PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of Tuesday, March 10, 2026, 3:00 p.m. PV Water, 36 Brennan Street, Watsonville

Director Culbertson called the meeting to order at 3:02 p.m.

1. **Roll Call of Committee Members**:

   Committee Members Present: Bob Culbertson (Chair), Stephen Rider
   Committee Members Absent: Nolberto Hernandez (Vice Chair)
   Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FASM), Priscilla Sanchez (FA), Corin Hammond (EA/BS)
   Other Attendees: None

2. **Director Comments:** None

3. **Public Comments:** None

4. **Consider Approval of February 10, 2026, Administration & Finance Committee Meeting Minutes:**

   Action: Director Rider moved to approve the February 10, 2026, meeting minutes; seconded by Director Culbertson.

   The motion carried following vote:

   Ayes: **Culbertson, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **Hernandez**

5. **Consider Agreement with Balance Hydrologics, Inc., for Watsonville Slough Watershed Hydrologic Monitoring Professional Services, Water Year 2026 and 2027, in an Amount Not to Exceed $141,300:**
   GM Lockwood explained the proposed scope of work supports PV Water's ongoing implementation of the Basin Management Plan – Groundwater Sustainability Update 2022 (GSU22) and provides important data collection and analysis services necessary to support the Watsonville Slough System Managed Aquifer Recharge and Recovery Project (WSS-MARR or Project). The end date of the proposed contract is June 30, 2028, to ensure sufficient time to meet deliverables (pgs. 7-30 of 91, Agenda Packet). Roundtable discussion ensued.

Action: Director Rider moved to recommend the Board approve the Agreement with Balance Hydrologics, Inc., for Watsonville Slough Watershed Hydrologic Monitoring Professional Services, Water Year 2026 and 2027, in an Amount Not to Exceed $141,300; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

6. **Consider First Amendment to Agreement with Maggiora Bros. Drilling, Inc. for Repairs to PV Water's Well No. 35:**
GM Lockwood summarized the history of Well No. 35, an agricultural production well located on the Lipanovich Ranch, that requires modifications including the installation of a liner and a reduced sized pump due to the amount of sand the well is producing (pgs. 31-48 of 91, Agenda Packet). Roundtable discussion ensued.

Action: Director Rider moved to recommend the Board approve the First Amendment to Agreement with Maggiora Bros. Drilling, Inc. for Repairs to PV Water's Well No. 35; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

7. **Consider PV Water's Updated Injury Illness Prevention Plan & Workplace Violence Prevention Plan:**
GM Lockwood provided some background information regarding the Agency's Injury Illness Prevention Plan and the Workplace Violence Prevention . He reported that staff received trainings on both plans in February 2026 (pgs. 49-71 of 91, Agenda Packet). Roundtable discussion ensued.

Action: Director Rider moved to accept PV Water's Updated Injury Illness Prevention Plan & Workplace Violence Prevention Plan and recommend the Board approve it; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**

Abstain: **None**
Absent: **Hernandez**

8. **Review Procedures for the Collection of Augmentation Charges:**
GM Lockwood introduced this item and summarized the historical resolutions regarding the Procedures for the Collection of Augmentation Charges (pgs. 72-76 of 91, Agenda Packet). Roundtable discussion ensued; the Committee had no changes to recommend.

Action: Director Rider moved to accept the Procedures for the Collection of Augmentation Charges without revision, and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

9. **Consider Approval of the Proposed Budget Amendments for Fiscal Year Ending June 30, 2026:**
FA Sanchez explained the FY25-26 Budget Amendments and highlighted the fiscal impacts to the Agency (pgs. 77-80 of 91, Agenda Packet). Roundtable discussion ensued.

Action: Director Rider moved to approve the Proposed Budget Amendments for Fiscal Year Ending June 30, 2026, and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

10. **Consider Accepting Financial Reports:**
FASM Trevino reported PV Water's cash position as of January 31, 2026, with a Total Month End Fund balance of $33,418,281 (pgs. 81-82 of 91, Agenda Packet). Roundtable discussion ensued.

Action: Director Rider moved to accept the financial reports and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**

Noes: **None**
Abstain: **None**
Absent: **Hernandez**

11. **Consider Accepting Cash Flow Reports:**
FASM Trevino presented the Cash Flow Reports (pgs. 83-91 of 91, Agenda Packet) and noted the outstanding Accounts Receivable balance as of February 28, 2026, was $1,081,842. Internal collection efforts continue to secure payment from delinquent customers. FASM Trevino also reported on check and ACH payments issued in February. Roundtable discussion ensued.

Action: Director Rider moved to accept the cash flow reports and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

12. **Discuss Future Agenda Items and Next Meeting Date:** GM Lockwood suggested future items to include: the draft of the FY26-27 Preliminary Budget. The next regular meeting date is Tuesday, April 7, 2026.

Adjournment: 4:15 p.m.