PAJARO VALLEY WATER MANAGEMENT AGENCY

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Board of Directors Meeting
February 19, 2025, 7:00 p.m.

City of Watsonville
Council Chambers
275 Main St., 4th Floor
Watsonville, CA

BOARD MEETING MINUTES

1. **Call to Order:** The Regular Board Meeting of Pajaro Valley Water Management Agency was called to order at 7:00 p.m. by Chair Rider, at City of Watsonville Council Chambers, 275 Main St., 4th Floor, Watsonville, CA

2. **Roll call of the PV Water Directors:**

Board Members Present:	Chair Rider Vice Chair Bannister Treasurer Culbertson Director Newell
Board Members Absent:	Director Broz (excused)
Staff Members Present:	Brian Lockwood, General Manager (GM) Marcus Mendiola, Water Conservation and Outreach Specialist (WCOS) Nancy Trevino, Finance & Admin Services Manager (FASM) Asia Valdivia, Executive Assistant/Board Secretary
Others Present:	Via Teleconference: Anthony Condotti, Agency Counsel (AC) Greg Young, P.E., Zanjero, Inc. Katie Carlson, Zanjero, Inc. Duncan MacEwan, ERA Economics Lani Faulkner, Public / Director, Equity Transit Tom Rider, Public

3. **Pledge of Allegiance**

4. **Oral Communications: None**

5. **Director Comments:**

Vice Chair Bannister attended the recent Association of California Water Agencies (ACWA) Region 5 Board meeting. The spring ACWA Conference will be held May 13-15, and the Region 5 field meeting will be held in September. Please mark your calendars if you are interested in attending.

6. Counsel Report: None

7. General Manager Report:

GM Lockwood thanked Chair Rider for introducing PV Water's new Executive Assistant and Board Secretary, Asia Valdivia. PV Water met with the Paul Myers, Risk Control Advisor II, ACWA-JPIA, on February 12, 2025, to provide an update on operations, review loss history, and evaluate risk exposures. PV Water's property claims are below average at 0.81%, resulting in a decrease in premiums paid. Average rates are given to those at 1%, those whose rates are above the average pay a little more while those below the average pay a little less. Workers Compensation claims for PV Water are at 1.03%. Staff provided Mr. Myers facilities tour. GM Lockwood reminded the Board of the need to complete Form 700 by April 1st. Be advised the submittal process has changed, Form 700 must be completed and submitted online. Secretary Valdivia will email all Board members their submission request emails to ensure receipt. PV Water, for the first time since the pandemic, has sent a group of four staff members to attend a CLA-Valve training in Southern California. Those who attend will report out upon their return. GM Lockwood and FASM Trevino will present at the California Society of Municipal Finance Officers (CSMFO) conference tomorrow, February 20th, 2025, in San Jose, CA. The theme of the presentation is funding capital projects. The presentation will focus on the College Lake Integrated Resources Management Project and Watsonville Slough System Managed Aquifer Recharge & Recovery Project. The National Agricultural Day Spring Luncheon, hosted by the Santa Cruz County Farm Bureau and Agri-Culture, is March 19, 2025, at the Santa Cruz County Fairgrounds.

8. Consent Agenda

- **A.** Approve January 15, 2025, Board Meeting Minutes
- **B.** Approve Financial Reports
- **C.** Approve AllPaid Merchant Services Agreement

GM Lockwood referenced the previous Board discussion and approval of a revised agreement with merchant services provider, Fiserv, which presently provides PV Water with merchant services, however, that agreement was never executed. Following a meeting with the California Special Districts Association (CSDA) representatives, which included a discussion about merchant services, FASM Trevino contacted "AllPaid Merchant Services," a "CSDA Endorsed Affiliate for Payment Services / Merchant Services." FASM Trevino concluded a switch to AllPaid would result in cost savings of an estimated $11,000 annually. Staff presented this information to the Administration and Finance Committee on February 11, and the Committee recommended the Board approve the agreement with AllPaid, and that staff proceed with AllPaid.

Action: Director Newell moved to approve the Consent Agenda as presented; seconded by Vice Chair Bannister.

Motion carried by the following voice vote:

AYES: Bannister, Culbertson, Newell, Rider
NOES: None
ABSENT: Broz

ABSTAIN: None

9. Informational Items

A. Received Projects and Programs Update

GM Lockwood summarized the staff memorandum.

