



PAJARO VALLEY WATER MANAGEMENT AGENCY

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**PROJECTS and FACILITY OPERATIONS
COMMITTEE MEETING MINUTES**

Water Resources Center
500 Clearwater Lane, Watsonville, California 95076

Meeting Minutes

Wednesday March 29, 2017, 3:00 p.m.

Committee Members	
Present	Absent
Dave Cavanaugh	Vacant Seat: Director
Sam Cooley	
Warren Koenig	
Dale Huss	
Amy Newell	
Frank Capurro	
Meeting Attendees	
Brian Lockwood	Mike Wagoner
Casey Meusel	Chuy Martinez
Heather Lenhardt	

- 1. Welcome and Introductions.** Dale called the meeting to order at 3:00 p.m.
- 2. Public and Member comments.** Brian presented the meeting attendees with copies of the recently updated Agricultural Water Conservation Toolkit and the Home and Garden Water Conservation Toolkit.
- 3. Consider Approval of prior Projects and Facility Operations Committee Meeting Minutes.** Warren moved approval of the January 25, 2017 minutes; Amy seconded. The Committee approved the minutes of the January 25, 2017 meeting.
- 4. Review and Discuss Projects and Facility Operations Committee Bylaws.** The Agency's legal counsel representative, Ms. Heather Lenhardt, provided the Committee members with a summary of the Committee bylaws. Ms. Lenhardt gave a detailed description of the current process to fill vacant Committee seats and is seeking guidance from the Committee on if and how the process could be modified to ensure timely and appropriate election of new members. The Committee directed Ms. Lenhardt to amend the Committee bylaws to stipulate that seats filled by members of the Board of Directors shall be filled by a Board vote at the next regularly scheduled meeting of the Board after

the vacancy is noticed. For seats not designated to be filled by a member of the Board, the seat shall be filled by an election of the Committee at the next regularly scheduled meeting of the Committee after the vacancy is noticed. Ms. Lenhardt will submit the amended bylaws at the next Committee meeting for approval by the Committee.

5. Projects and Programs Update.

- a. Basin Management Plan “Early Out” grant funded water supply projects.** Chuy provided a progress update on the construction of the new 1.5 million gallon recycled water storage tank and the distribution pump station (DPS) improvements. The contractor recently completed the first concrete pour of the tank roof and will be installing two variable frequency drives at the DPS this coming Tuesday. The tank is expected to be operational by May 5th however a three day shutdown of the DPS is needed prior to the completion of the project to complete minor tasks.
- b. Longer-term Basin Management Plan projects.** Brian reported that a Notice to Proceed was issued for the Basin Management Plan Program Management Services (BMPPMS) contract and a kickoff meeting was held on March 17th. In the weeks following the kickoff meeting, the BMPPMS team held a workshop to determine the flows and yields of the College Lake Project as well as a meeting with potential BMPPMS public outreach consultants. A roundtable discussion followed about the timing of the BMP projects and project details.
- c. Other projects/concepts.** Brian provided an update on the Recharge Net Metering program (ReNeM), Fallow Land Incentive Program (FLIP), the effort to incorporate the Martinelli well as an additional Blend Well, and the update of the Crisis Communications Plan (CCP). The ReNeM program partners continue to work with program applicants and have been invited to present the program to the California Coastal Commission. The pilot FLIP agreement form is being review by Kirk Schmidt currently and is expected to be finalized shortly. Staff continue to work on Martinelli Well project agreement. Brian informed Committee members absent at the last meeting that the Agency is working with TBC Communications & Media to update the Agency’s CCP that outlines a response structure and provides practical training for designated Agency representatives in the event of a crisis.

6. Facility Operations Report. Chuy provided a summary of recent operations and maintenance activities. Year to date, 187 acre-feet of supplemental water consisting of 52% (96 acre-feet) recycled water has been delivered to Coastal Distribution System customers. The Harkins Slough Diversion Facility recently began operation on March 10th and has diverted a total of 56 acre-feet to the recharge basin. Diversions are suspended currently due to elevated turbidity levels from recent storms but will resume once turbidity levels decline. Staff intend to pump as much water as possible to the recharge basin over the next two months before the end of the operational season.

7. Receive Presentation on Water & Soil Quality. Consulting Agronomist Belinda Platts provided a PowerPoint presentation summarizing the water and soil quality conditions of the Delivered Water Zone observed in 2016. A roundtable discussion of the presented information followed.

8. Review April 4, 2017 Irrigators Meeting Agenda. Chuy provided the committee with copies of the agenda for the upcoming Irrigators Meeting. The Meeting is a requirement of the Master Reclamation Permit and provides instruction to delivered water users on the rules and regulations of utilizing recycled water. Chuy also informed the committee that Coastal Distribution System users estimate a demand of approximately 5,000 acre-feet in 2017 based on the recently completed demand survey.

9. Discuss Future Facilities and Project Operations Committee Agenda Items. None.

10. Next Meeting: Wednesday, April 26, 2017, at 3:00 p.m.

11. Meeting Adjourned at 4:00 p.m.