number 46275:	335.99
46276	U415	UNIVAR SOLUTIONS	09/19/2025	
	53291442	CL Chemicals, Testing Project Phase Sodium for 9/25		15,057.07
			Total for Check Number 46276:	15,057.07
46277	V369	VERIZON WIRELESS	09/19/2025	
	6122375966	Agency Personnel Cell Ph/Acc#270929573 for 8/2 - 9/1/25		568.41
			Total for Check Number 46277:	568.41
46278	Z100	ZAG TECHNICAL SERVICES, INC.	09/19/2025	
	304334	IT-Professional Support Agreement for 8/25		900.00
	304392	IT-PS Managed Computer/Server for 9/25		2,360.00
	304423	IT-Monthly Agreement-KnowBe4 Security Awarness for 9/25		164.88
	304449	IT-Mo. Subs./base retention Agreement-Datto Cloud for 9/25		970.80
	304482	IT-Professional Support Agreement for 9/25		733.10
			Total for Check Number 46278:	5,128.78
			Total for 9/19/2025:	698,096.79
ACH	T359	THE STANDARD INSURANCE COMPANY	09/25/2025	
	00-649299-0087	Long Term Disability Benefits		720.36
			Total for this ACH Check for Vendor T359:	720.36
46279	S2622	STATE WATER RESOURCES CONTROL BOARD R-3	09/25/2025	
	PRJ34424WQ22	Proj.34424WQ22 Watsonville S/Aquafier Recharge Recover for 9/25		4,212.00
			Total for Check Number 46279:	4,212.00
46280	S901	SANTA CRUZ COUNTY PLANNING DEPT. #400	09/25/2025	
	RV251133&251136	Proj.Coastal Dev.App.Fee/REV251133 & 251136 for 9/25		8,133.00
			Total for Check Number 46280:	8,133.00
			Total for 9/25/2025:	13,065.36
			Report Total (78 checks):	823,820.74

PV Water
Quarterly Billing Summary
Calendar Year

Type	2024 Consumption(AF)	2024 Dollar	2025 Consumption(AF)	2025 Dollar
March Billing				
Inside Delivered Water Zone	213.271	$ 89,747.71	307.806	$ 140,775.65
Metered	1,178.870	$ 356,559.33	1,990.981	$ 642,673.63
Non-Metered (agriculture)	0.000	$ -	0.000	$ -
Delivered	201.106	$ 91,302.08	394.518	$ 188,185.09
Aromas	49.040	$ 14,810.08	47.140	$ 15,226.22
Cal Water	46.990	$ 14,190.98	48.790	$ 15,759.17
City of Watsonville	1,203.000	$ 363,306.00	1,174.000	$ 379,202.00
Vega Mutual	7.310	$ 2,207.62	7.220	$ 2,332.06
Pajaro/Sunny Mesa	59.260	$ 17,896.52	65.190	$ 21,056.37
Non-Metered (rural residential)	0.000	$ -	0.000	$ -
Subtotal	2,958.847	$ 950,020.32	4,035.645	$ 1,405,210.18
June Billing				
Inside Delivered Water Zone	1,203.139	$ 505,318.18	1,417.233	$ 640,304.20
Metered	5,805.235	$ 1,753,180.87	7,817.973	$ 2,527,000.27
Non-Metered (agriculture)	179.532	$ 54,218.73	168.450	$ 54,409.23
Delivered	1,033.149	$ 469,049.45	1,163.085	$ 554,791.39
Aromas	55.940	$ 16,893.88	63.740	$ 20,588.02
Cal Water	54.650	$ 16,504.30	57.180	$ 18,469.14
City of Watsonville	1,418.000	$ 428,236.00	1,420.000	$ 458,660.00
Vega Mutual	8.790	$ 2,654.58	8.960	$ 2,894.08
Pajaro/Sunny Mesa	71.290	$ 21,529.58	74.610	$ 24,099.03
Subtotal	9,829.724	$ 3,267,585.58	12,191.229	$ 4,301,215.36
Annual Rural Residential				
Consumption	1,285.00	$ 339,240.00	1,315.50	$ 372,040.00
Subtotal	11,114.72	$ 3,606,825.58	13,506.73	$ 4,673,255.36
September Billing				
Inside Delivered Water Zone	2,829.233	$ 1,188,278.04	2,666.381	$ 1,205,204.11
Metered	13,839.290	$ 4,179,465.55	12,632.525	$ 4,080,305.65
Non-Metered (agriculture)	0.000	$ -	0.000	
Delivered	2,006.787	$ 911,081.45	2,006.043	$ 956,882.36
Aromas	99.770	$ 30,130.54	98.650	$ 31,863.95
Cal Water	64.780	$ 19,563.56	67.300	$ 21,737.90
City of Watsonville	1,609.000	$ 485,918.00	1,671.000	$ 539,733.00
Vega Mutual	14.540	$ 4,391.08	12.000	$ 3,876.00
Pajaro/Sunny Mesa	94.830	$ 28,638.66	96.390	$ 31,133.97
Non-Metered (rural residential)	4.500	$ 1,188.00	1.500	$ 426.00
Subtotal	20,562.731	$ 6,848,654.88	19,251.788	$ 6,871,162.93
December Billing				
Inside Delivered Water Zone	1,405.890	$ 590,473.71		
Metered	6,187.103	$ 1,868,505.26		
Non-Metered (agriculture)	169.728	$ 51,257.72		
Delivered	1,065.412	$ 483,697.13		
Aromas	81.010	$ 24,465.02		
Cal Water	62.300	$ 18,814.60		
City of Watsonville	1,501.000	$ 453,302.00		
Vega Mutual	11.960	$ 3,611.92		
Pajaro/Sunny Mesa	85.510	$ 25,824.02		
Non-Metered (rural residential)	3.500	$ 924.00		
Subtotal	10,573.412	3,520,875.37	0.000	0.00
Total	**45,209.71**	**14,926,376.15**	**36,794.16**	**12,949,628.47**