10. Discussion and/or Action Items

A. Consider Resolution 2025-02, Finding, Determining, and Declaring that the Public Interest and Necessity Require the Acquisition of Interests in Certain Real Property (Assessor's Parcel Numbers 052-181-18, 052-181-20) by Eminent Domain

GM Lockwood recommended that the Board vote to continue this item to the March 19, 2025, Board of Directors meeting because only four board members were present.

Action: Vice Chair Bannister moved to continue Resolution 2025-02 to the next Board meeting; seconded by Treasurer Culbertson.

Motion carried by the following voice vote:

AYES: Bannister, Culbertson, Newell, Rider
NOES: None
ABSENT: Broz
ABSTAIN: None

B. Consider Agreement with Zanjero, Inc., for the California Department of Conservation Funded Pajaro Valley Multibenefit Land Repurposing Plan Development in an Amount Not to Exceed $480,000

GM Lockwood summarized the California Department of Conservation funded Pajaro Valley Multibenefit Land Repurposing Program and introduced Greg Young from Zanjero who introduced his colleagues and spoke about Zanjero and its experience developing Multibenefit Land Repurposing Plans.

Treasurer Culbertson noted that based on his discussions with staff, PV Water has projects ready to go [College Lake Integrated Resources Management Project], and this portion of funding looks to bring other interested parties to the table; it is a planning grant that provides the opportunity to line up new projects.

AC Condotti suggested to the Board that if approved, the approval has a contingency of being subject to further review by PV Water's legal counsel to further ensure compliance with the terms of the grant agreement.

Action: Director Newell moved to approve the agreement as presented contingent upon further review from PV Water Legal Counsel; seconded by Treasurer Culbertson.

Motion carried by the following voice vote:

AYES: Bannister, Culbertson, Newell, Rider
NOES: None

ABSENT: Broz
ABSTAIN: None

C. Consider Santa Cruz Local Agency Formation Commission Election for Special District Regular Member

GM Lockwood reported on the letter staff received from Mr. Joe Serrano, Executive Officer, Santa Cruz Local Agency Formation Commission.

Action: Director Newell moved to delegate the decision to the Chair to select a candidate and cast the ballots for the LAFCO election for a regular member and alternate member representing special districts; seconded by Vice Chair Bannister.

The Chair's vote will be announced in the "Director Comments" portion of the March 2025 Board meeting.

Motion carried by the following voice vote:

AYES: Bannister, Culbertson, Newell, Rider
NOES: None
ABSENT: Broz
ABSTAIN: None

11. Monthly Reports/Presentations

A. Facility Operations Report
   1. Received 2024 Supplemental Water Production Monthly Summary Report through December 31, 2024

      Vice Chair Bannister posed the question of whether the report could include the volume of water the City discharges to the ocean outfall. GM Lockwood responded that the City provides this information annually, however PV Water has yet to receive the results for 2024. He will provide an update at the next meeting.

B. Board Committee Reports available at www.pvwater.org
C. Public Outreach Update

   WCOS Mendiola reported that UC Berkeley is partnering with Pajaro Valley Unified School District (PVUSD) to implement water curriculum into two of its schools, Renaissance and Aptos High. The curriculum will be added to six AP environmental science classes – four classes at Aptos High and two at Renaissance High. These classes will come tour the Recycled Water facility in conjunction with this effort.

12. Correspondence

Director Newell called attention to the invitation from Soquel Creek Water District to join its in-person Ethics training on March 4th, 2025, and/or its anti-harassment training on April 1st, 2025. GM Lockwood added that there are additional options for completing these trainings available to the Board including pre-recorded online and live webinars. Chair Rider plans to attend scheduled meeting where voting occurs and will represent PV Water.

13. Future Meetings

A. Projects & Facility Operations Committee, Wednesday, February 26, 2025, 3:00 p.m., Water Resources Center, 500 Clearwater Lane, Watsonville
B. Administration & Finance Committee, Tuesday, March 11, 2025, 3:00 p.m., PV Water Conference Room, 36 Brennan St., Watsonville
C. Board of Directors, Wednesday, March 19, 2025, 7:00 p.m., City Council Chambers, 275 Main Street, 4th Floor, Watsonville
D. Projects & Facility Operations Committee, Wednesday, March 26, 2025, 3:00 p.m., Water Resources Center, 500 Clearwater Lane, Watsonville

14. Future Agenda Items

Adjourned at 8:21 p.m.

Asia Valdivia

Asia Valdivia, Board Secretary

03/19/25

Date Approved