*PAJARO VALLEY WATER MANAGEMENT AGENCY*

36 BRENNAN STREET • WATSONVILLE, CA 95076
TEL: (831) 722-9292 • FAX: (831) 722-3139
email: info@pvwater.org • https://www.pvwater.org

**Board of Directors Meeting**
**December 20, 2023**
**Immediately Following PV Water Financing Corporation Meeting**

**City of Watsonville Council Chambers**
**275 Main St., 4th Floor**
**Watsonville, CA**

## BOARD MEETING MINUTES

1. **Call to Order:** The Regular Board Meeting of Pajaro Valley Water Management Agency was called to order at 6:08 p.m. by Chair Newell, at the City of Watsonville Council Chambers, 275 Main St., 4th Floor, Watsonville.

2. **Roll call of the PV Water Directors:**

| | |
|---|---|
| Board Members Present: | Newell, Rider, Culbertson, Bannister, Broz (6:56 p.m.) |
| Board Members Absent: | Sanchez, Zamora |
| Staff Members Present: | Brian Lockwood, General Manager (GM)<br>Laura R. Taay, Board Secretary<br>Marcus Mendiola, Water Conservation and Outreach Specialist (WCOS)<br>Nancy Trevino, (FASM), Finance & Administrative Services Manager<br>Priscilla Sanchez, Financial Analyst |
| Others Present: | Tony Condotti, Agency Counsel (AC)<br>Tom Rider, Public<br>Kristen Sissom, Consultant, SWCA Environmental |

3. **Pledge of Allegiance**

4. **Oral Communications:** None

5. **Closed Session – 2 Items:**
   a. **Conference with Real Property Negotiators**
   (Cal. Gov't Code § 54956.8)
   **Property:** APN 052-181-17, 18, & 20
   **Agency Negotiators:** Brian Lockwood, Richard Smith
   **Negotiating Parties:** Agency and Ocean Field Holding, LLC
   **Under Negotiation:** Price, terms of payment, or both

   b. **Conference with Labor Negotiators**

(Cal. Gov't Code § 54957.6)
**Agency Negotiator**: General Manager
**Employees**: All Employees

Open session resumed at 7:16 p.m.

Report on Closed Session – AC Condotti reported the Board met to discuss those items listed on the posted Agenda and there was no reportable action.

6. **Director Comments:** Director Rider reported that he attended ACWA Conference at Indian Wells.

7. **Counsel Report:** No report.

8. **General Manager Report:** GM Lockwood reported on:
   - State Water Resources Control Board gave approval to direct potable water reuse of recycled wastewater.
   - On Friday, 12/22, PV Water will be Hosting New York Times Reporter, Coral Davenport, who is writing an article on the augmentation fees charged to farmers based on amount of groundwater each has pumped. Ms. Davenport has interviewed GM Lockwood, Chair Newell and WCOS Mendiola in addition to Director Broz, Dick Peixoto, and managers from Driscoll's berries and Martinelli's cider companies.
   - On Thursday, 12/14, PV Water hosted a "get acquainted" meeting with Ara Azhderian, GM North Monterey County Water Resources, Monterey County 4th District Supervisor Glenn Church, Salinas Valley Basin Groundwater Sustainability Agency GM Piret Harmon. We met for 3hrs then gave a tour of the Recycle Water Facility.
   - On Thursday, 12/21, will be giving a presentation to SC Regional Water Management Group.
   - Reminder of holiday office closure, Monday, 12/25/2023 – 01/02/2024.

9. **Consent Agenda**
   A. Approve November 15,2023 Board Meeting Minutes
   B. Approve Financial Reports
   C. Adopt Resolution 2023-20, Amending the Cash Reserve Policy for Fiscal Year Ending June 30, 2024
   D. Approve 2022 Annual Report
   E. Approve Agreement with Balance Hydrologics, Inc., for Watsonville Sloughs Watershed Hydrologic Monitoring Professional Services, Water Years 2024 and 2025, in an Amount Not to Exceed $142,942
   F. Approve First Amendment to Independent Registered Municipal Advisor Agreement with NHA Advisors, LLC, for Water Infrastructure Finance and Innovation (WIFIA) Loans, in an amount not to exceed $75,000.
   G. Approve Agreement with Jones Hall, A Professional Law Corporation, for Special Counsel Services in Connection with Water Infrastructure Finance and Innovation (WIFIA) Loans in an amount not to exceed $90,000 per loan.

**Action:** Director Culbertson moved to approve the Consent Agenda; seconded by Director Rider.

Motion carried by the following voice vote:

| | |
|---|---|
| **AYES:** | Newell, Rider, Culbertson, Bannister, Broz |
| **NOES:** | None |
| **ABSENT:** | Sanchez, Zamora |
| **ABSTAIN:** | None |

**10. Informational Items**

**A.** Received Basin Management Plan Implementation Update from GM Lockwood

**11. Discussion and/or Action Items**

**A.** Consider Approval of Amendment to Agreement with SWCA Environmental Consultants for College Lake Integrated Resources Management Project Environmental Monitoring and Permit Compliance During Construction Services in an amount not to exceed $1,120,818

GM Lockwood introduced Kristen Sissom, Project Manager and Senior Biologist, SWCA, who was present throughout this agenda item to answer questions from the Board and public.

