PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA 95076
TEL: (831) 722-9292 • FAX: (831) 722-3139
email: info@pvwater.org • https://www.pvwater.org

Board of Directors Meeting
December 18, 2024, 7:00 p.m.

City of Watsonville
Council Chambers
275 Main St., 4th Floor
Watsonville, CA

BOARD MEETING MINUTES

1. **Call to Order:** The Regular Board Meeting of Pajaro Valley Water Management Agency was called to order at 7:03p.m. by Chair Newell, at City of Watsonville Council Chambers, 275 Main St., 4th Floor, Watsonville, CA

2. **Swear in Newly Elected and Re-Appointed Directors:** Stephen Rider, Robert Culbertson, Tom Broz

3. **Roll call of the PV Water Directors:**

Board Members Present:	Newell, Rider, Culbertson, Broz
Board Members Absent:	Bannister (excused)
Staff Members Present:	Brian Lockwood, General Manager (GM) Nancy Trevino, Finance & Admin Services Manager (FASM) Marcus Mendiola, Water Conservation and Outreach Specialist (WCOS)
Others Present:	Victoria Thompson, Agency Counsel (AC) Via Teleconference: None Public: None

4. **Pledge of Allegiance**

5. **Oral Communications:**

6. **Director Comments:** Director Rider reported on his attendance of the Association of California Water Agencies' fall conference in early December.

7. **Counsel Report:** None

8. **General Manager Report:** GM Lockwood reported on recent "Basin Characterization" work funded by the California Department of Water Resources that occurred within the Pajaro Valley, including the Watsonville Slough System Managed Aquifer Recharge & Recovery Project proposed recharge basin, potential sites for new stormwater infiltration basins as part of the Recharge Net Metering Program, and sites adjacent to the Pajaro River. He also reported on SB 1156, which becomes effective on January 1, 2025, and requires Members of the Board of Directors and the Executive Director, General Manager, or other person with an equivalent position of a Groundwater

Sustainability Agency to file their Statement of Economic Interests (SEIs) directly with the FPPC by using the FPPC's electronic filing system. Lastly, GM Lockwood noted PV Water's newest hire, Water System Operator II is onboard and doing well, and that staff had received six applications to-date for the Executive Assistant / Board Secretary position.

9. Consent Agenda

A. Approve November 20, 2024, Board Meeting Minutes
B. Approve Financial Reports
C. Approve 2025 Board and Committee Meeting Dates
D. Approve Fiserv Merchant Services Agreement

GM Lockwood reported City of Watsonville staff confirmed the use of the City Council Chambers for all the 2025 regular Board meetings with the exception of May 21, during which time the chambers are not available.

Action: Director Rider moved to approve the Consent Agenda; seconded by Director Culbertson.

Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

10. Informational Items

A. Received Basin Management Plan Implementation Update from GM Lockwood

11. Discussion and/or Action Items

A. Consider First Amendment to Agreement with Tanner Pacific, Inc., for College Lake Integrated Resources Management Project, Construction Management & Inspection Services, in an Amount Not to Exceed $1,453,131

GM Lockwood along with Construction Manager, Mike Jaeger, Tanner Pacific, Inc., provided an overview of construction delays that have led to an extension of the original substantial completion date, adding time and costs for Tanner Pacific, Inc., as staff continue to manage and inspect construction activities beyond the original scope of services. With Project closeout activities expected to go into summer 2025, Tanner Pacific, Inc. has provided an estimate of the projected hours to be worked over each additional month to complete the project.

Action: Director Rider moved to approve the First Amendment to Agreement with Tanner Pacific, Inc., in substantially the same form as the version presented, for College Lake Integrated Resources Management Project, Construction Management & Inspection Services, in an Amount Not to Exceed $1,453,131; seconded by Director Broz.

Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

B. Consider First Amendment to Agreement with Strategy Driver Inc., for Supplemental Water Workshop & Water User Handbook Update Support Services in an Amount not to Exceed $64,136

GM Lockwood presented this item to the Board and noted the excellent support the Agency has received from Strategy Driver Inc., to-date. With the outcome of the recent project workshops that Strategy Driver Inc., facilitated, this amendment will provide resources to assist Agency staff in the effort to revise the Water Users Handbook, provide graphics for a future online portal, and facilitate an additional workshop.

Action: Director Broz moved to Approve the First Amendment to Agreement with Strategy Driver Inc., in substantially the same form as the version presented, for Supplemental Water Workshop & Water User Handbook Update Support Services in an Amount not to Exceed $64,136; seconded by Director Culbertson.

Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

C. Consider Election of Officers for 2025: Chair, Vice Chair, Treasurer

Action: Director Culbertson nominated Director Rider for the position of Chair; second by Director Broz. Director Newell nominated Director Bannister for the position of Vice Chair; seconded by Director Culbertson. Director Rider nominated Director Culbertson for the position of Treasurer, seconded by Director Broz.

The nominated Directors were elected by the following voice vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

D. Appoint Representatives to Serve on PV Water's Standing Committees in 2025

Action: Director Culbertson nominated Directors Rider, Culbertson, and Newell to serve on the Administration and Finance Committee; seconded by Director Rider. Director Rider nominated Directors Broz, Rider, and Bannister, along with Sam Cooley, Rosemarie Imazio, Stewart Kitayama and Jonathan Pilch to serve on the Projects & Facility Operations Committee; second by Director Culbertson

The nominated Directors and proposed Committee members were approved by the following voice

vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

E. Appoint Representatives to serve on the other Organizations in 2025

Action: Director Newell nominated Director Rider to serve as the Agency's representative to ACWA-JPIA; seconded by Director Culbertson. Director Broz nominated Director Culbertson to serve as the Agency's representative to Zone 7; seconded by Director Newell.

The nominated Directors were elected by the following voice vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

F. Consider Resolution No. 2024-15, Expressing appreciation to Javier Zamora for His Service as Director of the Pajaro Valley Water Management Agency

Action: Director Newell moved to Approve Resolution No. 2024-15, Expressing appreciation to Javier Zamora for His Service as Director of the Pajaro Valley Water Management Agency; seconded by Director Culbertson.

Motion carried by the following voice vote:

AYES:	Newell, Rider, Culbertson, Broz
NOES:	None
ABSENT:	Bannister
ABSTAIN:	None

12. Monthly Reports/Presentations

A. Facility Operations Report
   1. Received 2024 Supplemental Water Production Monthly Summary Report through November 30, 2024

B. Board Committee Reports available at www.pvwater.org

C. Public Outreach Update

13. Correspondence

14. Future Meetings

A. Administrative/Finance Committee, Tuesday, January 7, 2025, 3:00 p.m., PV Water, 36 Brennan St., Watsonville

B. Board of Directors, Wednesday, January 15, 2025,7:00 p.m., City Council Chambers, 275 Main Street, 4th Floor, Watsonville

C. Project & Facility Operations Committee, Wednesday, January 29, 2025, 3:00 p.m., Water Resources Center, 500 Clearwater Lane, Watsonville

15. Future Agenda Items - None

Adjourned at 8:53 p.m.

Nancy Trevino, Acting Board Secretary

1/15/25
Date Approved