

PAJARO VALLEY WATER MANAGEMENT AGENCY
PROJECTS AND FACILITY OPERATIONS COMMITTEE BYLAWS

ARTICLE I: PURPOSE

The purpose of the Projects and Facility Operations Committee (“Committee”) is to advise the Board of Directors (“Board”) and staff of the Pajaro Valley Water Management Agency (“Agency”) on capital projects and programs related to water supply, quality and operations of facilities identified in the Agency’s Basin Management Plan, including any new technologies that might become available. The Committee also serves to communicate issues and concerns regarding water quality and project operations between the Agency, landowners and growers within the Agency’s service area.

ARTICLE II: STRUCTURE

The Committee shall constitute a standing committee of the Agency and shall meet until otherwise directed by the Board. The Committee’s subject matter jurisdiction is limited to matters expressed herein, together with all matters necessarily incidental thereto. Except as otherwise expressly provided in these bylaws or by resolution of the Board, the Committee does not make binding decisions on those matters; rather, the Committee makes recommendations to the Board.

ARTICLE III: OFFICERS

1. Officers of the Committee shall consist of a Chair and Vice Chair, which shall be selected from the members of the Committee and elected by a majority vote of the members present. Either the Chair or the Vice Chair shall be selected from one of the Directors serving on the Committee.
2. Election of the officers shall take place annually at the January meeting of the Committee.
3. The Vice Chair shall assume the role of Chair in the event the Chair is absent.
4. Vacated elected offices shall be filled by an election by the Committee at the next regularly scheduled meeting of the Committee after the vacancy is noticed.

ARTICLE IV: MEMBERS

1. The Committee shall be comprised of three Directors from the Board, two growers in the Delivered Water Zone, one grower outside of the Delivered Water Zone, and one member at-large.
2. Membership shall be for a term of one year.
3. Membership shall be reviewed annually by the Committee at its December meeting. The Committee shall make a recommendation regarding membership to the Board at the Board’s January meeting.
4. At the Board’s January meeting, the Board shall select the Directors, growers, and member at-large to serve on the Committee, taking into consideration the Committee’s recommendation.
5. Three successive absences of a member without notifying the Committee shall be cause for the member to be dropped from the Committee. In such instance, a new member shall be nominated by the Committee at the next regularly scheduled meeting and approved by the Board thereafter.

ARTICLE V: MEETINGS

1. The Committee shall comply with all applicable laws, including the Ralph M. Brown Act.
2. Committee meetings shall be held regularly on the last Wednesday of every month at 3:00 p.m. at a location to be determined and noticed on meeting agendas. Any future regular meeting of the Committee may be moved if approved by a majority of the members present at a regular meeting.
3. The Chair or Vice Chair may call a special meeting of the Committee after proper notification.
4. A majority of the members of the Committee, including at least one Director, constitutes a quorum of the Committee.
5. Any decision of the Committee and/or recommendation to the Board shall require a majority vote by the members present for passage.
6. Every member shall have one vote.
7. Meetings shall be open to the public and members of other governmental agencies. Visitors may express their opinions or make requests during public comment.
8. All meetings shall be conducted pursuant to *Rosenberg's Rules of Order*.

ARTICLE VI: ADMINISTRATION

1. Agency staff shall prepare the agenda for each regular and special meeting of the Committee.
2. These Bylaws shall be reviewed annually for recommended updates or more often if requested by the Committee and/or the Board.