PAJARO VALLEY WATER MANAGEMENT AGENCY

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ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES of Tuesday, June 9, 2026, 3:00 p.m. PV Water, 36 Brennan Street, Watsonville

Director Culbertson called the meeting to order at 3:01 p.m.

1. **Roll Call of Committee Members**:
   Committee Members Present: Bob Culbertson (Chair), Stephen Rider
   Committee Members Absent: Nolberto Hernandez (Vice Chair)
   Staff Present: Brian Lockwood, General Manager (GM), Nancy Trevino (FASM), Priscilla Sanchez (FA), Corin Hammond (EA/BS)
   Other Attendees: Robert Rodoni, Public

2. **Director Comments:** None

3. **Public Comments:** None

4. **Consider Approval of May 12, 2026, Administration & Finance Committee Meeting Minutes:**

   Action: Director Rider moved to approve the May 12, 2026, meeting minutes; seconded by Director Culbertson.

   The motion carried following vote:

   Ayes: **Culbertson, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **Hernandez**

5. **Consider Proposed Final Budget for Fiscal Year Ending June 30, 2027:**
   GM Lockwood summarized the proposed Final Budget for Fiscal Year Ending June 30, 2027 (pgs. 6-9 of 36, Agenda Packet). Roundtable discussion ensued.

   Action: Director Rider moved to recommend the Board approve the Proposed Final Budget for Fiscal Year Ending June 30, 2027; seconded by Director Culberston.

   The motion carried following vote:

   Ayes: **Culbertson, Rider**

Noes: **None**
Abstain: **None**
Absent: **Hernandez**

6. **Consider Proposed Budget Amendment for Fiscal Year Ending June 30, 2026:**
FASM Trevino summarized the proposed Budget Amendments for Fiscal Year Ending June 30, 2026 (pgs. 10-13 of 36, Agenda Packet). Roundtable discussion ensued.

   Action: Director Rider moved to recommend the Board approve the Proposed Budget Amendment for Fiscal Year Ending June 30, 2026; seconded by Director Culbertson.

   The motion carried following vote:

   Ayes: **Culbertson, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **Hernandez**

7. **Consider Resolutions Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges (Management Fees):**
GM Lockwood explained this is a routine annual item where formal correspondence with the counties occurs for PV Water to levy property taxes within its jurisdictional boundaries (pgs. 14-18 of 36, Agenda Packet).

   Action: Director Rider moved to recommend the Board approve the Resolutions Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges; seconded by Director Culbertson.

   The motion carried following vote:

   Ayes: **Culbertson, Rider**
   Noes: **None**
   Abstain: **None**
   Absent: **Hernandez**

8. **Consider Agreements with Univar Solutions USA, LLC, and Chemtrade Chemicals US LLS, for Purchase of Sodium Hypochlorite for $228,000 and Aluminum Sulfate for $47,000:**
GM Lockwood explained how the College Lake Project treats raw water prior to distribution to customers. He also reported that PV Water joined the Bay Area Chemical Consortium (BACC), a cooperative purchasing group coordinated by Bay Area Clean Water Agencies (BACWA) that conducts annual competitive bids for water and wastewater treatment chemicals on behalf of its member agencies throughout the Bay Area (pgs. 19-26 of 36, Agenda Packet). Roundtable discussion ensued.

Action: Director Rider moved to approve the Agreements with Univar Solutions USA, LLC, and Chemtrade Chemicals US LLS, for Purchase of Sodium Hypochlorite for $228,000 and Aluminum Sulfate for $47,000 and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

9. **Consider Accepting Financial Reports:**
FASM Trevino reported PV Water's cash position as of April 30, 2026, with a Total Month End Fund balance of $30,063,206 (pgs. 27-28 of 36, Agenda Packet).

Action: Director Rider moved to accept the financial reports and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

10. **Consider Accepting Cash Flow Reports:**
FASM Trevino presented the Cash Flow Reports (pgs. 29-36 of 36, Agenda Packet) and noted the outstanding Accounts Receivable balance as of May 31, 2026, was $795,935. Internal collection efforts continue to secure payment from delinquent customers. FASM Trevino also reported on check and ACH payments issued in May.

Action: Director Rider moved to accept the cash flow reports and recommend the Board approve them; seconded by Director Culbertson.

The motion carried following vote:

Ayes: **Culbertson, Rider**
Noes: **None**
Abstain: **None**
Absent: **Hernandez**

11. **Discuss Future Agenda Items and Next Meeting Date:** GM Lockwood suggested future items to include: the Investment, Cash Reserve and Records Retention Policies. The next regular meeting date is Tuesday, July 7, 2026.

Adjournment: 3:37 p.m.