**Action**: Director Bannister moved for the Board to approve the first amendment to the agreement, in substantially the same form as the version attached, with SWCA for Environmental Compliance in an amount not to exceed $1,120,818, bringing the total not to exceed to $1,792,980; seconded by Director Broz.

Motion carried by the following voice vote:

| | |
|---|---|
| **AYES:** | Newell, Rider, Culbertson, Bannister, Broz |
| **NOES:** | None |
| **ABSENT:** | Sanchez, Zamora |
| **ABSTAIN:** | None |

**B.** Consider Approval of Proposed Employee Handbook Updates

GM Lockwood introduced this item, which was also heard in Closed Session under item 5b, Conference with Labor Negotiators. The Agency's Employee Handbook (EH) last went through a major update in 2015. GM Lockwood, after working with a human resources specialist and the Agency's General Counsel to review and update the EH in 2019, had brought it to Administration and Finance Committee in March 2020, but this was just as the COVID-19 global pandemic struck. The GM has worked with General Counsel, staff, and the Employee Organization to review and develop proposed updates to the EH which are required to be compliant with current law. In addition, staff has added language to make certain sections clearer, and edited the EH such that it is gender neutral (e.g. replaced "he/she" with "the employee" or "they"). In addition to the proposed revisions, the EO has made a request for the Board to consider two additional holidays: Cesar Chavez Day, and Juneteenth.

**Action:** Director Rider moved for the Board to approve the proposed revisions to the Employee Handbook and to approve the EO's request for Cesar Chavez Day & Juneteenth as additional paid holidays; seconded by Director Bannister.

Motion carried by the following voice vote:

| | |
|---|---|
| **AYES:** | Newell, Rider, Culbertson, Bannister, Broz |
| **NOES:** | None |
| **ABSENT:** | Sanchez, Zamora |

**ABSTAIN:** None

**C.** Consider Election of Officers for 2024: Chair, Vice Chair, Treasurer

**Action:** Director Bannister moved to re-elect current serving officers (Director Newell as Chair, Director Rider as Vice Chair, and Director Culbertson as Treasurer); seconded by Director Culbertson.

Motion carried by the following voice vote:

**AYES:** Newell, Rider, Culbertson, Bannister, Broz
**NOES:** None
**ABSENT:** Sanchez, Zamora
**ABSTAIN:** None

**D.** Appoint Representatives to Serve on Standing Committees

**Action:** Director Rider moved for the Projects & Facilities Operations Committee Board representatives to remain the same (Directors Rider, Newell, Broz), to appoint those members as recommended by the Projects & Facility Operations Committee (Sam Cooley, Rosemarie Imazio, Stuart Kitayama, and Jonothan Pilch); and Administration & Finance Committee Board representatives to be Directors Culbertson, Newell and Sanchez; seconded by Director Broz.

Motion carried by the following voice vote:

**AYES:** Newell, Rider, Culbertson, Bannister, Broz
**NOES:** None
**ABSENT:** Sanchez, Zamora
**ABSTAIN:** None

**E.** Appoint Representatives to other Organizations

**Action**: Director Newell moved for the Board to re-appoint Director Rider to ACWA-JPIA

Motion carried by the following voice vote:

**AYES:** Newell, Rider, Culbertson, Bannister, Broz
**NOES:** None
**ABSENT:** Sanchez, Zamora
**ABSTAIN:** None

**12. Monthly Reports/Presentations**

A. Facility Operations Report
   1. Received 2023 Supplemental Water Production Monthly Summary Report
B. Board Committee Reports available at www.pvwater.org
C. Public Outreach Update received from WCOS Mendiola
   WCOS Mendiola gave an update on public outreach regarding the College Lake Water Resources Management Project. WCOS Mendiola, with the assistance of staff members, Juan Cardenas, and Jaime Marquez, went door to door to notify residents of the Riverside Road pipeline project of upcoming traffic delays to start January 8, 2024. Doorknob flyers were left

at residences of unanswered doors. Winter Newsletter will be distributed the end of December.

**13. Correspondence - None**

**14. Future Meetings**

**A.** Administrative/Finance Committee, Tuesday, January 9, 2024, 3:00 p.m., PV Water, 36 Brennan Street, Watsonville, CA

**B.** Board of Directors, Wednesday, January 17, 2024, 7:00 p.m., PV Water, 36 Brennan Street, Watsonville, CA

**C.** Project & Facility Operations Committee, Wednesday January 31, 2024, 3:00 p.m., PV Water, 36 Brennan St., Watsonville, CA

**Adjourned at 8:30 p.m.**

Laura R Taay

**Laura R. Taay, Board Secretary**

January 17. 2024

**Date Approved**