PAJARO VALLEY WATER MANAGEMENT AGENCY
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Board of Directors Meeting
July 17, 2024, 7:00 p.m.

City of Watsonville
Council Chambers
275 Main St., 4th Floor
Watsonville, CA

BOARD MEETING MINUTES

1. **Call to Order:** The Regular Board Meeting of Pajaro Valley Water Management Agency was called to order at 7:06 p.m. by Chair Newell, at City of Watsonville Council Chambers, 275 Main St., 4th Floor, Watsonville, CA

2. **Roll call of the PV Water Directors:**

Board Members Present:	Newell, Rider, Culbertson, Bannister, Sanchez (left at 8:00)
Board Members Absent:	Broz (excused), Zamora
Staff Members Present:	Brian Lockwood, General Manager (GM) Laura R. Taay, Board Secretary Marcus Mendiola, Water Conservation and Outreach Specialist (WCOS) Nancy Trevino, Finance & Admin Services Manager (FASM)
Others Present:	Mike Jaeger, Consultant, Tanner Pacific Inc. Via Teleconference: Tony Condotti, Agency Counsel (AC) Adrian (no last name shown on screen), Public Daniel Hernandez, Public Tom Rider, Public

3. **Pledge of Allegiance**

4. **Oral Communications:** None

5. **Director Comments:** Directors Rider and Newell both reported on having attended two recent conferences: 1) SGMA Implementation Summit & Workshop in Sacramento on June 5 & 6, 2024, and 2) 3rd International Conference, Toward Sustainable Groundwater in Agriculture: Linking Science & Policy, held in Burlingame on June 17 – 20, 2024. Both conferences were very informative. Director Bannister reported that ACWA Region 5 has scheduled an event in our area on Friday, September 13, 2024. She plans to include a session with Dr. Strudley, Executive Officer, Pajaro Regional Flood Management Agency, and possibly landowners/growers. The event will include lunch, and possibly a tour of the Pajaro Valley. Director Bannister encouraged Directors to mark their calendars and plan to attend.

6. **Counsel Report:** None

7. **General Manager Report:** GM Lockwood reported on having also attended the two conferences noted above with Directors Rider and Newell. PV Water received a refund check from SWCB in the amount of $24,365 which represents overpayments of assessment fees for Central Valley Project Water Rights, for which PV Water withdrew its interest in July 2019.

8. **Consent Agenda**
   A. Approve May 15,2024, Board Meeting Minutes
   B. Approve June 26,2024, Special Board Meeting Minutes
   C. Approve Financial Reports
   D. Adopt Resolution 2024-08 Authorizing and Directing the General Manager to Submit a $195,757 Grant Application for the Remote Data Acquisition for High Production Groundwater Wells, to the U.S. Bureau of Reclamation WaterSMART Grants: Small-Scale Water Efficiency Project
   E. Adopt Resolutions 2024-09 & 2024-10, Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges (Management Fees)

   Action: Director Rider moved to approve the Consent Agenda; seconded by Director Culbertson

   Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Bannister, Sanchez
NOES:	None
ABSENT:	Broz, Zamora
ABSTAIN:	None

9. **Informational Items**
   A. Received Basin Management Plan Implementation Update from GM Lockwood
   B. Received a Summary of Discussions with Growers, Landowners, and the Projects & Facility Operations Committee Regarding Supplemental Water Demand Exceeding Supply
   Presentations for both Information Items are posted at www.pvwater.org.

10. **Discussion and/or Action Items**

   A. Consider Adopting Resolution 2024-11, Amending PV Water Organization Chart
   GM Lockwood presented this item. The Environmental Impact Report (EIR) for the College Lake Project, in Chapter 3.12, Energy, Utilities, Public Services, and Recreation, evaluated the environmental impacts of PV Water hiring up to two new staff members to operate and maintain the project. Staff spent time reviewing the structures of Santa Cruz and Monterey County water districts to evaluate how they organize their Operations, Maintenance, and Meter Departments. As part of this effort, staff also conducted a salary survey of comparable positions, and spoke directly with the General Managers of several of the water districts.

   Following the work noted above, staff recommended the following amendments to the PV Water Organization Chart:
   - Reclassify the Water System Operations Supervisor as the Operations & Maintenance Manager and make it responsible for overseeing facility operations, maintenance, and meters. In addition, make it an exempt position with benefits in-line with PV Water's other exempt positions.
   - Reclassify the Water System Operator as Water System Operator I/II, with increasing degrees of experience and certifications.
   - Create a second Water System Operator I/II.

Action: Director Rider moved for the Board to adopt Resolution 2024-11, Amending PV Water Organizational Chart; seconded by Director Culbertson.

Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Bannister
NOES:	None
ABSENT:	Broz, Sanchez, Zamora
ABSTAIN:	None

B. Consider Agreement with YSI Inc., for College Lake Integrated Resources Management Project Water Quality Monitoring Instrumentation & Installation Services in an Amount Not to Exceed $123,746

GM Lockwood summarized this item for the Board. After speaking with and obtaining quotes from several vendors to provide instrumentation and support for the College Lake Integrated Resources Management Project (Project) Water Quality Monitoring Instrumentation & Installation Project, staff recommend proceeding with YSI Inc. (YSI). The proposed scope of work includes the furnishing and installation of water quality monitoring, meteorological monitoring, and communication equipment to support operation, regulatory compliance, and adaptive management of the Project. The agreement is in an amount not to exceed $123,746 plus an additional amount of $23,500 for warranty.

Action: Director Rider moved for the Board to approve the Agreement, in substantially the same form as version shown, with YSI Inc. for College Lake Integrated Resources Management Project Water Quality Monitoring Instrumentation & Installation Project., in an Amount Not to Exceed $123,746 through March 30, 2025, plus the additional amount of $23,500 for an extended warranty; seconded by Director Culbertson.

Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Bannister
NOES:	None
ABSENT:	Broz, Sanchez, Zamora
ABSTAIN:	None

11. Monthly Reports/Presentations

A. Facility Operations Report
   1. Received 2024 Supplemental Water Production Monthly Summary Report through June 30, 2024
B. Board Committee Reports available at www.pvwater.org
C. Public Outreach Update

12. Correspondence

13. Future Meetings

A. Project & Facility Operations Committee, Wednesday, July 31, 2024, 3:00 p.m. PV Water, 36 Brennan St., Watsonville
B. Administrative/Finance Committee, Tuesday, August 13, 2024, 3:00 p.m., PV Water, 36 Brennan St., Watsonville

C. Board of Directors, Wednesday, August 21, 2024,7:00 p.m., City Council Chambers, 275 Main Street, 4th Floor, Watsonville
D. Project & Facility Operations Committee, Wednesday, August 28, 2024, 3:00 p.m., 275 Main St., 4th Floor, Watsonville

14. Future Agenda Items - None

Adjourned at 8:22 p.m.

Nancy Gluck on behalf of Laura Taay — 8/21/24

Laura R. Taay, Board Secretary **Date Approved**